



**NATIONAL COMMISSION FOR CULTURE AND THE ARTS**

*Excerpts from the Minutes of the Regular Commission Meeting held on  
November 4, 2014, NCCA, Manila*

*and*

*Confirmed at the Regular Commission Meeting held on  
December 16, 2014, NCCA, Manila*

.....

***Special Resolution***

[U]pon motion made and duly seconded, the Commission approved this ***Special Resolution***:

**Resolution No. 2014-457**

**Approving the Revised Guidelines on Funding Assistance for the  
Improvement of Museums and Storage Facilities and  
Enhancement of Exhibits**

**Thereby Rescinding Resolution 2008-147**

**RESOLVED**, as it is hereby **RESOLVED**, To Approve the Revised Guidelines on Funding Assistance for the Improvement of Museum and Storage Facilities and Enhancement of Exhibits, herewith attached as Annex A;

.....

Prepared by:

  
**MYLA T. BUAN**  
Board Secretary

For the Board:

  
**FELIPE M. DE LEON, JR.**  
Chairman

**REVISED GUIDELINES ON FUNDING ASSISTANCE FOR THE IMPROVEMENT  
OF MUSEUMS AND STORAGE FACILITIES;  
AND ENHANCEMENT OF EXHIBITS**

**I. GENERAL PRINCIPLE**

The National Committee on Museums (NCOM) is committed to render assistance in the improvement of museums (both public and private) facilities and enhancement of exhibits. Philippine museums require adequate physical facilities in order that they become efficient repositories of natural and cultural heritage dedicated to the education and enlightenment of the Filipino people.

**IMPROVEMENT OF MUSEUM FACILITIES.** The grant is conceived as a contribution in part and not as a subsidy for the entire improvement cost, with the proponent demonstrating that it has already solicited a sizeable amount of help from other means and resources.

In the absence of project proposals under this category, the NCOM may identify museums that are in dire need of preservation or renovation;

**A. Scope and Amount of Support**

1. Due to budgetary limitations, the NCCA will not fund infrastructure projects.
2. The total of the counterpart or other funding sources of the proponent should be equal to the requested funding from the NCCA.
3. Application for funding is limited to the following components:
  - a. Architectural and Engineering Design for the construction of the structure;
  - b. Improvement involving restoration and / or renovation of existing museum;
  - c. Procurement of basic equipment related to the core function of the structure, such as but not limited to sound system, air conditioning and humidifying system, lighting, security system and similar items;

**STORAGE FACILITY IMPROVEMENT & ENHANCEMENT OF EXHIBITS.** Project proposals shall include conservation of objects in storage and on display; construction of storage facilities; enhancement of museum's education function through improvement of showcases (micro-environment), text, electrical fixtures and object presentation; and incorporation of audio-visual documentation to the exhibits.

**B. Who May Apply**

1. Public and private museums with significant collections under their custody.

These collections are found locally or acquired by the museum from other sources possessing notable cultural, historical, artistic and / or scientific value which is highly important to the region and / or to the country and nation.

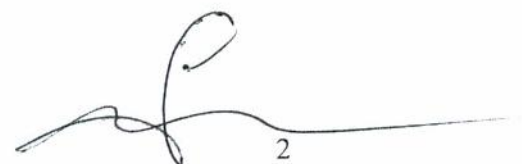
The NCOM representative or any museum worker authorized by the NCCA shall certify the significance of the collection;

Approving the Revised Guidelines on Funding Assistance for the Improvement of Museums and Storage Facilities; and Enhancement of Exhibits, Thereby Rescinding Resolution 2008-147

2. Public agencies that have a natural and cultural mandate (Protection and Preservation of Natural and Cultural Heritage of the Philippines);
3. Private organizations duly registered with Securities and Exchange Commission endorsed by the Chair or the President and the Board of Directors / Trustees.

## II. GUIDELINES

1. For museums applying for improvement of museum facilities, the institutional proponent who is the main owner and / or administrator of the structure will have a proven historical track record of natural and / or cultural work of at least five years, with a convincing proof of legacy and national impact embodied by the number of exhibits and/or the quality of works;
2. The proponent should demonstrate that programs envisioned operating in the new structure will definitely elevate the stature and quality of exhibits and educational programs will positively impact to a greater number of museum visitors and must conform to the accepted definition of a museum;
3. If the museum is designated as National Cultural Treasure, Important Cultural Property, Historical Landmarks and / or Historical Shrines, an endorsement of the project proposal from the National Museum and / or National Historical Commission of the Philippines is required.
4. The proposal should take into consideration the creation of distinct presentations and not in duplication of existing themes within the area;
5. The proposal could also include the conversion or adaptive reuse of spaces with a museum into exhibition areas, storage and / or laboratory;
6. Government museums under Local Government Units (LGU) should submit a *Sangguniang* Board Resolution stating that the operating expenses are funded and its sustainability of operation is assured by the LGU;
7. An ocular inspection of the museum by NCOM member or any museum worker authorized by the NCCA is required before the approval of financial assistance;
8. The project proposal should be endorsed by the appropriate local museum organization/association of the NCOM;
9. The proponent should give due recognition to the NCCA as one of the contributors to the project together with other donors in a visible and well designed area / place in the structure.



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