



NATIONAL COMMISSION FOR CULTURE AND THE ARTS

**Excerpts from the Minutes of the Regular Commission Meeting held on
July 11, 2012, NCCA, Manila**

**and Confirmed on the Regular Commission Meeting held on
August 15, 2012, NCCA, Manila**

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7.2 Draft of the Revised NCCA Grants Program for the National Artists

Comm. Diokno called attention to page 2, item # 4 of the draft grants program as regards the statement “*grants shall be utilized only for projects/works that are intended for non-profit or non-commercial purpose*”. She said that it might be problematic in publication projects wherein the books could be sold commercially, and the grantee will get royalty on top of the NCCA funding.

In her reply, Ms. Alincastré explained that in publication projects, it is stipulated in the MOA that the NCCA will get 80% of the total printed copies, and 20% will be retained by the grantee. She cited Salvador Bernal’s publication project, *Designing the Stage* wherein 80% of the books went to the NCCA.

Comm. Diokno then inquired on the possibility of publication projects that are proposed to or funded by other organizations aside from the NCCA. She asked if the NCCA can ask for a certification that the project is not funded by other organizations.

Ms. Alincastré answered that there has been no such case.

On the query of Comm. Diokno if the honorarium are tax exempt, Ms. Alincastré clarified that taxes are not withheld from the honoraria and there have been no disallowances from the Finance and COA.

Comm. Pañares suggested that the Secretariat seek a written statement or clarification from the COA as regards the withholding of taxes from the honoraria payment in projects of the National Artists.

As regards the uniform rates of honorarium, Ms. Alincastré clarified that in publication projects, the honorarium rate for writing is either PhP 150 Thousand or PhP 300 Thousand depending on the volume of the manuscript.

[U]pon motion made and duly seconded, the majority of the Commission approved this *Special Resolution*:


Resolution No.2012– 364
Approving the Revised Guidelines for a
Grants Program for the National Artists of the Philippines

Thereby Amending Resolution 2005-151

RESOLVED, as it is hereby Resolved, To Approve the revised Guidelines for a Grants Program for the National Artists of the Philippines, herewith attached as Annex A;

RESOLVED FURTHER, That Resolution 2005-151 “*Approving a Grants Program for the National Artists of the Philippines is hereby amended*”;

Prepared By:


MYLA T. BUAN
Board Secretary

For the Board:


FELIPE M. DE LEON, JR.
Chairman

GRANTS PROGRAM FOR THE NATIONAL ARTISTS OF THE PHILIPPINES

The Scheme, which is part of a comprehensive program entitled: *Program for the Promotion of the Legacies of the National Artists of the Philippines*, aims to encourage the creation of new works by the National Artists and the promotion and restaging of their existing works.

GUIDELINES FOR IMPLEMENTATION

1. The Grants Program applies only to projects to be undertaken by living National Artists ;
2. The Grants Program may be applied to any of the following project classifications and should cover only expenses directly related to the projects;
 - 2.1. Production and staging of new works
 - 2.2. Restaging/Retrospective of existing works which is one time only.
 - 2.3. Education projects such as lectures, forums, seminars and workshops conducted by the National artists. The grant shall cover honorarium and other direct expenses of the National Artist such as airfare, hotel accommodation and meals, and land transportation. This shall be under the Resource Persons Program for the National Artists.
3. The maximum total financial grant for each National Artist per year shall depend on the allotted amount for the year for the grants, .
4. The grants shall be utilized only for projects/works that are intended for non-profit or non-commercial purposes.

APPLICATION AND APPROVAL PROCESS

1. The submission of the project proposals for the Grants Program for the National Artists shall also have the same deadline as the Competitive Grants Program which shall be on August 30 of each year which shall be implemented for the incoming year.
2. The National Artist shall submit an accomplished Project Proposal with the proposed Line-item budget and activity schedule of the project.
3. The ONAAW Secretariat shall prepare the logframe of the Project Proposal for submission directly to the Board of Commissioners and shall be discussed during the evaluation of the grants under the Competitive Grants Program.
4. The NCCA Board of Commissioners shall render its decision on the project proposal submitted.



5. Upon approval of the grant, the NCCA Chair shall inform, in writing, the concerned National Artist of the decision of the NCCA Board of Commissioners on the project proposal submitted.
6. The grant shall be subject to availability of funds and issuance of a Notice of Cash Allocation (NCA) from the Department of Budget and Management (DBM). It shall be covered by applicable government accounting and auditing rules.

IMPLEMENTATION OF THE GRANT

1. Upon approval of the grant, the NCCA shall execute a Memorandum of Agreement with the National Artist. The National Artist shall be exempted from submitting the accreditation papers usually required from proponents.
2. To facilitate tedious required paperwork, the National artist is encouraged to designate a Project Manager who shall be responsible for the following:
 - a. Coordination in the preparation and signing of a Memorandum of Agreement between the National Artist and the NCCA;
 - b. Preparation of a line-item budget and activity schedule;
 - c. Preparation of Report of Expenses for the different tranches
 - d. Preparation of a terminal report;
 - e. Preparation and submission of liquidation reports to the NCCA Finance Division;
 - f. Submission of other documents that may be deemed necessary for the conclusion of the project.
3. The NCCA shall execute a contract of agreement with the Project Manager who shall be paid an honorarium, to be sourced from the approved grant, in accordance with the NCCA-approved policy on honoraria. The said honorarium shall be processed and released to the Project Manager by the NCCA subject to the government accounting and auditing rules.
4. It is understood that the liquidation of grants shall be subject to COA rules and regulation.

ADDITIONAL REQUIREMENTS OF THE GRANTS PROGRAM

1. Effective 2013, the National Artists concerned shall submit projects only every other year
2. The uniform rates for honorarium shall be as follows:

For small projects ----- P 50,000.00

For medium projects - P150,000.00

For big projects -----P 300,000.00



It is understood that the above honoraria does not represent the value of their work, but they only represent the maximum amount the NCCA can give.

3. The final outputs for the grants shall be as follows:

For literary project, final output shall be a published book. Manuscripts will not accepted.

For musical and dance projects, the final output shall be a big musical or dance concert in an established venue with a capacity of at least 250 persons

For film project, the final output shall be a complete movie for showing in theaters

For visual artists, the final output shall be an exhibit or mural for exhibition in well-known or established galleries

For theater projects, the final output shall be the staging of the work in an established venue with a capacity of at least 250 persons

For sculpture projects, the work shall be donated by the NCCA and the sculptor to government buildings and shall be subject to a Deed of Donation.

This revised Grants Program shall take effect for all Grants Program for 2013 implementation.

