



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

INVITATION TO BID FOR THE PUBLIC BIDDING OF WASTE MATERIAL AT THE METROPOLITAN THEATER

December 22, 2020, 1:00 pm

NCCA Waiting Area/Parking lot & Via Zoom



Republic of the Philippines Office of the President

NATIONAL COMMISSION FOR CULTURE AND THE ARTS

633 General Luna Street, Intramuros, 1002 Manila / Tel. 527-2192 to 98 / Fax 527-2191 & 94 / e-mail: info@ncca.gov.ph / website: www.ncca.gov.ph



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INVITATION TO BID

1. The National Commission for Culture and the Arts (NCCA), through the Disposal Committee (DC) hereby invites all interested parties to participate in the public bidding of one (1) lot of waste material on “As-is Where is” basis as indicated below:

ITEM/DESCRIPTION	LOCATION	FLOOR PRICE
Lot 1. GI sheets and various scraps (assorted wires and accessories, panel board, cable tray, PVC pipe, GI pipes and steel louver type windows)	East and West Wing of Metropolitan Theater	P8.00/kg

2. No bid lower than the stated floor price shall be allowed.
3. The interested bidder may **view and inspect the items at Padre Burgos Ave., Corner Villegas and Corner of Dr. Basa St. Ermita, Manila on December 18 (Friday) and December 21, 2020 (Monday) from 8 am to 3 pm.** Upon payment of a **non-refundable Participation Fee of (1,000.00) on or before December 22, 2020** at the Office of Comptroller NEFCA-Cashiering Division, interested bidders may get the bid documents at Supply Management Section (SMS), Room 2E, NCCA Building, Tel no. 02-8527- 2192 local 211.

Please be reminded that interested bidder/s should coordinate with Ms. Alba and/or Ms. Pamulaklakin (02-8527- 2192 local 211) of the Supply and Management Section.

4. Sealed bids will be received by any representative from Supply Management Section (SMS) **on December 22, 2020 from 9am – 11am at NCCA Parking.** Late bids will not be accepted. The bidder (company owner or representative) shall enclose in separate envelopes the fully accomplished bid form with **cash deposit minimum of Twenty thousand pesos.** The **non-refundable participation fee of P1,000.00 shall be accepted in the form of cash only by any representative from SMS prior to the Opening and Awarding of Bids.**

The sealed bid form with cash deposit should be marked as follows:

TO: HERENCIO Y. LLAPITAN
Head, Technical Working Committee
NCCA Disposal Committee
FROM: <NAME OF BIDDER>
Address of the Bidder
Contact No. of Bidder
RE: <Lot No. and Lot Description >



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5. The company owner or their designated company representative must be present during the opening of the bids, otherwise, the sealed envelope shall not be opened.
6. The bid shall be declared void if it does not comply with the abovementioned requirements. Prior to the issuance of the Notice of Award, the winning bidder shall **present the original copy of the foregoing documents for validation**: 1. Any Government Issued card; 2. Company ID; and 3. Acknowledgement Receipt of Bid Bond/Cash Deposit.
7. **Opening of bids will be held on December 22, 2020 at 1:00 pm at the NCCA waiting area/parking lot via zoom to practice health protocol and therefore interested bidder/s are encouraged to have at least a data connection.** Opening of Bids will be opened in the presence of all the bidders or their duly designated representatives and the NCCA Disposal Committee and COA representative/s.
8. **The Participation fee of P1,000.00 is non-refundable. Participation fee of the winning bidder shall not be added to his/her bond/cash deposit.** On the other hand, cash deposit of non-winning bidder/s will be returned right after the opening and awarding of bids.
9. **The bid bond shall be forfeited if the full price is not paid by the winning bidder within three (3) working days after receipt of the NOA.** In this case, the NOA will be given to the next winning bidder.
10. Upon payment of the full price, the winning bidder shall be the recipient of the waste material and is required to haul (all expense shouldered by the winning bidder), within five (5) working days after each section (wing) is dismantled.
11. **Full payment shall be required upon the schedule of hauling.** Failure to haul the waste materials within the specific period of time will result to forfeiture of their payment, and the waste materials will be offered to the next winning bidder. Also, failure to haul will result to being blacklisted to the next public bidding of the agency.
12. The invitation to bid will be posted in at least three public places. The NCCA Disposal Committee reserves the right to reject any or all of the bids, with or without cause, to annul the bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous to the agency/government.
13. For queries or further information, please refer to:

SHERYL A. ALBA

AO1-Supply Management Section

Room 2E, 2nd Floor, NCCA Building, 633 General Luna St. Intramuros, Manila

Telephone: (028) 527-2192 local 211

Email: supply@ncca.gov.ph





PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

TERMS, CONDITIONS, RULES AND PROCEDURES FOR THE PUBLIC BIDDING OF WASTE MATERIAL IN METROPOLITAN THEATER

Opening Date: December 22, 2020

Venue: NCCA Waiting Area/Parking lot & Via Zoom

1. **Caveat Emptor.** All units shall be sold on an “AS-IS, WHERE-IS” basis.
2. **Reservation Clause.** NCCA, as the auctioneer, including its employees (except the Members and Secretariat of the NCCA Disposal Committee) reserves the right to bid on any unit.
3. **Requirements.** During the opening date, the interested bidder/s (owner/representative) shall present the original copy of the following to the Registration desk:

3.1. Any Government Issued card (e.g. Driver’s License, Postal ID, Passport, GSIS/SSS Card) or company ID

3.2. Acknowledgement Receipt of Participation Fee

4. **Cash Deposit.** Before registration, the prospective bidder shall submit the sealed bid form together with **Cash deposit minimum of Twenty thousand pesos.** It will be considered as a deposit & shall be applied to his/her purchase. After registration, the Registration personnel (composed of staff from the NCCA DC Secretariat together with COA Representative as witness shall provide the prospective bidder with an Acknowledgement receipt for the latter’s cash deposit.

Cash deposit of non-winning bidder/s will be returned after the Opening and Awarding of Bids.

5. **Participation Fee.** Before registration, the prospective bidder shall pay one thousand pesos only (P1,000.00) if he/she wants to bid. **The participation fee is not refundable.**
6. **Minimum bid.** The minimum bid shall not be lower than the posted government floor price.
7. **The Committees Right and Powers.** The highest qualified bidder recognized by the Auctioneer shall be the buyer. In the event of any dispute between any bidders at the auction, The NCCA Disposal Committee, through the Auctioneer, may at its sole discretion reoffer the unit. The Committee’s decision and declaration of the winning bidder shall be final and binding upon all Bidders. The NCCA Disposal Committee deserves the right to reject any or all of the bids with or without cause, to waive any defect in them and to award the bidder whose bid is the most advantageous to the government.



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8. **Complaints.** Any unresolved complaints should be directed to the NCCA Disposal Committee at 633 General Luna St. Barangay 658, Intramuros, Manila.
9. **Notice of Award (NOA).** The winning bidder (buyer) shall be issued a NOA for the unit/lot he/she purchased. The cash deposit shall be forfeited if the full price of the lot he/she purchased is not paid within three working days after the receipt of the NOA.
10. **Hauling.** Upon completion of the payment, the buyer shall be the recipient of the purchased waste materials and shall be required to haul/transport the same within five (5) working days. **The winning bidder must ensure cleaning of scraps/wastes in the area including various wood and plastic scraps in MET (see Figure 4).**
11. **Expenses.** After the purchase, any expenses incurred shall be incurred by the buyer and will not be shouldered by the NCCA Disposal Committee.

HERENCIO Y. LLAPITAN
Head, Technical Working Committee
NCCA Disposal Committee



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

LOT 1: WASTE MATERIAL: GI SHEETS located at the East and West Wing in MET



Figure 1. Aerial view of MET Roofing



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING



Figure 2. Total Roof Area



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING



Figure 3. Assorted wires and accessories, panel board, cable tray, PVC pipe, GI pipes and steel louver type windows



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Figure 4. Other scraps included in hauling of waste materials