

PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

SUPPLEMENTAL BID BULLETIN NO. 2021-019-1

This Supplemental Bid Document No. 1 dated 31 January 2022, for the project of *PROCUREMENT OF JANITORIAL, MAINTENANCE, AND OTHER SERVICES REQUIREMENT FOR THE METROPOLITAN THEATER FOR THE FY 2022) ITB NO.: PB 2021-019*) is being issued to clarify, modify and amend items/ specifications in the Bidding Documents in response for the clarification from prospective bidders for the aforecited project.

Please see the following updates:

1. Sec. VII: Technical Specification/Terms of Reference

| Page | Original | Revised |
|---------|--|--|
| Page 27 | V. Business Permit | Refer to Section VIII: Checklist of Technical and Financial Document; |
| | Updated Mayor's Permit Updated Certificate of PhilGEPS Registration | Technical Component (Class "A" Documents – Legal Documents) |
| Page 39 | Other Requirements | Other Requirements |
| | 5. All tools, equipment, and hardware supplies must be produced by reputable manufacturers as certified by DTI (Bureau of Product Standards). If exclusive distributor, must be certified as such. | 5. All tools, equipment, and hardware supplies must be produced by reputable manufacturers as certified by DTI (Bureau of Product Standards). If exclusive distributor, must be certified as such. (Deleted) |

2. There is **NO requirement for a minimum (percentage) for administrative fee** as a component of the total contract cost. Prospective bidders, however, are reminded to strictly comply with all relevant labor rules and regulations.

The NCCA BAC adheres to the Government Procurement Policy Board (GPPB), in GPPB Resolution No. 14-2012¹, expressed the position that –

The GPPB could NOT support the dissemination of DOLE DO No. 18-A in its entirety as its Section 9(b)(ii) is violative of Article IX, Section 31 of RA 9184 and its IRR. (Emphasis supplied)

Notably, this refers to DOLE Department Order No. 18-A dated 14 November 2011. Section 9(b)(ii) of which provides that –

In the service Agreement between the principal and the contractor, the terms and conditions governing the contracting arrangement shall include the agreed amount of the services to be rendered and that, the standard administrative fee of not less than ten (10%) of the total contract cost shall be imposed."²

3. Please see attached Maintenance Computation – Annex "A"

This Supplemental Bid Bulletin including Annexes, if any, shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.



Interested bidders are advised to contact the BAC Secretariat through email address: bids@ncca.gov.ph_and_procurementncca@gmail.com_for the account details.

For further inquiries, you may coordinate with Ms. Aniel D. Apruebo, Bids and Awards Committee Secretary at Tel. No. 8527-2192 loc. 221. Please be guided accordingly.

Prepared by:

Noted:

Iniuldopundo ANIEL D. APRUEBO

SUSANC. DAYAO Secretary, Bids and Awards Committee OIC-Chairperson, Bids and Awards

Committee

BUDGETARY ALLOCATION FOR MAINTENANCE SERVICES

12 Utility Crewmen

| No. | NCR DAILY WAGE RATE Php 537.00 | Formula | those who are paid on the days they actually worked and unworked regular holidays |
|-----|---|----------------------------|---|
| | | | Utility Crewmen and Gardener |
| а | No. of days per year | | 313.00 |
| b | Rate per day & | | 537.00 |
| Ě | COLA/CTPA / day | | 007.00 |
| | Monthly payment to be paid directly to personnel | | |
| С | Basic Pay | (axb) x 1/12 | 14,006.75 |
| d | 13th month pay | c x 1/12 | 1,167.23 |
| е | Uniform Allowance | | 100.00 |
| f | 5 days incentive leave pay | b x 5 x 1/12 | 223.75 |
| g | Deminimis Benefits | | 6,000.00 |
| | Sub-total | | 21,497.73 |
| | Employer's mandatory contributions in favor of the employee | | |
| h | SSS | | |
| i | Philhealth | | |
| j | ECC** | | |
| k | Pag-ibig Fund | | |
| I | Supplies expense | per actual utilization | |
| m | Transportation expense | per actual reimbursement | |
| | Sub-Total | | |
| n | Total | | |
| 0 | Administrative Overhead & Profit | (% of n) | |
| р | Monthly cost per head | (n+o) | |
| q | Number of personnel | | |
| r | Total Monthly Cost | (p x q) | |
| | One (1) year contract price | r x 12 months (Jan-Dec) | |
| | Total Contract Price | | |
| | 12% VAT | | |
| | GRAND TOTAL | | |

| No. | NCR DAILY WAGE RATE Php 537.00 | Formula | those who are paid on the days they actually worked and unworked regular holidays |
|-----|---|----------------------------|---|
| | | | Supervisor |
| а | No. of days per year | | 313.00 |
| b | Rate per day & | | 537.00 |
| | COLA/CTPA / day | | |
| | Monthly payment to be paid directly to personnel | | |
| С | Basic Pay | (axb) x 1/12 | 14,006.75 |
| | Monthly Allowance for SV | | 1,500.00 |
| d | 13th month pay | c x 1/12 | 1,167.23 |
| е | Uniform Allowance | | 100.00 |
| f | 5 days incentive leave pay | b x 5 x 1/12 | 223.75 |
| g | Deminimis Benefits | | 6,000.00 |
| | Sub-total | | 22,997.73 |
| | Employer's mandatory contributions in favor of the employee | | |
| h | SSS | | |
| i | Philhealth | | |
| j | ECC** | | |
| k | Pag-ibig Fund | | |
| I | Supplies expense | per actual utilization | |
| m | Transportation expense | per actual reimbursement | |
| | Sub-Total | | |
| n | Total | | |
| 0 | Administrative Overhead & Profit | (% of n) | |
| р | Monthly cost per head | (n+o) | |
| q | Number of personnel | | |
| r | Total Monthly Cost | (p x q) | |
| | One (1) year contract price | r x 12 months (Jan-Dec) | |
| | Total Contract Price | | |
| | 12% VAT | | |
| | GRAND TOTAL | | |

| a No. of days per year 313 b Rate per day & 537 COLA/CTPA / day Monthly payment to be paid directly to personnel c Basic Pay (axb) x 1/12 14,006 Monthly Allowance for Asst. SV 1,000 d 13th month pay c x 1/12 1,167 e Uniform Allowance 100 f 5 days incentive leave pay b x 5 x 1/12 223 g Deminimis Benefits 6,000 | No. | NCR DAILY WAGE RATE Php 537.00 | Formula | those who are paid on the days they actually worked and unworked regular holidays |
|--|-----|--|--------------|---|
| b Rate per day & 537 COLA/CTPA / day Monthly payment to be paid directly to personnel c Basic Pay (axb) x 1/12 14,006 Monthly Allowance for Asst. SV 1,000 d 13th month pay c x 1/12 1,167 e Uniform Allowance 100 f 5 days incentive leave pay b x 5 x 1/12 223 g Deminimis Benefits 6,000 Sub-total 22,497 Employer's mandatory contributions in favor of the employee h SSS 1 Philhealth 1 ECC** k Pag-ibig Fund 1 Supplies expense per actual utilization m Transportation expense per actual reimbursement | | | | Asst. Supervisor |
| b Rate per day & 537 COLA/CTPA / day Monthly payment to be paid directly to personnel c Basic Pay (axb) x 1/12 14,006 Monthly Allowance for Asst. SV 1,000 d 13th month pay c x 1/12 1,167 e Uniform Allowance 100 f 5 days incentive leave pay b x 5 x 1/12 223 g Deminimis Benefits 6,000 Sub-total 22,497 Employer's mandatory contributions in favor of the employee h SSS 1 Philhealth 1 ECC** k Pag-ibig Fund 1 Supplies expense per actual utilization m Transportation expense per actual reimbursement | | | | 0.10.00 |
| COLÁ/CTPÁ / day Monthly payment to be paid directly to personnel C Basic Pay (axb) x 1/12 14,006 Monthly Allowance for Asst. SV 1,000 d 13th month pay c x 1/12 1,167 e Uniform Allowance 1 1,000 f 5 days incentive leave pay b x 5 x 1/12 223 g Deminimis Benefits 6,000 Sub-total 22,497 Employer's mandatory contributions in favor of the employee h SSS 1 Philhealth j ECC** | | | | 313.00 |
| Monthly payment to be paid directly to personnel C Basic Pay (axb) x 1/12 14,006 Monthly Allowance for Asst. SV 1,000 d 13th month pay c x 1/12 1,167 e Uniform Allowance 100 f 5 days incentive leave pay b x 5 x 1/12 223 g Deminimis Benefits 6,000 Sub-total 22,497 Employer's mandatory contributions in favor of the employee for the employee f | D | | | 537.00 |
| personnel c Basic Pay (axb) x 1/12 14,006 Monthly Allowance for Asst. SV 1,000 d 13th month pay c x 1/12 1,167 e Uniform Allowance 100 f 5 days incentive leave pay b x 5 x 1/12 223 g Deminimis Benefits 6,000 Sub-total 22,497 Employer's mandatory contributions in favor of the employee h SSS 1 Philhealth 1 ECC** k Pag-ibig Fund 1 Supplies expense 1 per actual utilization 1 utilization 1 Total 1 per actual reimbursement 1 Total 1 per actual 1 per actual 1 reimbursement 1 per actual 1 per a | | , | | |
| Monthly Allowance for Asst. SV d 13th month pay c x 1/12 d 13th month pay d c x 1/12 d 223 d Deminimis Benefits d 6,000 d 5ub-total d 22,497 d Employer's mandatory contributions in favor of the employee d 7 Philhealth d 1 ECC** d Pag-ibig Fund d 1 Supplies expense d 1 Utilization d 1 Supplies expense d 1 Utilization d 1 Transportation expense d 1 Utilization d 1 Utilizati | | Monthly payment to be paid directly to personnel | | |
| d | С | | (axb) x 1/12 | 14,006.75 |
| e Uniform Allowance f 5 days incentive leave pay g Deminimis Benefits 6,000 Sub-total 6,000 Sub-total 7,000 Sub-total 7,000 Sub-total 7,000 Sub-total 8,000 Sub-total 9,000 Sub-total 9,000 Sub-total 1,000 Su | | | | 1,000.00 |
| f 5 days incentive leave pay b x 5 x 1/12 223 g Deminimis Benefits 6,000 Sub-total 22,497 Employer's mandatory contributions in favor of the employee h SSS i Philhealth j ECC** k Pag-ibig Fund I Supplies expense per actual utilization m Transportation expense per actual reimbursement Sub-Total n Total o Administrative Overhead & Profit (% of n) p Monthly cost per head r Total Monthly Cost (p x q) One (1) year contract price rate and reimburse (Jan-Dec) Total Contract Price 12% VAT | d | | c x 1/12 | 1,167.23 |
| g Deminimis Benefits 6,000 Sub-total 22,497 Employer's mandatory contributions in favor of the employee h SSS i Philhealth j ECC** k Pag-ibig Fund I Supplies expense per actual utilization m Transportation expense per actual reimbursement Sub-Total n Total o Administrative Overhead & Profit (% of n) p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price rx 12 months (Jan-Dec) Total Contract Price | е | Uniform Allowance | | 100.00 |
| Sub-total Sub-total Employer's mandatory contributions in favor of the employee h SSS i Philhealth j ECC** k Pag-ibig Fund I Supplies expense per actual utilization m Transportation expense per actual reimbursement Sub-Total n Total o Administrative Overhead & Profit p Monthly cost per head q Number of personnel r Total Monthly Cost One (1) year contract price Total Contract Price 12% VAT | f | | b x 5 x 1/12 | 223.75 |
| Employer's mandatory contributions in favor of the employee h SSS i Philhealth j ECC** k Pag-ibig Fund I Supplies expense per actual utilization m Transportation expense per actual reimbursement Sub-Total n Total o Administrative Overhead & Profit (% of n) p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price rotal reimburse (Jan-Dec) Total Contract Price | g | Deminimis Benefits | | 6,000.00 |
| favor of the employee h SSS i Philhealth j ECC** k Pag-ibig Fund l Supplies expense | | Sub-total | | 22,497.73 |
| i Philhealth j ECC** k Pag-ibig Fund l Supplies expense | | | | |
| j ECC** k Pag-ibig Fund l Supplies expense | h | SSS | | |
| k Pag-ibig Fund I Supplies expense | i | Philhealth | | |
| I Supplies expense per actual utilization m Transportation expense per actual reimbursement Sub-Total n Total o Administrative Overhead & Profit (% of n) p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price | j | ECC** | | |
| utilization m Transportation expense per actual reimbursement Sub-Total n Total o Administrative Overhead & Profit (% of n) p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price | k | Pag-ibig Fund | | |
| reimbursement Sub-Total n Total o Administrative Overhead & Profit (% of n) p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price | I | Supplies expense | | |
| n Total o Administrative Overhead & Profit (% of n) p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price | m | · | | |
| o Administrative Overhead & Profit (% of n) p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price | | Sub-Total | | |
| p Monthly cost per head (n+o) q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price | n | | | |
| q Number of personnel r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price 12% VAT | 0 | | (% of n) | |
| r Total Monthly Cost (p x q) One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price 12% VAT | р | | (n+o) | |
| One (1) year contract price r x 12 months (Jan-Dec) Total Contract Price 12% VAT | q | | | |
| (Jan-Dec) Total Contract Price 12% VAT | r | Total Monthly Cost | , | |
| 12% VAT | | One (1) year contract price | | |
| | | | | |
| GRAND TOTAL | | | | |
| <u> </u> | | GRAND TOTAL | | |

| No. | NCR DAILY WAGE RATE Php 650.00 | Formula | those who are paid on the days they actually worked and unworked regular holidays |
|-----|---|----------------------------|---|
| | | | Electrician |
| | | | |
| а | No. of days per year | | 313.00 |
| b | Rate per day & | | 650.00 |
| | COLA/CTPA / day | | |
| | Monthly payment to be paid directly to personnel | | |
| С | Basic Pay | (axb) x 1/12 | 16,954.17 |
| d | 13th month pay | c x 1/12 | 1,412.85 |
| е | Uniform Allowance | | 100.00 |
| f | 5 days incentive leave pay | b x 5 x 1/12 | 223.75 |
| g | Deminimis Benefits | | 6,000.00 |
| | Sub-total | | 24,690.76 |
| | Employer's mandatory contributions in favor of the employee | | |
| h | SSS | | |
| i | Philhealth | | |
| j | ECC** | | |
| k | Pag-ibig Fund | | |
| I | Supplies expense | per actual utilization | |
| m | Transportation expense | per actual reimbursement | |
| | Sub-Total | | |
| n | Total | | |
| 0 | Administrative Overhead & Profit | (% of n) | |
| р | Monthly cost per head | (n+o) | |
| q | Number of personnel | | |
| r | Total Monthly Cost | (p x q) | |
| | One (1) year contract price | r x 12 months (Jan-Dec) | |
| | Total Contract Price | | |
| | 12% VAT | | |
| | GRAND TOTAL | | |

| No. | NCR DAILY WAGE RATE Php 620.00 | Formula | those who are paid on the days they actually worked and unworked regular holidays |
|-----|---|----------------------------|---|
| | | | Carpenter |
| а | No. of days per year | | 313.00 |
| b | Rate per day & | | 620.00 |
| | COLA/CTPA / day | | |
| | Monthly payment to be paid directly to personnel | | |
| С | Basic Pay | (axb) x 1/12 | 16,171.67 |
| d | 13th month pay | c x 1/12 | 1,347.64 |
| е | Uniform Allowance | | 100.00 |
| f | 5 days incentive leave pay | b x 5 x 1/12 | 223.75 |
| g | Deminimis Benefits | | 6,000.00 |
| | Sub-total | | 23,843.06 |
| | Employer's mandatory contributions in favor of the employee | | |
| h | SSS | | |
| i | Philhealth | | |
| j | ECC** | | |
| k | Pag-ibig Fund | | |
| I | Supplies expense | per actual utilization | |
| m | Transportation expense | per actual reimbursement | |
| | Sub-Total | | |
| n | Total | | |
| 0 | Administrative Overhead & Profit | (% of n) | |
| р | Monthly cost per head | (n+o) | |
| q | Number of personnel | | |
| r | Total Monthly Cost | (p x q) | |
| | One (1) year contract price | r x 12 months (Jan-Dec) | |
| | Total Contract Price | | |
| | 12% VAT | | |
| | GRAND TOTAL | | |