



PAMBANSANG KOMISYON PARA SA KULTURA AT MGA SINING

SUPPLEMENTAL BID BULLETIN NO. 2021-019-1

This Supplemental Bid Document No. 1 dated 31 January 2022, for the project of **PROCUREMENT OF JANITORIAL, MAINTENANCE, AND OTHER SERVICES REQUIREMENT FOR THE METROPOLITAN THEATER FOR THE FY 2022) ITB NO.: PB 2021-019)** is being issued to clarify, modify and amend items/ specifications in the Bidding Documents in response for the clarification from prospective bidders for the aforementioned project.

Please see the following updates:

1. **Sec. VII: Technical Specification/Terms of Reference**

Page	Original	Revised
Page 27	<p>V. Business Permit</p> <p>1. Updated Mayor's Permit</p> <p>2. Updated Certificate of PhilGEPS Registration</p>	<p>Refer to Section VIII: Checklist of Technical and Financial Document;</p> <p>I. Technical Component (Class "A" Documents – Legal Documents)</p>
Page 39	<p>Other Requirements</p> <p>5. All tools, equipment, and hardware supplies must be produced by reputable manufacturers as certified by DTI (Bureau of Product Standards). If exclusive distributor, must be certified as such.</p>	<p>Other Requirements</p> <p>5. All tools, equipment, and hardware supplies must be produced by reputable manufacturers as certified by DTI (Bureau of Product Standards). If exclusive distributor, must be certified as such. (Deleted)</p>

- There is **NO requirement for a minimum (percentage) for administrative fee** as a component of the total contract cost. Prospective bidders, however, are reminded to strictly comply with all relevant labor rules and regulations.

The NCCA BAC adheres to the Government Procurement Policy Board (GPPB), in GPPB Resolution No. 14-2012¹, expressed the position that –

The GPPB could NOT support the dissemination of DOLE DO No. 18-A in its entirety as its **Section 9(b)(ii) is violative of Article IX, Section 31 of RA 9184 and its IRR.** (Emphasis supplied)

Notably, this refers to DOLE Department Order No. 18-A dated 14 November 2011. Section 9(b)(ii) of which provides that –

In the service Agreement between the principal and the contractor, the terms and conditions governing the contracting arrangement shall include the agreed amount of the services to be rendered and that, the standard administrative fee of not less than ten (10%) of the total contract cost shall be imposed.”²

- Please see attached Maintenance Computation – Annex “A”*

This Supplemental Bid Bulletin including Annexes, if any, shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified and superseded accordingly.


For guidance and information of all concerned.




Interested bidders are advised to contact the BAC Secretariat through email address: bids@ncca.gov.ph and procurementncca@gmail.com for the account details.

For further inquiries, you may coordinate with Ms. Aniel D. Apruebo, Bids and Awards Committee Secretary at Tel. No. 8527-2192 loc. 221. Please be guided accordingly.

Prepared by:


ANIEL D. APRUEBO
Secretary, Bids and Awards Committee

Noted:


SUSAN C. DAYAO
OIC-Chairperson, Bids and Awards Committee



Republic of the Philippines Office of the President

NATIONAL COMMISSION FOR CULTURE AND THE ARTS

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BUDGETARY ALLOCATION FOR MAINTENANCE SERVICES

12 Utility Crewmen

No.	NCR DAILY WAGE RATE Php 537.00	Formula	those who are paid on the days they actually worked and unworked regular holidays
			Utility Crewmen and Gardener
a	No. of days per year		313.00
b	Rate per day &		537.00
	COLA/CTPA / day		
	Monthly payment to be paid directly to personnel		
c	Basic Pay	$(axb) \times 1/12$	14,006.75
d	13th month pay	$c \times 1/12$	1,167.23
e	Uniform Allowance		100.00
f	5 days incentive leave pay	$b \times 5 \times 1/12$	223.75
g	Deminimis Benefits		6,000.00
	Sub-total		21,497.73
	Employer's mandatory contributions in favor of the employee		
h	SSS		
i	Philhealth		
j	ECC**		
k	Pag-ibig Fund		
l	Supplies expense	per actual utilization	
m	Transportation expense	per actual reimbursement	
	Sub-Total		
n	Total		
o	Administrative Overhead & Profit	$(__\% \text{ of } n)$	
p	Monthly cost per head	$(n+o)$	
q	Number of personnel		
r	Total Monthly Cost	$(p \times q)$	
	One (1) year contract price	$r \times 12 \text{ months (Jan-Dec)}$	
	Total Contract Price		
	12% VAT		
	GRAND TOTAL		

No.	NCR DAILY WAGE RATE Php 537.00	Formula	those who are paid on the days they actually worked and unworked regular holidays
			Supervisor
a	No. of days per year		313.00
b	Rate per day &		537.00
	COLA/CTPA / day		
	Monthly payment to be paid directly to personnel		
c	Basic Pay	$(axb) \times 1/12$	14,006.75
	Monthly Allowance for SV		1,500.00
d	13th month pay	$c \times 1/12$	1,167.23
e	Uniform Allowance		100.00
f	5 days incentive leave pay	$b \times 5 \times 1/12$	223.75
g	Deminimis Benefits		6,000.00
	Sub-total		22,997.73
	Employer's mandatory contributions in favor of the employee		
h	SSS		
i	Philhealth		
j	ECC**		
k	Pag-ibig Fund		
l	Supplies expense	per actual utilization	
m	Transportation expense	per actual reimbursement	
	Sub-Total		
n	Total		
o	Administrative Overhead & Profit	$(\text{---}\% \text{ of } n)$	
p	Monthly cost per head	$(n+o)$	
q	Number of personnel		
r	Total Monthly Cost	$(p \times q)$	
	One (1) year contract price	$r \times 12 \text{ months (Jan-Dec)}$	
	Total Contract Price		
	12% VAT		
	GRAND TOTAL		

No.	NCR DAILY WAGE RATE Php 537.00	Formula	those who are paid on the days they actually worked and unworked regular holidays
			Asst. Supervisor
a	No. of days per year		313.00
b	Rate per day & COLA/CTPA / day		537.00
	Monthly payment to be paid directly to personnel		
c	Basic Pay	$(axb) \times 1/12$	14,006.75
	Monthly Allowance for Asst. SV		1,000.00
d	13th month pay	$c \times 1/12$	1,167.23
e	Uniform Allowance		100.00
f	5 days incentive leave pay	$b \times 5 \times 1/12$	223.75
g	Deminimis Benefits		6,000.00
	Sub-total		22,497.73
	Employer's mandatory contributions in favor of the employee		
h	SSS		
i	Philhealth		
j	ECC**		
k	Pag-ibig Fund		
l	Supplies expense	per actual utilization	
m	Transportation expense	per actual reimbursement	
	Sub-Total		
n	Total		
o	Administrative Overhead & Profit	$(\text{---} \% \text{ of } n)$	
p	Monthly cost per head	$(n+o)$	
q	Number of personnel		
r	Total Monthly Cost	$(p \times q)$	
	One (1) year contract price	$r \times 12 \text{ months (Jan-Dec)}$	
	Total Contract Price		
	12% VAT		
	GRAND TOTAL		

No.	NCR DAILY WAGE RATE Php 650.00	Formula	those who are paid on the days they actually worked and unworked regular holidays
			Electrician
a	No. of days per year		313.00
b	Rate per day &		650.00
	COLA/CTPA / day		
	Monthly payment to be paid directly to personnel		
c	Basic Pay	$(axb) \times 1/12$	16,954.17
d	13th month pay	$c \times 1/12$	1,412.85
e	Uniform Allowance		100.00
f	5 days incentive leave pay	$b \times 5 \times 1/12$	223.75
g	Deminimis Benefits		6,000.00
	Sub-total		24,690.76
	Employer's mandatory contributions in favor of the employee		
h	SSS		
i	Philhealth		
j	ECC**		
k	Pag-ibig Fund		
l	Supplies expense	per actual utilization	
m	Transportation expense	per actual reimbursement	
	Sub-Total		
n	Total		
o	Administrative Overhead & Profit	$(_\% \text{ of } n)$	
p	Monthly cost per head	$(n+o)$	
q	Number of personnel		
r	Total Monthly Cost	$(p \times q)$	
	One (1) year contract price	$r \times 12 \text{ months (Jan-Dec)}$	
	Total Contract Price		
	12% VAT		
	GRAND TOTAL		

No.	NCR DAILY WAGE RATE Php 620.00	Formula	those who are paid on the days they actually worked and unworked regular holidays
			Carpenter
a	No. of days per year		313.00
b	Rate per day & COLA/CTPA / day		620.00
	Monthly payment to be paid directly to personnel		
c	Basic Pay	$(axb) \times 1/12$	16,171.67
d	13th month pay	$c \times 1/12$	1,347.64
e	Uniform Allowance		100.00
f	5 days incentive leave pay	$b \times 5 \times 1/12$	223.75
g	Deminimis Benefits		6,000.00
	Sub-total		23,843.06
	Employer's mandatory contributions in favor of the employee		
h	SSS		
i	Philhealth		
j	ECC**		
k	Pag-ibig Fund		
l	Supplies expense	per actual utilization	
m	Transportation expense	per actual reimbursement	
	Sub-Total		
n	Total		
o	Administrative Overhead & Profit	$(_\% \text{ of } n)$	
p	Monthly cost per head	$(n+o)$	
q	Number of personnel		
r	Total Monthly Cost	$(p \times q)$	
	One (1) year contract price	$r \times 12 \text{ months (Jan-Dec)}$	
	Total Contract Price		
	12% VAT		
	GRAND TOTAL		