



National Commission for Culture and the Arts

**2019 COMPETITIVE GRANTS
CALL FOR PROPOSALS**

I. PURPOSE

The purpose of these rules and regulations is to establish the operating procedures for the NCCA Competitive Grants Program.

II. AUTHORITY

Section 13 (f) of Republic Act 7356 [NCCA Charter] authorizes the Commission to give grants for the development, protection, preservation and dissemination of Philippine culture and the arts through the National Endowment Fund for Culture and the Arts (NEFCA).

III. SPECIFIC RULES

1. Proposals received beyond the announced deadline for submission shall not be considered.
2. A proponent can only submit **one** project proposal. In the event of multiple submissions, the proponent will be asked to prioritize one project proposal.
3. Using the project proposal form, the proponent is required to identify the category where his project will fall. Failure to identify the category may constrain the Commission from acting favorably on the proposal.
4. The proponent must ensure the completeness of documentary submissions. An incomplete project proposal may constrain the Commission from acting favorably on it.

Proponent/s are required to sign all pages of the proposal.

The project proposal may be accomplished in **Filipino or English**.

5. Eligible proponents must be accredited by the Commission as a pre-requisite to the approval of their project proposal. [Please coordinate with this Commission's **Accreditation and Grants Processing Section (AGPS)** for details.]
6. Officials, employees, and executive council officers and members (ExeCom) and their relatives up to the fourth civil degree of affinity and consanguinity are disqualified from submitting proposals.
7. Following the COA Auditing Rules and Regulations, approved funding for individual grantees shall be released on a "**direct payment or reimbursement mode**".

Through the National Endowment Fund for Culture and the Arts (NEFCA), the NCCA provides assistance to Civil Society Organizations (CSOs), Peoples Organizations (POs), Indigenous Peoples Organizations (IPOs), Individuals, Local Government Units (LGUs), Government Agencies (GAs), State Universities/Colleges and Public Schools through its **NCCA Grants Program**, and Institutional Programs such as the Outreach Program, Resource Persons and Experts Bureau Program, and the Technical Assistance Program.

The NCCA Board of Commissioners, in coordination with the four Subcommissions, namely: the *Subcommission on the Arts (SCA)*; *Subcommission on Cultural Communities and Traditional Arts (SCCTA)*; *Subcommission on Cultural Dissemination (SCD)*; and, *Subcommission on Cultural Heritage (SCH)* [composed of 19 National Committees], defines its thrusts and priorities anchored mainly on the NCCA vision: **Filipino culture as the wellspring of national and global well-being (*Ang kalinangang Filipino ay bukal ng kagalingang pambansa at pandaigdig*)** and aligned with the **Philippine Development Plan (PDP) 2017-2022: Chapter 7 on Culture (*Promoting Philippine Culture and Values*)**.

COMPETITIVE GRANTS

The 2019 Call for Proposals is now open. For CY 2019, the projects are categorized per Subcommissions (SCA, SCCTA, SCD and SCH).

Proponents interested in implementing projects in each category shall submit a Project Proposal following the requirements indicated:

Download:

Arts | Cultural Communities and Traditional Arts | Cultural Dissemination | Cultural Heritage Consolidated Call for Proposals: [Word](#) | [PDF](#)

Download: **Annex A: NCCA Project Proposal Form**

Deadline for submission of proposals is on **July 31, 2017 (Tuesday)**.

All project proposals should be addressed and submitted to:

Plan/Policy Formulation and Programming Division (P/PFPD)
National Commission for Culture and the Arts
Room 5-B, Fifth Floor,
NCCA Building 633 General Luna Street, Intramuros 1002 Manila, Philippines
Telephone Nos: (02) 522-2084 (DL) / (02) 527-2192 (TL) locs. 527 & 511
Fax Nos: (02) 527-2198 / (02) 527-2209 / (02) 527-2194
E-mail: ppfpd@ncca.gov.ph

Note:

The NCCA requires the submission of a complete project proposal based on

the indicated proposal format to facilitate proper evaluation. Should you find the proposal format difficult to accomplish, please do not hesitate to contact us at telephone numbers indicated above. The project proposal may be accomplished in **Filipino or English**.

[Please refer / download: **Annex A: NCCA Project Proposal Form**]

ACCREDITATION PROCEDURE AND GUIDELINES

All project proposals should be submitted together with the **NCCA Certificate of Accreditation** to be issued by the *NCCA Accreditation and Grants Processing Section (AGPS)* under the NCCA Plan/Policy Formulation and Programming Division (P/PFPD) prior to the approval of project requests.

The AGPS processes the accreditation of grantees upon submission of all the necessary papers year-round. For queries, you may contact the AGPS at:

The NCCA-Accreditation and Grants Processing Section (AGPS)
Room 3F, 3rd Floor,
NCCA Building, 633 General Luna Street, Intramuros 1002 Manila, Philippines
Telephone Nos. (02) 666-4910 [DL] and (02) 527-2192 [TL] loc. 510

Mr. Christopher L. Lucindo,
Head, AGPS
website: www.ncca.gov.ph

Ms. Generose J. Asuncion, Grants Processing Officer for SCCTA & SCA National Committee on Architecture and Allied Arts
Mobile No.: 09998849448; e-mail: giorda.ncca@gmail.com

Ms. Joanne Lorilla, Grants Processing Officer for, SCD & SCA National Committees on Dance and Visual Arts
Mobile No.: 09998849450; e-mail: jlorilla.ncca@gmail.com

Mr. Ramon De Leon, Grants Processing Officer for SCA National Committees on Music, Cinema and Literary Arts
Mobile No.: 09989685304; e-mail: rdeleon.ncca@gmail.com

Mr. Rodelio Candor, Grants Processing Officer for SCH & SCA National Committee on Dramatic Arts
Mobile No. 09989685305; e-mail: odencandor.ncca@gmail.com

Note:

[Please refer / download: **Annex B: Accreditation Checklist**]



National Commission for Culture and the Arts
2019 COMPETITIVE GRANTS

Subcommission on the Arts (SCA)

- ARCHITECTURE AND ALLIED ARTS

SCA-Architecture-1:

Project Title: LUNTIANG POOK

Budget per project:

PhP300,000.00 per project or slot; Slots open for application: **3 slot/s**, i.e., 1 in Luzon, 1 in Visayas, 1 in Mindanao

Project Objective:

To educate the community on the importance of healthy and sustainable living by creating a communal garden that will utilize local species of edible and ornamental plants

Project Description:

The Landscape design will highlight the importance of community garden using local species of edible and ornamental plant species

Qualification of the Proponent:

Civil Society Organizations (CSOs), Local Government Units (LGUs)

Criteria for evaluation of the proposals:

Existing community with communal garden site

Requirements for submission:

Regular requirements of NCCA (refer to proposal form); Photos; Feasibility Study for marketing; Location Map; Community Profile (No. of Households); Memorandum of Agreements (MOA) with LGUs and M and E design; Training Module; Proposed Program; 3 sites with 30 participants; Module should be 4-5 days

SCA-Architecture-2:

Project Title: HABANG MAY RETASO MAY TRABAHO

Budget per project:

PhP300,000.00 per project or slot; Slots open for application: **3 slot/s**

Project Objective:

To enhance their knowledge and skills about the concept of upcycling of waste materials into something functional and useful

Project Description:

A capability-building project which shall provide communities with knowledge and skills on upcycling of waste materials, thus helping in the reduction of waste product while enhancing their creative abilities

Qualification of the Proponent:

Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies, Schools

Criteria for evaluation of the proposals:

Viability of the Product, NCCA Accreditation upon submission of proposal

Requirements for submission:

Regular requirements of NCCA (refer to proposal form); Product with Rationale, Module Design, Profile of Resource Persons

SCA-Architecture-3:

Project Title: KALAKAL: Innovative Building Material Competition, which is open to community organizations, Local Government Units (LGUs), Private Organizations (POs), schools

Budget per project:

Php500,000.00 per project or slot; Slots open for application: **1 slot/s**

Qualification of the Proponent:

Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies, Schools

Requirements for submission:

Regular requirements of NCCA (refer to proposal form); Product with Rationale, Module Design, Profile of Organization

Criteria for evaluation of the proposals:

Viability of the Product, NCCA Accreditation upon submission of proposal

SCA-Architecture-4:

Project Title: LAMAN + LOOB: UPCYCLING WORKSHOP ON INTERIOR DESIGN

Budget per project:

Php300,000.00 per project or slot; Slots open for application: **1 slot/s**

Qualification of the Proponent:

Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies, Schools

Requirements for submission:

Regular requirements of NCCA (refer to proposal form); Product with Rationale, Module Design, Profile of Organization

Criteria for evaluation of the proposals:

Viability of the Product, NCCA Accreditation upon submission of proposal

SCA-Architecture-5:

Project Title: ESPASYO: A publication of referred journal highlighting architectural design research, and discourse on Filipino architecture

Budget per Project:

PhP400,000.00 per project or slot; Slots open for application: **1 slot/s**

Requirements for Submission:

Regular requirements of NCCA (refer to proposal form); Circulation Plan, Call for Papers

Criteria for Evaluation of the Proposals:

Peer-reviewed Articles

SCA-Architecture-6:

Project Title: RESEARCH/FORA/COLLOQUIUM FOR NATIONAL DESIGN AGENDA
(Abstract and Methodology, Identified)

Budget per project:

PhP500,000.00 per project or slot; Slots open for application: **1 slot/s**

Qualification of the Proponent:

Civil Society Organizations (CSOs)

Requirements for submission:

Regular requirements of NCCA (refer to proposal form); Stakeholders, Program Design with Facilitators

Criteria for evaluation of the proposals:

Research Framework

SCA-Architecture-7:

Project Title: CAPACITY BUILDING FOR LOCAL GOVERNMENT UNITS (LGUS) AND INTER-AGENCY IN DEVELOPING POLICES AND INITIATIVES ON HERITAGE AND URBAN DESIGN ZONING

Budget per project:

PhP150,000.00 per project or slot; Slots open for application: **3 slot/s**

Qualification of the Proponent:

Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies, Schools

Requirements for submission:

Regular requirements of NCCA (refer to proposal form)

Criteria for evaluation of the proposals:

Identification of existing cultural heritage

SCA-Architecture-8:

Project Title: PROBINSYUDAD

Budget per project:

PhP500,000.00 per project or slot; Slots open for application: **2 slot/s**, i.e., *1 in Visayas, 1 in Mindanao*

Project Description:

Probinsyudad is designed as a local arts and cultural hub utilizing a heritage structure identified by the community, develop programs and activities that shall foster its cultural development

Qualification of the Proponent:

Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies, Schools

Requirements for submission:

Regular requirements of NCCA (refer to proposal form); Project Abstract, Photos of Existing Community Center

Criteria for evaluation of the proposals:

Identification of existing structure for adaptive reuse, Demographic Profile

Subcommission on the Arts (SCA)
<ul style="list-style-type: none">CINEMA

SCA-Cinema-1:

Project Title: CINEMAS IN THE REGIONS (FILM FESTIVALS WITH MASTER CLASSES)

Budget per Project:

PhP200,000.00 per project or slot; Slots open for application: **10 slot/s**

Qualification of the Proponent:

Local Government Unit (LGU) or Civil Society Organization (CSO) from the regions outside of the National Capital Region; track record in implementing arts activities; capacity to provide facilities for film exhibitions and fora; capacity to provide counterpart to NCCA assistance; and, ability to mobilize audiences.

Requirements for submission:

1. Regular requirements of the NCCA (refer to proposal form);
2. Profile of the festival organizations and festival directors;
3. Photos of prospective exhibition and forum venues;
4. Profile of resource person and prospective syllabus for master class
5. Full project proposal including description of locality, programming, strategy for mobilization of audience, and strategies for sustainability;
6. Endorsement from the Local Government Units (LGUs) or local cultural council or centers regarding the proponent's qualification; and,
7. Detailed line-item budget.

Criteria for evaluation of the proposals:

1. Artistic quality of the film programming;
2. Involvement and participation of at least 10 films; and,
3. Presentation of a film selection criteria and related activities programming that generally recognize, protect, and promote the diversity of Filipino culture.
4. Rationale and plan for a 2-day master class on cinema featuring a prominent and recognized master in the field (e.g. Peque Gallaga, Ricky Lee). Master class should not be a grass-roots initiative, but rather should reflect a higher-level development of cinema as craft and art for the region and its stakeholders.

SCA-Cinema-2:**Project Title: NCR-BASED FILM FESTIVALS**

Budget per project:

Php100,000.00 per project or slot; Slots open for application: **3 slot/s**

Qualification of the Proponent:

Civil Society Organizations (CSOs) within the National Capital Region, prioritizing emerging or niche film festivals outside of the mainstream, with programming integrating educational components; track record in implementing arts activities; capacity to provide facilities for film exhibitions and fora; capacity to provide counterpart to NCCA assistance; and ability to mobilize audiences.

Requirements for submission:

1. Regular requirements of the NCCA (refer to proposal form);
2. Profile of the festival organizations and festival directors;
3. Photos of prospective exhibition and forum venues;
4. Full project proposal including description of locality, programming, strategy

- for mobilization of audience, and strategies for sustainability; and,
5. Detailed line-item budget.

Criteria for evaluation of the proposals:

1. Artistic quality of the film programming;
2. Involvement and participation of at least 7 films; and,
3. Presentation of a film selection criteria and related activities programming that generally recognize, protect, and promote the diversity of Filipino culture.

SCA-Cinema-3:

Project Title: FILM POST-PRODUCTION GRANTS

Budget per project:

PhP50,000.00 for short films per slot; Slots open for application: **5 slot/s** for short films

PhP250,000.00 for feature-length films per slot; Slots open for application: **3 slot/s** for feature-length films

****For individuals, grants will be released through reimbursement***

Qualification of the Proponent:

Individual filmmakers with good track record in producing films, with a film project in need of post- production assistance.

Requirements for submission:

1. Regular requirements of the NCCA (refer to proposal form);
2. Profile of the filmmaker;
3. Full project proposal including description of the film project, and details on cast and crew;
4. Detailed post-production schedule;
5. Endorsement by a film producer or professor or organization regarding the proponent's qualification; and,
6. Detailed line-item budget.

Criteria for evaluation of the proposals:

1. Good track record of the filmmaker with the ability to accomplish production schedule;
2. Screenplay and/or sequence treatment;
3. Complete footage of the rushes for the short film, and a rough cut of key sequences of the full-length film; and,
4. Film project provides a unique or novel or innovative approach to cinema that also recognizes, protects, and promotes the diversity of Filipino culture.

SCA-Cinema-4:**Project Title: FILM CAPACITY BUILDING, TRAININGS AND WORKSHOPS**

Budget per project:PhP100,000.00 per project or slot; Slots open for application: **3 slot/s****Qualification of the Proponent:**

Local Government Units (LGUs) or Civil Society Organizations (CSOs) or Academic Institutions; track record in implementing arts activities; capacity to provide facilities for film workshops and fora; capacity to provide counterpart to NCCA assistance; and, ability to mobilize participants.

Requirements for submission:

1. Regular requirements of the NCCA (refer to proposal form);
2. Profile of the workshop organizations, organizers, and facilitators;
3. Photos of prospective workshop and forum venues;
4. Full project proposal including description of locality, programming, strategy for mobilization of participants, and strategies for sustainability; and
5. Detailed line-item budget.

Criteria for evaluation of the proposals:

1. Quality and expertise of the prospective facilitators and trainers;
2. Involvement of at least 15 participants;
3. Development of a workshop goal that seeks to strengthen a particular film production capacity, including but not limited to story pitching, screenplay writing, directing, producing, acting, production designing, sound designing, cinematography, editing, marketing, and distribution, as well as film criticism and film appreciation.

SCA-Cinema-5:**Project Title: NEW MEDIA / MULTIDISCIPLINARY ART PROJECT: Any collaborative project integrating new media or multidisciplinary art to cinema**

Budget per project:PhP200,000.00 per project or slot; Slots open for application: **1 slot/s**

****For individuals, grants will be released through reimbursement***

Qualification of the Proponent:

Individual artists or organizations with a good track record in implementing multidisciplinary art activities who are interested in exploring and fusing cinema in a new media project or in an inter- art collaborative project.

Requirements for submission:

1. Regular requirements of the NCCA (refer to proposal form);
2. Profile of the filmmaker or organization;
3. Full project proposal including description of the multi-disciplinary art activity;
4. Endorsement from arts councils or centers; and,
5. Detailed line-item budget.

Criteria for evaluation of the proposals:

1. Unique / novel / innovative approach to new media or multidisciplinary art collaboration with strong cinematic component;
2. Good track record of the artist or organization with the ability to accomplish production schedule;
4. Conception of a new media or multidisciplinary art collaborative project that recognizes, protects, and promotes the diversity of Filipino culture; and,
3. Outputs may be used as interactive and/or interrogative educational multimedia materials.

SCA-Cinema-6:**Project Title: FILM MARKETING AND DISTRIBUTION PILOT PROJECT**

Budget per project:PhP200,000.00 per project or slot; Slots open for application: **1 slot/s**

**For individuals, grants will be released through reimbursement*

Qualification of the Proponent:

Individual filmmakers with good track record in producing films, with a film project (finished or nearly finished) in need of marketing and distribution assistance

Requirements for submission:

1. Regular requirements of the NCCA (refer to proposal form);
2. Profile of the filmmaker;
3. Full project proposal including description of the film project, and details on cast and crew;
4. Rough-cut of film;
5. Detailed post-production schedule;
6. Endorsement by a film producer or professor or organization regarding the proponent's qualification;
7. Detailed line-item budget; and,
8. Detailed marketing and distribution plan including collaterals and trailers.

Criteria for evaluation of the proposals:

1. Artistic quality of the film;
2. Good track record of the filmmaker with the ability to accomplish marketing and distribution; and,

3. Film project provides a unique or novel or innovative approach to cinema that also recognizes, protects, and promotes the diversity of Filipino culture.

Subcommission on the Arts (SCA)

- **DANCE**

SCA-Dance-1:

Project Title: DANCE CONCERT SERIES

Budget per project:

PhP200,000.00 per project or slot; Slots open for application: **4 slot/s**, i.e., 1 each for Luzon, Visayas, Mindanao, and NCR

Description:

Projects which will recognize the importance and need of providing a venue to exhibit, hone and nurture the talents and creativity of the emerging dance artists from the local areas towards artistic excellence.

Qualification of the Proponent:

Local Government Unit or Non-Government Organization supported; track record in implementing arts activities; has capacity to provide facilities for dance performances (stage, light, sound, dressing room); can provide counterpart to NCCA assistance, able to mobilize audience.

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Profile of performing groups and artistic directors;
3. Sample videos/ photos of the groups and photos of the performance venue;
4. Full project proposal that includes description of locality; programming, strategy for mobilization of audience; strategies for sustainability; and
5. Detailed line-item budget.

Expected Output/ Deliverables:

At least 5,000 audiences; Well-promoted activity; Promoted different dance forms with focus on local theme; Culminating Activity.

Criteria for evaluation of the proposals:

Relevance to the theme; Artistic quality of the performing groups; Involves at least 12 performing groups; with frequency of at least once a week for 3 months with a performance of one hour to one hour and a half (1 ½) per show; and repertoire selection; Venue should be in a public space (park, mall, etc.); Clear announcement of the Schedule of Activities; Proposed Sustainability Mechanism

SCA-Dance-2:

Project Title: SUPPORT TO FESTIVAL GRANT

Budget per project:

PhP100,000.00 per project or slot; Slots open for application: **16 slot/s**

Project Description:

The project aims to support, enrich and promote cultural activities in the localities. The grant may be given to festivals where dance will be a component provided that these festivals will highlight the local culture and pride of the city or municipality. The activity must also indicate the potential gain in the local economy through arts, specifically dance.

Qualification of the Proponent:

Local Government Unit or Non-Government Organization supported; track record in implementing arts activities; has capacity to provide facilities for dance performances (stage, light, sound, dressing room); can provide counterpart to NCCA assistance, able to mobilize audience.

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Profile of performing groups and artistic directors/ choreographer;
3. Sample videos/ photos of the groups and photos of the Festival Venue;
4. Full project proposal that includes description of locality; programming, strategy for mobilization of audience; strategies for sustainability; and
5. Detailed line-item budget.

Expected Output/ Deliverables:

At least 10,000 audiences; Extensive Public Announcement of the Festival; Has promoted the Local Culture

Criteria for evaluation of the proposals:

Traditional and Culture-Based Project; Educational Benefit; Skills Development among participants; Community Involvement; Number of participants (at least 7 groups with minimum of 50 dancers); Number of Years (At least 5 years of existence); Clear Rules and Guidelines; Promotion of Local Choreographers; Preparation of the community.

SCA-Dance-3:**Project Title: PRODUCTION GRANT**

Budget per project:

PhP250,000.00 per project or slot; Slots open for application: **3 slot/s**

Project Description:

Projects which will support the production of dance performances to provide opportunity for dance companies and choreographers to create new works which promotes the Philippine Culture.

Qualification of the Proponent:

Local Government Unit or Non-Government Organization supported; track record in implementing arts activities; has capacity to provide facilities for dance performances (stage, light, sound, dressing room); can provide counterpart to NCCA assistance, able to mobilize audience.

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Profile of performing groups and artistic directors;
3. Sample videos/ photos of the groups and photos of the Performance Venue;
4. Full project proposal that includes description of locality; programming, strategy for mobilization of audience; strategies for sustainability; and,
5. Detailed line-item budget.

Expected Output/ Deliverables:

At least 1,000 audiences; Well-promoted activity; Produced New Work

Criteria for evaluation of the proposals:

Track Record of the performing group; Dance Content; Accessibility of the performance venue; Promoting Filipino Culture; New Dance Production.

SCA-Dance-4:

Project Title: MODULE DEVELOPMENT FOR THE TRAINING OF FESTIVAL CHOREOGRAPHERS (TRAINING MODULES ON FESTIVAL PRODUCTIONS)

Budget per project:

Php300,000.00 per project or slot; Slots open for application: **1 slot/s**

Description:

A set of modules to train the local organizers of festivals in the locality for them to be able to organize quality festivals to effectively promote their arts, culture, and history.

Qualification of the Proponent:

An individual or Non-Government Organizations or LGUs with counterpart funding;

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. CV of proponent (for individual);
4. Past module/ publication/ research related to dance,
5. Proposal, review of related literature, outline, conceptual framework, design/ methodology with intended schedule;
6. Two recommendations letters from established cultural organizations/ institutions;

Expected Output/ Deliverables: V

VOLUME 1- Module 1- Concept Development (History and Script Preparation); Module 2-

Movement, Composition, and Dance; Module 3- Dance Music; Module 4- Production (Set Design, Costuming, and Props); Module 5- Understanding Rules, Policies, Guidelines, Ethics, Health and Safety; VOLUME 2-Festival Management; VOLUME 3 -Marketing and Promotion.

SCA-Dance-5:

Project Title: PHILIPPINE DANCE RESEARCH JOURNAL

Budget per project:

PhP500,000.00 per project or slot; Slots open for application: **1 slot/s**

Project Description:

A project that aims to open opportunities for the development of resource materials in Dance for use of teachers, trainers, choreographers, dance educators, and researchers, to facilitate and make more effective their teaching and learning processes in dance.

Qualification of the Proponent:

An individual or Non-Government Organizations or LGUs with counterpart funding;

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. CV of proponent for individual);
4. Past publication or research related to dance,
5. Research proposal (abstract of research proposal, review of related literature, outline of research, conceptual framework, research design/ methodology with intended schedule;
6. Past presentations in dance related conferences;
7. Two recommendations letters from established cultural organizations/ institutions;

Criteria for evaluation of the proposals:

At least Five (5) Unpublished Philippine Dance Research; Abstract in Journal Format; Refereed and critiqued dance research; Inclusion of articles on NCDance major programs.

Subcommission on the Arts (SCA)

- **DRAMATIC ARTS**

SCA-Drama-1:

Project Title: ALAB NG DULA: Production of New Works

Budget per project:

PhP150,000.00 per project or slot; Slots open for application: **12 slot/s**

Qualification of the Proponent:

NCCA standard accreditation requirements; good track record

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. Storyline or scene breakdown;
4. List and profile of artists involved;
5. Short description of Creative process; and,
6. Anticipated outcome of project.

Criteria for evaluation of the proposals:

Track record of organization/conduit; potential or viability of the project; quality of proposal; **relevance** to community and target audience.

Theme:

The plays are expected to present critical views of current issues and history of Philippine society; should reflect vision of nation

SCA-Drama-2:

Project Title: TIPON NG DULA: Collaborative Production of New Works

Budget per project:

Php500,000.00 per project or slot; Slots open for application: **2 slot/s**

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. Storyline or scene breakdown;
4. List and profile of PARTICIPATING GROUPS;
5. Short description of Creative process; and,
6. Anticipated outcome of project.

Criteria for evaluation of the proposals:

COLLABORATION OF THREE GROUPS, TOWARDS A PRODUCTION, PERFORMANCE IN THREE SITES track record of organization/conduit; potential or viability of the project; quality of proposal; **relevance** to community and target audience.

Theme:

The plays are expected to present critical views of current issues and history of Philippine society; should reflect vision of nation

SCA-Drama-3:

Project Title: SANAY-DULA: Scholarship Assistance for Theater Artists

Budget per project:

Php100,000.00 per project or slot; Slots open for application: **2 slot/s**

Qualification of the Proponent:

NCCA standard accreditation for individual proponents; Good track record in theater.

Requirements for Submission:

Must be accepted in a theater program from a reputable institution; letter of intent (include plans after the training); two (2) letters of endorsement.

Criteria for Evaluation of the Proposals:

Good track record

SCA-Drama-4:

Project Title: HULMAHAN NG DULA: Artist Education and Development Training (Workshop and Orientation on History, Philosophy, and Theories of Philippine Theater Arts & Script Development)

Budget per project:

PhP100,000.00 per project or slot; Slots open for application: **5 slot/s**

Qualification of the Proponent:

NCCA standard accreditation requirements; good track record

Requirements for Submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. Training design outline; and,
4. List and profile of target trainers and participants.

Criteria for Evaluation of the Proposals:

Good track record; relevance of the training, **quality of proposal**, potential outcome.

SCA-Drama-5:

Project Title: SULU NG DULA: Anthology/Publication

Budget per project:

PhP250,000.00 per project or slot; Slots open for application: **2 slot/s**

Qualification of the Proponent:

NCCA standard accreditation requirements; good track record

Criteria for Evaluation for Anthology of Plays

1. Anthology must contain a minimum of 16 and maximum of 40 landmark works from traditional, historical and contemporary genre from Luzon, Visayas, Mindanao, and NCR
2. Landmark works must embody significant social issues of its time and regional experience

3. An introduction to contextualize the selected works and brief bio note of playwrights and performing groups involved in the play production

Subcommission on the Arts (SCA)

- LITERARY ARTS

SCA-Literary-1:

Project Title: REGIONAL CREATIVE WRITING WORKSHOP

Budget per Project:

PhP150,000.00 per project or slot; Slots open for application: **6 slot/s**

Target Beneficiaries:

Regional writers, students, faculties, schools/community, LGU representatives.

Qualification of the Proponent:

Open to CSOs, LGUs, SUCs, or Public Schools with counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:

1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Track record in implementing writing workshops;
4. List and profile of panelists;
5. Detailed program of activities and/or modules;
6. Number of fellows to be accepted;
7. Criteria for the selection of fellows; and,
8. List and profile of the screening committee.

Criteria for evaluation of the proposals:

Proponent should have a clear literary agenda; Regional representation, participants should also invite out of school youth, campus writers, or emergent writers not affiliated with academic institutions. (10) Writers and their literary works. The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators.

SCA-Literary-2:

Project Title: NATIONAL WRITERS WORKSHOP

Budget per Project:

PhP 300,000.00 per project or slot; Slots open for application: **4 slot/s**

Target Beneficiaries:

Writers, students, faculties, schools/community

Qualification of the Proponent:

Open to CSOs, SUCs, or academic institutions handling writers workshop; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:

1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Track record in implementing writing workshops;
4. List and profile of panelists;
5. Detailed program of activities and/or modules;
6. Number of fellows to be accepted;
7. Criteria for the selection of fellows; and,
8. List and profile of the screening committee.

Criteria for evaluation of the proposals:

Participated in by at least 10 fellows, with at least 2 fellows each from Luzon, Visayas and Mindanao as point of origin; Encourage the study of regional literary forms; Utilize the regional languages of the regions, aside from Filipino and English. The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators.

SCA- Literary -3:

Project Title: RESEARCH/PRODUCTION GRANT

Budget per Project:

PhP200,000.00 per project or slot; Slots open for application: **2 slot/s**

Target Beneficiaries:

Writers, playwrights, researchers.

Qualification of the Proponent:

Open to individuals, CSOs, LGUs, SUCs, or Public Schools with counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:

1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Abstract or Synopsis;
4. Three (3) copy sets of manuscript or script;
5. Three (3) printing quotations from publishing houses/ printers; and,
6. Proposed distribution and marketing scheme.

Criteria for evaluation of the proposals:

Manuscripts will undergo evaluations by the three (3) independent readers; Research manuscript of at least 200 pages ready to print for 1,000 copies or full-length play ready for production; The proponent should provide a critical introduction explaining the framework and methods. All research must follow proper annotations in the arts and humanities. The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators.

SCA- Literary -4:

Project Title: ManunULAT

Budget per Project:

Php200,000.00 per project or slot; Slots open for application: **2 slot/s**

Target Beneficiaries:

Writers, literary artists, other artists, public.

Qualification of the Proponent:

Open to Individuals, CSOs, LGUs, SUCs, or Private/Public Schools.

Requirements for submission:

1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Outline/sequence treatment;
4. Track record of videographer and sample works;
5. Track record of proponent on literary research/ documentation; and,
6. List of writers/story-tellers to be documented.

Criteria for evaluation of the proposals:

Priority will be given to writers/story-tellers about whom there is dearth of documentation. The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators.

SCA- Literary -5:

Project Title: PROJECT PANGGA

(LITERARY CONFERENCE / SEMINAR / EXHIBIT / PERFORMANCE)

Budget per Project:

Php200,000.00 per project or slot; Slots open for application: **4 slot/s**

Target Beneficiaries:

IPs, women, youth, PWD, writers, literary artists, students, faculties, schools/ community, LGU representatives.

Qualification of the Proponent:

Open to CSOs, SUCs, or Private/Public Schools.

Requirements for submission:

1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. List and profile of participants;
4. Detailed program of activities and/or modules;
5. Target number of participants; and,
6. Evidence of engagement with any of the sectors needing increased representation.

Subcommission on the Arts (SCA)**• MUSIC****Criteria for evaluation of the proposals:**

Thematic – literary activities/events on Malasakit (ancestral voices, ecology, body and bodily issues, displacement, migration, etc.); The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators.

SCA-Music-1:**Project Title: INTEGRATED CREATIVITY DEVELOPMENT PROGRAM WITH EMPHASIS ON PHILIPPINE MUSIC**

A capacity building program for communities that aims to develop and implement various activities towards a sustained creative and cultural development rooted in cultural wealth, traditions and creative expressions.

Budget per project:

PhP500,000.00 per project or slot; Slots open for application: **2 slot/s**

Qualification of the Proponent:

Civil Society Organizations, Local Government Units, Academic Institutions, other Government Agencies with proven track record in implementing development-related projects

Requirements for submission:

1. NCCA proponent eligibility requirements;
2. Full project proposal and detailed line-item budget;
3. Proof of validated research on local musical traditions and practices;
4. Intensive training / capacity-building design with training topics/training outline and profile of resource persons and participants;
5. Training / Capacity building design for organizational development and management of music organizations

6. Profile and organizational structure of the implementing team / organization / institution

Criteria for evaluation of the proposals:

1. Responsiveness of the project proposal to the concept and objectives of the category, namely:
 - Organizational development and management training with focus on Creative Marketing / Management of Creative Industries / Music Organization Management
 - Intensive Capacity building training based on the validated research output on local musical traditions and practices
 - Initial performances / productions as output of the intensive training
2. Track record of the proponent organization which includes the background and track record of the implementing team

SCA-Music-2:

Project Title: MUSIC EDUCATION TRAINING 1: *a teachers' training program to upgrade and enrich classroom music teaching.*

Budget per project:

Php600,000.00 per project or slot; Slots open for application: **1 slot/s**

Qualification of the Proponent:

Music Organizations, Academic Institutions, other Government Agencies (DepEd) with proven track record in project implementation

Requirements for submission:

1. NCCA proponent eligibility requirements;
2. Full project proposal and detailed line-item budget;
3. Training design;
4. Training module;
5. Profile of resource persons/trainers; and,
6. Profile of participants.

Criteria for evaluation of the proposals:

Responsiveness of the project proposal to the concept (merits); Track record of the proponent organization which includes the background and track record of the implementing team; Training must include fundamental music skills and creativity; the training shall be implemented in two sites (Luzon-NCR and Visayas-Mindanao)

SCA-Music-3:

Project Title: MUSIC EDUCATION TRAINING: *a teachers' training program to upgrade and enrich classroom music teaching*

Budget per project:

PhP300,000.00 per project or slot; Slots open for application: **3 slot/s**

Qualification of the Proponent:

Music Organizations, Academic Institutions, other Government Agencies (DepEd) with proven track record in project implementation, Cultural/Heritage Organizations

Requirements for submission:

1. NCCA proponent eligibility requirements;
2. Full project proposal and detailed line-item budget;
3. Training design & Module;
 - The training design shall integrate 3 modular phases to include:
 - a) Collection, organization and packaging of local materials to be used in classroom instruction
 - b) Pedagogy development and workshop for teachers in 3 syllabi sections – theory and content, technique and skills and performance
 - c) Recital for an actual demonstration with students in basic education, junior high and senior high levels.
4. Profile of resource persons / trainers; and,
5. Profile of participants.

Criteria for evaluation of the proposals:

1. Responsiveness of the proponent to the project concept (merits);
2. Track record of the proponent organization which includes the background, competence and capability of the implementing team;
3. Comprehensiveness of training design to include fundamental music skills and creativity and strength of its localization component;
4. Horizontal reach of beneficiaries and potential for multiplier effect; and,
5. The training shall be implemented in two sites (Luzon-NCR and Visayas-Mindanao).

SCA-Music-4:

Project Title: *MUSIC FESTIVAL - A music festival that shall highlight the musical wealth of the locality*

Budget per project:

PhP250,000.00 per project or slot; Slots open for application: **2 slot/s**

Qualification of the Proponent:

Music Organizations, Local Government Units, Academic Institutions, other Government Agencies with proven track record in festival management and implementation

Requirements for submission:

1. NCCA proponent eligibility requirements;
2. Full Project Proposal which shall include Concept and detailed artistic plan;
3. Profile of the artistic team;

4. Profile of the performers / performing groups;
5. Initial Repertoire; and,
6. Detailed Line-item Budget.

Criteria for evaluation of the proposals:

Unique concept and feasible artistic plan (merits); Track record of the proponent organization which includes the background and track record of the implementing team; Performance should be annotated to educate, heighten musical awareness and literacy; the audience must be school children and /or community.

SCA-Music-5:

Project Title: PERFORMANCE IN PUBLICLY-ACCESSIBLE SPACES – *An annotated performance that shall help heighten musical awareness and literacy (e.g., concert at the park, plazas, heritage structures), “spontaneous” performances (e.g. flash mobs)*

Budget per project:

PhP200,000.00 per project or slot; Slots open for application: **4 slot/s**

Qualification of the Proponent:

Music Organizations, Local Government Units, Academic Institutions, with proven track record in event/production management and implementation

Requirements for submission:

1. NCCA proponent eligibility requirements;
2. Full Project Proposal which shall include Annotated Repertoire;
3. Profile of the performer(s)/performing group(s), and artistic team; and,
4. Detailed Line Item Budget.

Criteria for evaluation of the proposals:

Performance should be annotated to educate, heighten musical awareness and literacy; the audience must be school children and /or community; engagement and coordination with Local Government Units (LGUs) specifically for permits, technical and logistical requirements.

SCA-Music-6:

Project Title: PUBLICATIONS ON PHILIPPINE MUSIC
A. Original Compositions
B. Research Output on Philippine music

*Proponent should only choose 1 subcategory

Budget per project:

PhP200,000.00 per project or slot; Slots open for application: **2 slot/s**

Qualification of the Proponent:

Individual, Music Organizations, Academic Institutions

Requirements for submission:

1. NCCA proponent eligibility requirements;
2. Full Project Proposal with detailed Line item Budget.

Additional requirements:

For Letter A Project: Authenticated / Certified photo copy of the music scores / sheets of Original Compositions;

For Letter B Project: Authenticated / Certified copy of completed research output/manuscript ready for publication;

Criteria for evaluation of the proposals:

Must be unique, not yet documented, published, recorded, and not commissioned by a third party; Content must exemplify Filipino spirit (e.g. utilization or integration of folk or indigenous musical materials/resources; output must be available to the public particularly to the students as educational materials

SCA-Music-7:

Project Title: INSTRUMENT MAKING WORKSHOP: A hands-on workshop on the revival, enhancement and promotion of traditional instrument aided by local traditional trainer / expert

Budget per project:

PhP100,000.00 per project or slot; Slots open for application: **3 slot/s**

Qualification of the Proponent:

Music Organizations, Local Government Units, Academic Institutions, other Government Agencies with proven track record in project implementation

Requirements for submission:

1. NCCA proponent eligibility requirements;
2. Full project proposal and detailed line-item budget;
3. Profile of the Resource Person;
4. Profile of the Participants;
5. Training/Workshop Methodology and Syllabus.

Criteria for evaluation of the proposals:

1. Availability of materials;
2. presence of the local traditional trainer;
3. initial methodology / pedagogy / syllabus

Subcommission on the Arts (SCA)

- VISUAL ARTS

SCA-Visual-1:

Project Title: SUPPORT FOR VISUAL ARTS WORKSHOP: *“An art workshop for that shall help address various community concerns such as but not limited to effects of Natural and Man-Made Disasters, Victims of Drug Abuse, Gender Equality, Women and Children’s Rights, etc.”*

Budget per project:

PhP200,000.00 per project or slot; Slots open for application: **3 slot/s**

Qualification of the Proponent:

Civil Society Organizations (CSOs) or Local Government Units (LGUs) with counterpart funding, with no pending projects or outstanding unliquidated fund with the NCCA

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. List and profile of resource persons;
4. Detailed program of activities and/or modules;
5. Profile and number of target participants;
6. Criteria for the selection of participants; and,
7. List and profile of the screening committee.

Criteria for evaluation of the proposals:

1. Workshop topics include but not limited various community concerns such as response to the effects of Natural and Man-Made Disasters, Victims of Drug Abuse, Gender Equality, Women and Children’s Rights, etc.
2. The organizers of the seminar/workshops should submit a program that would spell out the rationale, topics and speakers to be covered in the seminar/workshop.

SCA-Visual-2:

Project Title: SALIN-SINING: A COLLABORATIVE WORKSHOP BETWEEN LOCAL VISUAL

ARTISTS AND TRADITIONAL ARTISTS/CRAFTSMEN

Budget per project:

Php300,000.00 per project or slot; Slots open for application: **1 slot/s**

Qualification of the Proponent:

Civil Society Organizations (CSOs), Local Government Units (LGUs), Educational Institutions, Art Organizations, or Peoples Organization/Indigenous Peoples Organization with counterpart funding; and with no pending or outstanding unliquidated fund with the NCCA.

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. Profile of Collaborating local visual artists and traditional craftsmen like weavers; and,
4. Detailed program of activities and/or modules;

Criteria for evaluation of the proposals:

1. Profile of the artists/art group;
2. Body of works of the artists/craftsmen; and,
3. Mechanism of public showcase of outputs.

SCA-Visual-3:

Project Title: SUPPORT FOR VISUAL ARTS FESTIVAL IN THE REGIONS:

The NCCA initiative for the continuing growth of Philippine Visual Arts in the grassroots

Budget per project:

Php500,000.00 per project or slot; Slots open for application: **3 slot/s**

Qualification of the Proponent:

1. Local Government Units (LGUs), Civil Society Organizations (CSOs) or Art Organization;
2. Has track record in implementing visual arts festivals;
3. Has been in existence for at least 3 years or have previously produced related projects;
4. Can provide counterpart to NCCA assistance; and,
5. Able to mobilize audience and wide range of visual art network.

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Detailed program of activities;
3. Profile and art portfolio of the artist/s / curator;
4. Sample videos/ photos of the groups and of the previous related projects; and,
5. Proposal that includes description of locality, programming, and strategy for mobilization of audience.

Criteria for evaluation of the proposals:

1. Must have the following components: *Group Exhibition, Exchange Program, Developmental Workshop, First One Man Show*;
2. Cultural significance of the festival to the community;
3. Festival must be at least 5 years in existence; and,
4. If new, present strategies plan for sustainability.

SCA-Visual-4:

**Project Title: SUPPORT FOR VISUAL ARTS COMPETITION (AWARDS/PRIZES):
*New Media for 2018***

Budget per project:

PhP100,000.00 per project or slot; Slots open for application: **3 slot/s**

Qualification of the Proponent:

1. Civil Society Organizations (CSOs) or Art Organization (non-stock, non-profit) with track record in implementing visual arts activities;
2. Can provide counterpart to NCCA assistance; and,
3. Able to mobilize audience and wide range of visual art network.

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Mechanics/guidelines of the competition;
3. List of members of the jury and selection committee;
4. Criteria of the competition;
5. Record of proponent's past accomplishment; and,
6. Full project proposal and detailed line-item budget.

Criteria for evaluation of the proposals:

Contribution to the development, promotion and conservation of Filipino intangible cultural and artistic heritage

SCA-Visual-5:

Project Title: SUPPORT FOR PRODUCTION OF CREATIVE WORK BASED ON LOCAL CULTURAL ICONS IN A PUBLIC SPACE

Budget per project:

PhP200,000.00 per project or slot; Slots open for application: **2 slot/s**

Qualification of the Proponent:

Individual proponents must submit endorsement letters from a recognized institution, association or organization.

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Profile and art portfolio of the artist;
3. Recommendation from at least two (2) experts from the cultural sector;
4. Concept of artwork/ abstract with description of materials to be used, and initial visual study (cad or sketch) of the work;
5. Full project proposal and detailed line-item budget; and,
6. Proof of partnership with the site owner (ex. MOU with the LGU or School Head stipulating the approval to install art work; MOU should include maintenance and safety clause)

Criteria for evaluation of the proposals:

Should highlight the cultural wealth of the locality.

SCA-Visual-6:**Project Title: SUPPORT FOR PUBLICATION OF CREATIVE ACTIVITY**

The NCCA assistance aims to stir the creative mind of artists to come up with an activity book such as, but not limited to coloring book, paper cutting, origami, collage, twilling, scrap booking, etc., and translate this imagination in published form

Budget per project:

PhP200,000.00 per project or slot; Slots open for application: **4 slot/s**

Qualification of the Proponent:

1. Individual proponents must submit endorsement letters from a recognized institution, association or organization;
2. Civil Society Organizations (CSOs) or Art Organization (non-stock, non-profit) with track record;
3. Can provide counterpart funds; and,
4. Has capacity to produce quality works

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Manuscript;
3. Profile of proponent along the area of visual arts;
4. Recommendation from at least two (2) experts from the cultural sector;
5. Quotation of publication expenses by three (3) publishing houses/printers;
6. Distribution and marketing scheme; and,
7. Full project proposal and detailed line-item budget.

Criteria for evaluation of the proposals:

1. Should depict Filipino Values and Rights Advocacy;
2. Standard comic size not less than 20 pages;
3. Strictly Black and White illustration;
4. Purely Illustrated Works;
5. High Quality of Illustrations made;
6. Use of cultural icons;
7. Cultural significance of the project to the community; and,
8. Artist's Profile;

SCA-Visual-7:

**Project Title: SUPPORT FOR ENHANCEMENT OF ART HUB IN THE REGIONS:
*The NCCA assistance on the continuing enrichment of the local arts cape integrating and utilizing local heritage structure as the site for art production and management***

Budget per project:

Php500,000.00 per project or slot; Slots open for application: **1 slot/s**

Qualification of the Proponent:

1. Civil Society Organizations (CSOs), Local Government Units (LGUs), Educational Institutions, Art Organizations, or Peoples Organization/Indigenous Peoples Organization with counterpart funding; and,
2. With no pending projects or outstanding unliquidated fund with the NCCA

Requirements for submission:

1. Regular requirements of NCCA (refer to proposal form);
2. Full project proposal and detailed line-item budget;
3. Site Map;
4. Enhancement or Adaptive Reuse Plan;
5. Proposed Sustainability Measures;
6. Proposed Organizational Structure;
7. Proposed program of activities for the enhanced Art Hub; and,
8. Memorandum of Understanding (MOU) between the owner/s of the Art Hub regarding the use of space.

Criteria for evaluation of the proposals:

1. Good track record in Art Management; and,
2. Comprehensive program that will engage the art community and general public.



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PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

Grants Program
Programang Grants

Revised Version: June 2017
April 2018

PPFPD Form No. 1
Pormularyong PPFPD Blg. 1

THE PROJECT PROPOSAL FORM
Pormularyo ng Panukalang Proyekto

I. PROPONENT’S PROFILE (*Indibidwal o Organisasyon*)

a) **NAME OF PROPONENT:** _____
(*Pangalan ng may Panukala*)

b) **ADDRESS OF THE PROPONENT:** _____
(*Lunan Panlihaman ng may Panukala*)

c) **CONTACT INFORMATION**
(*Numero*)

Landline No: _____ Mobile Phone No: _____

Fax No: _____ E-Mail Address: _____

d) **REFERENCES / ENDORSEMENT FROM ARTISTS, GOVERNMENT AGENCIES, AND OTHER APPROPRIATE INSTITUTIONS**
(*Reperensya o endoso mula sa ibang ahensya ng gobyerno, mga alagad ng sining o naaangkop na mga institusyon*)

d.1. Name & Contact No. of Ref. 1: _____

d.2. Name & Contact No. of Ref. 2: _____

VERY IMPORTANT REMINDER:

- Following the COA Auditing Rules and Regulations, approved funding for individual grantees shall be released on a “**direct payment or reimbursement mode**”.

- Proponent are required to sign all pages of the proposal.

II. PROJECT PROFILE

1. **PROJECT TITLE:** The title should be brief, clear and descriptive
(Ang pamagat ay dapat maikli, maliwanag at makalarawan.)
-

2. **COMMITTEE AND PROJECT CATEGORY:** Please enter to the 2019 Call for Proposal for the list of committees and corresponding project category
-

3. **PROJECT BACKGROUND:** State the current situation in the local community or in the society at large, which Influenced or inspired you to design and organize the project. Define the problem which the project hopes to address. Use statistical information whenever necessary. Please use additional sheet as needed.
(Isaad ang kasalukuyang lagay ng komunidad o ng lipunan sa kabuuan na nakapag pukaw ng interes sa paggawa ng panukalang proyekto. Gumamit ng mga istadistika kung kinakailangan. Maaari ring gumamit ng karagdagang papel kung kinakailangan.)

4. **PROJECT DESCRIPTION:** Shall provide information on the following. Please use additional sheet as needed. *(Mga kinakailangang impormasyon. Gumamit ng karagdagang papel kung kinakailangan)*

- a) **Date and venue of project implementation**
(Araw at lugar ng pagdadausan ng proyekto)

- b) **Project purpose**
Describes the change which may occur in behavior, structures, or capacities of the target groups which directly result from the utilization of the deliverable outputs or results the project will be expected to yield. *(Ipakita ang mga pagbabagong idudulot ng proyekto sa pag uugali, kabuuan, o kalakasan ng mga tukoy na grupo na maaring makuha sa paggamit ng mga awtput o resulta ng proyekto.)*

- c) **Results/Outputs:**
Describes the expected results or output to achieve the project purpose.
(Ipakita ang inaasahang mangyayari para makamit ang mithiin ng proyekto.)

- d) **Inputs/ Activities:**
Activities or tasks to be carried out and in what sequence in order to achieve the expected output/ results. *(Mga gawain at detalye ng pagsasagawa para makamit ang mithiin ng proyekto.)*

- e) **Objectively Verifiable Indicators:**
Identifies measures to determine success of the project. Indicators should be measurable either quantitatively or qualitatively, feasible, relevant and accurate and timely.
(Maglahad ng mga panukat upang matukoy ang tagumpay ng proyekto. Ang mga

panukoy ay dapat nasusukat, mahalaga, tama at napapanahon.)

III. WORK AND FINANCIAL PLAN

Provide information on the various activities of the project including the implementation schedule, the required funding and potential sources of funds.

(Ilahad ang impormasyon sa ibat-ibang mga gawain, mga itinakdang araw ng paggawa at mga kinakailangang gastusin kasama ang pondo mula sa ibang maaaring panggagalingan.)

Project Activities	Timeframe	Cost / Fund (PhP)	Sources of Funds
1.			
2.			
3.			
4.			

IV. PROJECT COST

Provide information on the total cost of the project, the financial assistance requested from the NCCA, counterpart funding from other sources (at least 50 % of the total project cost) and a line item budget.

(Ilahad ang kabuuang gastusin ng proyekto, tulong pinansyal na hinihiling sa NCCA, katuwang na pondo mula sa ibang panggagalingan (dapat ay katumbas ng kalahati ng kabuuang gastusin sa proyekto.)

Example of a Line Item Budget

ITEM	PARTICULAR	COUNTERPART FUNDING (PhP)	FUNDING REQUESTED FROM NCCA (PhP)	TOTAL (PhP)
1. Personal Services: <i>Honoraria</i> a) Project Director b) Resource Persons c) Performers d) Documenter	Rate x month Rate x no. of pax x no. of hours			
2. M.O.O.E: a) Supplies/Materials b) Transportation Expenses	Cost x no. of months Rate x no. of pax			
Total				

All project proposals should be addressed and submitted to:

(Tanging sa sumusunod na lunan lamang maaaring ipadala ang panukalang proyekto:)

**Plan/Policy Formulation and Programming Division (P/PFPD)
National Commission for Culture and the Arts
Room 5-B, Fifth Floor,
NCCA Building 633 General Luna Street, Intramuros 1002 Manila,
Philippines**
Tel No: **522-2084 (DL) / 527-2192 (TL) locs. 527 & 511**
Fax No: **527-2198 / 527-2209 / 527-2194**
Email: **ppfpd@ncca.gov.ph**

Note:

The NCCA requires the submission of a complete project proposal based on the indicated proposal format to facilitate proper evaluation. Should you find the proposal format difficult to accomplish, please do not hesitate to contact us at telephone numbers indicated above. The project proposal may be accomplished in **Filipino or English**.

NCCA accreditation certificate is necessary prior to the approval of project requests.
[Coordinate with the NCCA Accreditation and Grants Processing Section (AGPS)]

**Annex B:
NCCA Accreditation Checklist**

<u>Beneficiary CSO</u>	New	Renewal
Requirements		
1. Duly accomplished NCCA-AGPU-CSO Application Form	✓	✓
2. Certificate of Social Preparation (to be issued by NCCA)	✓	✓
3. NCCA-AGPU-CSO 02A-Clearance Form (to be issued by NCCA)	✓	✓
4. Certificate of good standing issued by the GA from which the CSO received public funds (if any) .	✓	✓
5. Original Copy of Omnibus Sworn Certification	✓	✓
6. Authenticated copy of the Certificate of Registration with the Securities and Exchange Commission (SEC)	✓	
7. Authenticated copy of the latest Articles of Incorporation showing the original incorporators / organizers and the Secretary's Certificate for incumbent officers and By-Laws	✓	
8. Recent General Information Sheet (GIS) from SEC	✓	✓
9. Audited Financial Statements for the past Three (3) Years preceding the date of project implementation as received by the BIR.	✓	✓
10. BIR prescribed and authorized OR bearing the Tax Identification Number	✓	
11. Photocopy / scanned copy of bank book with complete bank account information of the organization (bank account name, number and branch).	✓	✓

<u>Implementing CSO</u>	New	Renewal
Requirements		
1. Duly accomplished NCCA-AGPU-CSO Application Form	✓	✓
2. Certificate of good standing issued by the GA from which the CSO received public funds (if any) .	✓	✓
3. Original Copy of Omnibus Sworn Certification	✓	✓
4. Authenticated copy of the Certificate of Registration with the Securities and Exchange Commission (SEC)	✓	
5. Authenticated copy of the latest Articles of Incorporation showing the original incorporators / organizers and the Secretary's Certificate for incumbent officers and By-Laws	✓	

6. Recent General Information Sheet (GIS) from SEC	✓	✓
7. Audited Financial Statements for the past Three (3) Years preceding the date of project implementation as received by the BIR with Annual Income Tax Returns	✓	✓
8. BIR prescribed and authorized OR bearing the Tax Identification Number	✓	
9. Photocopy/ scanned copy of bank book with complete bank account information of the organization (bank account name, number and branch).	✓	✓

<u>Peoples Organization</u>	New	Renewal
Requirements		
1. Duly accomplished NCCA-AGPU-PO Application Form	✓	✓
2. Certificate of good standing issued by the GA from which the CSO received public funds (if any) .	✓	✓
3. NCCA-AGPU-PO 02B-Clearance Form (to be issued by NCCA)	✓	✓
4. List of Current Officers with photographs certified by the Secretary of the Organization	✓	✓
5. At least two (2) Certifications from any of the following: Local Government Units, cultural agencies, academic institutions, other recognized individuals or organizations in Philippine society	✓	✓
6. Sworn Affidavit of the Organization Secretary that none of the organizers or officials are agent of or related by consanguinity or affinity up to the fourth civil degree to the officials	✓	✓
7. Sample of Acknowledgement Receipt, signed by the Head and Treasurer	✓	✓
8. Photocopy/ scanned copy of bank book with complete bank account information of the organization (Bank Account Name and Number, Bank and Branch). In the absence of such, a resolution, signed by all the officers of the PO, authorizing the president, director or treasurer or any other authorized member of the organization to receive the grant through his bank account, on behalf of the organization.	✓	✓

<u>Indigenous Peoples Organization</u>	New	Renewal
Requirements		
1. Duly accomplished NCCA-AGPU-IPO Application Form	✓	✓

2. Certificate of good standing issued by the GA from which the CSO received public funds (if any) .	✓	✓
3. NCCA-AGPS-IPO 02C-Clearance Form (to be issued by NCCA)	✓	✓
4. List of Current Officers with photographs certified by the Secretary of the Organization	✓	✓
5. At least two (2) Certifications from any of the following: Local Government Units, National Commission on Indigenous Peoples (NCIP), National Commission on Muslim Filipinos (NCMF), cultural agencies, academic institutions, or NCCA executive council members.	✓	✓
6. Sworn Affidavit of the Organization Secretary that none of the organizers or officials are agent of or related by consanguinity or affinity up to the fourth civil degree to the officials	✓	✓
7. Sample of Acknowledgement Receipt, signed by the Head and Treasurer	✓	✓
8. Photocopy/ scanned copy of bank book with complete bank account information of the organization (Bank Account Name and Number, Bank and Branch). In the absence of such, a resolution, signed by all the officers of the PO, authorizing the president, director or treasurer or any other authorized member of the organization to receive the grant through his bank account, on behalf of the organization.	✓	✓

<u>Individuals</u>	New	Renewal
Requirements		
1. Comprehensive Curriculum Vitae with recent 2x2 colored photographs	✓	✓
2. Record of Accomplishments/Projects Completed	✓	✓
3. NCCA-AGPU-INDIVIDUAL 01C-Clearance Form (to be issued by NCCA)	✓	✓
4. At least two (2) Endorsement Letters from any of the following: recognized leaders or practitioners in the field of culture and the arts from academic institutions or cultural agencies; Local Government Units, cultural agencies, academic institutions, other recognized individuals or organizations in Philippine society	✓	✓
5. Tax Identification Number (TIN)	✓	
6. Any valid Government issued Identification Card	✓	

7. Photocopy/ scanned copy of bank book with complete bank account information of the individual (bank account name, number and branch).	✓	✓
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<u>Local Government Unit</u>	New	Renewal
Requirements		
1. Certification/ endorsement from the Head of the LGU	✓	✓
2. List of Current LGU officials	✓	✓
3. NCCA-AGPS-LGU 01D-Clearance Form (to be issued by NCCA)	✓	✓
4. Record of Accomplishments (related to the proposed project)	✓	
5. Photocopy / scanned copy of bank book with complete bank account information of the LGU (bank account name, number and branch).	✓	✓

<u>NGA/State U/College/Public Schools</u>	New	Renewal
Requirements		
1. Charter/ Law Creating the Agency/Institution /University/School	✓	
2. Certification/ endorsement from the Head of Agency/ Institution/University/School	✓	✓
3. List of Current Officers	✓	✓
4. NCCA-AGPU-GA-SU-COLL 01E-Clearance Form (to be issued by NCCA)	✓	✓
5. Organization Profile and record of accomplishments (related to the proposed project)	✓	
6. Photocopy/ scanned copy of bank book with complete bank account information of the GA/Institution/ University (bank account name, number and branch).	✓	✓