



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

CERTIFICATE OF COMPLIANCE

“Pursuant to Republic Act 9485, An Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Grant and Corruption, and Providing Penalties Therefor..”

I, AL RYAN S. ALEJANDRE, Filipino, of legal age, Executive Director of the National Commission for Culture and the Arts (NCCA), being responsible and accountable in ensuring compliance with Section 6 of the Anti-Rep Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, and the person whose signature appears below hereby declare and certify the following facts:

- 1. The NCCA has established its service standards known as the Citizen’s Charter that enumerates the following:
a. Vision and Mission of the Agency
b. Frontline services offered
c. Step-by-step procedure in availing of frontline services
d. Employee responsible for each step
e. Time needed to complete the procedure
f. Amount of fees
g. Required documents
h. Procedure for filing complaints
2. The Citizen’s Charter is posted as Information billboards in all the service offices of NCCA that deliver frontline services.
3. The Citizen’s Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen’s Charter is written in English and published in our electronic billboard at the main entrance of the NCCA building.
5. The Citizen’s Charter is uploaded in the agency’s website (www.ncca.gov.ph) and accessible to the public.
6. The agency has undertaken self-assessment and reporting of improvements in its existing Citizen’s Charter.
7. The Citizen’s Charter shows the process improvements, specifically on the streamlining of procedure, shortened turn-around time, and conformance to the ISO 9001:2015 requirements.

This certification is being issued to attest to the accuracy of all the foregoing based on the available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of February, 2021.

AL RYAN S. ALEJANDRE
Executive Director III, NCCA

SUBSCRIBED AND SWORN to before me this FEB 18 2021 day of February, 2021, in the city of Manila, with affiant exhibiting to me his government-issued ID issued on \_\_\_\_\_ at \_\_\_\_\_

ATTY. GARY CANTAN AORE
NOTARY PUBLIC

NOTARY PUBLIC, ROLL NO. 60777

PTA No. 9826456 issued on Jan. 4, 2021 until Dec. 31, 2021 Manila

IDP License No. 014593 issued on Feb. 2, 2016

Commission No. 2020-021 issued on Jan. 31, 2020 until Dec. 31, 2021 Manila

MCLE No. VI-0006796 issued on Feb. 20, 2018 at Pasig City Valid Until April 14, 2022

Office Address: G/F YMCA Bldg., 350 Antonio Villegas Street, Ermita, Manila

Doc. No.: 17
Series of: f
Fee paid: 401
O.R. No.: 2021





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