NATIONAL COMMISSION FOR CULTURE AND THE ARTS
THE 2023 COMPETITIVE GRANTS
CALL FOR PROPOSALS

Contents

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INTRODUCTION

I.   PURPOSE

The purpose of these rules and regulations is to establish the operating procedures for the NCCA Competitive Grants Program.

II.   AUTHORITY

Section 12.a.4 of Republic Act 7356 [NCCA Charter] authorizes the Commission to give grants to artists and cultural groups which contribute significantly to the Filipino's cultural legacy as means to extend artistic achievement. Further, Section 13.h of the same law mandates the Commission to administer the **National Endowment Fund for Culture and the Arts (NEFCA)** and give grants for the development, protection, preservation and dissemination of Philippine culture and arts.

III.   NATURE OF THE PROGRAM

The NCCA Competitive Grants Program is competitive in nature since the approval of project proposals pass through a **rigorous and confidential evaluation process based on merit** such as quality and relevance to Commission priorities.

IV.   SPECIFIC RULES

1.   Proposals received beyond the announced deadline for submission, i.e., **August 31, 2022** shall not be considered.

2.   A proponent can only submit **one** project proposal.

3.   The proponent must fully accomplish the **prescribed** *NCCA Project Proposal Form*.

4.   The proponent must indicate and identify the corresponding category where his/her project will fall.

5.   The proponent must submit the documentary **requirements.**

6. Proponents must be accredited by the Commission as a pre-requisite to the approval of their project proposal.   [Please coordinate with this Commission's **Accreditation and Grants Processing Office (AGPO)** for details.]

7. Officials, employees, and **Executive Council (ExeCon)** Members and their relatives up to the fourth civil degree of affinity and consanguinity, as well as organizations and institutions where ExeCon Members serve as officers and incorporators, are disqualified from submitting proposals.

8. Pursuant to Executive Order No. 9, s.2019 on the adoption of the cash-based budgeting system, all proposals should indicate the period of implementation anytime within the period January-December 2023.

9. Due to the Covid19 pandemic, all proposals must demonstrate adherence to minimum public health standards. Expenses for such purpose (e.g., Covid19 tests, purchase of face shields/masks/alcohol, etc.) shall not exceed 10% of the amount of the grant being requested.

10. Pursuant to Republic Act No. 11106 or the **Filipino Sign Language (FSL)** Act, proposals involving the conduct of fora, conferences, meetings, competitions, online streaming, and other similar live activities require FSL interpreter insets to guarantee access to information and freedom of expression of the Filipino deaf;

11. The individual proponent or head of the organization is **required to sign** all the pages of the proposal.

12. The project proposal may be accomplished in **Filipino or English.**

13. **An incomplete project proposal may constrain the Commission from acting favorably on it.**

V.   2023 COMPETITIVE GRANTS

The **2023 Call for Proposals** is now open. For CY 2023, the projects are categorized per Subcommissions (SCA, SCCTA, SCD, and SCH).

Proponents interested in implementing projects in each category shall submit a Project Proposal following the requirements indicated:

Download: Annex A: NCCA Project Proposal Form

Deadline for submission of proposals: **August 31, 2022 (Wednesday)**.

All project proposals shall be addressed and submitted to:

> **Program Management Division (PMD)**
> **National Commission for Culture and the Arts**
> **Room 5-C, Fifth Floor, NCCA Building**
> **633 General Luna Street, Intramuros 1002 Manila, Philippines**
> Telephone Nos: **(02) 8527-2192 (TL) loc. 509**
> Fax Nos: **(02) 8527-2198 / (02) 8527-2209 / (02) 8527-2194**
> E-mail: **ppmd@ncca.gov.ph**

Note:

> The NCCA requires the submission of a complete project proposal based on the indicated proposal format to facilitate proper evaluation. Please do not hesitate to contact us through the telephone numbers indicated above, should you find the proposal format difficult to accomplish.
>
> The project proposal may be accomplished using **Filipino or English** languages**.**
>
> [Please refer / download: Annex A: NCCA Project Proposal Form

NATIONAL COMMISSION FOR CULTURE AND THE ARTS
THE 2023 COMPETITIVE GRANTS

Subcommission on Cultural Communities and Traditional Arts (SCCTA)
- **NORTHERN CULTURAL COMMUNITIES**

SCCTA-Northern-1:
Project Title: Dinol: A TRAINING-WORKSHOP ON ADDRESSING MENTAL HEALTH CONCERNS

Budget per Project:
 PhP 100,000.00 per project or slot; Slots open for application: **2 Slots**

Project Description:
Dinol is the Ifugao word for peace of mind. This project is a face-to-face seminar/training/workshop that aims to address the mental health concerns of the Indigenous Peoples in Northern Luzon during the pandemic. This project shall be conducted for at least one day (8 hours) and with at least 30 participants from the community. For the project input, the implementor will document the participants' narratives through a video recording, audio recording, or a manuscript.

Proposed Site/ Communities:
Northern cultural communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, Local Government Units (LGU), State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Proof of consent from the identified cultural community
3. Accreditation requirements as indicated by the NCCA
4. Training/workshop design and modules
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Northern-2:
Project Title: Hinlagi: A CULTURAL SENSITIVITY PROGRAM

Budget per Project:
PhP 200,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
Hinlagi is an Ayta word which translates to *cultural tradition*. The project will focus on developing guidelines on culturally-sensitive approaches to safeguard Indigenous Knowledge Systems and Practices (IKSP) and the cultural heritage of the communities involved. This activity aims to raise awareness and deepen understanding regarding culture in the Philippines. Output should be a printed guideline on cultural protocols. The project shall be conducted for at least 3 days, with at least of 40 participants.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, Local Government Units (LGU), State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Proof of consent from the identified cultural community
3. Accreditation requirements as indicated by the NCCA
4. Training/workshop design and modules
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Northern-3:
Project Title: TAWIR: DOCUMENTATION OF INTANGIBLE CULTURAL HERITAGE

Budget per Project:
PhP 200,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
Tawir is a Pangasinense term for *heritage*. This project aims to protect Intangible Cultural Heritage (ICH) through the documentation of good practices, especially in times of crisis. At least three (3) ICH elements from each of the following domains should be documented for this project: performing arts, oral traditions/literature, traditional craftsmanship, knowledge of the universe, and social practices. The output of this project should be at least 15 documentations of ICH elements which will serve as reference for future endeavors in safeguarding cultural heritage. This project has a minimum duration of three (3) months.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, Local Government Units (LGU), State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned; and,
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Accreditation requirements as indicated by the NCCA
3. Proof of consent from the identified cultural community
4. List and brief description of ICH elements to be documented
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Northern-4:
Project Title: PINA-GIT : TRAINING ON INDIGENOUS CUISINE

Budget per Project:
 PhP 100,000.00 per project or slot; Slots open for application: **5 slots**

Project Description:
Pina-git is a Bugkalot term for indigenous cooking. This project aims to train local youth from the participating communities in preparing/cooking at least three (3) indigenous cuisines that could help sustain their livelihood. This project should be attended by at least 30 youth participants from the participating communities. During the training, traditional cooking methods and the use of traditional cooking materials should be followed. This training should result in a video documentation of the chosen cuisines and the proceedings of the event.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, Local Government Units (LGU), State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned; and,
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Accreditation requirements as indicated by the NCCA
3. Proof of consent from the identified cultural community
4. Training/workshop design and modules
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Northern-5:
Project Title: IDADAKAY: ONLINE PODCAST/LIVESTREAMS ON INDIGENOUS CULTURE

Budget per Project
PhP 100,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
Idadakay is an Ivatan term for culture. The project aims to proliferate knowledge on Intangible Cultural Heritage (ICH) safeguarding through the sharing of educational podcasts/livestreams in any publicly-accessible online platform. This project aims to reach at least 100 audiences during the premier of each episode. The whole program should have a minimum of four (4) episodes, with each episode running for at least 45 minutes. The grantee should also provide the content outline for each episode, links to each episode, and the profiles of the resource persons featured in each episode.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, Local Government Units (LGU), State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned; and,
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Accreditation requirements as indicated by the NCCA
3. Proof of consent from the identified cultural community
4. List and brief description of topics/subjects to be featured
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Northern-6:
Project Title: AWIRAN: TRAINING-WORKSHOP ON MODULE DEVELOPMENT

Budget per Project:
PhP 150,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
Awiran is a Pangasinan word for education or school. This project aims to conduct trainings for educators on the development of educational modules that could help create inclusive reference materials for both Indigenous People (IP) and non- Indigenous People (IP) students.

Each trainee must produce a module for at least one (1) topic/lesson. This training-workshop should be conducted for at least two (2) days and should be attended by at least 30 participants from the academe and the participating communities. The grantee shall submit a photo and video documentation of the training.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, Local Government Units (LGU), State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Proof of consent from the identified cultural community
3. Accreditation requirements as indicated by the NCCA
4. Training/workshop design and modules
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Northern-7:

Project Title: SALAKNIB: TRAINING ON ACTION PLAN DEVELOPMENT ON SAFEGUARDING OF THE INTANGIBLE CULTURAL HERITAGE FOR LGUS

Budget per Project:
PhP 200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:

Salaknib is an Ilocano word which translates to saving or shielding. This project aims to train the representatives of the participating LGUs to create an action plan that will protect the Intangible Cultural Heritage (ICH) of the communities. The project will produce an ICH database of different cultural communities in the participants' municipalities. The output of the project should be a documentation of the trainings conducted in a form of video recordings, audio recordings, or a manuscript. The project shall be conducted for at least two (2) days.

Proposed Site/ Communities:
Northern Cultural Communities:

Criteria for Evaluation:

1. Implementer must be from the local community where the project will be done
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Engagement of LGU's host community/locality, and other stakeholders
5. Must consider the participation of women, children, youth, Indigenous Peoples (IPs), Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, and Agender (LGBTQIA), informal settlers, urban poor, and other vulnerable sectors
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Provisions to follow-through or monitoring system on the progress of the training after the activity
8. Proponent must be either member of the academe, Peoples Organization, Indigenous Peoples Organization, Local Government Units (LGU), State Universities and Colleges or Civil Society Organizations.

9. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Organization profile
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners
5. Provisional list of cultural experts and resource persons who will facilitate the activities. Final list of experts and resource persons should be approved by the Committee on Northern Cultural Communities
6. Good track record of implementing similar activities.

SCCTA-Northern-8:
Project Title: KulTOURa: TRAINING ON HERITAGE AND CULTURAL TOURISM

Budget per Project:
PhP 150,000.00 per Project or slot; Slots open for application: **3 slots**

Project Description:
This project involves trainings on community-based cultural tourism, in collaboration with the Local Government Unit (LGU) of the grantees and/or other qualified organizations. The project aims to train Indigenous Peoples (Ips) on how to revitalize, develop, and manage their tourism resources. This training must be conducted for at least two (2) days and should have at least 30 participants from the participating communities. The trainees must produce virtual tours of their area as their outputs. For this project, the grantees should produce a brochure on cultural tourism, and a documentation of the training that could be in a form of video recordings, audio recordings, or a manuscript.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Implementer must be from the local community where the project will be done
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Engagement of LGU's host community/locality, and other stakeholders
5. Must consider the participation of women, children, youth, Indigenous Peoples (Ips), Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, and Agender (LGBTQIA), informal settlers, urban poor, and other vulnerable sectors
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Clear selection criteria of participants

8. Provisions to follow-through or monitoring system on the progress of the training after the activity
9. Proponent must be either member of the academe, Peoples Organization, Indigenous Peoples Organization, Local Government Units, State Universities and Colleges or Civil Society Organizations.
10. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission

1. Signed project proposal with itemized budget
2. Organization profile
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners
5. Provisional list of cultural experts and resource persons who will facilitate the activities. Final list of experts and resource persons should be approved by the Committee on Northern Cultural Communities
6. Good track record of implementing similar activities

SCCTA-Northern-9:
Project Title: DISTA: CULTURAL PROFILING

Budget per Project:
PhP 150,000.00 per project or slot; Slots open for application: **3 slots**

Project Description:
Dista is the Ibaloy word for list. This project is a community-based project that aims to identify, profile, and document cultural practitioners with the end goal of creating a database of cultural masters, workers, artists, and organizations at the local level in Northern Luzon. This project should have at least 30 participants and should be implemented for a minimum of four (4) months. For this project, the grantees must produce a printed and digitized (audio-visual) output of the database of at least 30 cultural masters of different crafts. The output should include the list of cultural practitioners, their artform/s, photos of each, and their artworks. *Dista* will be implemented in partnership with the provincial / municipal government.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Clear presentation of project concept
2. Clear strategies and activities
3. Engagement of Local Government Units (LGUs) host community/locality, and other

stakeholders

4. Must consider the participation of women, children, youth, Ips, LGBTQIA, informal settlers, urban poor, and other vulnerable sectors
5. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
6. Clear selection criteria of participants
7. Proof of consent must be obtained from the community concerned
8. Provisions to follow-through or monitoring system on the progress of the training after the activity.
9. Proponent must be either member of the academe, Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations.
10. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Organization profile
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners
5. Good track record of implementing similar activities.

SCCTA-Northern-10:
Project Title: BukLat: PUBLICATION OF INDIGENOUS LITERATURE

Budget per Project:
PhP 250,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
BukLat is coined from the phrase Bukas aklat which means to open a book. This project aims to publish previously unpublished indigenous literature, and/or new indigenous literature to create reference materials that could be beneficial for future research and other studies. It is highly encouraged that communities with a low amount of published literature and accepts new works written in their local language, send in their proposals for this project. The resulting compilation of indigenous literature should have an International Standard Book Number (ISBN) and have a minimum of 100 copies, with at least 150 pages each.

Proposed Site/ Communities:
Northern Cultural Communities

Criteria for Evaluation:

1. Clear presentation of project concept
2. Clear strategies and activities

3. Engagement of LGU's host community/locality, and other stakeholders
4. Must consider the participation of women, children, youth, Ips, LGBTQIA, informal settlers, urban poor, and other vulnerable sectors
5. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
6. Clear selection criteria of participants
7. Proof of consent must be obtained from the community concerned
8. Provisions to follow-through or monitoring system on the progress of the training after
9. the activity.
10. Proponent must be either member of the academe, Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations.
11. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.
12. Must adhere to NCCA publications guidelines

Requirements for Submission:

1. Project proposal with itemized budget
2. Organization profile
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners
5. Provisional list of cultural experts and resource persons who will facilitate the activities. Final list of experts and resource persons should be approved by the Committee on Northern Cultural Communities
6. Good track record of implementing similar activities.

7. Manuscript

SCCTA-Northern-11:
Project Title: BASIC TRAINING ON ORTHOGRAPHY

Budget per Project and slot(s): PhP 200,000.00 – 1 slot

Project Description: It is the objective of this project to engage the cultural bearers and speakers in a training program that would yield a manuscript that can be used as guide by the community in the mother tongue-based language education in the K-12 curriculum and other related purposes. This project shall involve a minimum of 40 participants for a minimum of 3-days training.

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. Implementer must be from the local community where the project will be done
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Engagement of LGU's host community/locality, and other stakeholders
5. Must consider the participation of women, children, youth, IPs, LGBTQIA, informal settlers, urban poor, and other vulnerable sectors
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Clear selection criteria of participants
8. Provisions to follow-through or monitoring system on the progress of the training after the activity
9. Proponent must be either member of the academe, Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations.
10. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission

1. Signed project proposal with itemized budget
2. Organization profile
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners
5. Provisional list of cultural experts and resource persons who will facilitate the activities. Final list of experts and resource persons should be approved by the Committee on Northern Cultural Communities
6. Good track record of implementing similar activities

Subcommission on Cultural Communities and Traditional Arts (SCCTA)
  ● **CENTRAL CULTURAL COMMUNITIES**

SCCTA-Central-1:
Project Title: ADVANCING CULTURE - SENSITIVE DISASTER RISK REDUCTION AND
                MANAGEMENT AND INTANGIBLE CULTURAL HERITAGE (ICH) SAFEGUARDING

Budget per Project:
PhP 150,000.00 per project or slot; Slot open for applications: **4 slots**

Project Description:
This project is a capability-building training on the documentation of ICH and the culture-sensitive ways to reduce disaster-induced risk to strengthen their safeguarding in the participating communities. This project will train 25 Indigenous Peoples (IP), leaders, elders, youth, men, and women who shall document five (5) different types of ICH and their corresponding disaster risk reduction methods as a group. This project may be implemented from three (3) to six (6) months.

Proposed Site/ Communities:
Central cultural communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Proof of consent from the identified cultural community
3. Accreditation requirements as indicated by the NCCA
4. Training/workshop design and modules
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Central-2:
Project Title: CAPABILITY BUILDING FOR IMPROVED MARKET ACCESS FOR TRADITIONAL CRAFTS

Budget per Project:
PhP 100,000.00 per project or slot; Slot open for applications: **10 slots**

Project Description:
This project will be a three-day workshop that will aim to support community-managed social enterprises in expanding their access to fair-trade markets. This project will train 25 Indigenous Peoples (IP), leaders, elders, youth, men, and women.

Proposed Site/ Communities:
Central Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept; training/workshop design and modules
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned; and,
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Accreditation requirements as indicated by the NCCA
3. Training/workshop design and modules
4. Detailed activity plan with activity components and identified partners
5. List of experts and resource persons who will facilitate the activities; and,
6. Good track record of implementing similar activities.

SCCTA-Central-3:
Project Title: DOCUMENTATION ON TRADITIONAL GOVERNANCE SYSTEMS OF CULTURAL COMMUNITIES

Budget per Project:
PhP 300,000.00 per project or slot; Slot open for applications: **5 slots**

Project Description:
This project aims to document the political structure and traditional governance systems of cultural communities in three (3) or more barangays by training 50 local documenters via face-to-face and/or online interaction. This project should be completed within six (6) to ten (10) months.

Proposed Site/ Communities:
Central Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned; and,
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Accreditation requirements as indicated by the NCCA
3. Proof of consent from the identified cultural community
4. Training/workshop design and modules
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

SCCTA-Central-4:
Project Title: CAPACITY BUILDING AND FORMULATION OF LOCAL CULTURAL GUIDELINES OF CULTURAL COMMUNITIES

Budget per Project:
PhP 250,000.00 per project or slot; Slot open for applications: **6 slots**

Project Description:
This project aims to train 50 individuals which include Indigenous People (IP) leaders, Cultural Masters, elders, men, women, and youth in the formulation of local cultural guidelines via face-to-face and/or online interaction. The output for this project will be a manuscript of local cultural guidelines of the communities involved. This project will have a duration of 10 months.

Proposed Site/ Communities:
Central Cultural Communities

Criteria for Evaluation:

1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations.
2. Clear presentation of project concept
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
7. Proof of consent must be obtained from the community concerned; and,
8. Counterpart funding of the 20% of the project cost which may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Project proposal with itemized budget
2. Accreditation requirements as indicated by the NCCA
3. Proof of consent from the identified cultural community
4. Training/workshop design and modules
5. Detailed activity plan with activity components and identified partners
6. List of experts and resource persons who will facilitate the activities; and,
7. Good track record of implementing similar activities.

Subcommission on Cultural Communities and Traditional Arts (SCCTA)
● **SOUTHERN CULTURAL COMMUNITIES**

SCCTA-Southern-1:
Project Title: CONSULTATION/FORUM ON INTANGIBLE CULTURAL HERITAGE
SAFEGUARDING

Budget per Project:
PhP150,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This project is a one (1) to two (2) day in-person seminar/training/workshop which shall gather a minimum of 30 participants from the participating cultural communities, with at least 10% of the participants coming from the youth sector. There should also be a good mix of genders among participants with at least 20% of them being female, and at least 10% of them being male. The project shall document Local Government Units (LGUs) and other agencies which have an existing policy/ies involved in the protection and safeguarding of Intangible Cultural Heritage (ICH) in their communities.

The project implementer must submit the participants' narratives through a manuscript, video recording, or audio recording. The LGUs and all concerned agencies must be given a copy of the minutes of the forum, and policies, guidelines, or advocacies crafted during the forum. The project implementer must also secure a proofs of receipt from the LGUs and concerned agencies and submit these to the NCCA. The activities regarding this project will also need to observe health protocols.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Proponent must be from the community where the project will be implemented; either Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or, Civil Society Organizations
2. Clear presentation of project concept and program design
3. Clear and detailed strategies and activities
4. Good track record of implementing similar activities
5. Engagement of LGU's host community/locality, and other stakeholders
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants; and
7. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Organizational profile including list of projects implemented
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners; and
5. List of experts and resource persons who will facilitate the activities.

SCCTA-Southern-2:
Project Title: A RECOVERY PROGRAM: FORUM ON HEALTH-RELATED RISKS AND DISASTERS IN THE COMMUNITIES

Budget per Project:
PhP150,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This project is a one (1) to two (2) day in-person forum which should involve a minimum of 30 participants from the participating cultural communities. The participants should consist of an even split of males and females with at least 10% of them coming from the youth sector.

This project aims to raise awareness on the maintenance of the total well-being of the community members by documenting their narratives on how they were able to address health-related issues in the community. The project implementer must submit the participants' narratives through a manuscript, video recording, or audio recording. The LGUs and all concerned agencies must be given a copy of the proceedings of the forum, and the policies, guidelines, or advocacies the participants came up with during the forum. The activities involving this project should be in accordance with health protocols in the area.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations
2. Clear presentation of project concept and program design
3. Clear and detailed strategies and activities
4. Engagement of LGU's host community/locality, and other stakeholders
5. Good track record of implementing similar activities
6. The activity should be implemented in a venue with available facilities convenient and accessible to the participants; and
7. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Organizational profile including list of projects implemented
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners; and
5. List of experts and resource persons who will facilitate the activities.

SCCTA-Southern-3:
Project Title: PUBLICATION OF RESOURCE BOOKS ON TRADITIONAL SKILLS AND PRACTICES

Budget per Project:
PhP200,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This project involves the publication of resource books on the traditional skills and practices of the participating communities. The grantees shall also compile unpublished documentation on existing Philippine traditional skills and practices from the participating communities to create reference materials that could be helpful for future research and other studies. This project, including the publication process, should last for at least three (3) months.

The project shall follow the minimum requirements of the NCCA Publication Guidelines. The project shall produce a minimum of 300, and a maximum of 1,000 copies. 60% of the produced copies will go to the NCCA, while 40% will go to the author.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Clear and detailed presentation of project concept
2. Clear strategies and activities
3. Good track record of implementing similar activities
4. Proponent may be an Individual, Member of the Academe, Peoples Organization,Indigenous Peoples Organization, Local Government Units, State Universities and Colleges or Civil Society Organizations; and
5. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form
2. Itemized budget based on NCCA Publication Guidelines to cover honoraria of the layout artist, and editor, and the cost of printing
3. Individual or organizational profile of the proponent including list of similar

projectsimplemented
4. Accreditation requirements as indicated by the NCCA
5. Detailed activity plan with activity components and identified partners
6. Price quotations from three (3) printing press/ publishing companies
7. Proof of consent from the community concerned
8. Proof of consent to publish from the author/researcher (if the implementer is not theauthor/researcher)
9. Endorsement from a minimum of three (3) expert readers/reviewers; and
10. Final Manuscript.

SCCTA-Southern-4:
Project Title: DOCUMENTATION OF INTANGIBLE CULTURAL HERITAGE

Budget per Project:
PhP150,000.00 per project or slot; Slots open for application: **8 slots**

Project Description:
The project entails the documentation of Intangible Cultural Heritage (ICH) safeguarding such as good practices in traditional **Disaster Risk Reduction and Management (DRRM)**, climate change adaptation practices of the participating communities, and recovery efforts from COVID-19. The grantee shall seek consent from the communities involved and provide hard copies and soft copies of the documented practices. This project shall be implemented within a maximum of six (6) months.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Clear and detailed presentation of project concept: documentation design and modules
2. Clear strategies and activities
3. Good track record of implementing similar activities
4. Proponent may be an Individual, Member of the Academe, Peoples Organization,Indigenous Peoples Organization, Local Government Units, or Civil Society Organizations; and
5. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Individual or organizational profile of the proponent, including list of similar projectsimplemented
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners; and
5. Proof of consent from the community concerned.

SCCTA-Southern-5:

Project Title: ANNOTATED BIBLIOGRAPHY OF STUDIES AND LITERATURE ON INDIGENOUS ANDTRADITIONAL PRACTICES ON PANDEMIC RESILIENCY AND RECOVERY

Budget per Project:
PhP100,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
The project aims to compile relevant literature and references on indigenous and traditional practices related to pandemic resiliency and recovery through an annotated bibliography with a minimum of 100 literatures which includes the location of references. The output shall be an electronic and hardbound copy of the manuscript covering local and national studies and literature. The duration of the project must be at least six (6) months.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Clear and detailed presentation of project concept: documentation design and modules
2. Clear strategies and activities
3. Good track record of implementing similar activities; and
4. Proponent may be an Individual, Member of the Academe, Peoples Organization,Indigenous Peoples Organization, Local Government Units, or Civil Society Organizations; and
5. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Individual or organizational profile of the proponent including list of similar projectsimplemented
3. Accreditation requirements as indicated by the NCCA; and
4. Detailed activity plan with activity components.

SCCTA-Southern-6:
Project Title: SEMINAR OF INDIGENOUS PEOPLES MANDATORY REPRESENTATIVE AND LEADERS FOR SOUTHERN CULTURAL COMMUNITIES

Budget per Project:
PhP200,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This project is a one (1) to two (2) day in-person capacity-building workshop for at least 30 **Indigenous Peoples Mandatory Representatives(IPMRs)** and leaders from the Southern Cultural Communities. The project aims to assist the IPMRs in collaborating with their Local Government Units and other related agencies to strengthen their community organizations and IP structures. The project shall develop toolkits and conduct pre and post Training Needs Assessments (TNAs) to measure the skills and knowledge of the participants. The activities regarding this project will also need to observe health protocols.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations
2. Clear presentation of project concept; seminar design and modules
3. Clear and detailed strategies and activities; and
4. Engagement of LGU's host community/locality, and other stakeholders
5. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
6. Good track record of implementing similar activities
7. The activity should be implemented in a venue with available facilities convenient and accessible to the participants; and
8. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Template of Training Needs Assessment
3. Organizational profile including list of similar projects implemented
4. Accreditation requirements as indicated by the NCCA
5. Detailed activity plan with activity components and identified partners; and
6. List of experts and resource persons who will facilitate the activities.

SCCTA-Southern-7:

Project Title: STRATEGIC PLANNING ON THE INTEGRATION OF TRADITIONAL DISASTER RISK REDUCTION AND MANAGEMENT STRATEGIES IN LOCAL GOVERNMENT UNIT

Budget per Project:
PhP100,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This project is a two (2) to three (3) day in-person planning workshop which aims to integrate **Indigenous Knowledge Systems and Practices (IKSPs**) in the Disaster Risk Reduction and Management (DRRM) strategies of Local Government Units (LGUs) frequented by disasters with dominant Indigenous Peoples (IP)/ Indigenous Cultural Communities (ICC) populations. The activities shall consist of the following components: conduct of policy research, policy development, and strategic planning, particularly the integration of alert codes and IKSPs as early warning signals in the LGU-DRRM. The project shall conduct pre and post Training Needs Assessment (TNA) to be able to measure the skills, knowledge, and behavior transfer among the participants. The activities regarding this project will also need to observe health protocols.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations
2. Clear presentation of project concept and planning workshop design
3. Clear and detailed strategies and activities
4. Engagement of LGU's host community/locality, and other stakeholders
5. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
6. Good track record of implementing similar activities; and
7. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Organizational profile including list of projects implemented
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners; and
5. List of experts and resource persons who will facilitate the activities.

SCCTA-Southern-8:

Project Title: TRANSFER OF TRADITIONAL KNOWLEDGE AND SKILLS AMONG INDIGENOUSPEOPLES FOR SAFEGUARDING OF INTANGIBLE CULTURAL HERITAGE

Budget per Project:
PhP150,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This project is a skills training/workshop which aims to safeguard the traditional knowledge and skills of indigenous peoples through transmission to the youth. The project will involve a minimum of 30 participants/trainees, especially from the youth sector and should be implemented within a minimum of three (3) months. The grantees must submit documentation of the workshop through a manuscript, audio recording, or video recording. The activities should be conducted in in-person while observing health protocols.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations
2. Clear presentation of project concept and training/workshop design
3. Clear and detailed strategies and activities
4. Engagement of LGU's host community/locality, and other stakeholders
5. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
6. Good track record of implementing similar activities; and
7. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Organizational profile including list of projects implemented
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components; and
5. List of experts and resource persons who will facilitate the activities.

SCCTA-Southern-9:
Project Title: ETHNO-BOTANY AND ETHNO-MEDICINE HEALING TECHNOLOGY TRANSFER

Budget per Project:
PhP150,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This project is a two (2) day in-person seminar that aims to raise the awareness of 30 participants from the youth sector on the cultural importance of using local plant-based medicines as an essential component of health care. This project aims to deepen the understanding of the youth on the value of medicinal plants and to address the threat of the disappearance of medicinal plants in their localities. The grantees shall provide a video and/or written documentation of the event. The activities regarding this project will also need to observe health protocols.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations
2. Clear presentation of project concept
3. Clear and detailed strategies and activities
4. Engagement of LGU's host community/locality, and otherstakeholders
5. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
6. Proof of consent from the community concerned
7. Good track record of implementing similar activities; and
8. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Organizational profile including list of similar projects implemented
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners; and
5. List of experts and resource persons who will facilitate the activities.

SCCTA-Southern-10:
Project Title: TRAINING ON MANAGING AND INTEGRATING CULTURAL VALUES IN GOVERNANCE

Budget per Project:
PhP200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This project is a three (3)-day in-person training which should involve a minimum of 30 participants from the municipal government. This training will consist of lectures and workshops that focus on the management and integration of cultural values in governance. This will also include cultural values mapping where the participants may identify specific values relevant to the promotion of good governance. The grantees must submit the participants' narratives through a manuscript, video recording, or audio recording and must make sure that the activities regarding this project observe health protocols.

Proposed Site/ Communities:
Southern Cultural Communities

Criteria for Evaluation:
1. Proponent must be from the community where project will be implemented; Peoples Organization, Indigenous Peoples Organization, LGU's, State Universities and Colleges or Civil Society Organizations
2. Clear presentation of project concept
3. Clear and detailed strategies and activities
4. Engagement of LGU's host community/locality, and other stakeholders
5. The activity should be implemented in a venue with available facilities convenient and accessible to the participants
6. Good track record of implementing similar activities; and
7. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like.

Requirements for Submission:
1. Signed project proposal using NCCA project proposal form with an itemized budget
2. Organizational profile including list of projects implemented
3. Accreditation requirements as indicated by the NCCA
4. Detailed activity plan with activity components and identified partners; and
5. List of experts and resource persons who will facilitate the activities.

Subcommission on Cultural Heritage (SCH)
- **ARCHIVES**

SCH-Archives-1:
Project Title: CONSERVATION OF DOCUMENTARY HERITAGE

Budget per Project:
PhP450,000.00; Slots open for application: **2**

Qualification of Proponents:
Local government units, educational institutions, and civil society organizations

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page
3. Status, nature, and significance of the works or documents
4. If the proponent does not own the documents for conservation, the proposal must describe the involvement of the owner/s with the project and include a letter of consent from the owner/s.

Criteria for Evaluation:

1. National or local significance of the documents
2. Documents for conservation must be listed/registered in the Philippine Registry of Cultural Properties (PRECUP)
3. If these are not listed in the PRECUP, an endorsement from the National Archives of the Philippines (NAP), National Library of the Philippines (NLP), or the Philippine Film Archive (PFA) of the Film Development Council of the Philippines (FDCP) is required.
4. The works or documents must have been inventoried and properly cataloged in compliance with the requirements of NAP and/or NLP; and have undergone selection, arrangement, and description for proper metadata prior to any preservation treatment.

SCH-Archives-2:
Project Title: DIGITIZATION OF ARCHIVAL COLLECTIONS (Paper-Based Materials)

Budget per Project:

PhP500,000.00; Slots open for application: **1**

Qualification of Proponents:

Local government units, educational institutions, and civil society organizations with significant archival collections

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page
3. Documents showing its capabilities to undertake and sustain the project such as, but not limited to, manpower, technical know-how, equipment, counterpart budget, time table, storage, migration plan, and other resources.
4. Three (3) quotations from reputable imaging/digitizing companies specifying the project cost, schedule of billing, duration or timetable, outputs or deliverables, among others
5. Inventory of materials for digitization using the format below:

National Commission for Culture and the Arts
Sub-Commission on Cultural Heritage
National Committee on Archives (NCA)
Standard Form for Digitization of PB & AV Materials

Project Proposal for CY _____

Proponent   :   _____

Project Title :   _____

Materials for Digitization	Title/ Description	Physical Condition	Number of Pages/Images	Categories/ Format (please see specific categorization below)	Duration (Number of playtime hours)
Paper-based materials					
Sound Materials					
Moving Images Materials					
Digital Storage Media & Files					
Digital (Still) Image Files					
Digital Files					
Others					

Criteria for Evaluation:

1. The project proposal must demonstrate the provision of adequate storage facilities or efficient storage devices once documents are digitized, thus reducing the need for physical space and protecting vital records especially in times of disasters.

2. The materials to be digitized must satisfy the following criteria:

- Rare, unique or fragile records/materials, archives and other objects of factual and historical value, in constant use and accessed frequently, active or semi-active, that need to be retained in their original form
- No history of digitization
- Listed/registered in the Philippine Registry on Cultural Properties (PRECUP). If not listed in the PRECUP, endorsement by the National Archives of the Philippines (NAP) or the National Library of the Philippines (NLP) is required.

3. The outputs of digitization must satisfy the following criteria:
   - Accurate, legible reproduction of the original that contains all intellectual and physical components of the original without alterations to content
   - Technical specifications for image quality minimum resolution of 300ppi (pixels-per-inch)
   - Authentic, complete and accessible
   - Non-Editable PDF / compliant file format; the most basic PDF/A requirements are as follows: All content embedded (fonts, colors, text, images, etc.); does not contain audio/video; and file not encrypted.

SCH-Archives-3:
Project Title: DIGITIZATION OF ARCHIVAL COLLECTIONS (Audio-Visual Materials)

Budget per Project:

PhP1,000,000.00; Slots open for application: **1**

Qualification of Proponents:

Local government units, educational institutions, and civil society organizations with significant archival collections

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of activities, and Work & Financial Plan, duly signed by the Proponent on each page.
3. Accomplished form indicating information on the audiovisual materials for digitization as shown below:

National Commission for Culture and the Arts
Sub-Commission on Cultural Heritage
National Committee on Archives (NCA)
Standard Form for Digitization of PB & AV Materials

Project Proposal for CY _____

Proponent   :   _____

Project Title :   _____

Materials for Digitization	Title/ Description	Physical Condition	Number of Pages/Images	Categories/ Format (please see specific categorization below)	Duration (Number of playtime hours)
Paper-based materials					
Sound Materials					
Moving Images Materials					
Digital Storage Media & Files					
Digital (Still) Image Files					
Digital Files					
Others					

4. Three (3) quotations from reputable vendors/suppliers/service providers (digitizing companies) specifying the project cost, schedule of billing, duration or timetable, outputs or deliverables, among others.
5. Documents showing the proponent's capabilities to undertake and sustain the project which include manpower, technical know-how (e.g., archival information preservation functions including ingest, archival storage, data management, preservation planning, administration, access, and dissemination), equipment, counterpart budget, timetable, storage, migration plan, and other resources.
6. A long-term digital preservation plan with provision for adequate storage facilities or efficient storage devices once audiovisual materials are digitized and includes digital storage infrastructure. This includes documented policies and procedures which ensure that the information is preserved against all reasonable contingencies, including the demise of the AV archive/repository (i.e., ensuring that the collection included in this grant is never deleted unless allowed as part of an approved strategy and that there should be no ad-hoc deletions).
7. If the proponent does not own the audio-visual collections for digitization, the proposal must describe the involvement of the owner/s with the project and include a letter of consent from the owner/s. The documents related to this should ensure

that there is a legally valid transfer agreement that either transfers intellectual property rights to the AV archive/repository or clearly specifies the rights granted to the archive/repository and any limitations imposed by the rights-holder (subsequent actions to preserve the information and make it available conform with these rights and limitations). If the proponent does not acquire the intellectual property rights, the agreement between the proponent and the rights-holder should specify what involvement the rights-holder will have in preservation, management, or release of the information. Please ensure that this agreement specifies the rights-holder requirements and authorizes the proponent to act in accordance with those requirements without active involvement of the rights-holder in individual cases.

Criteria for Evaluation:

The proponent must:

1. be clear with copyright implications, intellectual property, and other legal restrictions on use. The proponent should honor all applicable legal restrictions, especially if the proponent acts as a custodian.
2. understand the intellectual property rights concepts such as copyrights and any other applicable laws prior to accepting copyrighted materials into its collection.
3. demonstrate adherence to guidelines for ingestion of information, rules for dissemination and duplication of the information when necessary.

The materials/works to be digitized must satisfy the following criteria:

1. If these are not listed in the Philippine Registry of Cultural Property (PRECUP), an endorsement from the National Archives of the Philippines (NAP), National Library of the Philippines (NLP), or the Philippine Film Archive (PFA) of the Film Development Council of the Philippines (FDCP) is required.
2. Physically assessed and inventoried
3. Selected and evaluated based on content (preference to high value content) and condition of the materials (condition priorities)
4. Preferably in the public domain, as maximum access is important; less copyright restrictions are more favorable for wider access. A certification of copyright holder or authorization from the copyright holder is necessary in the evaluation of the project proposal.

5. Preferably no history of digitization.
6. Must have undergone assessment by or authorized by the NCCA National Committee on Archives prior to submission of project proposal.

The preserved information must be made available to a designated community and enable the information to be traceable to the original submitted objects with evidence supporting its authenticity. The designated community should also be able to independently understand the information without needing special resources such as the assistance of the experts who produced the information.

SCH-Archives-4:

Project Title: ESTABLISHMENT/ENHANCEMENT OF ARCHIVES AND RECORDS CENTER

Budget per Project:

PhP750,000.00 per project or slot; Slots open for application: **4 slots**

Qualification of Proponents:

National Government Agencies, Local Government Units, State Universities and Colleges, People's Organizations, and Civil Society Organizations may submit a project proposal under this grant category subject to the following qualifications:

A. *Establishment of Archives and Records Center*
1. Only municipal and city governments are qualified to submit proposals on behalf of the barangay councils within their respective locality.
2. Individuals and stock corporations are not qualified to submit a proposal under this category.
3. The proposed establishment of an ecclesiastical/religious/church archives must be authorized to be undertaken by a Civil Society Organization

B. *Enhancement of Archives and Records Centers*
The archives or records center being proposed for enhancement:

1. Must be in existence for at least last five years by the time of project proposal submission.
2. Must employ at least one staff member, or its full-time equivalent, whether paid or unpaid, primarily engaged in the acquisition, care, or dissemination to the public of archives owned or used by the archives or records center.
3. Must have, under its custody, a significant collection of notable heritage value highly important to the region, country, and nation which are found locally or acquired by the archives or records center from other sources.
4. Must have an outstanding record of community or public engagement
5. Must have undergone technical assessment prior to the submission of the project proposal.

Requirements for Submission:

A. *Establishment of Archives and Records Center*

1. Accomplished NCCA Project Proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan duly signed by the Proponent on each page
2. Building Plan/Blueprint of dedicated space for the archives
3. Certification or Resolution dedicating the space for archives use
4. NCCA Certificate of Accreditation

B. Enhancement of Archives and Records Center

1. Accomplished NCCA Project Proposal Form with Line-Item Budgeting indicating the following:
   a. the mandate and proposed/current archival policies, administrative principles, and processes
   b. a secure and designated storage facility that creates a proper environment
   c. a list of records holdings of the agency or institution
   d. a list of records officer/s or custodian/s which would determine accountability in ensuring that the full range of records are maintained and preserved.
   e. records management system, access and security of records holdings, such as records series, title and description, period covered/inclusive dates, volumes, records medium, restrictions, locations of records, time value and retention period.
2. NCCA Certificate of Accreditation

Criteria for Evaluation:

1. Priority shall be given to proposals coming from Regions CAR, 2, 8, 9, 12 and BARMM.
2. The proponent must have undergone assessment by or authorized by the NCCA National Committee on Archives prior to submission of the project proposal.
3. Proposal must be based on the recommendations from the assessment.
4. Proposal must contain the mandate and proposed/current archival policies, administrative principles, and processes.
5. The proponent must allocate funds for the maintenance and operations of the proposed/enhanced archives and records center in their yearly budget allocation.
6. The proposed/enhanced archives or records center must be ready for operation upon completion of the project.

SCH-Archives-5:

Project Title: LOCAL APPRENTICESHIP IN AN ARCHIVAL INSTITUTION

Budget per Project:
PhP50,000.00 per project or slot; Slots open for application: 2

Qualification of Proponents:
Individuals

Requirements for Submission:
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page
3. Profile of the archival institution where the apprenticeship will be undertaken.

Criteria for Evaluation:

1. The proponent must demonstrate that the proposed apprenticeship will elevate his/her current work into higher levels of performance and service.
2. The proposal must have a provision for a re-entry plan at the end of the apprenticeship.

Subcommission on Cultural Heritage (SCH)

● **ART GALLERIES**

SCH-Galleries-1:

Project Title: REGIONAL ART FAIR (Art from the Major Island Regions)

Budget per Project:
PhP1,500,000.00 per project for Visayas and Mindanao; Php 1,000,000.00 for Luzon

Slots open for application: **3**

Qualification of Proponents:

Civil Society Organizations such as, but are not limited to, Galleries, Art Spaces; LGUs, and Academic Institutions

Requirements for Submission

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page
3. Floor plan of the proposed venue

Criteria for Evaluation

1. The art fair should have a unique concept that must differ from existing local art fairs and trade fairs and must ensure strong interaction among exhibitors and visitors while observing minimum public health standards.
2. The art fair should include educational activities.
3. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the proposed art fair.
4. If necessary, the proponent must be willing to undergo Technical Assistance on the rigors of art fair production and management to be given by NCCA.
5. Must coincide with the Museums and Galleries Month Celebration every October.
6. Must be participated by at least 15 groups of exhibitors at least seven (7) of which must be onsite.
7. Each participating exhibitor should be able to feature artworks made from their respective regions.
8. The duration of the art fair should be at least 3 days.

9. It must be visited by at least 1000 guests.
10. The exhibition booths are the primary showcase of the art fair. Should there be talks, they should focus on topics that highlight art as an essential activity during the pandemic.
11. The location of the Mindanao Art Fair must be held in any region in Mindanao aside from Davao Region.

SCH-Galleries-2:

Project Title: ART EXHIBITION PRODUCTION

Budget per Project:

PhP300,000.00 per project by individuals and PhP500,000.00 per project by institutions/groups; Slots open for application: **2 slots for projects by institutions/groups and 3 slots for projects by individuals**

Qualification of Proponents:

Civil Society Organizations, People Organizations, National Government Agencies, Academic Institutions, Local Government Units, and Individuals preferably with experience on exhibition production

Requirements for Submission

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
3. Address/location and at least 3 photos of the proposed venue

Criteria for Evaluation

1. For large exhibitions, they should encompass universal themes which have widespread relevance for a broad audience.
2. For small exhibitions, they must be developed and designed to target more specialized interest groups such as marginalized or underrepresented sectors and expand the general public's engagement with and understanding of unusual subject matter that they ordinarily would not be aware of or be exposed to.
3. The proposed exhibition must be new and is yet to be presented to the public.
4. Collaboration with a museum, art gallery, or commercial organization to develop and design the exhibition is highly encouraged.
5. Must include the production of an exhibition catalog.
6. For group exhibitions, they must be participated by at least three (3) exhibiting artists and must feature a total of at least fifteen (15) artworks.
7. Must be visited by at least 500 guests.
8. The duration of the exhibition should be at least seven (7) days.

9. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the mounting of the proposed art exhibition.
10. Both group and individual exhibitions should have a parallel online presence, e.g., virtual exhibitions, virtual tours, to expand their reach outside their physical locations.

Subcommission on Cultural Heritage (SCH)

● **HISTORICAL RESEARCH**

SCH-Historical-1:

Project Title: PUBLICATION

Budget per Project:

Maximum of PhP200,000.00 per project; Slots open for application: **11** (2 NCR, 3 Luzon, 3 Visayas, and 3 Mindanao)

Qualification of Proponents:

Individuals, institutions or organizations composed of social science teachers, local historians, writers, and/or researchers.

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page
3. Printer-ready/Camera-ready manuscript both in PDF File in flash drive or CD, and a complete hard copy
4. Editor's certification that the manuscript has undergone review
5. Quotations from at least 3 publishing houses for printing of 1000 copies
6. List of past conference/s where the manuscript was presented, if applicable

Criteria for Evaluation:

1. The grant shall only cover the printing of 1000 copies; 600 copies shall be for NCCA and 400 copies shall be for the author.

2. The manuscript is subject to a favorable review/result and is expected to have a double-blind review process.

3. The manuscript must contribute to the enrichment of the narrative of Philippine history or Philippine historiography.

4. The manuscript may be on the following topics/theme:

   a. Local and oral history

   b. Historical narratives on medicine and public health

   c. Studies relevant or pertinent to local and national commemorative activities that may include but are not limited to: 125th Anniversary of the Philippine Republic (June 12, 1898 - June 12, 2023); 150th Founding Anniversary of Tarlac Province; among others.

5. This grant is also open to unpublished winning entries of Young Historian's Prize.

SCH-Historical-2:

Project Title: LOCAL HISTORY WRITING WORKSHOP

Budget per Project:

PhP200,000.00 per project; Slots open for application: **6** (2 Luzon, 2 Visayas, and 2 Mindanao)

Qualification of Proponents:

Local government units, civil society organizations, schools, and universities

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page
3. Workshop design (program, rationale, venue, objective, number of expected participants) covering any of the following: methodology of oral history, Advance historical research (i.e., Paleography, foreign languages, archival research).
4. Profile of Speakers and participants

Criteria for Evaluation:

1. Must indicate active participation of significant stakeholders in the community especially artists and cultural workers
2. Must highlight the local cultural and historical icons
3. Promotes the use of other historical approaches
4. The workshop must have provisions for sustainability and must ensure the delivery of workshop outputs.
5. Priority shall be given to workshops which will be conducted in Regions II, CAR, VIII, IX and XII.

6. Each workshop must have a minimum of 5 speakers and must cater to at least 100 participants.
7. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the proposed workshop.

SCH-Historical-3:

Project Title: HISTORICAL CONFERENCES

Budget per Project:

PhP250,000.00 per project or slot; Slots open for application: **5**

Qualification of Proponents:

Local government units, educational institutions, and civil society organizations

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan duly signed by the Proponent on each page
3. Conference design (program, rationale, venue, objective, number of expected participants)
4. Profile of Paper Presenters
5. Abstracts of Papers to be presented

Criteria for Evaluation:

1. The conference must contribute to interdisciplinary, strategic, and innovative areas of historical research.
2. The conference must cater to at least one hundred (100) participants.
3. The conference must be held for at least three (3) days featuring twenty (20) to twenty-five (25) speakers.
4. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the proposed conference.

Subcommission on Cultural Heritage (SCH)

- **LIBRARIES AND INFORMATION SERVICES**

SCH-Libraries-1:

Project Title: ESTABLISHMENT OF PUBLIC LIBRARIES

Budget per Project:
PhP300,000.00 per project or slot; Slots open for application: **3**

Qualification of Proponents:
Local government units (Provincial/City/Municipal Governments)

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page
3. Endorsement from the National Library of the Philippines (NLP)

Criteria for Evaluation:

1. An existing site must be provided by the local government unit.
2. The proponent must have a proven track record of implementing projects of similar nature.

SCH-Libraries-2:

Project Title: ENHANCEMENT OF GOVERNMENT LIBRARIES

Budget per Project:
PhP400,000.00 per project or slot; Slots open for application: **2**

Qualification of Proponents:
Local government units, State Universities and Colleges, and public schools with established libraries/reading centers

Requirements for Submission:
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page. The date it has been established, type of collection and other specific details about the library must be stated in the project description.

3. For Local government units with established libraries/reading centers, an endorsement from the National Library of the Philippines (NLP) stating that the proponent is an affiliated public library and is operational should be submitted.

Criteria for Evaluation:

1. The proponent must have a proven track record of implementing projects of similar nature.
2. Priority shall be given to libraries/reading centers which have been in existence for the last three (3) years.
3. The materials to be acquired, whether printed or electronic resources, must be responsive to the needs of its identified stakeholders.

SCH-Libraries-3:

Project Title: CAPACITY BUILDING FOR LIBRARIANS AND NON-LIBRARIANS

Budget per Project:
PhP200,000.00 per project or slot; Slots open for application: **5**

Qualification of Proponents:
Institutions and Professional Organizations that are accredited Continuing Professional Development (CPD) Providers.

Requirements for Submission:
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
3. CPD Provider Certificate
4. Profile of speakers

Criteria for Evaluation:

1. The proponent must have a proven track record in organizing events of similar nature.
2. The duration of the seminar workshop must be equivalent to at least twenty-four (24) hours and must cater to at least one hundred (100) participants.
3. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the proposed capability building program.

SCH-Libraries-4:

Project Title: DIGITIZATION AND ACCESS TO FULL-TEXT FILIPINIANA RESOURCES

Budget per Project:
PhP700,000.00 per project or slot; Slots open for application: **4**

Qualification of Proponents:
Local government units, State Universities and Colleges, regional/provincial/local study centers, and public schools with established libraries/reading centers

Requirements for Submission:
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
4. Three (3) quotations from reputable imaging/digitizing companies specifying the project cost, schedule of billing, duration or timetable, outputs or deliverables, among others.
5. List of Filipiniana books, manuscripts, monographs, theses, dissertation, periodicals, etc., that are subject for digitization, following this template:

Creator (Author, Researcher, Compiler, Composer, etc.)	Title of Work	Type of Material (Books, newspapers, magazines, theses, dissertations, musical composition, etc.)	Copyright Date	No. of Pages	Subject

Criteria for Evaluation:

1. The proponent must have a proven track record of implementing projects of similar nature.
2. Priority shall be given to the following materials for digitization:
   - out of print and rare Filipiniana books on history, culture, literature, arts, and other works on the social sciences
   - theses and dissertations on Philippine Studies in the area of literature, history, culture, anthropology, folklore, folk medicine, arts and other related topics; written in English, Spanish, Filipino, and other Philippine language
   - Special Collections (personal papers, incunabula).
3. Proponents must have an existing website/webpage where the digitized materials will be shared for public access, and they should demonstrate that its access will be

monitored. Copies of said digitized materials shall be furnished to both NCCA and the National Library of the Philippines.

Subcommission on Cultural Heritage (SCH)

● **MONUMENTS AND SITES**

SCH-Monuments-1:

Project Title: WORKSHOP ON DEVELOPMENT OF DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) PLANS FOR HERITAGE SITES (with CPD points)

Budget per Project:
PhP300,000.00 per project or slot; Slots open for application: **2**

Qualification of Proponents:
National government agencies, Local government units, civil society organizations, and educational institutions

Requirements for Submission
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
2. List of structures (if more than one) that are targeted for the drafting of the DRRM Plans
3. Course outline and program methodology
2. Profile of trainers and project team
3. If the proponent is not the local government unit, an endorsement from the local chief executive must be submitted.
4. Proof of capacity to award certificates of completion with the corresponding CPD points to participants

Criteria for Evaluation

1. Priority is given to areas with declared National Cultural Treasures or Important Cultural Properties
2. Areas with no sites that are not within item 1 should have a local inventory of cultural property
3. Areas that do not qualify under items 1 or 2 should identify the sites and their outstanding qualities and is subject to the deliberation of the National Committee on Monuments and Sites (NCMS)
4. Projects that involve culture bearers should include a commensurate honorarium for their services and expenses.
5. The project team must include trades specializing in the conservation of the built heritage, which includes, but are not limited to the ff.:
   ▪ Architecture

- Archaeology
- Engineering
- Site and Environmental Planning
- Geodetic engineering

6. Documentation for this category of programs must include the following:
   - Complete photo and video documentation of the various workshop activities
   - Summary of discussions per module of the program
   - Copies of certificates of completion handed out to participants
   - Signed and duly accomplished comment forms from participants. Evaluation of how effective the speakers are and how engaged the participants were will also be correlated with the photo/video documentation.

   Work plans from the participants of the DRRM Planning course must be submitted and should be complete with:

   - Name of property
   - Description of property
   - Short historical overview of the property highlighting past disasters/destruction
   - Perceived threats and vulnerabilities of the property
   - Outline of steps to creating a DRRM Plan for the property
   - Proposed budgetary requirement for DRRM Planning

7. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the proposed workshop.

SCH-Monuments-2:

Project Title: DEVELOPMENT OF DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) PLANS FOR HERITAGE SITES

Budget per Project:
PhP200,000.00 per project or slot; Slots open for application: **3**

Qualification of Proponents:
National government agencies, Local government units, civil society organizations, and educational institutions

Requirements for Submission

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
3. List of structures (if more than one) that are targeted for the drafting of the DRRM Plan/s.
4. Profile of project team

Criteria for Evaluation

1. Priority is given to areas with declared National Cultural Treasures or Important Cultural Properties
2. Areas with no sites that are not within item 1 should have a local inventory of cultural property
3. Areas that do not qualify under items 1 or 2 should identify the sites and their outstanding qualities and is subject to the deliberation of the National Committee on Monuments and Sites (NCMS). These may include but are not limited to undeclared heritage sites like caves, karst, archaeological sites, etc.
4. The project team must include trades specializing in the conservation &/or disaster risk management of the built heritage, which include, but are not limited to the following:
   - Architecture
   - Archaeology
   - Engineering
   - Site and Environmental Planning
   - Geodetic engineering
5. DRRM Plan/s for each site should be complete with:
   - Name of property
   - Description of property
   - Overview of site or property incorporating the following:
     o Highlights of past disasters/destruction
     o Overall context including socio-economic profile
     o Overall set-up of governance reflecting issues & concerns
   - Background
   - Actual DRRM Plan Proposal containing among others:
     o Objective
     o Criteria for selection
     o Scope of activities in the proposal
     o Involved major players
     o Buy-ins to stakeholders
     o Dissemination process

- o Identification of disasters, risks, threats & vulnerabilities
- o Drawing of a "Cause & Effect Relationship Chart" of disasters and its underlying attributes
- o Building of Scenario Case Chart reflecting 1-2hours then 3-24 hours for the a. situation, b. surrounding impact & c. site impact
- o Inclusion of the UNESCO 4 Sendai Priority Framework (Priority 1: Understanding Disaster Risk to Culture; Priority 2: Disaster Risk Governance for Culture; Priority 3: Investing in Disaster Risk for Culture; and Priority 4: Enhancing Disaster Preparedness for Better Response for Culture)
- o Road Map for Improvement of the Management System (for on-site, local & national level)
- o Scope of works/activities
- o Schedule of Activities (maximum of 4 months).

SCH-Monuments-3:

Project Title: ARCHITECTURAL DOCUMENTATION

Budget per Project:
PhP350,000.00 per project or slot; Slots open for application: **3**

Qualification of Proponents:
National government agencies, local government units, civil society organizations, and educational institutions

Requirements for Submission
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page;
3. Certification (from the owner of the property should this not be the proponent) that no such documentation project had been conducted on the property
4. Profiles of team members who will undertake the architectural documentation.

Criteria for Evaluation

1. Priority is given to sites that are declared National Cultural Treasures or Important Cultural Properties
2. Sites that are not within item 1 should be part of the LGU's inventory of cultural property
3. Sites that are neither within items 1 or 2 should be accompanied with a justification of their outstanding qualities and is subject to the deliberation of the National Committee on Monuments and Sites (NCMS)

4. Projects that involve culture bearers should include a commensurate honorarium for their services and expenses.
5. The project team must include those specializing in the conservation of the built heritage, which includes, but are not limited to the following:
   ▪ Architecture
   ▪ Interior design
   ▪ Research
   ▪ Surveyor
   ▪ Painting conservator

(NOTE: Attached is "ANNEX 1: Deliverables for Architectural Documentation" which can form part of the required project output)

ANNEX 1: Deliverables for Architectural Documentation (SCH-MONUMENTS-3)

A. Photographic Documentation of the property
B. Architectural Drawings of the property
C. Research
   a. Archival research
      i. Original plans and specifications
      ii. Records of the design and construction (correspondences, reports, etc.)
      iii. Period description of the building; mentions in articles, books, etc.
   b. Research into the graphic representations of the building
   c. Research into the occupants of the structure
   d. Research into the uses of the building in its different periods
   e. Research into the contemporary history of the building
   f. Legal considerations for conservation
      i. Site boundaries
      ii. Ownership of building(s) and land
      iii. Heritage designations, listings
      iv. Other legal considerations
   g. Social dimension
      i. Published opinion on the building
      ii. Interviews with former occupants
      iii. Interviews with people who know the building

D. Architectural analysis of the building and grounds
   a. Formal analysis
   b. Spatial analysis
   c. Comparative survey of similar structures
      i. Typology
      ii. Style
      iii. Age/Period
      iv. Materials and construction method

E. Conditions Survey
   a. Architecture
   b. Structure

Technical details of deliverables:

1. All reports will be printed on A4 size paper, portrait format, single-column layout (including pictures and other illustrations), "Times New Roman" font size 12, 1.5 spacing, and observing the following margins settings (in cm): Left 3.17, Right 3.17, Top 2.54, Bottom 2.54.
2. Drawings and photographic reports will be printed on A3 size paper (production of drawings shall be limited to what is existing; where drawings are not available, photographs shall be used)
   a. Cover Page with the following: the perspective of the building, location map
   b. Floor plans (for each identified floor, plus mezzanine level), convenient scale
   c. Floor plans detailing floor finish
   d. Floor plans are color-coded to illustrate the areas which correspond to an identified period of construction based on materials and constructive systems employed
   e. Elevations
      i. Four (4) Exterior elevations
      ii. The same set of exterior elevations but showing the identified materials of construction. (n.b. each material should be assigned a color)
      iii. Bay elevations
      iv. Room elevations (spaces to be identified during actual work)
      v. Sections
      vi. Details
      vii. Schedule of door and window openings
   f. Conditions Survey
      i. plans and photographs detailing deteriorated portions of the floors
      ii. plans and photographs detailing plant growth
      iii. Room/area elevations detailing deterioration of building fabric

SCH-Monuments-4:

Project Title: HERITAGE EDUCATION AND INTERPRETATION

Budget per Project:
PhP200,000.00 per project or slot; Slots open for application: **5**

Qualification of Proponents:
Local government units, civil society organizations, and educational institutions

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page;
3. If the proponent does not own the property or properties to be interpreted, the proposal must describe the involvement of the owner/s with the project and include a letter of consent from the owner/s.
4. The proponent must demonstrate strong local support by including letters of support from the local community and partner organizations.
5. For publication proposals:
   a. Printer-ready/Camera-ready manuscript both in PDF File in a flash drive or CD, and a complete hard copy
   b. Editor's certification that the manuscript has undergone review
   c. Quotations from at least 3 publishing houses for printing of 1000 copies

Criteria for Evaluation:

1. Only projects involving the development of publications, multimedia programs including smartphones, podcasts, videos, websites, and social media content; as well as implementation of tours, seminars, workshops, trainings for residents and/or visitors of a heritage structure or site may qualify under this category.
2. Projects that involve culture bearers should include a commensurate honorarium for their services and expenses.
3. The heritage structure/s or site/s to be interpreted must be included in the local cultural inventory of the local government unit where it is located. Priority shall be given to structure/s and site/s which are declared as Important Cultural Property, National Historical Landmark, or National Cultural Treasure, especially those in immediate danger of being lost or destroyed.
4. Evidence that experts have been consulted if the project interprets historical or cultural facts.
5. For projects that are intended to continue beyond the timeline/duration of the grant, greater consideration will be given to those that show a strong potential for sustainability.
6. Evidence of sufficient management and financial ability to complete the project and that the project has the support of the local or regional community.
7. Quality of performance as demonstrated by plans for implementing and evaluating the project.
8. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the development and implementation of the proposed project.

SCH-Monuments-5:

Project Title: CONSERVATION OF MOVABLE ARCHITECTURAL ELEMENTS OF IMPORTANT CULTURAL PROPERTIES AND NATIONAL CULTURAL TREASURES

Budget per Project:
PhP1,000,000.00 per project or slot; Slots open for application: **3**

Qualification of Proponents:
National government agencies, local government units, civil society organizations, and educational institutions

Requirements for Submission
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
3. Profile of project team
4. Restoration plan which includes specification of materials and methodology

Criteria for Evaluation

1. For purposes of this category, conservation may include but is not limited to repairs, replacement of missing parts, rehabilitation, restoration of paintings directly on walls and other surfaces, polychrome of statues and decorative objects
2. Movable architectural elements refer to everything attached to the property such as statues, reliefs, paintings on walls and other surfaces, doors, windows, removable architectural details, chairs or other objects for use or ornamentation placed in such a manner that reveals the intention to attach them permanently or in such a way that cannot be separated therefrom without breaking the material or cause deterioration of the object
3. Prior to the submission of the proposal, it is understood that the proponent must have done work on the structure that secures it from the elements
4. Priority is given to sites that are declared National Cultural Treasures or Important Cultural Properties
5. Sites that are not within item 4 should be part of the LGU's inventory of cultural properties
6. Sites that are neither within items 4 nor 5 should be accompanied with a justification of their outstanding qualities and is subject to the deliberation of the National Committee on Monuments and Sites (NCMS).

Subcommission on Cultural Heritage (SCH)

● **MUSEUMS**

SCH-Museums-1:

Project Title: PRODUCTION OF ONLINE EXHIBITIONS AND LEARNING ACTIVITIES/EDUCATIONAL MATERIALS

Budget per Project:

Maximum of three hundred thousand pesos (PhP300,000.00) per project; Slots open for application: **3**

Qualification of Proponents:

Local government units, educational institutions, and civil society organizations with museums that are in existence/established for at least five (5) years, with permanent staffing, and with educational or public programs for the past two (2) years

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, and duly signed by the Proponent on each page
3. List and profile of the project team
4. List of participating museums
5. Cooperation agreement with participating museums

Criteria for Evaluation:

1. The proposal must cover at least five (5) museums as beneficiaries.
2. It must produce at least two (2) online exhibits per museum.
3. The proposal must be aligned with the existing exhibition programs of the participating museums as an alternative to physical exhibitions.
4. Upon approval of the grant, The proponent must be willing to attend a series of training on collections photography, digital exhibition using social media, designing online tools through object-based learning, among others.
5. The profile of the project team must include a skilled photographer, social media specialist, online learning specialist, and digital designer.
6. The project team must work closely with the five (5) participating museums and their representatives.

SCH-Museums-2:

Project Title: ENHANCEMENT OF MUSEUMS

Budget per Project:
Maximum of four hundred thousand pesos (PhP400,000.00) per project; Slots open for application: **11**

Qualification of Proponents:
Local government units, educational institutions and civil society organizations operating with museums that is in existence/established for at least five (5) years, with permanent staffing, with exhibition facilities and repositories, with collections, and with educational or public programs for the past two (2) years

Requirements for Submission:
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
3. Endorsement from the Regional Museum Association indicating years in existence, permanent staffing through an organizational structure, with exhibition space or existing galleries/exhibition and/or storage rooms, with collections, and educational or public programs.
4. If the museum is designated as a National Cultural Treasure, Important Cultural Property, Historical Landmark and/or Historical Shrine, an endorsement of the project proposal from the National Museum of the Philippines and/or National Historical Commission of the Philippines is required.
5. The proponent must submit a business plan relative to the enhanced structure to ensure the sustainability of operations.
6. Museums under the Local Government Units (LGUs) may not submit a business plan provided that documents or Sangguniang Board Resolutions stating the operating expenses are funded and whose sustainability of operation is assured by the LGU.

Criteria for Evaluation:

1. The proponent as the main owner and/or administrator of the museum must have a proven historical track record of natural and/or cultural work, with convincing proof of legacy and national impact embodied by the number of exhibits and or/the quality of works.
2. The proponent should demonstrate that the envisioned program shall enhance the existing exhibitions or collections and shall elevate the current performance or impact of the museum to the general public or its target audience.
3. An ocular inspection of the museum by an NCOM member or any museum worker authorized by the NCCA is required prior to the submission of the project proposal.
4. The proposal to be submitted must be based on the recommendation of the NCOM member or authorized NCCA representative from the technical assistance/ocular inspection.

5. Priority will be given to under-represented regions like SOCCSKSARGEN, Eastern Visayas, Bicol Region, Cagayan Valley. However, those from other regions may still apply.

SCH-Museums-3:

Project Title: YEARBOOK ON PHILIPPINE MUSEUM PRACTICE

Budget per Project:
Maximum of one million and one hundred thousand pesos (PhP 1,100,000.00) per project;
Slots open for application: **1**

Qualification of Proponents:
Individuals, institutions or organizations composed of museum workers, writers, and/or researchers.

Requirements for Submission:
1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
3. Layout-ready manuscript both in PDF File in flash drive or cd, and a complete hard copy
4. Editor's certification that the manuscript has undergone editor's review
5. Quotations from at least three (3) publishing houses for 1000 copies

Criteria for Evaluation:

1. The grant shall only cover the printing of 1000 copies, 600 copies shall be for NCCA and 400 copies shall be for the author.
2. The manuscript is subject to the favorable review through a double-blind review process.
3. Track record on publishing projects and should be at least three (3) years in operation (e.g., university museum)
4. Must provide list of Editorial Board and proof of an editorial office
5. Must feature each region and should allot equal space allocations
6. All members of the National Committee on Museums (NCOM) Execon must sit in the Editorial Advisory Board
7. The yearbook must cover the Year 2022.

Subcommission on the Arts (SCA)

- **ARCHITECTURE AND ALLIED ARTS**

SCA-Architecture-1:
Project Title: LUNTIANG POOK: Building Sustainable and Disaster Resilient Community Open Spaces

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Budget per project:
PhP600,000.00 per slot; Slots open for application: **5 slots**

Project Description:
The Landscape design will highlight the importance of community gardens using indigenous/local species of edible and ornamental plants and local hardscape materials if needed.

Project Objectives:
- To educate the community on the importance of healthy and sustainable living by creating a communal garden that will utilize indigenous/local species of edible and ornamental plants and local hardscape materials if needed.
- To raise awareness that through a progressive communal garden, food security in a community can be attained and livelihood opportunities can be created.
- To provide multi-purpose areas or convertible gardens or open spaces as part of the communities' disaster emergency response plan.

Qualification of the Proponent:
Civil Society Organizations (CSOs), Local Government Units (LGUs), Schools

Criteria for evaluation of the proposals:
1. Existing community with the communal garden site
2. Partnership with Philippine Association of Landscape Architects (PALA) on the technical requirements such as training design and identification of resource persons following health protocols
3. Minimum 120 sq.m. land area.

Requirements for submission:
1. Duly accomplished NCCA Project Proposal
2. NCCA Project Proponent Accreditation
3. Site Inventory (area of site (sq. m.), site photos, brief description of the existing site condition)
4. Location Map
5. Community Profile (No. of Households)
6. Memorandum of Understanding (MOU) with LGUs, CSOs, Schools
7. Training Module with Profile of Resource Persons
8. Proposed Training Program & Schedule
9. Site should have at least 25 participants

10. Module should be 4-5 days
11. Proof of Partnership with or endorsement from Philippine Association of Landscape Architects (PALA).

SCA-Architecture-2:
Project Title: UPCYCLING WORKSHOP

Budget per project:
PhP400,000.00 per slot; Slots open for application: **4 slots**

Project Description:
A capability-building project which shall provide communities with knowledge and skills on upcycling concepts or material development of discarded objects, thus helping in the reduction of waste products affecting the immediate environment while enhancing their creative abilities and possible income from the outputs.

Project Objective:
To enhance their knowledge and skills on the concept of upcycling or material development of discarded objects into something functional, and sustainable.

Qualification of the Proponent:
Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies, Schools

Criteria for evaluation of the proposals:
Viability of the Product; Follow Health Protocols for the New Normal; NCCA Accreditation; Proof of partnership with CSOs, LGUs, Government Agencies, Schools.

Requirements for submission:
Duly accomplished NCCA Project Proposal; NCCA Project Proponent Accreditation; Product with Rationale, Module Design, Profile of Resource Persons; Endorsement from CSOs, LGUs, GA, Schools.

SCA-Architecture-3:
Project Title: CAPACITY BUILDING TO EMPOWER COMMUNITIES TO BE RESILIENT TO ALL TYPES OF DISASTERS TOWARD SUSTAINABLE DEVELOPMENT

Budget per project:
PhP400,000.00 per slot; Slots open for application: **2 slots**

Project Description:

Two (2) grants of Four Hundred Thousand Pesos (400,000.00) each are available for capacity building to empower communities to be resilient to all types of disasters toward sustainable development focusing on topics with relation to Architecture, Interior Design, Landscape Architecture, and Environmental/Urban/Town Planning for local government units, practicing professionals and students of the aforementioned disciplines, and interested public.

Proposals for consideration may focus on at least one (but are not limited to) from the following topics:

a. Planning Cultural Districts and/or Heritage Zones
b. Disaster Risk Reduction and Mitigation and Improving Resilience of Heritage and Cultural Spaces
c. Planning and Designing Public Open Spaces for Resiliency and Livable towns and Cities
d. Planning and Designing Gender-Sensitive and/or Child-Responsive and Safe Public Spaces
e. Master Planning of State Universities and Colleges as mandated by Republic Act No. 11396 also known as SUCs Land Use Development and Infrastructure Plan (LUDIP) Act
f. Designing Transformable Interior Spaces for Mid- and Long-Term Purposes to be Responsive to Pandemics or other Crises
g. Designing Residential and Commercial Interior Spaces for the Filipino Households
h. Future-Proofing: Innovations in Building Technology, Design Approaches, Materials, Energy Efficiency, Green Technology
i. Wisdoms of Vernacular Architecture: Designing and Planning inspired by Indigenous Communities
j. Designing and Promoting Shared Spaces Post-Covid19
k. Forest Bathing for Promotion of Well-being and Environmental Sustainability

Proposals should include collaboration with any of the Accredited Professional Organizations, namely, United Architects of the Philippines (UAP), Philippine Institute of Interior Designers (PIID), Philippine Association of Landscape Architects (PALA), Philippine Institute of Environmental Planners (PIEP), or their affiliated chapters nationwide.

Local Government Units who wish to submit proposals should ensure that the workshops shall produce as outputs initial drafts of policies or plans or design codes which can serve as inputs to any succeeding planning or ordinance of their city or municipality.

The NCAAA Executive Council highly encourages (but does not require) proponents to have their workshop program accredited by the Continuing Professional Development Council of the respective professions to make it more inviting if they target to have participants practicing professionals. They may partner with accredited CPD providers to make this possible. If this is not possible, the organizer should ensure that originally signed certificates of participation are issued to the attendees so they can later submit this to form part of self-directed CPD.

In compliance with health protocols set by the National Government, the workshops should take the form of either online and/or blended learning to ensure limited contact of participants, resource speakers, and organizers. If the project will adopt a face-to-face format, the proponent should ensure that venues are well ventilated, will allow participants to have ample physical distancing, and disinfection of surfaces shall be done before and after each session.

To ensure that the workshop shall reach its intended participants, proponents are encouraged to pre-register their participants and communicate properly the mechanics of the workshop including materials/equipment that participants need to prepare. The workshop proper should be broadcasted (live or delayed broadcast) via YouTube or the Facebook pages of the Proponent, NCAAA, and the NCCA.

The project should directly benefit at least 30 workshop participants and 3 or more resource speakers.

The workshop and work opportunities that can be provided by this project should ensure that equal opportunities shall be given to all genders.

Project Objectives:
The grant aims to achieve the following:
- To promote compliance of plans and designs with national and international standards
- To update their knowledge and skills; and
- To promote culturally sensitive, environmentally sustainable, and disaster-resilient designs and plans for the community.

Qualification of the Proponent:
The invitation to submit proposals is open to Civil Society Organizations (CSOs), Provincial, and Local Government Units (P/LGUs), barangay units, Government Agencies, and state universities and colleges that are compliant with NCCA's eligibility requirements.

NCCA's Accreditation Process is open year-round and eligibility is valid for one year. Information on the NCCA Accreditation is available on NCCA's website www.ncca.gov.ph.

Requirements for Submission:
1. Fully accomplished NCCA Proposal Form/Template
2. Capacity Building Module/Topics with proposed or targeted resource person per topic
3. Organization Profile of Proponent
4. Necessary plans or maps as a reference for consideration (if applicable)
5. List of outputs to be produced by the workshops (if applicable).

Criteria for Evaluation:
1. Completeness of Proposal
2. Relevance of the Proposal to the goals of the Grant
3. Compliance with national health protocols.

SCA-Architecture-4:
Project Title: WORKSHOP FOR ALTERNATIVE MOBILITY AND BICYCLE LANES

Budget per project:
PhP400,000.00 per slot; Slots open for application: **1 slot**

Project Description:
The workshop will seek to identify a Pilot Area in a City or Municipality to improve or upgrade its bicycle network infrastructure and formulate a master plan for bicycle mobility and connectivity

Project Objective:
To determine applicable and relevant alternative mobility practices focusing more on bicycle use and integrating it with local planning protocols.

Qualification of the Proponent:
Local Government Units (LGUs), Government Agencies (GA), Schools that have Architecture or Environmental Planning Courses

Criteria for evaluation of the proposals:
A City or Municipality with existing/proposed bicycle infrastructure; Existing/Proposed Bicycle related ordinances; Proposed or Potential Bicycle Transport Routes; Active bicycle community; Openness to innovation

Requirements for submission:
Duly accomplished NCCA Project Proposal; NCCA Project Proponent Accreditation; Profile of Resource Persons; Proposed Bicycle Transport Routes; Endorsement from LGUs, Government Agencies, Schools.

SCA-Architecture-5:
Project Title: NCAAA ONLINE LIBRARY

Budget per project:
PhP600,000.00 per slot; Slots open for application: **1 slot** (Nationwide)

Project Objectives:
To create an online platform for repository of electronic educational / reference materials and make available to the general public to promote and support extension and research works in the field of Architecture, Landscape Architecture, Interior Design and Environmental Planning.

Project Description:
The project entails curation and digitalization of library materials into an online platform, named NCAAA Online Library. While the library is available to the general public, most

especially to students, professionals and cultural workers, it shall require security and collect user information, for NCAAA profiling purposes.

Qualification of the Proponent:
Accredited Professional Organization (APO) of Architecture or any Allied Arts.

Requirements for Submission:
Duly accomplished NCCA Project Proposal; NCCA Project Proponent Accreditation; Profile of the Organization; Schedule of Manpower and Resources to be deployed for the Project

Criteria for Evaluation:
Proponent should have an established number of employees to undertake the project as well as the infrastructure to conduct physical displays and exhibits from time to time. The proponent should also have a substantial collection of materials and the capability to collaborate with allied professional organizations and institutions for continuous collection and acceptance of additional materials.

Subcommission on the Arts (SCA)
● **CINEMA**

SCA-Cinema-1:
Project Title: HYBRID CINEMAS [FILM FESTIVALS with Master classes]

Budget per project:
PhP400,000.00 per project or slot; Slots open for application: **6 slots**

Project Description:
This project aims to give funding to the conduct of a **hybrid film festival** with master classes. The hybrid festival may possibly offer an alternative distribution channel for regional films and can create the needed platform for meaningful discussions.

While the grant is open to new and emerging film festivals, preference will be given to festivals that have a proven track record such as but not limited to having a multi-year execution, previous/existing funding or support from the NCCA, organized financial bookkeeping, reputable standing in the community, and/or recognition or validation from the local/ regional film community.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Local Government Unit (LGU) or Civil Society Organization (CSO) from all regions; regional film association; track record in implementing arts activities; capacity to provide facilities for

hybrid film exhibitions and fora; capacity to provide counterpart to NCCA assistance; and, ability to mobilize audiences.

Requirements for submission:
1. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
2. NCCA Certificate of Accreditation
3. Profile of the festival organizations and festival directors
4. Profile of resource persons and prospective syllabus for master class
5. Detailed activity plan including description of locality, programming, strategy for mobilization of audience, and strategies for sustainability
6. Strategies for online streaming (national/global) with marketing plans, promotions and partnerships
7. Endorsement from the Local Government Units (LGUs) or local cultural council or centres regarding the proponent's qualification.

Criteria for evaluation of the proposals:
1. Artistic quality of the film programming
2. Involvement and participation of at least 10 films; and,
3. Presentation of a film selection criteria and related activities programming that generally recognize, protect, and promote the diversity of Filipino culture
4. Rationale and plan for a two-day online master classes on cinema featuring a prominent and recognized master in the field (e.g., Joey Reyes, Laurice Guillen, Ricky Lee, etc.). Master classes should reflect a higher-level development of cinema as craft and art for the region and its stakeholders.

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SCA-Cinema-2:
Project Title: SHORT FILM PRODUCTION / DOCUMENTARY/EXPERIMENTAL / ANIMATION (New Filmmakers)

Budget per project:
PhP120,000.00 per project or slot; Slots open for application: **10 slots**

Project Description:
Competitive Grant where funds are intended for covering production and postproduction costs such as but not limited to: principal photography, talent and professional fees, rentals, post production and color grading, mastering, and the like.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Individual filmmakers/SEC registered organization with good track record in producing films; with a film project in need of production assistance.

For individuals, grants will be released through reimbursement

Requirements for submission:
1. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
2. NCCA Certificate of Accreditation
3. Profile of the filmmaker
4. Description of the film project and details of cast and crew
5. Postproduction schedule
6. Endorsement by a film producer or professor or organization regarding the proponent's qualification.

Criteria for evaluation of the proposals:
1. Good track record of the filmmaker with the ability to accomplish production schedule
2. Screenplay and/or sequence treatment
3. Complete footage of the rushes for the short film
4. Director's statement (Themes of the film should be connected to the COVID-19 pandemic, such as a short overview of the creative process in the time of pandemic)
5. Film project should provide a unique or novel or innovative approach to cinema that also recognizes, protects, and promotes the diversity of Filipino culture.

SCA-Cinema-3:
Project Title: FEATURE-LENGTH FILM POST-PRODUCTION

Budget per project:
PhP500,000.00 per project or slot; Slots open for application: **5 slots**

Project Description:
Competitive Grant where funds are intended for covering postproduction costs such as but not limited to: principal photography, talent and professional fees, rentals, postproduction and color grading, mastering, and the like.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Individual filmmakers/SEC registered organization with good track record in producing films; with a film project in need of post-production assistance.

For individuals, grants will be released through reimbursement

Requirements for submission:
1. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
2. NCCA Certificate of Accreditation
3. Profile of the filmmaker
4. Full description of the film project, and details on cast and crew
5. Postproduction schedule
6. Endorsement by a film producer or professor or organization regarding the proponent's qualification.

Criteria for evaluation of the proposals:
1. Good track record of the filmmaker with the ability to accomplish production schedule
2. Screenplay and/or sequence treatment
3. A rough cut of key sequences of the full-length film
4. Film project should provide a unique or novel or innovative approach to cinema that also recognizes, protects, and promotes the diversity of Filipino culture.

SCA-Cinema-4:
Project Title: HYBRID ORGANIZATIONAL DEVELOPMENT (Film Festival Development, Film Appreciation, Regional and School Based Film Festivals and Organizations)

Budget per project:
PhP300,000.00 per project or slot; Slots open for application: **3 slots**

Project Description:
Trainings/workshops on but not limited to the following topics:
1. Development of a hybrid workshop that seeks to strengthen a particular film production capacity such as but not limited to story pitching, screenplay writing, directing, producing, acting, production designing, sound designing, cinematography, editing, marketing, and distribution, as well as film criticism and film appreciation
2. Film festival management,
3. Audience mobilization/development; community engagement
4. Film archiving
5. Film grant writing/pitching
6. Online marketing and information dissemination
7. Anti-film piracy, copyright, etc.

8. Best practices on how to maintain safety of the sector in the time of the pandemic
9. Enhancement of knowledge, skills in the protection of the rights of artists/filmmakers
10. A forum or conference on how the arts and the artists are being affected by the Anti-Terrorism Law, etc.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Local Government Units (LGUs) or Civil Society Organizations (CSOs) or Academic Institutions; track record in implementing arts activities; capacity to conduct online workshops and fora; capacity to provide counterpart to NCCA assistance; and ability to mobilize participants.

Requirements for submission:
1. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
2. NCCA Certificate of Accreditation
3. Profile of the workshop organizations, organizers, and facilitators
4. Description of locality, programming, strategy for mobilization of participants, and strategies for sustainability

Criteria for evaluation of the proposals:
1. Quality and expertise of the prospective facilitators and trainers
2. Clear presentation of project concept; training workshop design and modules
3. Clear strategies and activities
4. Clear selection criteria of participants.

Subcommission on the Arts (SCA)

- **DANCE**

SCA-Dance-1:
Project Title: SUPPORT FOR THE PRODUCTION OF DOCUMENTARY OF FESTIVAL

Budget per project:
PhP100,000.00 per project or slot; Slots open for application: **15 slots**

Project Description:

The project aims to support, enrich and promote cultural activities in the localities. The grant may be given to festivals where dance will be a component provided that these festivals will highlight the local culture and pride of the city or municipality. The activity must also indicate the potential gain in the local economy through arts, specifically dance.

Qualification of the Proponent:

Local Government Unit (LGU) or Non-Government Organization (NGO) supported; track record in implementing arts activities; has the capacity to provide facilities for dance performances; can provide a counterpart to NCCA assistance, able to mobilize audience.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form)
2. Profile of performing groups and artistic directors/choreographers
3. Sample videos/ photos of the groups
4. Full project proposal that includes description of locality; programming, strategy for mobilization of audience; strategies for sustainability
5. Detailed line-item budget.

Expected Output/ Deliverables:

At least 5,000 audiences; Extensive Public Announcement of the Festival; Has promoted the Local Culture.

Criteria for evaluation of the proposals:

Traditional and Culture-Based Project; Educational Benefit; Skills Development among participants; Community Involvement; Number of participants (at least 7 groups with a minimum of 50 dancers); Number of Years (At least 5 years of existence); Clear Rules and Guidelines; Promotion of Local Choreographers; Preparation of the community.

SCA-Dance-2:
Project Title: PRODUCTION GRANT

Budget per project:

PhP250,000.00 per project or slot; Slots open for application: **12 slots**; 3 slots each for National Capital Region, Luzon, Visayas, and Mindanao

Project Description:

Projects which will support the production of dance performances to provide an opportunity for dance companies and choreographers to create new works which promote the Philippine Culture. Projects which will recognize the importance and need of providing a venue to exhibit, hone and nurture the talents and creativity of the emerging dance artists from the local areas towards artistic excellence.

Qualification of the Proponent:
Local Government Unit (LGU) or Non-Government Organization (NGO) supported; track record in implementing arts activities; has the capacity to provide facilities for dance performances; can provide counterpart to NCCA assistance, able to mobilize audience.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form)
2. Profile of performing groups and artistic directors
3. Sample videos/ photos of the groups
4. Full project proposal that includes description of locality; programming, strategy for mobilization of audience; strategies for sustainability
5. Detailed line-item budget.

Expected Output/ Deliverables:
At least 1,000 audiences; Well-promoted activity; Promoted different dance forms with a focus on the local theme; Produced new work.

Criteria for evaluation of the proposals:
Relevance to the theme; Artistic quality of the performing group/s; Track record of the performing group/s; Dance content; Promoting Filipino culture; Clear announcement of the schedule of activities; Proposed sustainability mechanism; New dance production.

SCA-Dance-3:
Project Title: SUPPORT FOR TERTIARY LEVEL DANCE CLASSES

Budget per project:
PhP100,000.00 per project or slot; Slots open for application: **8 slots**

Project Description:
The pandemic brought by the virus COVID-19 prohibits face-to-face dance classes for among Institutions offering bachelor's degree in the Tertiary Level in the like of Physical Education, Performing Arts, and others as granted permit by the Commission on Higher Education (CHED). The possibility of continuing studies through CHED's Memorandum Order for flexible learning defines parameters on mandating Institutions to pursue classes following this memo. This project initiative of the National Committee on Dance (NCD) of the National Commission for Culture and the Arts (NCCA) designs financial support to qualified higher education institutions with dance classes.

Qualification of the Proponent:
1. Tertiary Level Dance Class (Public or Private Higher Education Institution)
2. Existing Dance Degree Program or related degree with Dance classes
3. Recognized by CHED as an offering or CHED accredited program.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form)

2. Submission of existing dance curriculum and specific course syllabus in Dance
3. Presentation of Faculty Profile
4. Submission of Class profile or expected students
5. Provision of Class Delivery or Methodologies
    a. Capability or capacity (Infrastructure)
    b. Capacitated studio for the instructor and students' connectivity
    c. Method of delivery and monitoring (synchronous or asynchronous);
6. Provision of Class schedule
7. Presentation of Budget to allocate P100,000.00 support for classes.

Expected Output/ Deliverables:
1. Actual dance class with legitimately enrolled students and qualified faculty
2. Submitted course outline and specific syllabus
3. Proposed method of delivery and class schedules
4. End report of class evaluation.

Criteria for evaluation of the proposals:
1. Evidence of project delivery as provided by the course objectives
2. Very satisfactory report both by faculty and students' evaluation and from heads or deans
3. 80% passing mark for program expected outcome
4. 100% completion of the dance course or subject.

SCA-Dance-4:
Project Title: LGU-BASED CULTURAL PROGRAM

Budget per project:
PhP100,000.00 per project or slot; Slots open for application: **7 slots**

Project Description:
The project aims to support, enrich and promote cultural programs and activities in the localities. The grant may be given to support a festival, competition, production, or any cultural activity where dance will be the main component, and that these programs/activities will highlight the local culture and pride of the city or municipality with strict compliance with the guidelines and protocols of IATF, Department of Tourism (DOT), Department of Interior and Local Government (DILG), and LGU.

Qualification of the Proponent:
Local Government Unit (LGU) with Arts & Culture Office/Division/Department and with a good track record in implementing art & culture programs and activities in face to face and virtual platform; has the capacity to provide facilities (stage, theater/ gymnasium, dressing room), equipment's (cameras, video cam, lights, sound, editing machine) and technical and production staff for the dance performance; can provide counterpart to NCCA assistance and able to mobilize audience in virtual or face to face.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form)
2. Profile of performing LGU & the implementing office and artistic & production staff
3. Profile of the featured performing artist
4. Sample videos/ photos of the implemented programs/project of LGU
5. Photos of the performing group/s, venues with a brief description of the performance/ repertoire
6. Full project proposal that includes description of locality; programming, strategy for mobilization of audience; strategies for sustainability
7. Detailed line-item budget.

Expected Output/ Deliverables:
At least 5,000 audiences; Well-promoted activity; Produced Guidelines for New Platform for dance performance; Promoting Local Arts and Culture.

Criteria for evaluation of the proposals:
Track Record of the LGU and performing group; Dance Content; Promoting Filipino Culture; Dance Production.

Subcommission on the Arts (SCA)
- **DRAMATIC ARTS**

SCA-Drama-1:
Project Title: ALAB NG DULA

Budget per project:
PhP150,000.00 per project or slot; Slots open for application: **6 slots**

Project Description:
Alab ng Dula provides theater groups production grants dedicated to the development of new Filipino Theater Performances which are 1. Anchored in the Past; 2. Mirror the present; and 3. Envision our future as people and country. Amid the pandemic, theater performances have evolved/transitioned into a more digital approach. As we continue to explore different possibilities of staging, this grant will provide support for theater practitioners to experiment and still keep the fire burning in developing timely and relevant performances.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Open to Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs) or Academic Institutions from all regions with a good track record in

implementing arts activities; capacity to provide facilities for online performances; capacity to provide counterpart to NCCA assistance; and ability to mobilize audiences through online platforms.

Requirements for submission:
1. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
2. NCCA Certificate of Accreditation
3. Organization's profile
4. Synopsis and treatment of the theatre performance
5. List and short bio-note of creative staff
6. Detailed activity plan including description of locality, programming, strategy for mobilization of audience, and strategies for sustainability.

Criteria for evaluation of the proposals:
1. Clear program of activities
2. Good track record
3. Potential or viability of the project
4. New approaches of staging incorporating the use of online/digital platforms.

SCA-Drama-2:
Project Title: TIPON PRODUCTION GRANT

Budget per project:
PhP350,000.00 per project or slot; Slots open for application: **4 slots** (1 slot each for Luzon, NCR, Visayas, Mindanao)

Project Description:
This is a production subsidy to support theatre groups/companies in mounting collaborative new works in the time of the pandemic. "Collaborative work" means there are two or more groups involved – within a network or involving other groups of artists outside of the network. The collaboration can be in the form of co-writing of playscripts, involving performers from various groups, engaging other artists to work on aspects like production design, lighting, costume design, incorporation of other media, etc., as applicable. The grant shall cover production expenses and dissemination of the output/s on a virtual platform.

Theme: The plays are expected to present critical views of current issues of Philippine society, including but not limited to addressing social concerns and issues such as the COVID-19 pandemic, mental health, anti-terrorism law, and other related subjects.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Open to Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs), or Academic Institutions from all the regions with a good track record in implementing arts activities; has evidence of regular productions for the past 2 consecutive years; capacity to provide facilities for online performances and forum; capacity to provide counterpart to NCCA assistance; and ability to mobilize audiences through digital platforms.

Requirements for submission:

1. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
2. NCCA Certificate of Accreditation
3. Organization's Profile
4. Storyline and Scene Breakdown
5. List and profile of artists involved
6. Short description of Creative Process
7. Anticipated outcome of project
8. Photos/video clips of past productions.

Criteria for evaluation of the proposals:
1. Good track record of the organization with the ability to accomplish production schedule
2. Potential or viability of the project
3. New approaches of staging incorporating the use of online/digital platforms
4. Relevance to community and target audience.

SCA-Drama-3:
Project Title: SULO: Teatro sa Panahon ng Pandemya

Budget per project:
PhP300,000.00 per project or slot; **2 Slots** open for application:

Project Description:
COVID-19 has challenged the way we organize and create theatre projects to fit in the "new normal", where face-to-face conduct of activities is limited. Hybrid, or new forms and models of working have emerged as a result of the mixing of live theatre with different online platforms. This project aims to document and distribute/circulate the best practices of artists and art groups on the new approaches of staging, training, mentoring, write shop presentation, and creating projects during the pandemic.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Open to Individuals, Local Government Units (LGUs), People's Organizations (POS), Civil Society Organizations (CSOs), or Academic Institutions from all the regions with a good track record in implementing arts activities; preferably with knowledge and experience in organizing projects during the pandemic and are interested to do documentation of theatre work in the "new normal".

*For individuals, grants will be released through reimbursement

Requirements for submission:
1. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
2. NCCA Certificate of Accreditation
3. Profile of the organization or individual
4. Endorsement from established and refutable organizations or individual
5. Brief description of the documentation and manner of circulation of the result
6. List and profile of potential artists and art groups to be involved and engaged in the project
7. Expected outcome of project.

Criteria for evaluation of the proposals:
1. Track record of organization or individual
2. Potential or viability of the project
3. Quality of proposal:
   a. Addresses the concerns of theatre artists/organizations and their innovations/contributions in advancing theatre work in the pandemic and new normal;
   b. Provides a unique or novel or innovative approach to theatre that also recognizes, protects, and promotes the diversity of Filipino culture.

SCA-Drama-4:
Project Title: SANAY - DULA: Scholarship Assistance for Theater Artists

Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **1 slot**

Project Description:
This grant aims to provide support to artists who have been accepted in a theater program from a reputable institution overseas to further develop and hone their skills in theater arts.

Qualification of the Proponent:
Individual proponent with good track record in theater.

For individuals, grants will be released through reimbursement

Requirements for submission:
1. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page
2. NCCA Certificate of Accreditation
3. Must be accepted in a theatre program from a reputable institution
4. Letter of intent (include plans after the training)
5. Two (2) letters of endorsement.

Criteria for evaluation of the proposals:
1. Individual track record
2. Clear presentation of plans after the training.

SCA-Drama-5:
Project Title: HULMAHAN NG DULA

Budget per project:
PhP225,000.00 per project or slot; Slots open for application: **4 slots** (1 slot each for Luzon, NCR, Visayas, Mindanao)

Project Description:
These are projects intended for knowledge and skills development of artists and theatre practitioners in the form of workshops, conferences and forums through webinar and digital platforms. Proponent should engage different sectors in their immediate community, neighborhood, region or beyond through partnership and linkages.   Proponents must be open to share and disseminate the documentation of their processes in making theatre work.

Topics may cover but not limited to:
a. Capability building in the field of acting, directing, production designing or emerging components of theatre production and dissemination
b. Innovative use of other art forms/medium to facilitate the production, appreciation and dissemination of theatre in the new normal, such as mixing or hybrid of theatre conventions and digital techniques/platforms

c. Enhancement of capacity in the protection of rights of artists and theatre practitioners, ways of documenting and uploading live performances into digital platforms or developing ways to do limited live performances

d. Innovation to address social concerns and issues, e.g., Arts Therapy, Artist Rights and Welfare, Impact of Anti-Terrorism Law on Theatre.

The project must be undertaken in compliance with the government's public health safety measures (such as but not limited to the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) guidelines). The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

Qualification of the Proponent:
Open to Individuals, Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs) or Academic Institutions in all regions with a good track record in implementing arts activities; capacity to conduct online workshops, conferences and forum; capacity to provide counterpart to NCCA assistance; and ability to mobilize participants.

Requirements for submission:
1. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
2. NCCA Certificate of Accreditation
3. Profile of the workshop organizations, organizers, and facilitators
4. Description of locality, programming, strategy for mobilization of participants, and strategies for sustainability.

Criteria for evaluation of the proposals:
1. Individual track record
2. Endorsement from established and refutable organizations or individual
3. Profile and expertise of the resource speakers
4. Clear presentation of project concept; training design and/or module
5. Clear strategies and activities
6. Clear selection criteria of participants.

For individuals, grants will be released through reimbursement

SCA-Drama-6:
Project Title: KATIPUNAN NG DULA

Budget per project:
PhP250,000.00 per project or slot; Slots open for application: **4 slots** (1 slot each for Luzon, NCR, Visayas, Mindanao)

Project Description:
Katipunan ng Dula is a project aimed at strengthening regional theater networks. This project shall culminate in an online regional theater conference to formalize the network. One of the intended outputs is the enrichment of the directory/database of regional theater artists and groups, which will contribute to the long-term goal of developing the Philippine Theater Registry.

Qualification of the Proponent:
Open to Individuals, Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs), Academic Institutions or recognized individuals with a good track record in implementing arts activities; capacity to conduct online conferences; capacity to provide counterpart to NCCA assistance; and ability to mobilize participants to online conferences/meetings.

For individuals, grants will be released through reimbursement
Requirements for submission:
1. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
2. NCCA Certificate of Accreditation
3. Profile of the proponent, project organizers and target participants
4. Description of programming, strategy for mobilization of participants, and strategies for sustainability
5. For Individual Proponents: submission of 2 letters of endorsement from 2 recognized theater groups from the region.

Criteria for evaluation of the proposals:
1. Clear presentation of networking concept and design
2. Expertise of the prospective facilitators and project leaders
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of NCCA-NCDA Committee Members in project development and implementation.

Subcommission on the Arts (SCA)
● **LITERARY ARTS**

SCA-Literary-1:
Project Title: REGIONAL CREATIVE WRITING WORKSHOP

Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **3 slots**

Project Description:
This is a competitive grant for groups to organize and conduct regional workshops for writers.

Qualification of the Proponent:
Open to Local Government Units (LGUs), Civil Society Organizations (CSOs), State University and Colleges (SUCs), or Public Schools with counterpart funding and with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete project proposal with a detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page
3. Track record in implementing writing workshops
4. List and profile of panelists
5. Detailed program of activities and/or modules
6. Number of fellows to be accepted
7. Criteria for the selection of fellows
8. List and profile of the screening committee

Expected Output/ Deliverables:
Regional Writing Workshop

Criteria for evaluation of the proposals:
1. The proponent should make sure that the workshop has regional representation.
2. Participants to be invited must be out of school youth, campus writers, or emergent writers not affiliated with academic institutions.
3. The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators.
4. The workshop is expected to be conducted face to face, hence organizers should closely consider the number of participant-beneficiaries as there are travel or accommodation costs to be incurred.

SCA-Literary-2:
Project Title: ONLINE REGIONAL CREATIVE WRITING WORKSHOP

Budget per project:
PhP100,000.00 per project or slot; Slots open for application: **1 slot**

Project Description:
This is a competitive grant for groups to organize and conduct online regional workshops for writers.

Qualification of the Proponent:
Open to Local Government Units (LGUs), Civil Society Organizations (CSOs), State University and Colleges (SUCs), or Public Schools with counterpart funding and with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete project proposal with a detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page
3. Track record in implementing writing workshops
4. List and profile of panelists
5. Detailed program of activities and/or modules
6. Number of fellows to be accepted
7. Criteria for the selection of fellows; and
8. List and profile of the screening committee

Expected Output/ Deliverables:
Online Regional Writing Workshop

Criteria for evaluation of the proposals:
1. The proponent should make sure that the workshop has regional representation.
2. Participants to be invited must be out of school youth, campus writers, or emergent writers not affiliated with academic institutions.
3. The workshop is expected to be conducted remotely/ online, hence organizers should consider increasing the number of participant-beneficiaries as there are no travel or accommodation costs to be incurred.

SCA-Literary-3:
Project Title: NATIONAL WRITERS WORKSHOP

Budget per project:
PhP350,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This is a competitive grant for groups to organize and conduct national workshops for writers.

Qualification of the Proponent:
Open to CSOs, SUCs, or academic institutions handling writers workshop; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete project proposal with a detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page
3. Track record in implementing writing workshops
4. List and profile of panelists
5. Detailed program of activities and/or modules
6. Number of fellows to be accepted

7. Criteria for the selection of fellows; and
8. List and profile of the screening committee.

Expected Output/ Deliverables:
Online National Writers Workshop with at least 15 fellows (with at least 2 fellows each from Luzon, Visayas, and Mindanao).

Criteria for evaluation of the proposals:
1. The proponent should have a clear literary agenda.
2. The workshop should: invite at least 10 fellows, with at least 2 fellows each from Luzon, Visayas and Mindanao as points of origin; encourage the study of regional literary forms; and utilize the regional languages, aside from Filipino and English.
3. The workshop is expected to be conducted face to face, hence organizers should closely consider the number of participant-beneficiaries as there are travel or accommodation costs to be incurred.

SCA-Literary-4:
Project Title: ONLINE NATIONAL WRITERS WORKSHOP

Budget per project:
PhP250,000.00 per project or slot; Slots open for application: **1 slot**

Project Description:
This is a competitive grant for groups to organize and conduct online national workshops for writers.

Qualification of the Proponent:
Open to CSOs, SUCs, or academic institutions handling writers workshop; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete project proposal with a detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page
3. Track record in implementing writing workshops
4. List and profile of panelists
5. Detailed program of activities and/or modules
6. Number of fellows to be accepted
7. Criteria for the selection of fellows
8. List and profile of the screening committee.

Expected Output/ Deliverables:
Online National Writers Workshop with at least 15 fellows (with at least 2 fellows each from Luzon, Visayas, and Mindanao).

Criteria for evaluation of the proposals:
1. The proponent should have a clear literary agenda.
2. The workshop should: invite at least 15 fellows, with at least 2 fellows each from Luzon, Visayas, and Mindanao as points of origin; encourage the study of regional literary forms; and utilize the regional languages, aside from Filipino and English.
3. The workshop is expected to be conducted remotely/ online, hence organizers should consider increasing the number of participant-beneficiaries as there are no travel or accommodation costs to be incurred.

SCA-Literary-5:
Project Title: WEBINAR ON TRADITIONAL LITERARY OR ORAL FORMS

Budget per project:
PhP100,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for projects that will feature online craft lectures on different traditional literary or oral forms with sample demonstrations. The traditional literary or oral forms will respond to the objective of heritage preservation. A webinar may feature 1 or more speakers.

Qualification of the Proponent:
Open to literary organizations, writer groups, CSOs, SUCs, or academic institutions; With counterpart funding and with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete Project Proposal with a detailed line-item budget, schedule of flow/work, and financial plan duly signed by Proponent on each proposal page
3. Track record in implementing seminars or talks
4. List and profile of Resource Speakers/Moderator
5. Detailed Program
6. Outline and Hard/Soft Copy of lectures/talks
7. Number of participants allowed
8. Criteria for the selection of participants
9. List of potential participants and their general profile; and
10. Brief Concept Paper on Potential Output that can be generated from the Webinar.

Expected Output/ Deliverables:
Webinar with at least 1 speaker.

Criteria for evaluation of the proposals:
1. The proponent should have a particular topic related to traditional literary or oral forms, such as the balitaw, leleng, laji, etc.
2. The project includes demonstrations and performances as samples of the form.
3. The webinar should be designed to benefit mostly writers, students, and teachers. Preferably, the scope or topic is to be conducted interactively, is capable of being echoed or replicated, and could generate a future literary output from the participants.

SCA-Literary-6:
Project Title: SAYSAY NG SALAYSAY SA LARAWAN AT SALITA (RETELLING AND ADAPTATION OF PHILIPPINE FOLKLORE)

Budget per project:
PhP100,000.00 per project or slot; Slots open for application: **3 slots**

Project Description:
This competitive grant is for materials that will recognize Philippine folklore as a vital part of our culture. The transmission of these materials can be tenuous and difficult in these times due to the pandemic, limited access to digital libraries, and the link to the nation's various indigenous groups. Through re-telling, we remind our younger generation that we have our narratives about epic heroes, trickster tales, mythic lands, origin stories, numskull stories, and a pantheon of gods and goddesses that defy binary categories of good and evil. These stories remind us that they need to be passed from one generation to the next, not necessarily in their old forms, but in re-inventions that may suit our times, our questions, and our ongoing dialogue with the past. Through adaptations into the video format, the materials can be used as a teaching tool, by teachers, parents, and other advocates of cultural literacy. The project is envisioned to enable reading as an essential right for younger citizens. It recognizes the lack, despite the proliferation of these re-tellings and adaptations on the internet. Its implementation may provide a better alternative in terms of storytelling, video/cinematic expertise, and an overall vision of why folklore and oral traditions matter.

Qualification of the Proponent:
Open to literary organizations, writer groups, CSOs, SUCs, or academic institutions; With counterpart funding and with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete Project Proposal with a detailed line-item budget, schedule of flow/work, and financial plan duly signed by Proponent on each proposal page
3. Two versions of their output: one is the source (ex. Title of the folklore material, compiler/anthologist/author(s), year, location of material if applicable,

publication details) and the other is the sample of translated and retold text. Footnotes and glossaries can be attached as well, especially if they are necessary for the evaluation process

4. A bibliography and short profile of the indigenous community.

Expected Output/ Deliverables:
Text or video format adaptation of regional folklore

Criteria for evaluation of the proposals:
1. The proponent should be able to retell adaptations towards the popularization of some folklore materials from different regions.
2. Two forms are recommended: textual and video formats.
3. The video should be at least 25 minutes long. It could be in English or Filipino and subtitles may be provided. The submitted materials will come from local sources.

The submitted materials must:
a) show that folklore is a source of rootedness in Philippine culture;
b) celebrate the positive traits that can be found in Filipinos – not only the often invoked "resilience", humor, wit, pluck, and gentle nature, but other traits of emotional and moral intelligence;
c) provide representations of things, animals, plants, and natural terrain that are recognizable as Filipino/existing in the Philippines, to enhance their appreciation;
d) celebrate diversity in perception of crafts/trades/jobs that are not immediately seen as worthy, or lucrative. Examples can be metalcraft workers, weavers, faith or spiritual healers, tattoo artists, potters, hunters, fishermen/women, and farmers.
e) not be limited to one religious representation, and must be respectful of these diversities;
f) not discriminate the representation of other racial ethnicities;
g) exhibit adaptation/re-telling exhibits literariness and originality;
h) have a proper acknowledgment of sources.

SCA-Literary-7:

Project Title: LITERARY AND CULTURAL STUDIES PUBLICATION GRANT ON LITERARY HISTORY

Budget per Project:
PhP200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for competitive papers on literary history. The manuscript should be at least 200 pages, ready for publication, and not a work in progress. The grant shall cover expenses for printing/publication production.

Qualification of the Proponent:
Open to individuals with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete project proposal with a detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page
3. Abstract or Synopsis
4. Three (3) copy sets of manuscript
5. Three (3) printing quotations from publishing houses/ printers; and
6. Proposed distribution and marketing scheme.

Expected Output/ Deliverables:
Five hundred (500) copies of a book with at least 200 pages

Criteria for evaluation of the proposals:
1. The proponent should have a manuscript of at least 200 pages ready to print for 500 copies.
2. All manuscripts must follow proper annotations in the arts and humanities.
3. The proponent should consider the relationship between Philippine literature (authors, movements, periods, etc.) and the aspect of the literary history being discussed.

SCA-Literary-8:
Project Title: LITERARY AND CULTURAL STUDIES PUBLICATION GRANT

Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for competitive papers. The manuscript should be at least 200 pages, ready for publication, and not a work in progress. The grant shall cover expenses for printing/publication production.

Qualification of the Proponent:
Open to individuals with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete project proposal with a detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page
3. Abstract or Synopsis
4. Three (3) copy sets of manuscript

5. Three (3) printing quotations from publishing houses/ printers
6. Proposed distribution and marketing scheme.

Expected Output/ Deliverables:
Five hundred (500) copies of a book with at least 200 pages

Criteria for evaluation of the proposals:
1. Proponent should have a manuscript of at least 200 pages ready to print for 500 copies.
2. All manuscripts must follow proper annotations in the arts and humanities.

SCA-Literary-9:
Project Title: ManunULAT: DOCUMENTATION OF WRITERS/LITERARY GROUPS

Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for an individual or group to produce a series documenting the life and works of authors.

Qualification of the Proponent:
Open to individuals, literary organizations, writer groups, CSOs, SUCs, or academic institutions; With counterpart funding and with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete project proposal with a detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page
3. Outline/sequence treatment
4. Track record of videographer and sample works
5. Track record of proponent on literary research/ documentation
6. List of writers/storytellers to be documented.

Expected Output/ Deliverables:
Biographical output either as book (at least 200 pages) or video documentary format (at least 1 hour).

Criteria for evaluation of the proposals:
1. Proponents must prioritize writers/storytellers about whom there is dearth of documentation.
2. The video documentary should be at least 1 hour.
3. If the output is a book, it should be at least 200 pages.
4. The submitted materials must have a proper acknowledgment of sources.

SCA-Literary-10:
Project Title: ALTERNATIVE LEARNING MATERIALS AND ONLINE DISTANCE LEARNING MODULES

Budget per project:
PhP50,000.00 per project or slot; Slots open for application: **8 slots**

Project Description:
This is a competitive grant for projects that will produce alternative learning materials and online distance learning modules. Materials may be in the form of but are not limited to, short videos, podcast episodes, a webcomics adaptation of short stories or plays, digital poetry, and other alternative learning materials that teachers of literature and writing may use in a distance learning setup. Modules with a study guide and references should be provided for every learning material produced.

Qualification of the Proponent:
Open to individuals with no ongoing projects/outstanding unliquidated funds with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete Project Proposal with a detailed line-item budget, schedule of flow/work, and financial plan duly signed by Proponent on each proposal page
3. Track record in producing learning materials or other alternative learning and literary works
4. Outline and Hard/Soft Copy of modules
5. Brief Concept Paper on Potential Output that can be generated from the material/module.

Expected Output/ Deliverables:
Alternative learning materials or online learning modules in the form of short videos, podcast episodes, webcomics adaptation, digital poetry, and others.

Criteria for evaluation of the proposals:
1. The proponent should have a particular topic pertinent to an aspect of literary arts designed to benefit mostly writers, students, and teachers.
2. Preferably, the scope or topic is to be conducted interactively, is capable of being echoed or replicated, and could generate a future literary output from the participants.

SCA-Literary-11:
Project Title: TIMAAN (PHILIPPINE POETRY IN SIGN LANGUAGE) - Individual

Budget per project:
PhP100,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for projects that will promote and ensure access, expression, and participation of the numerous and varied Deaf and Mute communities in the Philippines through the interpretation of Philippine poetry into sign languages in collaboration with cultural communities and the education sectors. It shall also help promote wider dissemination and deepened appreciation of Philippine poetry and literature, rendering space for conversation and collaborations among the deaf and mute communities and the larger milieu. Finally, it also promotes the use of sign languages in accordance to Republic Act No. 11106 in "embodying the specific cultural and linguistic identity of the Filipino deaf" as well as to "promote, protect, and ensure the full and equal enjoyment of all human rights and fundamental freedoms of persons with disabilities".

Qualification of the Proponent:
Open to individuals with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Signed project proposal with itemized budget and detailed timeline
3. Proposal must also indicate plans for usage, posting, dissemination, and archiving of files (either via the Facebook page of NCCA, NCLA as well as other channels; either for educational purposes as in literature and language classrooms for basic and tertiary education as well as ALS)
4. List of interpreters and poems to be interpreted (in any Philippine language); As well as designated readers, subtitlers, videographers, and video editors.
5. Organization/Institutional profile.

Expected Output/ Deliverables:
At least 10 video outputs of 10 selected Philippine poetry pieces; At least 500 to 2000 viewers in social media.

Criteria for evaluation of the proposals:
1. The proponent should have a clear timeline of activities to accomplish the number of specified audiovisual outputs.
2. The proponent/implementer must be from the local community where the project will be done.
3. There should be a clear presentation of the project timeline, budget, and plans as indicated under stipulated project requirements.

4. The implementers must be organizations or institutions with at least 50% to 70% members of the Deaf and Mute in their population to ensure that the project will be by them and for them.

SCA-Literary-12:
Project Title: TIMAAN (PHILIPPINE POETRY IN SIGN LANGUAGE) - Organizational

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Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for projects that will promote and ensure access, expression, and participation of the numerous and varied Deaf and Mute communities in the Philippines through the interpretation of Philippine poetry into sign languages in collaboration with cultural communities and the education sectors. It shall also help promote wider dissemination and deepened appreciation of Philippine poetry and literature, rendering space for conversation and collaborations among the deaf and mute communities and the larger milieu. Finally, it also promotes the use of sign languages in accordance to Republic Act No. 11106 in "embodying the specific cultural and linguistic identity of the Filipino deaf" as well as to "promote, protect, and ensure the full and equal enjoyment of all human rights and fundamental freedoms of persons with disabilities".

Qualification of the Proponent:
Open to literary organizations, writer groups, CSOs, SUCs, or academic institutions; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Signed project proposal with itemized budget and detailed timeline
3. Proposal must also indicate plans for usage, posting, dissemination, and archiving of files (either via the Facebook page of NCCA, NCLA as well as other channels either for educational purposes as in literature and language classrooms for basic and tertiary education as well as ALS)
4. List of interpreters and poems to be interpreted (in any Philippine language); As well as designated readers, subtitlers, videographers, and video editors.
5. Organization/Institutional profile.

Expected Output/ Deliverables:
At least 10 video outputs of 10 selected Philippine poetry pieces; At least 500 to 2000 viewers in social media.

Criteria for evaluation of the proposals:
1. The proponent should have a clear timeline of activities to accomplish the number of specified audiovisual outputs.

2. The proponent/implementer must be from the local community where the project will be done.
3. There should be a clear presentation of the project timeline, budget, and plans as indicated under stipulated project requirements.
4. The implementers must be organizations or institutions with at least 50% to 70% members of the Deaf and Mute in their population to ensure that the project will be by them and for them.

SCA-Literary-13:
Project Title: Hulagway Conversation Series

Budget per project:
PhP400,000.00 per project or slot; Slots open for application: **1 slot**

Project Description:
This is a competitive grant that will promote and ensure access, expression, and participation of the artists from different fields in relation to the current trends of literature and culture.

Qualification of the Proponent:
Open to literary organizations, writer groups, CSOs, SUCs, or academic institutions; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
  1. Complete Proponent Eligibility Requirements
  2. Complete Project Proposal with detailed line-item budget, schedule of flow/work and financial plan duly signed by Proponent on each proposal page.
  3. Detailed program of activities
  4. Criteria for the selection of entries included
  5. List and profile of the screening committee."

Expected Output/ Deliverables:
Recorded discussions and copy of the proceedings or papers generated from the discussions.

Criteria for evaluation of the proposals:
This series must generate recorded round-table discussion and proceedings of the series which will be distributed to the different schools and libraries of the country. Moreover, the round-table discussion must be accessible online for public consumption and must be endorsed by CHED and DepEd.

Subcommission on the Arts (SCA)
- **MUSIC**

SCA-Music-1:

Project Title: TRAINING (ICT FOR MUSICIANS, MUSIC EVENTS MARKETING/ PROMOTION AND MANAGEMENT, MUSIC EDUCATION, AND MUSIC WELL-BEING)

Budget per project:
PhP350,000.00 per slot; **Slots open for application: 3 slots**

Project Description:
This project seeks to grant capacity building and/or enhancement program for music educators and other music practitioners with emphasis on ICT skills, organizing and facilitating events, as well as promotion and marketing in the context of virtual, digital and other current available platforms.

Project Objectives:
To provide an avenue for music educators and industry practitioners to upgrade, update, and acquire necessary skills for currently available platforms, modality, and delivery.

Qualification of the Proponent:
The program is open to Music Organizations, Academic Institutions, CSOs other Government Agencies (GA)/LGUs, with proven track record in project implementation.

Requirements for submission:
1. NCCA proponent accreditation requirements
2. Full project proposal with target number of primary and secondary beneficiaries, and project output
3. Detailed line-item budget with counterpart fund
4. Training design, module and schedule of activities
5. Profile of resource persons/trainers
6. Profile of participants.

Criteria for evaluation of the proposals:
1. Responsiveness of the proponent to the project concept (merits)
2. Track record of the proponent organization which includes the background, competence and capability of the implementing team
3. Comprehensiveness of training design to include fundamental music skills and creativity, project management, marketing and promotion for music events; trainings for musicians on ICT and online music market platforms.

SCA-Music-2:
Project Title: CREATIVE PERFORMANCES OF EXISTING OR ORIGINAL MUSIC

Budget per project:
PhP200,000.00 per slot; **Slots open for application: 6 slots**

Project Description:
This project aims to support, enhance and promote virtual engagement with, and access to, various forms of creative musical interpretations through performance across the nation, and to integrate these into the fabric of community life through all available virtual platforms via digital/online presentations and performances.

Project Objectives:
To promote the highest level of artistry and creativity through performances of existing or original creative works; conduct research in aid of performance that will include sources and authentic information on the works to be performed; and document the performances using high-quality audio-visual equipment to make them available to students, teachers, and others for cultural awareness and education.

Qualification of the Proponent:
The project is open to Music Organizations, Academic Institutions, other Government Agencies (DepEd) with proven track record in project implementation, Cultural/Heritage Organizations.

Requirements for submission:
1. NCCA proponent accreditation requirements
2. Full project proposal with target number of primary and secondary beneficiaries, and project output
3. Detailed line-item budget with counterpart fund
4. Narrative of the project's creative process
5. Profile of the creative team.

Criteria for evaluation of the proposals:
1. Range, depth and substance of the repertoire, whether of existing or original music
2. Sufficient information on new works to be included, such as authorship, type of music, etc.
3. The sources, forms, styles, other details about the existing music to be performed, identified as fully as possible; and authentic regional, ethnic, or individual origins clearly established
4. Brief annotations for use as subtitles in the audio-visual recording of the work
5. Clear creative process including information on the performers.

SCA-Music-3:

Project Title: PHILIPPINE INSTRUMENT-MAKING DOCUMENTATION, TRAINING & PERFORMANCE

Budget per project:

PhP500,000.00 per slot; **Slots open for application: 3 slots**

Project Description:

There are many instrumental music masters in the different regions of the country who are willing to teach younger people in their communities the making, training, and performance on their respective instruments. And there exists a considerable number of students who are willing to learn these once they are shown the creative possibilities of these instruments. This is the only way we can keep alive our musical traditions, especially those which are in danger of extinction simply because of lack of awareness of their importance in strengthening Filipino cultural identity. There have been many instances in which musical instruments long neglected become popular again once they are resurfaced through demonstrations and performances, such as the *kutyapi* among the Maguindanao. The project recommends that the making, documentation, training, and performance of traditional musical instruments must be focused on the lute family, as it is the most threatened with extinction.

Project Objectives:

1. Document the entire process of making a kolitong (Luzon), any Rondalla instrument (Visayas), or Lute (Mindanao)
2. This documentation will be observed by students as part of a workshop that will train them to make the instrument themselves
3. A master must also be willing to teach students the technique and art of playing this instrument
4. Produce a video documentation and manual on instrument-making process
5. Develop an enhanced prototype of the instrument
6. Conduct a teacher-training on instrument-making; and
7. Come up with a performance of the enhanced prototype instruments.

Qualification of the Proponent:

The project is open to Music Organizations, Academic Institutions, CSOs other Government Agencies/LGUs, with proven track record in project implementation.

Requirements for submission:

1. NCCA proponent accreditation requirements
2. Accomplished and signed project proposal with target number of primary and secondary beneficiaries and project output
3. Profile of the resource person/master instrument maker
4. Profile of the students
5. Research and documentation process
6. Profile of the creative team/research and documentation team
7. Detailed Line-item Budget with counterpart fund.

Criteria for evaluation of the proposals:
1. Track record of the proponent organization which includes the background and track record of the implementing team
2. Quality - particularly clarity and intelligibility of the steps - of the video documentation of the instrument-making process
3. Similarly, a manual/module on this process should be clear and easy to follow
4. With regards to the instrument itself, the prototype to be made must be enhanced according to the specified pointers but may be applied to rondalla instruments as well as to the kolitong
5. Capability of the instrument-makers chosen to make the enhanced prototype. Ideally, the instrument-makers could be the trainers as well. But if they cannot fulfill both roles, separate trainers for playing the instrument could be identified
6. The student/teachers must be well-selected based on genuine interest in learning how to make and play the instrument. Near the end of the funding period, a performance-recital of the student/teachers to demonstrate what they learned is expected
7. Effectiveness of the recommended program for the sustainability of the musical tradition involving the instrument even beyond the grant period. How it may be further institutionalized in the community of its origin, possibly integrating it within the educational system; and,
8. Strategies for promoting the instrument to a wider sector, heightening national interest in it, and making it part of creative industry and a means of livelihood for the instrument makers as well as the musicians.

Pointers for the Making of the Prototype Instruments:
1. The design of the lute must be authentic based on any of the lute types:
Kutyapi (Magindanaw, Meranaw) *kotapi* (Subanon), *fegereng* (Tiruray), *faglong* (Blaan), *hegelong* (Tboli), *kuglong* or *kudlong* (Manobo), and *kusyapi* (Palawan).
It must not be a hybrid that combines features of the different types above and must be as faithful as possible to one or another of these.
2. But for acoustical improvements, dimensions such as width, length, or size may be modified to a certain degree without losing its ethnic identity. Slight adjustments for ergonomic purposes may also be done.
3. New types of better sounding and more lasting strings may also be used.
4. In particular, a vexing problem of the kutyapi is the use of beeswax to move the frets so as to change the scale. This is a cumbersome process that can delay performances. Any innovation to enable the player to change the scale using another method would be welcome.
5. A type of wood that has better resonance should be used especially for the sounding board. The sound of boat lutes has to be made louder. In many occasions, acoustic sound is better than using pick-up mike to amplify the sound. As of now, however, the sound of boat lutes is too faint that many lute musicians would rather use the guitar.
6. If possible, find a way of chemically treating the wood of the lute to make it pest-resistant, especially against termites and woodborers.
7. The final appearance of the instrument must be as artistic as possible and complete with ornamental detail representative of its ethnic origins.

SCA-Music-4:
Project Title: MUSIC GEOGRAPHY

Budget per project:
PhP300,000.00 per slot; **Slots open for application: 6 slots;** 2 slots each for Luzon, Visayas and Mindanao

Project Description:
A cultural mapping project that seeks to document and collect materials from pre-identified vulnerable musical cultures in the Luzon: *Disodis* (Isneg), *Alim* (Ifugao), *Dung-aw* (Ilocos), *Kagharong* (Bicol); Visayas: *Daigon* (Iloilo); *Panarit & Ismayling* (Samar); and Mindanao: *Ulahingan* and *Kanduli.* Collected materials are archived in audio and/or print formats and will be virtually presented by the actual performers in their respective communities.

Project Objectives:
1. To Identify the most vulnerable music culture
2. Document these music cultures and utilize the documented material in the promotion and preservation of these music cultures.

Qualification of the Proponent:
The project is open to Music Organizations, Local Government Units, Academic Institutions, with proven track record in event/production management and implementation.

Requirements for submission:
1. NCCA proponent accreditation requirements
2. Accomplished and signed Project Proposal with target number of primary and secondary beneficiaries
3. Profile of the research, documentation and mapping team
4. Research, documentation and mapping process/methodology
5. Detailed Line Item Budget with counterpart fund.

Criteria for evaluation of the proposals:
1. Availability of materials to include a mapping plan and geo tagging
2. Presence of the local traditional trainer or resource person
3. Initial methodology and documentation mechanics.

Subcommission on the Arts (SCA)

- **VISUAL ARTS**

SCA-Visual Arts-1:
Project Title: SUPPORT FOR VISUAL ARTS WORKSHOP/SEMINAR

Budget per project:
PhP200,000.00 per slot; Slots open for application: **5 slots**

Project Description:

The NCCA welcomes projects such as online workshops and/or webinars that address and confront the psychosocial needs of the visual arts community or other sectors using visual arts-based strategies and interventions towards healing and resilience. In the comfort and safety of their own homes and in virtual spaces, audiences can supplement their knowledge and awareness of arts programs and art practices, and their capacity to enrich lives. Artists, art groups, art teachers and workshop facilitators can mount live or pre-recorded demonstrations, discussions and conversations on varying topics while maximizing the potential of bringing information online to wider audiences.

Project Objectives:
1. To provide safe venues for a sector or multi-sectors to use arts-based strategies, tools, interventions and outputs to build and increase resilience and nurture mental health in the wake of a pandemic.
2. To develop and implement art-based methods to meet psychosocial challenges among sectors confronting the challenges of climate change, disaster management, domestic violence, trafficking, and other concerns amid a global pandemic.
3. To create lively discussions and critical discourse on issues and concerns within, but not limited to, the visual arts ecosystem.
4. To reach wider audiences through virtual platforms.

Target Number of New Creative Works Produced:
1. Grantees should produce a series of online workshops/webinars with a minimum of four (4) to maximum of eight (8) episodes with at least one-hour duration.
2. Creative works produced may be six series, with four to eight episodes each, for a minimum of twenty-four (24) and maximum forty-eight (48) webisodes.

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.) **10-20**
1. Project Manager
2. Project Coordinator
3. Director
4. Writer

5. Researcher
6. Host
7. Resource Person
8. Workshop Facilitator
9. Technical Crew
10. Graphic Artist
11. Video Editor
12. Post Production Team
13. Social Media Team
14. Documentation Team

Qualification of the Proponent:
Open to Civil Society Organizations (CSOs), Academic Institutions, Independent Art Organizations, Artists Collectives, Academic Institutions with Fine Arts and Design Programs, or Local Government Units (LGUs) with counterpart funding, with no pending projects or outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Properly accomplished NCCA Project Proposal Form
2. Approved NCCA Accreditation
3. List and profile of resource persons
4. Detailed program of activities and/or modules
5. Profile and number of target participants
6. Criteria for the selection of participants
7. List and profile of the screening committee.

Criteria for evaluation:
1. Workshop topics include but are not limited to various community concerns such as response to the effects of Natural and Man-Made Disasters, Victims of Drug Abuse, Gender Equality, Women and Children's Rights, with modalities drawn from personal or communal artistic production in painting, sculpture, printmaking, performance, new media and other formats.
2. The organizers of the seminar/workshops should submit a program that would spell out the rationale, topics and speakers to be covered in the seminar/workshop.
3. The organizers of the seminar/workshops should formulate and submit the flow and schedule of digital broadcast of material, covering but not limited to Facebook, Instagram, Zoom, YouTube and other digital platforms.
4. Programs should accommodate live participation, Q&A, production documentation and post-broadcast evaluation from audiences, as well as the submission of a recording of the full workshop or webinar to the NCCA.

SCA-Visual Arts-2:
Project Title: SUPPORT FOR ONLINE DEVELOPMENTAL LEARNING MATERIALS

Budget per project:
PhP500, 000.00 per slot; Slots open for application: **1 slot**

Project Description:
The NCCA highly encourages art schools, creative learning institutions, and art associations to direct and produce a given set of video learning materials for online instruction necessary to support/aid art educators, workshop facilitators, and art students such as but not limited to module-making for visual arts, life and works of visual artists, local visual art heritage, material exploration, techniques and production processes.

Project Objectives:
1. To produce new developmental learning materials for the visual arts.
2. To plan and direct a set of video materials in online instruction for art educators, workshop facilitators, and art students.
3. To create developmental learning materials that address any of the following: module-making for the visual arts, life and works of visual artists, local visual art heritage, material exploration, techniques and production processes.

Target Number of New Creative Works Produced:
1. Grantee should produce a minimum of five (5) up to a maximum of ten (10) online developmental learning videos per grant.
2. A total minimum of fifteen (15) developmental learning videos and a maximum of thirty (30) online developmental learning videos will be produced by three grantees.

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.)
1. Executive Producer
2. Director
3. Content Creator/ Writer
4. Resource Person/s
5. Video Production Crew
6. Post-Production Manager
7. Video Editor
8. Project Assistants

Qualification of the Proponent:
1. Educational Institutions, Local Government Units (LGUs), Art Organizations, Civil Society Organizations (CSOs), or Peoples Organization/Indigenous Peoples Organization with counterpart funding; and,
2. With no pending projects or outstanding unliquidated fund with the NCCA
3. Has capacity to produce quality of content and shareable digital medium across distance learning platforms.

Requirements for submission:
1. NCCA Accreditation
2. Properly accomplished NCCA project proposal and detailed line-item budget
3. Profile of proponent institution/school/ organization along the field of visual arts
4. Profile and expertise of the art faculty
5. Program Curriculum/ Syllabus/ Course of Study/ Modules
6. Rationale of the video production proposal
7. Outline of art topics and their description to be produced as learning material
8. Technical description and specifications in the implementation flow of the preproduction/postproduction plan
9. The inclusion of the technical specifications for audio and video.

Criteria for evaluation of the proposals:
1. Track record of the institution/proponent in the field of visual arts education
2. Relevance of the project rationale in relation to the proponent's wider learning program

3. Significance of a given set of topics related to the teaching of the visual arts in the respective region and nation
4. Clarity and coherence of pre-production and post-production plan
5. Technical specifications for audio and video should be at par with the standards set by online media platforms or higher.

SCA-Visual Arts-3:
Project Title: SUPPORT FOR ART DEVELOPMENT PROGRAM

Budget per project:
PhP200,000.00 per slot; Slots open for application: **4 slots**

Project Description:
This is a multi-program that will involve/cover/include any of the following: production of new works, exhibitions, international linkage, artist talks, creative industry planning, and marketing of work.

Project Objectives:
1. To encourage and support creative practices and creative industry planning
2. To present creative works and/or creative industry strategic plans that reflect the cultural experiences and responses of visual art practitioners and gatekeepers after two years in a state of pandemic.
3. To foster dialogue and discourse among creative practitioners and cultural gatekeepers on issues and concerns within the sector but not limited to the visual arts ecosystem.

Target Number of New Creative Works Produced:
1. For exhibition component, the grantee should present works produced not earlier that April 2020; a minimum of ten (10) works with a minimum size of 91.44 cm x 91.44 cm for paintings and five (5) works with a minimum size of 30.48 cm x 60.96 cm x 30.48 cm for sculptures. Size requirement does not apply to installation and creative works of other media.
2. For festival component, grantees should produce a minimum of three (3) art talks relevant to their chosen theme and objectives.
3. For creative industry planning in relation to the visual arts sector, grantees should produce a comprehensive manuscript of the action plans or strategic development plans from the inputs of the resource speakers and focus group discussion of the participants.

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.)

1. Participant visual and or media artist/s and Curator/s
2. Program/Planning Director
3. Resource Speaker/s
4. Graphic Designer
5. Marketing/Documentation Team
6. Technical Support Team
7. Logistics Coordinator

Qualification of the Proponent:
1. Art Organizations, Educational Institutions, Local Government Units (LGUs), Civil Society Organizations (CSOs)
2. With no pending projects or outstanding unliquidated fund with the NCCA
3. Has been in existence for at least 3 years or have previously produced related projects
4. Can provide counterpart to NCCA assistance
5. Able to mobilize audience and wide range of visual art network.

Requirements for submission:
1. NCCA Accreditation
2. Duly accomplished NCCA project proposal and detailed line-item budget
3. Profile of proponent institution/school/ organization along the field of visual arts
4. Profile of the curator/s and artist/s involved in program
5. Sample videos/ photos of the groups and of the previous related projects
6. Rationale/Concept of artwork/production/program; and initial visual study of the work (if applicable)
7. Proposal should include description of locality, programming, and strategy for mobilization of audience.

Criteria for evaluation of the proposals:
1. Must have the following components: Group Exhibition, Exchange Program, Developmental Workshop, First One Man Show, Capacity Building on marketing of work
2. Cultural significance to the community
3. Track record of the proponent in the field of visual arts which includes the background, competence and capability of the implementing team; and
4. If new, present strategies plan for sustainability.

SCA-Visual Arts-4:
Project Title: SUPPORT FOR ONLINE PLATFORM FOR THE PROMOTION OF ARTISTS AND THEIR WORK

Budget per Project:
PhP100,000.00 per slot; Slots open for application: **7 slots**

Project Description:
This grant addresses the need of visual arts communities (with a priority in the regions outside NCR) to introduce their individual and collective identities as practicing artists, showcase and market creative works, and promote arts-related activities through the creation of an official online portal, website, or mobile application. The grant will cover fees for the design and technical development of the digital art platform, domain name registration, and hosting fees within the allocated budget. Artists groups, LGU's, and Art Councils among others are encouraged to logically sustain the online platform from the income generated through the art and art-related services.

Project Objectives:
1. To encourage the creation of official online art site for peripheral visual art communities and collectives.
2. To support the exposure of marginalized artists and expand their appreciation and markets through a wider online audience.
3. To provide an online site for the distribution, exhibition, and market consumption of visual art in peripheral art communities that can be sustained and developed over time.

Qualification of the Proponent:
1. Art Organizations, Local Government Units (LGUs), Civil Society Organizations (CSOs), Local Art Councils, or Local Art Museums preferably outside the NCR
2. With no pending projects or outstanding unliquidated fund with the NCCA
3. Has been in existence for at least 3 years or have previously produced related projects
4. Can provide counterpart to NCCA assistance; and
5. Able to mobilize audience and wide range of visual art network.

Requirements for submission:
1. NCCA Accreditation
2. Duly accomplished NCCA project proposal with detailed line-item budget
3. Profile of proponent institution/organization/council/museum along the field of visual arts
4. Profile of the digital site development team
5. Overview or narrative of the artists/art community to be featured in the online site
6. Sample portfolio of website/mobile application/social media channels of the technical team's previous projects
7. Rationale/Concept of online platform design; and initial mind map of the proposed digital art space (if applicable)
8. Proposal should include description of programming, hosting, and social media strategy for mobilization of audience.

Criteria for evaluation:
1. Track record of the proponent
2. Significance of the project rationale in relation to the community's local value chain for the visual arts
3. Cultural and heritage value of the artists/art activities to be featured in the site.
4. Clarity of site design plan from technical production to online launch.
5. Additional online features that address distribution, exhibition, and market consumption of visual art.

Target Number of New Creative Works Produced:
1. Grantee should produce at least one official art site that is readily accessible online and features art communities and their artworks or activities.
2. A minimum of twenty (20) visual artists and their art works must be featured in the online art site upon completion of the grant project.

Target Number of Beneficiaries:
1. Project Director
2. Web and Graphic Designers
3. Content Researcher (Artists Profiles, Artists Works, Histories, etc.)
4. Social Media Influencers and Marketing Coordinator
5. Technical Support Applications and Plug-Ins Coordinator
6. Web Hosting Service
7. Domain name hosting service (if applicable).

Subcommission on Cultural Dissemination (SCD)
- **COMMUNICATION**

SCD-Comm-1:
Project Category: CINEMA LAMRAG

Budget:
Php 1,500,000 per slot; **1 slot**

Qualification of Proponent:
Academe / Civil Society Organization

Area of Implementation:
Nationwide, Regional Implementation

Description:
A national competition designed for the youth on the creation of audio-visual materials for social media depicting positive Filipino values in the time of the COVID-19 pandemic.

Expected Output	Deliverables
Audio-visual presentations and video film of various art forms spotlighting culture-based responses to or ways of recovering from the pandemic thereby celebrating the role, contribution, and essential nature of Philippine culture and arts	Creation of 5 to 7-minute audio-visual materials depicting positive Filipino values that manifested and have been enhanced during the pandemic
	Video materials presenting any one or a combination of two or more art forms e.g., Performing art forms such as music, poetry performance, dance, drama and/or other art forms
	Collated winning entries shall be submitted to NCCA for posting in all its social media platforms

Requirements for submission:
1. Letter of Project Application
2. Project Proposal (use the NCCA format of Project Proposals)
3. Work and Financial Plan
4. Budgetary requirement to include 20% counterpart funding of the total project cost

5. Proof of NCCA accreditation/ NCCA Accreditation requirements
6. Profile and Portfolio of the Project Team

SCD-Comm-2:
Project Category: BAYANIHAN, MALASAKIT AND PAGKAMALIKHAIN (BMP) SHORT FILMS

Budget:
Php 500,000 per slot; **3 slots**

Qualification of Proponent:
Individual / Civil Society Organization

Area of Implementation:
Nationwide

Description:
Promote, propagate and disseminate culture and arts stories promoting the values of "Bayanihan, Malasakit, at Pagkamalikhain" and a culture-based response to disasters to the community

Expected Output	Deliverables
Original independent short films in the range of 15-20 minute per film showcasing the values of BMP and spotlighting culture-based responses to or ways of recovering from the pandemic; thereby celebrating the role, contribution, and essential nature of Philippine culture and arts	Submission of an Artistic Treatment and Synopsis of the proposed film

Requirements for submission:
1. Letter of Project Application
2. Project Proposal (use the NCCA format of Project Proposals)
3. Work and Financial Plan
4. Budgetary requirement to include 20% counterpart funding of the total project cost
5. Proof of NCCA accreditation/ NCCA Accreditation requirements
6. Profile and Portfolio of the Project Team

SCD-Comm-3:
Project Category: ONLINE MANLILIKHA GALLERY

Budget:
Php 2,000,000 per slot; **1 slot**

Qualification of Proponent:
Indigenous Peoples Organization / Civil Society Organization

Area of Implementation:
Nationwide

Description:
Showcasing the major visual outputs of Filipino Manlilikha – traditional and contemporary works, into a nationwide virtual interactive gallery

Expected Output	Deliverables
Develop online platforms to showcase the various products of selected manlilikha	Secure a written Free, Prior and Informed Consent (FPIC) from the target communities and/ or network organizations
Facilitate training of partners in the online selling process, operation, and digital marketing	Creative and technical content, website, social media pages, and virtual gallery
Digital documentation of the background, culture, and tradition of selected manlilikha	Training modules and materials
	Digitized photos and video of selected manlilikha

Requirements for submission:
1. Letter of Project Application
2. Project Proposal (use the NCCA format of Project Proposals)
3. Work and Financial Plan
4. Budgetary requirement to include 20% counterpart funding of the total project cost
5. Proof of NCCA accreditation/ NCCA Accreditation requirements
6. Profile and Portfolio of the Project Team
7. Profile of the Resource Person

SCD-Comm-4:
Project Category: WEAR FILIPINO

Budget:
Php 500,000 per slot; **1 slot**

Qualification of Proponent:
Civil Society Organization

Area of Implementation:
Nationwide, Island Cluster Implementation

Description:
A weekly competition, across social media (i.e., Facebook & Instagram) whereby participants will showcase their best Filipino-made fashion wear (e.g., garments or accessories) with a narrative to describe their OOTDs

Expected Output	Deliverables
Collection of materials / entries (photos and narrative) to be posted on social media to be consolidated into a printed format featuring the narrative behind each photo	Enabled social media platforms & mechanisms to support Filipino creativity
	Collated materials in Digital Format and Printed Folio Format

Requirements for submission:
1. Letter of Project Application
2. Project Proposal (use the NCCA format of Project Proposals)
3. Work and Financial Plan
4. Budgetary requirement to include 20% counterpart funding of the total project cost
5. Proof of NCCA accreditation/ NCCA Accreditation requirements
6. Profile and Portfolio of the Project Team

SCD-CEduc-1:
Project Title: THE BALAG AT TUKOD TEACHING AND RESEARCH FESTIVAL

Implementation Date: **2023**

Target Proponents: **(CSOs) Government and/or Non-Government Organizations (one from Luzon, one from the Visayas, one from Mindanao and one from NCR)**

Total Budget: **Php 4,000,000.00** (Php 1,000,000.00 per Island Cluster)

Number of Slot/s: Four (4)

Rationale:

The Philippine Constitution ensures the "The State shall conserve, promote, and popularize the National's cultural and historical heritage and resources…." (Article XIV, Sec .15). In order to conserve and promote the national cultural legacies, there is a need to promote cultural education to all Filipinos by all means, through formal, informal, and non-formal pathways. In all these pathways, it has been a major challenge to the National Commission for Culture and the Arts, particularly to the National Committee on Cultural Education (NCCED) and the Philippine Cultural Education Program (PCEP,) and to the Department Education, on how to promote culture-based education in order to produce "critically informed, culturally literate and empowered Filipinos" who possess contextualized knowledge based on meaningful encounter and interaction with the community" (PCEP Plan 2018-2023).

While culture-based education grounds "teaching and learning in the values, norms, knowledge, practices, and language that are a foundation of a particular culture" (Kana'ianupuni & Kawai'ae', 2008), the Philippine Government has mandated the Department of Education to implement a national education curriculum that is uniform to all Filipinos. This national mandate is strictly outlined in the Enhanced Basic Education Act of 2013, including its Implementing Rules and Regulations (The Republic Act 10533). In particular, Republic Act 10533, Sec. 6 and 10.2, describes this national curriculum as culture-sensitive, learner-centered, inclusive, relevant, responsive, contextualized, integrative, mother-tongue-based, flexible, localized, and indigenized.

The National Committee on Cultural Education has developed programs and projects for cultural education at the intersection of formal, non-formal, and informal education such as Hibla Kultura Filipina (2018-2019), Pagtib-ong (2018), Likmuan (2019), and Mga Durungawan sa Kulturang Pilipino (2019 -present). In particular, the NCCED has conceptualized as a competitive call, the *Balag and Tukod* Project, which engaged the community as one in

primary food production process through home, school, and community gardening. One of the outputs of this project was the development of culturally relevant lessons, contextualized in a garden or gardens and anchored on DepEd's Most Essential Learning Competencies.

As an extension of the above-mentioned project, *The Balag and Tukod Teaching and Research Festival* is conceptualized as a platform to gather teachers, teacher educators, researchers, and

cultural workers to present demonstration lessons that will capture a home, school, or communal garden as contexts to teach the MELCs and to present some research studies associated to teaching and learning in the garden. This Teaching and Research Festival may take a format of, but not limited to, a conference that will capture both practice-based paper presentations (demonstration lessons) and research-based paper presentations.

Project Objectives:

The purpose of this project is to gather teachers, teacher educators, researchers, and cultural workers in a platform called *"The Balag at Tukod Teaching and Research Festival"* to present contextualized demonstration lessons or research papers utilizing the home, school, or community garden (preferably a food garden) as a context to teach the MELCs.

(1) To provide a platform (preferably but not limited to a conference, share-a-thon, colloquium, forum, etc.), either online or face-to-face setting, to teachers to share their demonstration lessons or research studies using a garden or gardens as a context to teach a contextualized MELC lessons;
(2) To compile lesson plans (with sample learning activities or worksheets) and research papers presented during the festival;
(3) To disseminate the outputs of the teaching festival through a published proceedings or online repositories of outputs.

Objective Specifications

Specifications on Objective 1
(1) There should be an open call to all prospective presentors in the conference to be published in an online platform.
(2) Gather a minimum of 40 participants during the festival, with 30 demonstration lessons and 10 research paper presentations.
(3) Preference will be given to those who participated in the previous Balag at Tukod Project
(4) Presentors will be given an honorarium of Php 5,000.00
(5) There should be a panel of reviewers to screen demonstration lesson and research presentation proposals.

Specifications on Objective 2
> (1) The compilation shall go through as stringent review process to ensure validity, reliability, quality and authenticity of materials;

Specifications on Objective 3
> (1) Organizers should ensure that all papers published have gone through stringent review process by a panel of experts to ensure the high level of validity, reliability, quality, and authenticity of published materials.

Criteria of Selection/Requirements for Submission:

1. Clear Project Proposal (use the NCCA format of Project Proposals) with detailed Work and Financial Plan
2. Accreditation Requirements set by NCCA
3. Submission of clear criteria for evaluation of proposed Teaching Demo and Research Papers by the prospective participants
4. Submission of research abstracts interfacing teaching, learning and gardening as described in the objectives and rationale of Balag at Tukod
5. Profile of Proposed Review Panel for the proposed teaching demo and research abstracts and for the published outputs

- Letter of Project application
-Budgetary requirement to include 20% counterpart funding of the total project cost
-Proof of NCCA accreditation/NCCA Accreditation requirements
-Profile and Portfolio of the Project Team.

Deliverables
1. Conduct of the Balag and Tukod Teaching and Research Festival, with a minimum of 40 demonstration lessons and 10 research papers
2. Compile a minimum of 30 demonstrations lessons and 10 research papers
3. Publish a festival proceeding or an online repository of all outputs.

Regions Covered by the Project
Each island cluster will have a separate Balag at Tukod Teaching and Research Festival
> Luzon (1)
> Visayas (2)
> Mindanao (3)
> NCR (4)

SCD-CEduc-2:
Project Title: UTILIZATION OF CULTURAL MAPS AS TOOLS IN CULTURE-BASED
GOVERNACE

Timeframe: 2023

Target Proponents: **(CSOs) Government and/or Non-Government Organizations (one from Luzon, one from the Visayas and one from Mindanao)**

Total Budget: **Php 1,500,000.00** (Php 500,000.00 per Island Cluster)

Number of Slot/s: Three (3)

Rationale:

Section 14 (b) of the Republic Act No. 10066, otherwise known as the National Cultural Heritage Act of 2009, requires local government units to establish and maintain a local cultural property registry. In line with the above purpose, the local inventory of cultural property is in compliance to RA 10066, that will serve the Philippine Registry of Cultural Property (PRECUP) as the registry of all cultural property.

For almost a decade now, the National Commission for Culture and the Arts through the Subcommission on Cultural Heritage in cooperation with various local government units and other stakeholders have embarked on cultural mapping activities in their localities. The general goal of the cultural mapping program is to capture into one reference document all natural, historic, intangible and tangible, people and other heritage and cultural specificities of a community including their social significations, social and communal functions, and other relevant provenance.

The said activity created a continuum on the mandate of the National Economic Development Authority (NEDA) approving the Philippine Development Plan 2017-2022. The said plan was fastened on a national long-term vision or AmBisyon Natin 2040, a collective vision that took off from PRRD's Socio-economic agenda and is being informed by inputs from the cross-section of stakeholders and the general public. Unlike the former Philippine Development Plans crafted by NEDA, it features explicitly a whole chapter on culture entitled Philippine Culture and Values[1].

In the advent of these narratives that emphasizes cultural heritage conservation as a foundational framework plan for local government units, the office of the secretary of the DILG even transmitted a memorandum circular for the inclusion of inventories of cultural properties and creation of local cultural and heritage council in all local government plans

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[1] NEDA Approves Philippine Development Plan. Accessed on June 6, 2017,
http://www.neda.gov.ph/2017/02/21/neda-board-approves-philippine-development-plan-2017-2022/

and programs as a requirement for the Seal of Good Local Governance (SGLG). The said memorandum created an urgency to all LGU's to conduct the said activity.

Meanwhile, almost a decade has passed, utilization of cultural maps are not in the agenda of most government agencies in the local. The integration of local cultural knowledge and properties into the DepEd curriculum has not been prioritized for some reasons. The NCCA-National Committee on Cultural Education believes that it is only through a synergize partnership of private and public sector will enable us to develop a high thrust culture-based tourism, arts and heritage promotion, conservation and utilization experiences and practice. Adjunct to this, a much deeper culture-based education program should be laid out not only in the formal education system but also in the local government and civil society, where, culture is integrated in all areas of the government not only in the tourism, arts and cultural offices.

Culture-based Education is not just limited to curriculum building in schools but it also widens a spectrum of programs that affects executive and legislative agendas of the government as well as the civil society and the private sector. Such kind of education apart from formal is regarded as either informal, alternative, and even life-long learning. In tripartite governance, culture-based must be highly contextualized where the Filipino identity is always reflected and prioritized, not just in the arts for entertainment and tourism purposes but also in other areas of government such as infrastructure, health, sports science, planning, budgeting, just to name a few.

Project Description:

Culture mapping is an augmenting tool for systematic LGU governance. It has potentials in enhancing existing planning and management tools such as the Ecological Profiling; Social Benefit and Cost Analysis; Social Acceptability Process; Climate Proofing; Biophysical Assessment and Inventory; Resource Accounting, etc. The fact that the culture mapping method captures the realities of peoples vis-à-vis their natural, historic, intangible and tangible, heritage and other cultural functions, culturally-sensitive indicators of progress and/or decay will thus take a broader and more relevant index for LGU's development thrusts. The current project funding allocation will focus on the following themes:

(a) Planning tool innovation: Integration of culture mapping with LGU mapping methodologies and techniques, and
(b) Comprehensive technical narrative of the culture mapping tool for publication useful both for educational/academic and policy resource material.

Approach:

For 2023, the National Committee on Cultural Education (CulEd Committee) is inviting project proposals on the themes. Given the lingering constraints due to the infective virus, project concepts which will opt the platforms of conferences, workshops, and forums maybe eligible for funding. However, proponents must address the expected needs of methodological/tool improvement and/or innovative techniques and knowledge contribution in the field of culturally-responsive governance. In all cases, the project outputs should be put in the perspective of utilizing the results for lesson exemplars, stories, policy notes, and other useful documents for education, planning and management.

Deliverable:

(a) Culture-Sensitive Planning and Management Tool (integrating with existing methods and tools)
(b) Publishable technical paper on CSPM Tool
(c) Curricularized culture mapping technique

The utilization of cultural maps as a tool for governance are projects that translates into a continuing-processes of creation, development and innovation of various Plans, Programs and Activities in the government that reflect the promotion, conservation and development of the Filipino culture. These are projects intended for knowledge and skills development of government and private sector in cooperation with artists and cultural workers. The project should range from conferences, workshops, and forums through a hybrid webinar and digital platforms. Proponent should engage different sectors in their community, provincial or region wide and beyond through partnership and linkages.

Topics may cover but not limited to:

a. Capability building in the field of governance such as culture-based engineering, culture-based protocols in health practice and ethical standards, tourism promotion and development, conservation following the guidelines on the heritage conservation, social services in the forms of counselling, arts for healing and other means, alternative medicines such as hilot, ventusa, and other forms of wellness, just to name a few

b. Innovative use of other art forms/medium to facilitate the production, appreciation and dissemination of integration of cultural programs in development such as festival management in the time of pandemic, hybrid street dancing platforms, tripartite governance on food culture, farming systems, integration of arts in public spaces, just to name a few;

c. Innovation and other forms of contextualized strategies and methods based from NCCA's template on cultural properties specifically on the belief systems and traditional culture and values. The following should addresses social concerns and

issues such as Arts Therapy addressing mental health issues, Artist Rights and Welfare, Impact of Anti-Terrorism Law to address peace processes, Senior Citizen Vibrancy and Wellness where such issues is being taken into a higher level discussion but rooted on Filipino culture and processes, ethical standards and guiding principles.

    d. Appropriation of funds intended to the conservation of heritage as sourced from the local school board funds of the LGU's where such appropriation are converted to different PPA's for the integration of culture in the curriculum guides of DepEd and CHED.]

A. Process Indicators

1. Open to LGUs, HEIs, CSOs and other training institutions involved in cultural education
2. Regional or provincial wide program / project implementation
3. Three-folding approach with multi-sectoral participation
4. Capacity enhancing, e.g., integration in the school curriculum or to an organization, LGU or other department or entities in government / community;
5. Contextualized learning pedagogy
6. Increased community cooperation
7. Community involvement in the cultural economy undertakings
8. Inclusion of various experts in the development of programs

B. State Indicators
    (1) Promoted intangible component of culture Page 111 of 125 2022 NCCA Call for Proposals
    (2) Enhanced economic productivity
    (3) Empowerment of indigenous and Moro cultures
    (4) Documentation and safe keeping of cultural heritage
    (5) Heritage conservation as platform for appreciation or learning in governance

C. Technical soundness
    (1) Is the statement of the problem relevant to the context of the Program?
    (2) Are the proposed project objectives consistent with the attainment of the Culture-based Education in Governance?
Are the outputs and verifiable indicators clearly stated?
    (3) Is the budget proposal responsive to the deliverables?
    (4) Is the timeframe realistic?

Expected Output	Deliverables
Engaged the community and the creative team as one in the collaborative development of culture-based governance programs	• At least one (1) region/province wide activity in a form of conference or congress • Series of activities/workshop/seminars (minimum of three) conducted in various municipalities
2. Raised awareness and understanding of our diverse cultures, implementing a National Values Formation Program based on our shared values, nurturing Filipino creativity for social impact, and mainstreaming culture sensitivity in governance and development.	Set A. At least two (deliverables) • At least 1 regional/provincial wide activity and participation • Series of activities (minimum of three) that is municipal or city wide • Development of IEC materials that shows how cultural maps can be utilized as a learning platform for governance; • Emphasizing local traditions and heritage integration in forms of government plans and programs • Narratives of improved mental health, culture based infrastructure, social capital and other forms where cultural programs are utilized as a form of intervention implemented by government institutions on social services Set B. Required • Knowledge capture of the process including, but not limited to photo, video documentation of meetings, workshops, conference, congress or any forms of knowledge management activities narrating best communal practices and experience as a way of preparing for future disasters

Requirements for Submission:

(1) Letter of Project application
(2) Project Proposal (use the NCCA format of Project Proposals)
(3) Work and Financial Plan
(4) Budgetary requirement to include 20% counterpart funding of the total project cost
(5) Proof of NCCA accreditation/NCCA Accreditation requirements
(6) Profile and Portfolio of the Project Team.

Subcommission on Cultural Dissemination (SCD)
  - **WIKA AT SALIN/LANGUAGE AND TRANSLATION**

SCD-Language-1:
Pamagat: TUDLÔ (turò): Mga pagsasanay ukol sa wika, panitikan, at araling pangkultura

Pondo:
Php 100,000 per slot; **6 slots**

Sakop na panahon:
Unang hati ng 2023

Kalipikasyan ng Proponent:
Institusyon/ organisasyong akademiko-sibiko

Paglalarawan:
Mga pagsasanay para sa mga guro sa elementarya, hay-iskul, at kolehiyo sa pakikipagtulungan sa CHED, mga organisasyong pangwika, at SUCs ukol sa wika, panitikan, at araling pangkultura bilang mga asignatura.

Inaasahang Output	Deliverables
Mga guro sa elementarya/ hay-iskul/ kolehiyo ang magiging kalahok ng mga palihan na gaganapin sa bawat Island Cluster	May palihang naganap sa bawat Island Cluster: Luzon, Visayas, NCR, Mindanao
Ang palihan ay tatagal nang dalawa hanggang tatlong araw	Naipatupad ang proyekto sa unang hati ng taon

Magkakaroon ng kumustahan at/o Consultation tungkol sa kalagayan ng mga guro sa panahon ng pandemya	May 50-200 na gurong kalahok sa bawat palihan
	Isang palihang nagawa para sa mga guro ng elementarya/ hay-iskul/ kolehiyo

Batayan ng Ebalwasyon:
1. Tumutugon sa mga batayang kahingian sa kurikulum ng DepEd at CHED
2. Komprehensibong panukalang proyekto na may tentatibong programa; at
3. Nagkaroon na ang proponent ng karanasan sa pagsagawa ng palihan

Mga kahingiang isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (pakigamit ang pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng Pangkat na magsasakatuparan ng proyekto

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SCD-Language-2:
Pamagat: PAMINAWON (listen): Pagsasalin ng mga akademiko/kritikal na aklat tungkol sa mga pag-aaral na etnograpiko, sosyolohiko, pangkasaysayan, pang-ekonomiya, pangkultura at iba pa

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Pondo:
Php 100,000 per slot; **4 slots**

Kalipikasyan ng Proponent:
Indibidwal

Paglalarawan:
Pagsasalin sa Filipino ng mga aklat pag-aaral na nagtataguyod ng mga karapatan ng mga pangkat-etniko, kababaihan, kabataan, PWD, at iba pang nasa laylayang pangkat ng lipunan. Maaaring magpanukala ang proponent ng aklat na isasalin. Halimbawa ng mga puwedeng isalin ang mga sumusunod:

1. *Imagined Communities: Reflections on the Origin of Spread of Nationalism* ni Benedict Anderson
2. *Contracting Colonialism: Translation and Christian Conversion in Tagalog Society under Early Spanish Rule* ni Vicente L. Rafael
3. *Barangay: Sixteenth Century Philippine Culture and Society* ni William Henry Scott
4. *The Revolt of the Masses: The Story of Bonifacio and the Katipunan* ni Teodoro Agoncillo
5. Verbal Arts in Philippine Indigenous Communities ni Herminia Meñez Coben
6. *Culture and Community in the Philippine Fiesta and other Celebrations* ni Florentino H. Hornedo
7. *Pasyon and Revolution, Popular Movements in the Philippines* ni Reynaldo C. Ileto
8. *Tagalog Poetry 1570-1898, Traditions and Influences in its Development* ni Bienvenido Lumbera
9. *Women Workers of Manila* ni Ma. Luisa Camagay

Inaasahang Output	Deliverables
1.1 Pagsasalin ng aklat 1.2 Pagsusumite ng deklarasyon mula sa may-akda o humahawak ng copyright na nagpapahintulot na maisalin ang aklat	Maisalin sa Filipino ang akademiko/kritikal na aklat tungkol sa mga pag-aaral na etnograpiko, sosyolohiko, pangkasaysayan, pang-ekonomiya, pangkultura at iba pa mula sa Ingles o alinmang katutubong wika

Batayan ng ebalwasyon:
1. Hindi pampanitikan; at
2. Hindi pa naisasalin

Mga kahingiang isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (pakigamit ang pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng Pangkat na magsasakatuparan ng proyekto

SCD-Language-3:
Pamagat: DALUMAT FILIPINO: Mga Pag-aaral ng Lipunan, Kultura, at Kasaysayan

Pondo:
Php 50,000 per slot; **4 slots**

Kalipikasyan ng Proponent:
Individual

Paglalarawan:
Ang proyekto ay humihikayat sa mga iskolar na sumulat sa wikang Filipino at Pananaw Filipino. Panawagan sa mga akademikong papel/saliksik ukol sa mga aspektong pangkultura at lipunang Filipino na may oryentasyong higit na maka-Filipino.

Inaasahang Output:
1. Manuskritong hindi bababa sa 35 pahina, doble-espasyo, at sumusunod sa Manwal sa Masinop na Pagsulat (MMP) ng KWF at/o MLA 8th Edition
2. Sasailalim sa pagsusuri ng dalawa hanggang tatlong eksperto sa larang; at
3. Bago, hindi pa nalalathala, o hindi pa nagwawagi sa anumang patimpalak

Paksa:
Mga pag-aaral na may kinalaman o tumutugon sa sitwasyon ng pandemya at/o disaster

Mga kahingiang isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (pakigamit ang pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng Pangkat na magsasakatuparan ng proyekto

SCD-Language-4:
Pamagat: SALIN LARANG

Pondo:
Php 100,000 per slot; **6 slots**

Kalipikasyan ng Proponent:
Indibidwal

Paglalarawan:

Ang proyekto ay humihikayat sa mga tagasalin na naglilingkod sa anumang sektor o larang sa Pilipinas, at nag-aambag sa pagpapalakas ng Filipino sa mga pagsasalin ng dokumentong teknikal, siyentipiko, at saliksik na kapaki-pakinabang sa mga industriya at komunidad. Bibigyan ng priyoridad ang mga proyektong pagsasalin na kapaki-pakinabang sa tiyak na sektor at industriya gaya ng kalusugan, paggawa, agham at teknolohiya, mass media, negosyo, at iba pa.

Inaasahang Output	Deliverables
Magsalin ng mga manwal, mahahalagang siyentipiko at teknikal na saliksik at/o ulat na kapaki-pakinabang sa gawain ng isang sektor, industriya o larang. (hal. sektor ng kalusugan, paggawa, agham at teknolohiya, mass media, negosyo, at iba pa)	Pagsasalin ng manwal, siyentipiko at teknikal na saliksik at/o ulat sa tiyak na larang na kapaki-pakinabang sa gawain ng isang sektor, industriya o larang
	Pagsusumite ng deklarasyon mula sa may-akda o humahawak ng copyright na nagpapahintulot na maisalin ang aklat

Mga kahingiang isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (pakigamit ang pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng Pangkat na magsasakatuparan ng proyekto

SCD-Language-5:
Pamagat: PISTANG SALIN

Pondo:
Php 500,000 per slot; **2 slots**

Kalipikasyan ng Proponent:
Institusyon/organisasyong akademiko-sibiko

Paglalarawan:

Ang PISTANG SALIN ay ang pangkalahatang pamagat ng proyekto para sa promosyon ng pagsasalin at pakikipag-ugnayan sa mga tagasalin na kinapapalooban ng tatlong (3) aktibidad:

Una ay ang Pistang Salin na ang mga akdang rehiyonal na naisalin sa wikang Filipino ay itatampok sa pagbabahaging onlayn, na maaaring sa pamamagitan ng pagbasa o pagbigkas ng mga piling tula o bahagi ng prosa sa kanilang orihinal na wika at wikang Filipino. Magiging tuon nito ang panitikan at pagsasalin bilang gamot o lunas sa kalungkutan at pangungulila sa panahon ng pandemya.

Ikalawa ay ang Tampok Salin na isang gawain na tatagal sa loob ng isang buwan (apat na linggo) na ang pagtalakay sa mga saling pampanitikan at ang prosesong kaakibat nito ay tatalakayin ng mga piling tagasalin. Maaari itong maging bahagi ng ng KUMUSTAHAN ng mga tagasalin sa buong bansa sa panahon ng pandemya. Inaasahang magiging katuwang ng una at ikalawang proyektong ito ang mga Departamento ng Filipino ng mga pamantasan sa bansa at ibayong dagat, at mga Samahang Pangwika at Pampanitikan.

Ang ikatlo naman ay ang Wika Namin. Ito ay isang pakikipag-ugnayan sa mga komunidad at/o pamantasan sa ibayong dagat upang ibahagi ang panitikang nakasalin at mga materyales sa mass media gaya ng teleserye o pelikula na may salin at dubbed/subtitled sa Filipino.

Inaasahan na maging katuwang ng proyektong ito ang mga Departamento ng Filipino ng mga pamantasan sa bansa at/o ibayong dagat, Samahang Pangwika at Pampanitikan, at mga pamayanang Filipino sa ibayong dagat.

Inaasahang Output	Deliverables
Makapagbigay ng mga ng programa na nagtatampok ng mga manunulat at tagasaling makikibahagi sa Pistang Salin.	PISTANG SALIN: Babasahin, tatalakayin at ipakikilala ng mga tampok na tagasalin at/o awtor ang kanilang mga akdang pampanitikan sa piniling platapormang onlayn na may kasabay na Youtube o FB Live sa pamamagitan at inihanda ng anumang Departamento ng Filipino, Samahang Pangwika at Panitikan o pampamayanang samahan ng mga Filipino sa loob at labas ng bansa.
May talahanayan ito na may apat (4) na kolum: Tagasalin/Awtor, Babasahin o	Magsusumite ng programa ang mga mapipiling kabahagi ng PISTANG SALIN, na

Bibigkasing Akda, Tatalakaying Paksa sa Pagsasalin, at Kinakatawang Rehiyon o Kolaborasyon sa isang Pamayanan o Pamantasan sa loob at labas ng bansa.	naglalaman ng kanilang tampok na tagasalin/awtor, ang (mga) proyektong salin na ibabahagi, at ang iskedyul ng kanilang pagbabahaging onlayn.
May apat na kalahok na Departamento ng Filipino ng anumang pamantasan o Samahang Pangwika at Pantikan, at/o may pakikipagtulungan sa pamayanan sa loob at labas ng bansa.	Nararapat na magkaroon ng espesipikong tagapakinig ang bawat kalahok sa Pistang Salin, gaya ng mga mag-aaral (anumang antas), mga kasapi ng kanilang organisasyon, mga tagapakinig ng mga programa sa radyo, at mga mamamayan ng katuwang na piling pamayanan (hal. Mga Filipinong migrante o sa kaso ng ilang pamayanan sa ibayong dagat ay Ilokano, Bisaya at iba pa) tulad sa Hong Kong o Dubai, at iba pa.
Maaaring pumili ng dalawa (2) ang lalakok sa tatlong posibleng aktibidad na maisasagawa bilang pakikibahagi sa at pagtataguyod ng PISTANG SALIN	Kailangang mairekord ang presentasyong onlayn at mabigyan ng kopya ang komite kalakip ng ulat ng kanilang implementasyon ng proyekto. Ipapasa rin ang mga presentasyon (PPT) at biswal na materyal (larawan / guhit / ilustrasyon) na gagamitin ng mga tagasalin at/o awtor

Mga kahingiang isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (pakigamit ang pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng Pangkat na magsasakatuparan ng proyekto

SCD-Language-6:
Pamagat: SALINOBASYON

Pondo:
Php 500,000 per slot; **4 slots**

Kalipikasyan ng Proponent:
Lokal na Yunit ng Pamahalaan / Organisasyong akademiko-sibiko / Indibidwal

Paglalarawan:
Bílang tugon sa mga hámon ng mundong mabilis na nagbabago, nilikha ang proyektong ito upang suportahan ang mga inobasyong nakabatay sa teknolohiya na nag-aambag sa preserbasyon at pagpapalaganap ng wikang Filipino o anumang katutubong wika sa Pilipinas. Ang inobasyon ay maaaring tumuon sa wika o salin. Kabilang dito ang pagdebelop ng mga programa o computer application na sumusuporta sa wika o salin (hal., CAT tools o computer assisted translation tools; atbp.); paglikha ng mga e-diksiyonaryo, e-tesawro, at iba pang elektronikong sangguniang pangwika; pagpapabuti ng kalidad ng machine translation; paglikha ng onlayn na repositoryo ng mga kagamitang panturo para sa isang nanganganib na wika; at iba pang inobasyong ginagamitan ng teknolohiya, Internet, at new media. Ang pondo ay maaaring gamitin upang mag-isang tustusan ang isang proyekto o gamiting pandagdag sa mas malaking pondong hinihingi ng isang mas malawak na proyekto.

Inaasahang Output	Deliverables
Panukalang proyekto na nagdedetalye sa sumusunod na mga aspekto ng app, programa o website: disenyo, debelopment, deployment, monitoring at apdeyt, quality assurance, at maintenance	Makadebelop ng computer program o aplikasyong sumusuporta sa wika o salin sa Filipino o anumang katutubong wika sa Pilipinas
Badyet para sa debelopment (unang taon) at maintenance (sumunod na mga taon)	Mapalawak ang akses sa wikang Filipino o anumang katutubong wika sa Pilipinas gámit ang teknolohiya, Internet o new media
Mismong app, programa, website na sumusuporta sa wika o salin sa Filipino o anumang katutubong wika sa Pilipinas	Mapalakas ang potensiyal ng wika at salin na makapag-ambag sa mas madaling pagsasakatuparan ng mga gawain, sa antas indibidwal man, pampamayanan o organisasyonal

	Makatulong sa pagsisinop at digitization ng iba't ibang korpus ng literaturang nakasulat o nakasalin sa wikang Filipino at iba pang mga katutubong wika sa bansa
	Makapag-ambag sa intelektuwalisasyon ng wikang Filipino sa larang ng teknolohiya

Mga kahingiang isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (pakigamit ang pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng Pangkat na magsasakatuparan ng proyekto

VI.   RESPONSIBILITIES OF THE GRANTEE

Should the project proposal be approved, the grantee shall be responsible to undertake the following:

1. Implement the Project according to the particularities stated in the Project Proposal, Line Item Budget, Schedule of Activities/Gantt Chart and Board Resolution;

2. Keep an accounting of the Grant in accordance with generally accepted government accounting and auditing rules and regulations. The grantee shall maintain a separate Book of Accounts exclusively for the NCCA grant supported by receipts/ documents; and shall maintain a subsidiary ledger of funds received from NCCA deposited in their saving/checking account and all the records shall be made available for inspection and verification by an NCCA staff or Auditor of the Commission on Audit (COA);

3. Act as lead implementer of the Project and shall be directly responsible for hiring, supervising and facilitating the release of the payment for services rendered by the project personnel hired on a contract basis which contract shall not exceed the duration of the Project. A *withholding tax shall be deducted for payment of services rendered by project personnel.* For this purpose, the Grantee shall be responsible for all applicable taxes and duties and its remittances to the local Bureau of Internal Revenue;

4. Coordinate regularly with the NCCA Officer for the implementation, monitoring and assessment of the Project through letter, e-mail, phone call or text messaging. The NCCA shall assign a counterpart officer who shall coordinate and monitor on a regular basis the progress of the project;

5. Undertake the local and national promotion of the event and shall properly acknowledge the sponsorship of the NCCA in all informational materials such as but not limited to tarpaulins, posters, online posting and publications to cite that the project was made possible in part by the NCCA. The Commission shall be correctly spelled out: "National Commission for Culture and the Arts (NCCA)." In the posters, flyers, invitations, press releases, and programs, the NCCA logo shall be of equal size or larger than the logo of other major sponsors. Acknowledgement shall be done *before*, *during* and *after* the program;

6. Adopt measures and ensure the safety and security of all participants in the implementation of the Project. The NCCA shall not be liable for any untoward events or incidents;

7. Authorize the NCCA to include the project output, partially or entirely, in its website (www.ncca.gov.ph) and database and for use in the NCCA's promotional efforts, reports or other collateral materials as the NCCA deems necessary for the promotion of culture in the country. The NCCA agrees to acknowledge the source and authorship of the material used;

8. Submit all liquidation reports, (For LGU/NGA) Report of Disbursement/Report of Check Issued, (For IPO/PO) Report of Expenses, (For Individual) Report of Expenses including Summary of Expenses and (For CSO) Fund Utilization Report including an equity equivalent to 20% of the total project cost, which maybe in the form of labor, land for the project site, facilities, equipment and the like, used in the project. The liquidation report shall be submitted to the NCCA NEFCA Division within sixty (60) days after completion of the PROJECT. Failure to submit the above reports shall mean cancellation of the remaining GRANT and disqualification of the GRANTEE from receiving financial assistance from the Commission in the future; and

9. Submit Final Report in the following format: (1) Terminal Report in accordance with the NCCA Guide on Terminal Report. (2) A non-editable PDF (Portable Document File) format of the Report readable in a standard computer. Photos must be saved in JPG files for possible use in NCCA publications.

VII.   LIMITATIONS OF THE GRANT

Pursuant to COA Circular No. 1994-013 on Rules and Regulations in the Grant, Utilization and Liquidation of Funds Transferred to Implementing Agencies; COA Circular No. 2007-001 on the Revised Guidelines in the Granting, Utilization, Accounting, and Auditing of the funds released to Non-Government Organizations/People's Organizations; COA Circular No. 2012-001 on the Revised Guidelines and Documentary Requirements for Common Government Transactions. The approved grant shall have the following limitations:

(2) No portion of the NCCA grant shall be released and utilized before the signing and notarization of the Memorandum of Agreement (MOA).

(3) No portion of the NCCA grant transferred to Civil Society Organizations (CSOs)/People's Organizations (POs) shall be used for the following:
    VI.   Money market placement, time deposit, or other forms of investments;
    VII.   Cash advance of any official of the CSO/PO, unless related to the implementation of the project;
    VIII.   Payment of salaries, honoraria and any other form of allowances of NCCA personnel or the CSO/PO who are not connected with the project;
    IX.   Purchase of supplies, materials, equipment, and motor vehicles of the NCCA; and
    X.   Acquisition of assets of the CSO/PO, unless necessary for the prosecution of the project, provided by the governing Board Resolution of the project category, and specifically stipulated in the MOA

(4) In no case shall the NCCA grant transferred to National Government Agencies/LGUs/SUCs be utilized for the payment of additional compensation to employees in the form of allowances, incentive pay, bonuses, honorarium,

or other forms of additional compensation, except as may be authorized by law or existing regulations, nor shall it be used to create new positions, to augment salaries of regular personnel or in case of purchase motor vehicles without prior approval of the Office of the President.

(5) It shall be prohibited to affix, or cause to affixed, the name, visage, appearance, logo, signature, or other analogous images of any public official, whether elected or appointed, on all projects or corresponding signage funded through the NCCA grant.

VIII. GRANT RELEASES

Pursuant to OO-NEFCA-2019-02-001 on the Amendment to the Specialized Guidelines on Tranches of Fund Transfer/Release to Grantees, the manner of fund transfers/grant releases and the corresponding liquidation requirements shall be as follows:

A. Individual Grantees

(6) Following the COA Auditing Rules and Regulations, approved funding for individual grantees shall be released on a "***direct payment or reimbursement mode.***"

(7) The initial/partial portion of the grant shall be released to the grantee upon compliance/submission of the following documents:

2.1 Execution and notarization of Memorandum of Agreement between NCCA and the individual grantee;

2.2 Certification of Accreditation issued by NCCA;

2.3 Progress Reports;

2.4 Summary of Expenses supported by Official Receipts and other satisfactory evidences;

2.5 Certificate of Percentage of Project Completion issued by the NCCA-Program Monitoring and Evaluation Division (PMED) staff; and

2.6 Issuance of acknowledgement receipt or its equivalent indicating the amount for each reimbursement received from the NCCA.

(8) The remaining/final portion of the shall be released to the grantee upon compliance/submission of the following:

3.1 Summary of remaining expenses supported by Official Receipts and other satisfactory evidence;

3.2 Final Report of the project, including a copy of the final output as appropriate;

3.3 Monitoring and Evaluation/Assessment Report signed by the NCCA-PMED staff;

3.4 Certificate of Acceptance of Output by the NCCA; and

3.5 Issuance of Acknowledgement Receipt or its equivalent indicating the amount of the final reimbursement received from the NCCA.

B. CSO/PO Grantees
1. For projects with a grant of more than One Million Pesos and to be implemented for more than three months, the grant shall be released in three tranches as follows:
    1.1 30% of the grant shall be released to the grantee upon compliance/submission of the following:
        1.1.1 Execution and notarization of Memorandum of Agreement between NCCA and Grantee;
        1.1.2 Issuance of Official Receipt for the first release;
        1.1.3 Certification of Accreditation issued by NCCA;
        1.1.4 Proposed Schedule of Activities;
    1.2 60% of the grant shall be released to the grantee upon compliance/submission of the following:
        1.2.1 Interim Fund Utilization Report supported by Summary of Expenses on the first tranche certified by the accountant and approved by the President/Head of the organization;
        1.2.2 Progress Report of the Project and look-ahead schedule;
        1.2.3 Certificate of Percentage of Project Completion issued by the NCCA-PMED; and
        1.2.4 Issuance of Official Receipt by the GRANTEE for the second release;
    1.3 10% of the grant shall be released to the grantee upon compliance of the following:
        1.3.1 Final Fund Utilization Report supported by Summary of Expenses on the second and final tranche certified by the accountant and approved by the President/Head of the organization;
        1.3.2 Final Report of the project including a copy of the final output as appropriate;
        1.3.3 Project Assessment Report approved by the NCCA;
        1.3.4 Acceptance of Output approved by the NCCA;
        1.3.5 Issuance of Official Receipt by the Grantee for the final release.

2. For projects with a grant of less than One Million Pesos and to be implemented for less than three months, the grant shall be released in two tranches.
    2.1 90% of the grant shall be released to the grantee upon compliance/submission of the following:
        2.1.1 Execution and notarization of Memorandum of Agreement between NCCA and Grantee;
        2.1.2 Issuance of Official Receipt for the first release;
        2.1.3 Certification of Accreditation issued by NCCA;
        2.1.4 Proposed Schedule of Activities;

    2.2 10% of the grant shall be released to the grantee upon compliance of the

following:

  2.2.1 Fund Utilization Report supported by Summary of Expenses on the first and final tranche certified by the Accountant and approved by the President/Head of the organization

  2.2.2 Final Report of the project including a copy of the final output as appropriate;

  2.2.3 Project Assessment Report approved by the NCCA;

  2.2.4 Acceptance of Output approved by the NCCA;

  2.2.5 Issuance of Official Receipt by the Grantee for the final release.

C. NGA/LGU/SUC Grantees

1. For projects with a grant of more than One Million Pesos and to be implemented for more than three months, the grant shall be released in three tranches as follows:

 1.1 30% of the grant shall be released to the grantee upon compliance/submission of the following:

  1.1.1 Execution and notarization of Memorandum of Agreement between NCCA and the grantee;

  1.1.2 Certification of Accreditation issued by NCCA; and

  1.1.3 Issuance of Official Receipt for the first release.

 1.2 60% of the grant shall be released to the grantee upon compliance/submission of the following:

  1.2.1 Reports of Checks Issued [RCI] and /or Reports of Disbursement [RD] of the first tranche certified correct by the agency treasurer/accountant and approved by the agency head;

  1.2.2 Progress Report of the Project and look-ahead schedule;

  1.2.3 Certificate of 50% Percentage of Project Completion issued by the NCCA-PMED; and

  1.2.4 Issuance of Official Receipt for the second release.

 1.3 10% of the grant shall be released to the grantee upon compliance of the following:

  1.3.1 Reports of Checks Issued [RCI] and /or Reports of Disbursement [RD] of the first tranche certified correct by the agency treasurer/accountant and approved by the agency head;

  1.3.2 List of Accounts Payable, certified correct by the agency treasurer/accountant and approved by the agency head; if any;

  1.3.3 Final Report of the project, including a copy of the final output as appropriate;

  1.3.4 Monitoring and Evaluation/Assessment Report signed by the NCCA-PMED staff;

  1.3.5 Certificate of Acceptance of Output by the NCCA; and

  1.3.6 Issuance of Official Receipt by the grantee for the last

release.

2. For projects with a grant of less than One Million Pesos and to be implemented for less than three months, the grant shall be released in two tranches.

   2.1 90% of the grant shall be released to the grantee upon compliance/submission of the following:
       2.1.1 Execution and notarization of Memorandum of Agreement between NCCA and the grantee;
       2.1.2 Certification of Accreditation issued by NCCA; and
       2.1.3 Issuance of Official Receipt for the first release.

   2.2 10% of the grant shall be released to the grantee upon compliance of the following:
       2.3 Reports of Checks Issued [RCI] and /or Reports of Disbursement [RD] of the first tranche certified correct by the agency treasurer/accountant and approved by the agency head;
       2.4 List of Accounts Payable, certified correct by the agency treasurer/accountant and approved by the agency head, if any;
       2.5 Final Report of the project, including a copy of the final output as appropriate;
       2.6 Monitoring and Evaluation/Assessment Report signed by the NCCA-PMED staff;
       2.7 Certificate of Acceptance of Output by the NCCA; and
       2.8 Issuance of Official Receipt by the grantee for the last release.

IX. DATA PRIVACY STATEMENT

All the personal information gathered under this Program shall adhere to the NCCA Privacy Policy. This information are stored either in a database or an electronic file and can only be accessed by authorized NCCA personnel.

ANNEX A: PROJECT PROPOSAL FORM

NCCA	THE NATIONAL COMMISSION FOR CULTURE AND THE ARTS	**Document Reference Code:** NCCA-FR-PMD-001	
	FORM	**Revision No. 02**	**Effectivity Date:** May 2, 2022
	Grants Program Proposal Form	Page	**1 of 4**

THE PROJECT PROPOSAL FORM
Pormularyo ng Panukalang Proyekto

I. PROPONENT'S PROFILE ☐*Indibidwal o* ☐*Organisasyon*

☐*New Grantee*
☐*Former Grantee*

a) **NAME OF PROPONENT:** Click or tap here to enter text.
(Pangalan ng may Panukala)

b) **ADDRESS OF THE PROPONENT:** Click or tap here to enter text.
(Lunan Panlihaman ng may Panukala)

c) **CONTACT INFORMATION**
(Numero)

Landline No: Click or tap here to enter text.   Mobile Phone No: Click or tap here to enter text.
Fax No: Click or tap here to enter text.   Email Address: Click or tap here to enter text.

d) **REFERENCES/ ENDORSEMENT FROM ARTISTS, GOVERNMENT AGENCIES, AND OTHER APPROPRIATE INSTITUTIONS**
(Reperensya o endoso mula sa ibang ahensya ng gobyerno, mga alagad ng sining o naaangkop na mga institusyon)

d.1. Name & Contact No. of Ref. 1: Click or tap here to enter text.

d.2. Name & Contact No. of Ref. 2: Click or tap here to enter text.

II. PROJECT PROFILE

1. **PROJECT TITLE:** The title should be brief, clear and descriptive
(Ang pamagat ay dapat maikli, maliwanag at makalarawan.)

Click or tap here to enter text.

2. **COMMITTEE AND PROJECT CATEGORY:** Please refer to the Call for Proposals for the list of committees and corresponding project category. Do not leave this blank.

Click or tap here to enter text.

PROPONENT'S SIGNATURE / DESIGNATION

3. **PROJECT BACKGROUND:** State the current situation in the local community or in the society at large, which Influenced or inspired you to design and organize the project. Define the problem which the project hopes to address. Use statistical information whenever necessary. Please use additional sheet as needed. *(Isaad ang kasalukuyang lagay ng komunidad o ng lipunan sa kabuuan na nakapagpukaw ng interes sa paggawa ng panukalang proyekto. Gumamit ng mga istadistika kung kinakailangan. Maaari ring gumamit ng karagdagang papel kung kinakailangan.)*

Click or tap here to enter text.

4. **PROJECT DESCRIPTION:** Shall provide information on the following. Please use additional sheet as needed. *(Mga kinakailangang impormasyon. Gumamit ng karagdagang papel kung kinakailangan)*

a) **Date and venue of project implementation**
(Araw at lugar ng pagdadausan ng proyekto)

Click or tap here to enter text.

b) **Project purpose**
Describes the change which may occur in behavior, structures, or capacities of the target groups which directly result from the utilization of the deliverable outputs or results the project will be expected to yield. *(Ipakita ang mga pagbabagong idudulot ng proyekto sa paguugali, kabuuan, o kalakasan ng mga tukoy na grupo na maaring makuha sa paggamit ng mga awtput o resulta ng proyekto.)*

Click or tap here to enter text.

c) **Results/Outputs:**
Describes the expected results or output to achieve the project purpose.
(Ipakita ang Inaasahang mangyayari para makamit ang mithiin ng proyekto.)

Click or tap here to enter text.

d) **Inputs/ Activities:**
Activities or tasks to be carried out and in what sequence in order to achieve the expected output/results. *(Mga Gawain at detalye ng pagsasagawa para makamit ang mithiin ng proyekto.)*

Click or tap here to enter text.

e) **Objectively Verifiable Indicators:**
Identifies measures to determine success of the project. Indicators should be measurable either quantitatively or qualitatively, feasible, relevant and accurate and timely.
(Maglahad ng mga panukat upang matukoy ang tagumpay ng proyekto. Ang mga panukoy ay dapat nasusukat, mahalaga, tama at napapanahon.)

Click or tap here to enter text.

PROPONENT'S SIGNATURE / DESIGNATION

II. WORK AND FINANCIAL PLAN

Provide information on the various activities of the project including the implementation schedule, the required funding, and potential sources of funds.
(Ilahad ang impormasyon sa ibat-ibang mga gawain, mga itinakdang araw ng paggawa at mga kinakailangang gastusin kasama ang pondo mula sa ibang maaaring pangangailangan.

Project Activities	Timeframe	Cost/ Fund (PhP)	Sources of Funds
1.			
2.			
3.			
4.			

IV. PROJECT COST

Provide information on the total cost of the project, the financial assistance requested from the NCCA, an equity equivalent to 20% of the total project cost, which may be in the form of labor, land for the project site, facilities, equipment and the like pursuant to COA Circular No. 2007-001 and a line item budget.
(Ilahad ang kabuuang gastusin ng proyekto, tulong pinansyal na hinihiling sa NCCA, katuwang na pondo mula sa ibang pangangailangan (dapat ay katumbas ng 20% ng kabuuang gastusin sa proyekto alinsunod sa COA Circular No. 2007-001)

Example of a Line Item Budget

ITEM	PARTICULAR	COUNTERPART FUNDING (PhP)	FUNDING REQUESTED FROM NCCA (PhP)	TOTAL (PhP)
1. **Personal Services:** *Honoraria* a) Project Director b) Resource Persons c) Performers d) Documenter	**Rate x month** **Rate x no. of pax x no. of hours**			
2. **M.O.O.E.:** a) Supplies/Materials b) Transportation Expenses	**Cost x no. of months** **Rate x no. of pax**			
Total				

All project proposals should be addressed and submitted to:
(Tanging sa sumusunod na lunan lamang maaaring ipadala ang panukalang proyekto:)

PROPONENT'S SIGNATURE / DESIGNATION

Program Management Division (PMD)
National Commission for Culture and the Arts
Room 5-C, Fifth Floor,
NCCA Building 633 General Luna Street, Intramuros 1002 Manila, Philippines
Tel No: **(02) 8522-2084 (DL) / (02) 8527-2192 (TL) locs. 527 & 511**
Fax No: **527-2198 / 527-2209 / 527-2194**
Email: **ppmd@ncca.gov.ph**

Note: The NCCA requires the submission of a complete project proposal based on the indicated proposal format to facilitate proper evaluation. Please do not hesitate to contact us at telephone numbers indicated above, should you find the proposal format difficult to accomplish. The project proposal may be accomplished in **Filipino or English.**

NCCA accreditation certificate is necessary prior to the approval of project requests.
*[Coordinate with the **NCCA Accreditation and Grants Processing Office (AGPO)**]*

VERY IMPORTANT REMINDER:

- "Pursuant to OO-NEFCA-2019-02-001 on the Amendment to the Specialized Guidelines on Tranches of Fund Transfer/Release to Grantees, individual grantees shall receive the grant via reimbursement."
- Proponents are required to sign the proposal.

PROPONENT'S SIGNATURE / DESIGNATION

ACCREDITATION PROCEDURE AND GUIDELINES

All project proposals should be submitted together with the **NCCA Certificate of Accreditation** to be issued by the *NCCA Accreditation and Grants Processing Office (AGPO)* under the NCCA Program and Project Management Division (PPMD) prior to the approval of project requests.

The AGPO processes the accreditation of grantees upon submission of all the necessary papers year-round. For queries, you may contact the AGPS at:

> **Mr. CHRISTOPHER L. LUCINDO**
> Head
> Accreditation and Grants Processing Office (AGPO)
> 3rd Floor, NCCA Building, 633 General Luna Street, Intramuros 1002 Manila, Philippines
> Telephone Nos. (02) 8527-2192 [TL] loc. 510, 530 & 531
> Website: www.ncca.gov.ph

ACCREDITATION AND GRANTS OFFICERS:

> **Ms. GENEROSE J. ASUNCION**
> Subcommission on Cultural Communities and Traditional Arts (SCCTA) &
> Mobile No.: 0956-4491657; e-mail: gjorda.ncca@gmail.com

> **Ms. JONALIE S. LORILLA**
> Subcommission on Cultural Dissemination (SCD) &
> Subcommission on the Arts (SCA), specifically for the National Committees on Dance, Architecture and Allied Arts and Visual Arts (SCA-NCD,SCA-AAA & SCA-NCVA)
> Mobile No.: 0929 3787433; e-mail: jlorilla.ncca@gmail.com

> **Mr. RAMON P. DE LEON**
> Subcommission on the Arts (SCA), namely for the National Committees on Music, Cinema and, Literary Arts (SCA-NCM; SCA-NCC; SCA-NCLA)
> Mobile No.: 0968-3691176; e-mail: rdeleon.ncca@gmail.com

> **Mr. RODELIO D. CANDOR**, Subcommission on Cultural Heritage (SCH) & Subcommission on the Arts (SCA), specifically for the National Committee on Dramatic Arts (SCA-NCDA)
> Mobile No. 0950 1455957; e-mail: odencandor.ncca@gmail.com

ANNEX B: NCCA ACCREDITATION CHECKLIST

Civil Society Organization (CSO) **Requirements**	New	Renewal
1. Duly accomplished NCCA-AGPO-CSO Application Form	✓	✓
2. Certificate of good standing issued by the GA from which the CSO received public funds **(if any)**.	✓	✓
3. Original Copy of Omnibus Sworn Certification	✓	✓
4. Authenticated copy of the Certificate of Registration with the Securities and Exchange Commission (SEC)	✓	
5. Authenticated copy of the latest Articles of Incorporation showing the original incorporators/ organizers and the Secretary's Certificate for incumbent officers and By-Laws	✓	
6. Recent General Information Sheet (GIS) from SEC	✓	✓
7. Audited Financial Statements for the past Three (3) Years preceding the date of project implementation as received by the BIR and Annual Income Tax Returns.	✓	✓
8. BIR prescribed and authorized OR bearing the Tax Identification Number	✓	
9. Separate bank account for NCCA funding (preferably a Landbank account). Photocopy/scanned copy of bank book with complete bank account information of the organization (bank account name, number and branch).	✓	✓

National Government Agency (NGA) / _State University / College / Public Schools_ **Requirements**	New	Renewal
1. Charter/ Law Creating the Agency/Institution /University/School	✓	
2. Certification/ endorsement from the Head of Agency/ Institution/University/School	✓	✓
3. List of Current Officers	✓	✓
4. Organization Profile and record of accomplishments (related to the proposed project)	✓	
5. Photocopy/ scanned copy of bank book with complete bank account information of the GA/Institution/ University (bank account name, number and branch).	✓	✓

Individual Requirements	New	Renewal
1. Comprehensive Curriculum Vitae with recent 2x2 colored photographs	✓	✓
2. Record of Accomplishments/Projects Completed	✓	✓
3. At least two (2) Endorsement Letters from any of the following: recognized leaders or practitioners in the field of culture and the arts from academic institutions or cultural agencies; Local Government Units, cultural agencies, academic institutions, other recognized individuals or organizations in Philippine society	✓	✓
4. Tax Identification Number (TIN)	✓	
5. Any valid Government issued Identification Card	✓	
6. Photocopy/ scanned copy of bank book with complete bank account information of the individual (bank account name, number and branch).	✓	✓

Peoples Organization (PO) Requirements	New	Renewal
1. Duly accomplished NCCA-AGPO-PO Application Form	✓	✓
2. Certificate of good standing issued by the GA from which the PO received public funds **(if any)**.	✓	✓
3. List of Current Officers with photographs certified by the Secretary of the Organization	✓	✓
4. At least two (2) Certifications from any of the following: Local Government Units, cultural agencies, academic institutions, other recognized individuals or organizations in Philippine society	✓	✓
5. Sworn Affidavit of the Organization Secretary that none of the organizers or officials are agent of or related by consanguinity or affinity up to the fourth civil degree to the officials or any executive council members of NCCA.	✓	✓
6. Sample of Acknowledgement Receipt, signed by the Head and Treasurer	✓	✓
7. Photocopy / scanned copy of bank book with complete bank account information of the organization (Bank Account Name and Number, Bank and Branch). In the absence of such, a resolution, signed by all the officers of the PO, authorizing the president,	✓	✓

director or treasurer or any other authorized member of the organization to receive the grant through his bank account, on behalf of the organization.		

Local Government Unit (LGU) Requirements	New	Renewal
1. Certification/ endorsement from the Head of the LGU	✓	
2. List of Current LGU officials	✓	✓
3. Record of Accomplishments (related to the proposed project)	✓	
4. Photocopy/ scanned copy of bank book with complete bank account information of the LGU (bank account name, number and branch).	✓	✓

Indigenous Peoples Organization (IPO) Requirements	New	Renewal
1. Duly accomplished NCCA-AGPO-IPO Application Form	✓	✓
2. Certificate of good standing issued by the GA from which the IPO received public funds (if any).	✓	✓
3. List of Current Officers with photographs certified by the Secretary of the Organization	✓	✓
4. At least two (2) Certifications from any of the following: Local Government Units, National Commission on Indigenous Peoples (NCIP), National Commission on Muslim Filipinos (NCMF), cultural agencies, academic institutions, or NCCA executive council members.	✓	✓
5. Sworn Affidavit of the Organization Secretary that none of the organizers or officials are agent of or related by consanguinity or affinity up to the fourth civil degree to the officials	✓	✓
6. Sample of Acknowledgement Receipt, signed by the Head and Treasurer	✓	✓
7. Photocopy/ scanned copy of bank book with complete bank account information of the organization (Bank Account Name and Number, Bank and Branch). In the absence of such, a resolution, signed by all the officers of the IPO, authorizing the president, director or treasurer or any other authorized member of the organization to receive the grant through his bank account, on behalf of the organization.	✓	✓