



NATIONAL COMMISSION FOR CULTURE AND THE ARTS
Excerpts from the Minutes of the Regular Commission Meeting held on
May 29, 2013, Amarela Hotel, Panglao, Bohol
and
Confirmed at the Regular Commission Meeting held on
July 25, 2013, NCCA, Manila

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Special Resolution

5.2 *Revised Membership Rules of the National Committees of the SubCommission on Cultural Heritage (SCH)*

[U]pon motion made and duly seconded, the majority of the Commission approved and confirmed this *Special Resolution*:

Resolution No. 2013 – 488
Approving the “Specific Membership Guidelines of the National Committee on Archives”
Thereby Rescinding Resolution 2008-198

RESOLVED, as it is hereby RESOLVED, To approve the Specific Membership Guidelines of the National Committee on Archives, herewith attached as Annex A;

RESOLVED FURTHER, That Resolution 2008-198 is hereby rescinded;

RESOLVED FINALLY, That the Specific Membership Guidelines for the National Committee on Archives shall take effect starting with the term 2014-2016; *per*

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Prepared By:

MYLA T. BUAN
Board Secretary

For the Board:

FELIPE M. DE LEON, JR.
Chairman

NATIONAL COMMITTEE ON ARCHIVES

Membership to the National Committee on Archives (NCA) is institutional and individual in nature. The Executive Council (ExeCon) consists of thirteen (13) members who are the officially designated representatives of the following institutions / organizations and regions:

- One (1) from the Government Cultural Agency (Ex-Officio), i.e., National Archives of the Philippines per RA No. 9470, 21 May 2007 [formerly the Records Management and Archives Office (RMAO)];

- Five (5) from the,
 1. Society of Filipino Archivists (SFA)
 2. Philippine Records Management Association (PRMA)
 3. Society of Ecclesiastical Archivists of the Philippines (SEAP)
 4. Society of Film Archivists (SOFIA)
 5. Government Records Officers Association of the Philippines (GROAP);

- Four (4) from the officially designated representatives and individuals of specialized archives such as, 1. Legislative Archives-Senate of the Philippines / House of Representatives, 2. Judiciary Archives, 3. Medical Archives, 4. Military Archives, 5. Academic Archives, 6. Sound Archives, 7. Photography Archives or in other fields where there are no professional organizations represented; and

- Three (3) regional representatives from Luzon, Visayas and Mindanao.

All the ExeCon members shall hold office for a term of three years, and are eligible for election to a 2nd term, but shall not serve for more than two consecutive terms. Any ExeCon member who had served the committee for two consecutive terms may vote but will no longer be eligible to be nominated as member of the Executive Council.

All ExeCon members must be officially confirmed in writing by the NCCA.