

NATIONAL COMMISSION FOR CULTURE AND THE ARTS (NCCA) Annual Procurement Plan for FY 2019

Code (PAP)	Procurement	Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020101000	Airfare Expenses- Local		Various Units	NP-53.5 Agency-to-Agency	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	11880000	11,880,000	0	Airfare/Plane tickets for local travels to be procured from DBM-Procurement Service as the need arises.
5020102000	Airfare Expenses- Foreign		Various Units	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	4524000	4,524,000	0	Airfare/Plane tickets for foreign travels.
5020101000	Hotel Accommodation Expenses		Various Units	NP-53.10 Lease of Real Property and Venue	Jan.-Dec., 2019	Jan.-Dec., 2019	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	8614000	8,614,000	0	Hotel accommodations and Venue rentals for various meetings and events of NCCA to be procured as the need arises.
5020101000	Land Transportation Expenses/ Vehicle Rentals		Various Units	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1120000	1,120,000	0	Provision for vehicle/van rentals for official use of NCCA employees to be procured as the need arises.
50201002	Training Expenses		HR	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1028000	1,028,000	0	Provision for training to be conducted by NCCA as the need arises.
5020301002	Office Supplies Expenses		SMS	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	3850000	3,850,000	0	Common use supplies to be procured from DBM- Procurement Service.
5020301001	ICT Office Supplies		MISS	Shopping	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1753000	1,753,000	0	Procurement of printer toners and inks.
5020302000	Accountable Forms Expenses		SMS	NP-53.5 Agency-to-Agency	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	35000	35,000	0	To be procured from NPO as the need arises.
5020307000	Drugs and Medicines Expenses		Clinic/GSS	Shopping	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	51000	51,000	0	Supply of drugs and medicines for Clinic.
5020309000	Fuel, Oil, and Lubricants Expenses		GSS	Shopping	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	463000	463,000	0	To be purchased using Petty Cash as the need arises.
5020399000	Other Supplies and Materials Expenses		SMS	Shopping	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1993000	1,993,000	0	Provision for unforeseen/unpredicted needs for supplies and materials.
5020401000	Water Expenses		GSS	Direct Contracting	N/A	N/A	N/A	December, 2018	GoP	2324000	2,324,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
5020402000	Electricity Expenses		GSS	Direct Contracting	N/A	N/A	N/A	December, 2018	GoP	5758000	5,758,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
5020501000	Postage and Courier Expenses		RMS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	961000	961,000	0	Provision for mailing, documentary stamps, notary public expenses including courier services such as in LBC.
5020502001	Mobile Expenses		SMS	Direct Contracting	N/A	N/A	N/A	Biannual	GoP	1470000	1,470,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
5020502002	Landline Expenses		SMS	Direct Contracting	N/A	N/A	N/A	December, 2018	GoP	1450000	1,450,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
5020504000	Cable, Satellite, Telegraph and Radio Expenses		GSS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	December, 2018	GoP	25000	25,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
5021101000	Legal Services		ADMF	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	200000	200,000	0	Contracted services for Lawyers and for Notary public expenses.
5021102000	Auditing Services		Finance	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	35000	35,000	0	Provision for audit consultant/s as the need arises.
5021103002	Consultancy Services		Various Units	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1993000	1,993,000	0	Provision Consultancy Services (Individual Consultants) such as for Heritage and for the use of the Office of the Chairman.
5021203000	Procurement of Security Services		GSS	Competitive Bidding	24-Nov-18	17-Dec-18	January, 2019	January, 2019	GoP	3,851,000	3,851,000	0	Security services for NCCA Building
5021202000	Procurement of Janitorial and Messengerial Services		GSS	Competitive Bidding	24-Nov-18	17-Dec-18	January, 2019	January, 2019	GoP	4,400,000	4,400,000	0	Outsourcing of Janitorial and Messengerial Services
5021304001	Pest Control Services		GSS	NP-53.9 - Small Value Procurement	November, 2018	N/A	January, 2019	January, 2019	GoP	138777	138,777	0	Pest control services for NCCA Building
5021304001	Maintenance of NCCA Elevators		GSS	NP-53.9 - Small Value Procurement	November, 2018	N/A	January, 2019	January, 2019	GoP	168000	168,000	0	Recurring costs for the maintenance of NCCA Elevator.
5021305002	Maintenance of Aircons		GSS	NP-53.9 - Small Value Procurement	November, 2018	N/A	January, 2019	January, 2019	GoP	456000	456,000	0	Repairs and maintenance of Airconditioning units.
5021399099	Maintenance of Generator		GSS	NP-53.9 - Small Value Procurement	November, 2018	N/A	January, 2019	January, 2019	GoP	250000	250,000	0	Recurring costs for the maintenance of Generator set.
5021305002	Repair Expenses of Office Equipment		SMS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	103000	103,000	0	As the need arises.
5021305003	ICT Equipment Repair Expenses		MISS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	242000	242,000	0	As the need arises.
5021305012	Printing Equipment Repair Expenses		MISS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	121600	121,600	0	As the need arises.
5021305099	Repair Expenses for Other Machinery Equipment		GSS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	77000	77,000	0	As the need arises.
5021306001	Motor Vehicles Repair Expenses		GSS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	554000	554,000	0	As the need arises.
5021307000	Furnitures and Fixtures Repair Expenses		SMS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	245000	245,000	0	As the need arises.
5021399099	Repair Expenses for Other Property, Plant and Equipment		SMS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	52000	52,000	0	As the need arises.
5021503000	Insurance of NCCA Building		GSS	Direct Contracting	N/A	N/A	January, 2019	January, 2019	GoP	551000	551,000	0	Insurance expenses for NCCA Building
5029901000	PAIS Advertising Expenses		PAIS	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	7600000	7,600,000	0	Provision for Production Services, Video Documentation and for the TV programs of NCCA.
5029901000	Values TV Program		PPS	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	14000000	14,000,000	0	Provision for Airing of the Values TV Program.
5029901000	Cultural Statistics- Printing of Bilang Filipinas		PPS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1500000	1,500,000	0	Printing of Bilang Filipinas and FLEMMS.
5029901000	Printing of AGUNG Newsletter 2019		PAIS	Competitive Bidding	October, 2018	October, 2018	January, 2019	January, 2019	GoP	1,700,000	1,700,000	0	Printing of official newsletter of NCCA.
5029901000	Newspaper Advertisement Expenses		Various Units	NP-53.9 - Small Value Procurement					GoP	300000	300,000	0	Payments for newspaper space/advertisements as the need arises.
5029901000	Printing and Publication of Art Catalogues		NCCA Gallery	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	7000000	7,000,000	0	Printing of art materials such as collaterals, pamphlets, brochures and etc.
5029901000	Advertising materials for Gallery and Exhibit		NCCA Gallery	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	2500000	2,500,000	0	Advertising materials for Gallery and Exhibits
5029903000	Catering Services/Meal Expenses		Various Units	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	7372000	7,372,000	0	Food requirements for various NCCA meetings
5029904000	Transportation and Delivery Expenses		Various Units	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	262000	262,000	0	Freight charges for the shipment of NCCA materials
5029905004	Rental Expenses for Copier Machines		GSS	NP-53.9 - Small Value Procurement	November, 2018	N/A	January, 2019	January, 2019	GoP	654000	654,000	0	Rental of photocopying machines.

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				Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029907000	Other Subscription Expenses	Library	NP-53.9 - Small Value Procurement	November, 2018	N/A	January, 2019	January, 2019	GoP	192000	192,000	0	newspaper/magazine subscriptions
5029999099	Other Maintenance and Operating Expenses	SMS	Shopping	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1560000	1,560,000	0	Provision for other supplies and materials that may be necessary. Will be purchased as the need arises.
5060405003	Procurement of Airconditioning Units	GSS	Competitive Bidding	24-Nov-18	17-Dec-18	January, 2019	January, 2019	GoP	1200000	0	1,200,000	Purchase of Airconditioning units.
5030104000	Bank Charges	Finance	NP-53.5 Agency-to-Agency	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	2000	2,000	0	Payment for bank charges.
5020201001	ICT Training Expenses	MISS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	182000	182,000	0	For the conduct of technical trainings by MISS.
5020503000	Internet Subscription Expenses	MISS	Direct Contracting	N/A	N/A	N/A	December, 2018	GoP	1000000	1,000,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
5029907001	ICT Software Subscription	MISS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	650000	650,000	0	Purchase of various Software Subscription for firewall license subscription.
5029907003	Cloud Computing Services	MISS	NP-53.9 - Small Value Procurement	November, 2018	N/A	January, 2019	January, 2019	GoP	500000	500,000	0	Purchase of Cloud Storage subscription.
5021103001	Consultancy Services for ICT	MISS	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	121000	121,000	0	Payments to services of technical consultants for ICT.
5029907000	Other Subscription Expenses for ICT	MISS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	227000	227,000	0	Provision for other software subscriptions as the need arises such as anti-virus software and microsoft office.
5021200001	General ICT Services	MISS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	121000	121,000	0	External labor for technical (ICT) services such as repair.
5060405012	Procurement of Printing Equipment	MISS	Shopping	March, 2019	N/A	March, 2019	March, 2019	GoP	291000	0	291,000	Purchase of printer for printing of various documents.
5020701000	Survey Activities	PPS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	515000	515,000	0	for Cultural Statistics program/activities to be coordinated with PSA.
5029905004	Equipment Rental Expenses	MISS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	585000	585,000	0	for rental of equipments (like projector) during meetings/conference. As the need arises.
5060405003	ICT- Machinery and Equipment	MISS	Shopping	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	87000	0	87,000	Purchase of computer desktops as the need arises.
5060602000	Computer Software	MISS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	1050000	0	1,050,000	Purchase of licenses and computer softwares.
5029902000	Printing and Publication Expenses	PAIS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	782000	782,000	0	printing of books/ materials to be used for dissemination as the need arises.
5021310099	Repairs and Maintenance- Other Heritage Assets	CHS	NP-53.9 - Small Value Procurement	Jan.-Dec., 2019	N/A	Jan.-Dec., 2019	Jan.-Dec., 2019	GoP	299000	299,000	0	Maintenance of Metropolitan Theater as the need arises.

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