NATIONAL COMMISSION FOR CULTURE AND THE ARTS (NCCA) Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/	Mode of Procurement	Sche	dule for Each F	Procurement A	ctivity	Source of Funds	Estimated Budget (PhP)			Remarks
		End-User		Advertisement/ Posting of IB/REI	Submission/O pening of Bids		Contract Signing		Total	MOOE	со	(brief description of Program/Activity/Project)
5020101000	Airfare Expenses- Local	Various Units	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	7439000	7,439,000	0	Airfare/Plane tickets for local travels to be procured from through SVP as the need arises.
5020102000	Airfare Expenses- Foreign	Various Units	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	3000000	3,000,000	0	Airfare/Plane tickets for foreign travels.
5020101000	Venue Rental/Hotel Accommodation Expenses	Various Units	NP-53.10 Lease of Real Property and Venue	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	4500000	4,500,000	0	Hotel accommodations and Venue rentals for various meetings and events of NCCA to be procured as the need arises.
5020101000	Land Transportation Expenses/ Vehicle Rentals	Various Units	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	7200000	7,200,000	0	Provision for vehicle/van rentals for official use to be procured as the need arises.
502990300	Venue Rental/ Hotel Accommodation for Trainings	HR	NP-53.10 Lease of Real Property and Venue	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	800000	800,000	0	Provision for venue rental/hotel accommodation for various trainings to be conducted by NCCA as the need arises.
502990300	Catering Services for Trainings Catering Services for Committee, Board, and	HR OC, OED,	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	800000	800,000	0	Provision for catering services for various trainings to be conducted by NCCA as the need arises.
502990300	Execom Meetings	PPFPD	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	3500000	3,500,000	0	Provision for catering services for the meetings of the Board, Committees, and Executive Committee
502990300	Catering Services for Official Meetings of the NCCA	Various Units	NP-53.9 - Small Value Procurement	JanDec., 2021	lan -Dec 2021	lan -Dec 2021	JanDec., 2021	GoP	1600000	1,600,000	0	Provision for catering services for other official meetings of the NCCA such as GAD meetings/activities, QMS related activities.
502990300	Catering Services for the implementation of NCCA Insitutional Programs	Various Units	NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement	JanDec., 2021			JanDec., 2021	GoP	8101000	8,101,000	0	Prvision for catering services for/during the implementation of the NCCA institutional program/projects.
502990300	Tokens for the NCCA Institutional/ Diplomacy Programs	Various Units	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	1000000	1,000,000	0	Provision for various tokens provided during the implementation of Institutional/Diplomacy Programs.
												Common use supplies for official use in NCCA operations to be procured from DBM- Procurement Service.
5020301002	Office Supplies Expenses for NCCA operations	SMS	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	728000	728,000	0	Shopping can be resorted for items that are unavailable from PS-DBM.
	Other Supplies and Materials Expenses for the implementation institutional programs and projects											Common use supplies for the implementation of various institutional programs and projects of the NCCA to be procured from DBM- Procurement Service. Shopping can be resorted for items that are unavailable from
5020399000	of the NCCA	Various Units	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	3396000	3,396,000	0	PS-DBM.
5029905004	Rental of Photocopiers	SMS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	500000	500,000	0	Rental of Photocopying Machines for 1 year.
5029905004	Rental of Lighting and Audio Equipment	Special Projects Unit	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	436000	436,000	0	Provision for the rental of lighting and audio equipment for outdoor events of the NCCA.
5029999099	Other Maintenance and Operating Expenses	Various Units	Shopping	JanDec., 2021	Jan -Dec 2021	JanDec., 2021	JanDec., 2021	GoP	787000	787,000	0	Provision for unforeseen contengencies as the need arises.
5029907000	Newspaper/Magazine Subscription	PAIS/Library	NP-53.9 - Small Value Procurement	JanDec., 2021			JanDec., 2021	GoP	192000	192.000	0	Provision for newspaper/magazine subscriptions.
0020001000			W OOD ONAL VALOUTONION	oun 2001, 2021	Can. 200., 202.	July 2001, 2021	July 2001, 2021	33.	102000	102,000		Procurement of printer toners and inks and other various ICT Peripherals.
5020301001	ICT Office Supplies	MISS	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	3500000	3,500,000	0	Shopping can be resorted for items that are unavailable from PS-DBM.
5020322001	Semi-Expendable Furnitures, Fixtures, and Book Outlay	Various Units	Shopping	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	379000	379,000	0	Provision for various furnitures, fixtures, book outlay as the need arises.
5020322001	Semi-Expendable Furnitures, Fixtures, and Book Outlay	GSS	Shopping	JanDec., 2021	JanDec 2021	JanDec., 2021	JanDec., 2021	GoP	2500000	2,500,000	0	Other facilities: information/awareness campaign, sneeze guards, sanitation areas, Furniture and fixtures.
5020321002	Semi-Expendable Office Equipment	Various Units	Shopping	JanDec., 2021			JanDec., 2021	GoP	279000	279,000	0	Provision for Office Equipment as the need arises.
5020321002	Semi-Expendable ICT Equipment	MISS	Shopping	JanDec., 2021		JanDec., 2021		GoP	750000	750,000	0	Provision for ICT Equipment as the need arises.
5020302000	Accountable Forms Expenses	SMS	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	10000	10,000	0	To be procured from NPO as the need arises.
5020307000	Drugs and Medicines Expenses	Clinic/GSS	Shopping	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	85000	85,000	0	Supply of drugs and medicines for Clinic.
5020309000	Fuel, Oil, and Lubricants Expenses	GSS	Shopping	JanDec., 2021	N/A	N/A	N/A	GoP	400000	400,000	0	To be purchased using Petty Cash as the need arises.
5020308000	Medical, Dental, and Laboratory Supplies Expenses Supply and Delivery of Distilled/Purified Drinking	Clinic/GSS	Shopping	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	12486000	12,486,000	0	COVID19 Response Supplies which includes testing and vaccination services. Supply and delivery of distilled/purified drinking water for
5020401000	Water	SMS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	200000	200,000	0	NCCA Building and Metropolitan Theater
5020401000	Water Supply for NCCA Building and Metropolitan Theater	GSS	Direct Contracting	N/A	N/A	N/A	December, 2020	GoP	2000000	2,000,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
5020402000	Electricity Expenses	GSS	Direct Contracting	N/A	N/A	N/A	December, 2020	GoP	5100000	5,100,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.

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Code (PAP)	Procurement Program/Project	PMO/	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
		End-User		Advertisement/ Posting of IB/REI	Submission/O pening of Bids		Contract Signing		Total	MOOE	со	(brief description of Program/Activity/Project)
												Provision for mailing, documentary stamps, notary public expenses including courier services such as in LBC.
5020501000	Postage and Courier Expenses	RMS	NP-53.9 - Small Value Procurement	JanDec., 2021	N/A	JanDec., 2021	JanDec., 2021	GoP	974000	974,000	0	Services are paid through Petty Cash as the need arises.
5020502002	Landline Expenses	SMS	Direct Contracting	N/A	N/A	N/A	December, 2020	GoP	2171000	2,171,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR. To renew the services of the existing service provided in
5020502002	Mobile Expenses	Various Units	Direct Contracting	N/A	N/A	N/A	December, 2020	GoP	3513000	3,513,000	0	accordance with Appendix 21 of the RA 9184 IRR.
5020504000	Cable, Satellite, Telegraph and Radio Expenses	GSS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	December, 2020	GoP	50000	50,000	0	To renew the services of the existing service.
5021203000	Procurement of Security Services	GSS/OC-MET	Competitive Bidding	November, 2020	November, 2020	January, 2021	January, 2021	GoP	9580000	9,580,000	0	Security services for NCCA Building and Metropolitan Theater
5021202000	Procurement of Janitorial Services	GSS	Competitive Bidding	November, 2020	November, 2020	January, 2021	January, 2021	GoP	4400000	4,400,000	0	Outsourcing of Janitorial Services
5021304001	Pest Control Services for NCCA Building	GSS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	600000	600,000	0	Pest control services for NCCA Building
5021304001	Pest Control Services for MET	OC-MET	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	140000	140,000	0	Pest Control Services for Metropolitan Theater
5021304001	Maintenance of NCCA Elevators	GSS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	200000	200,000	0	Recurring costs for the maintenance of NCCA Elevator.
5021305002	Maintenance of Aircons	GSS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	500000	500,000	0	Repairs and maintenance of Airconditioning units.
5021399099	Maintenance of Generator	GSS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	150000	150,000	0	Recurring costs for the maintenance of Generator set.
5021305002	Repair Expenses of Office Equipment- Semi- Expendable	SMS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	548000	548,000	0	As the need arises.
5021305003	ICT Equipment Repair Expenses	MISS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	585000	585,000	0	As the need arises.
5021305012	Printing Equipment Repair Expenses	MISS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	360000	360,000	0	As the need arises.
5021305099	Repair Expenses for Other Machinery Equipment	GSS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	150000	150,000	0	As the need arises.
5021306001	Motor Vehicles Repair Expenses	GSS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	550000	550,000	0	As the need arises.
5021307000	Furnitures and Fixtures Repair Expenses	SMS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	200000	200,000	0	As the need arises.
5021305007	Repair Expenses for Communication Equipment	SMS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	343000	343,000	0	As the need arises.
5021200001	General ICT Services	MISS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	220000	220,000	0	As the need arises.
5021299099	Other General Services	GSS	Competitive Bidding	November, 2020	January, 2021	January, 2021	January, 2021	GoP	1200000	1,200,000	0	Provision for 1 year Disinfection and Sanitation Services
5021299099	Other General Services	GSS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	250000	250,000	0	As the need arises.
5029901000	Documentation fund for Informercials and AVPs	PAIS	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	N/A	N/A	GoP	300000	300,000	0	Provision for Production Services and Video Documentation of programs of NCCA.
5029901000	TV Program/ Airtime Expenses	PAIS	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	NI/A	N/A	NI/A	NI/A	GoP	2000000	2.000.000	0	Provision for the airing of variopus TV progams of NCCA
	Printing of NCCA Calendar 2021	PAIS	NP-53.9 - Small Value Procurement	January, 2021	January, 2021	lanuany 2021	January, 2021	GoP	600000	600,000	0	Printing of NCCA Calendar for year 2021.
3023301000	1 mining of NOCA Calendar 2021	1 Alo	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	January, 2021	January, 2021	January, 2021	January, 2021	001	000000	000,000	- 0	Trinking of NOON Calcinati for year 2021.
5029901000	Values TV Program	PPS	Services	January, 2021	N/A	February, 2021	February, 2021	GoP	13000000	13,000,000	0	Provision for the Values TV Program.
5029901000	Printing of AGUNG Newsletter 2021	PAIS	Competitive Bidding	November, 2020	January, 2021	January, 2021	January, 2021	GoP	1500000	1,500,000	0	Printing of official newsletter of NCCA.
5029901000	Publication of Sanghaya	PAIS	Competitive Bidding	November, 2020	January, 2021	January, 2021	January, 2021	GoP	1500000	1,500,000	0	Printing of Sanghaya
			-									Printing of art materials such as catalogues, collaterals,
5029901000	Printing and Publication of Art Catalogues	CHS/ Gallery	NP-53.9 - Small Value Procurement	JanDec., 2021		JanDec., 2021		GoP	1020000	1,020,000	0	pamphlets, brochures and etc.
	Advertising materials for Gallery and Exhibit	CHS/ Gallery	NP-53.9 - Small Value Procurement	JanDec., 2021			JanDec., 2021	GoP	400000	400,000	0	Advertising materials for Gallery and Exhibits
5029901000	Gallery and Curatorial Supplies	CHS/ Gallery	Shopping	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	500000	500,000	0	Purchase of gallery and curatorial supplies.
5029901000	Arts in Public Spaces	Special Projects Unit	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	N/A	N/A	GoP	220000	220.000	0	Provision for the hiring of artists and supplies for art works in public spaces.
5029901000	Printing of Bilang Filipinas (Cultural Statistics)	PPS Projects Unit	NP-53.9 - Small Value Procurement	March, 2021	N/A April, 2021	N/A April, 2021	April, 2021	GoP	250000	250,000	0	Printing of Bilang Filipinas (Cultural Statistics)
3029901000	Filling of Bilang Filipinas (Cultural Statistics)	113	141 -55.9 - Small Value i loculement	March, 2021	April, 2021	Apili, 2021	April, 2021	GUF	230000	250,000	U	Payments for newspaper space/advertisements as the need
5029901000	Newspaper Advertisement Expenses	Various Units	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	200000	200,000	0	arises.
	Other Promotional Materials/Collaterals for NCCA Institutional Competitive Grant and Institutional											Provision for other promotional materials for NCCA Institutional Competitive Grants and Institutional Programs/Projects such a the National arts Month, Heritage
5029901000	Programs/Projects Publicity and Promotions of Philippine Arts in Venice	PPFPD	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	2250000	2,250,000	0	Month, Dayaw, Dance Exchange and etc. Provision for media/ press conference expenses as the nee
5029901000	Biennale	PAVB	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	600000	600,000	0	arises.
5029901000	Printing Expenses for the Philippine Arts in Venice Biennale	PAVB	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	900000	900,000	0	Provision for printing expenses such as for posters, invitations, catalogues, flyers and kits as the need arises.
5020503000	One Year Internet Subscription	MISS	Direct Contracting	N/A	N/A	N/A	December, 2020	GoP	1500000	1,500,000	0	To renew the services of the existing service provided in accordance with Appendix 21 of the RA 9184 IRR.
	Various Subscription for Web Conferencing and	1		1				_				For account subscriptions on various web conferencing
	Communications	Various Units	Direct Contracting	JanDec., 2021		JanDec., 2021		GoP	1000000	1,000,000	0	applications such as Zoom and Google Meet. To renew the services of the existing service provided in
5029907003	Cloud Computing Services	MISS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	1100000	1,100,000	0	accordance with Appendix 21 of the RA 9184 IRR. Provision for the Anti-Virus to be installed on the computers
5029907001	Anti-Virus Subscription	MISS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	650000	650,000	0	in the NCCA.

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		End-User		Advertisement/ Posting of IB/REI	Submission/O pening of Bids		Contract Signing		Total	MOOE	со	(brief description of Program/Activity/Project)	
5029907001	Disaster Risk Recovery Software Subscription	MISS	NP-53.9 - Small Value Procurement	JanDec., 2021	JanDec., 2021	JanDec., 2021	JanDec., 2021	GoP	1000000	1,000,000	0	Provision for Disaster Risk Recovery Software Subscriptions	
5029907001	Firewall License	MISS	NP-53.9 - Small Value Procurement	January, 2021	February, 2021	February, 2021	February, 2021	GoP	600000	600,000	0	Provision for Firewall Subscription	
5060405003	RJ45	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	5000	5,000	0	Provision for the RJ45 cables.	
5060405003	Hard disk	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	100000	100,000	0	Purchase of 20 units of hard disks	
5060405003	Monitor	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	6000	6,000	0	Purchase of Monitors	
5060405003	NAS Hard Disk	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	112000	112,000	0	Purchase of NAS Hard Disk	
5060405003	Digital Voice Recorder	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	31000	31,000	0	Purchase of digital voice recorders.	
5060405003	30 units of Desktop/Laptop	MISS	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,200,000	0	1,200,000	Purchase of MITHI Desktop/Laptop through PS-DBM.	
5060405003	Mac Book	MISS/ PAIS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	85000	0	85,000	Purchase of Mac Book for the use of Agung Publication.	
5060405003	Flash/600 EX RT for Camera	MISS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	25000	0	25,000	Purchase of Flash for the camera.	
5060405003	Camera	MISS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	70000	0	70,000	Purchase of 2 Cameras.	
5060405003	Barcode scanner	MISS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	20000	0	20,000	Purchase of 1 barcode scanner.	
5060405003	Scanner	MISS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	90000	0	90,000	Purchase of 2 scanners.	
5060405003	Projector	MISS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	315000	0	315,000	Purchase of 7 Projectors	
5060405003	Printer	MISS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	200000	0	200,000	Purchase of 4 printers.	
5060405012	Barcode Printer	MISS	Shopping	April, 2021	May, 2021	May, 2021	May, 2021	GoP	50000	0	50,000	Purchase of 1 barcode printer.	
5060405015	Microsoft Office (Perpetual License)	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	540000	0	540,000	Purchase of 30 Microsoft Office (Perpetual License)	
5060405003	Network Switch	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	80000	0	80,000	Purchase of 2 network switches	
5060405003	Core Switch	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	350000	0	350,000	Purchase of 1 Core Switch	
5060405003	Server Hard Disk	MISS	Shopping	February, 2021	March, 2021	March, 2021	March, 2021	GoP	60000	0	60,000	Purchase of 2 Server Hard Disks.	

March, 2021	March, 2021	GUI	00000	Ü	00,000
		MOOE	129,696,000		
		со	3,085,000		
		TOTAL	132,781,000		

GILBERT R. CUARESMA PROCUREMENT OFFICER

Recommending Approval:

MARICHU G. TELLANO
CHAIRPERSON, BIDS AND AWARDS COMMITTEE

Approved by:

AL RYAN S. ALEJANDRE EXECUTIVE DIRECTOR/ HEAD OF THE PROCURING ENTITY