

**Annex A:  
Membership Provisions**

*Excerpted from the NCCA Implementing Rules and Regulations (IRR)*  
of RA No. 7356 (NCCA Charter) per Board Res. No. 2014-393 of March 4, 2014:

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**NCCA IRR Rule III: Organizational Units of the NCCA**

**SECTION 19. Organizational Units** – The NCCA shall be composed of the following organizational units:

- 19.1 **Subcommissions (SCs)** - The SCs are the members of all the National Committees from the various fields of culture and the arts within the respective sectors of Cultural Communities and Traditional Arts, Cultural Heritage, the Arts, and Cultural Dissemination.
- 19.2 **National Committees (NCs)** - The NCs shall be composed of groups and individuals organized into committees created to assist the Commission in pursuing its mandates.
  - 19.2.1 **Executive Council Members of National Committees (ExeCon)** - The ExeCon shall be the working group constituted pursuant to Committee Rules and Regulations for the purpose of conducting the affairs of the National Committee.

**NCCA IRR Rule VIII: The Subcommissions (SCs)**

**SECTION 39. Composition** – The Commission shall oversee the operation and maintenance of National Committees under the following Subcommissions:

- 39.1 **Subcommission on Cultural Heritage**, which shall cover but will not be limited to the following areas: libraries and information services; archives, museums, galleries, monuments and sites, and historical research. Thus, the following national committees are created:
  - 39.1.1 National Committee on Archives
  - 39.1.2 National Committee on Art Galleries
  - 39.1.3 National Committee on Historical Research
  - 39.1.4 National Committee on Libraries and Information Services
  - 39.1.5 National Committee on Monuments and Sites
  - 39.1.6 National Committee on Museums
- 39.2 **Subcommission on the Arts**, which shall cover but will not be limited to the following areas: literary arts, visual arts, architecture, dramatic arts, broadcast arts, musical arts, dance, and film. Thus, the following national committees are created:
  - 39.2.1 National Committee on Architecture and Allied Arts
  - 39.2.2 National Committee on Cinema
  - 39.2.3 National Committee on Dance
  - 39.2.4 National Committee on Dramatic Arts
  - 39.2.5 National Committee on Literary Arts
  - 39.2.6 National Committee on Music
  - 39.2.7 National Committee on Visual Arts

39.3 **Subcommission on Cultural Dissemination**, which shall cover but not be limited to the following areas: language and translation, cultural events, cultural education and information. Thus, the following national committees are created:

39.3.1 National Committee on Communication

39.3.2 National Committee on Cultural Education

39.3.3 National Committee on Language and Translation

39.4 **Subcommission on Cultural Communities and Traditional Arts**, which shall cover but will not be limited to the following areas: Agta/Aeta culture and arts, cultures and arts of Northern cultural communities, Southern cultural communities, Muslim cultural communities, and lowland cultural communities. Thus, the following national committees are created:

**39.4.1 National Committee on Northern Cultural Communities**

(Agta/Aeta; Northern; Kapatagan; and Muslim Cultural Communities coming from – **Regions I to III and the Cordillera Autonomous Region**);

**39.4.2 National Committee on Central Cultural Communities**

(Agta/Aeta; some areas covered by previous Northern and Southern Cultural Communities; Kapatagan; and Muslim Cultural Communities coming from – **Regions IV to VIII, including the National Capital Region**); and,

**39.4.3 National Committee on Southern Cultural Communities**

(Agta/Aeta; Southern; Kapatagan; and Muslim Cultural Communities coming from – **Regions IX to XII, the CARAGA Region and the Autonomous Region of Muslim Mindanao**).

**Rule X**

**The National Committees (NCs)**

**SECTION 56. Composition** - The National Committees (NCs) shall be composed of artists and cultural workers, and individuals recognized in their fields, organized into groups, which shall be the mechanism through which the community of Philippine artists and cultural workers can participate in decision-making, preparation of policies and programs affecting culture and the arts.

- 56.1 The NCs are encouraged to set up their membership so that the various ethno-linguistic groups and organizations of artists and cultural workers coming from the political subdivisions of the country are properly and equitably represented.
- 56.2 Generally, the members of the NCs shall consist of the major non-profit, non-stock organizations of artists and cultural workers within their respective sectors, and individuals who are recognized practitioners of their art, or professionals who have contributed to the practice of their profession and to the cause of their specific sectors.
- 56.3 No person may be a member of more than one National Committee.
- 56.4 Membership application must be in accordance with the NCCA membership rules approved by the Commission on recommendation of the NC concerned.

**SECTION 57. Types of Members** - The members of the National Committees may consist of:

- 57.1 **Individual Members** - Individuals who join in their personal capacity;

57.2 ***Institutional Members*** - Those who join as representatives of recognized culture and art groups who are officially nominated and designated by their respective Boards or Agency Heads;

57.2.1 ***Public Sector Members*** - Those who join as coming from the state universities and colleges, and other government agencies; and,

57.2.2 ***Private Sector Members*** - Those who join representing and/or affiliated with their own non-governmental organizations.

57.3 ***Representatives of Ethno-Linguistic Communities or Groups***

**SECTION 58. Basic Qualification Requirements** – To qualify for membership, an applicant shall:

58.1 Be a Filipino citizen of legal age and good standing in the community;

58.2 Have substantial interest, experience and or service in the sector;

58.3 Have achieved a high level of expertise relative to the concerned Committee;

58.4 Head or be a member (*duly certified and endorsed by the organization*) of an organization which is accredited by the NCCA or recognized by 34 any other government agency;

58.5 Have a broad grasp of the Philippine arts and culture in general, and of his/her specific sector in particular;

58.6 Have a capacity to represent the NCCA or the sector in various types of gatherings or meetings relative to the position;

58.7 Possess potential in establishing networks for the NCCA; and,

58.8 Be willing to devote sufficient time and effort to the work of the Committee.

**Specific membership requirements, qualifications, criteria and composition of the National Committees shall be approved and promulgated by the Commission through Board Resolution upon the recommendation of the respective National Committees.**

**SECTION 59. Functions** - The NCs shall perform the following functions:

59.1 Be channels of communication to the community regarding the objectives, accomplishments, concerns, feedback on government and NCCA initiatives, and shall generate ideas for the improvement of the sectors that they represent;

59.2 May be tasked to facilitate the implementation of Commission programs, projects and activities, whenever deemed appropriate;

59.3 Encourage participation in the Committee through expansion of the membership base;

59.4 Elect the Executive Council (ExeCon) Members of their respective sectors; and,

59.5 Submit a roster of members to the Secretariat.

**SECTION 60. Meetings of the National Committees** - A NC meeting may be called by its Head or in his/her absence and only upon urgent matters by the Vice-Head once every three (3) years at a general assembly or in a committee membership meeting. The notice of the meeting shall be transmitted to all members not later than one month prior to the assembly or meeting at a place and time approved by the Commission.

**Rule XI**  
**The Executive Council (ExeCon)**

**SECTION 61. Composition** - The Executive Council (ExeCon) shall be the working group constituted to conduct the business of each National Committee (NC). Each ExeCon shall consist of *thirteen (13) members*, who shall be elected by the recognized members of the NCs in accordance with the pertinent guidelines as approved by the Commission. Any exception to the general rules shall be subject for the appropriate action of the Commission, and shall be promulgated through Board Resolution: Provided that the Commission shall not approve any request to increase the ExeCon membership to more than fifteen (15) or decrease the number to less than seven (7).

**SECTION 62. Functions** - The ExeCon Members shall have the following functions:

- 62.1 Formulate the rules and regulations affecting the policy on formation, composition, operations and dissolution of National Committees, subject to the approval of the Commission.
- 62.2 Initiate studies and make policy and project recommendations in their respective areas for consideration of the Commission, advise the Commission on policy matters including but not limited to the use of grant funds, and on other related matters such as pending bills in Congress on culture and the arts; and initiate and/or propose bills relating to culture and the arts, and advocate and/ or lobby for the passage thereof.
- 62.3 Draw up annual, medium and long-term plans for their respective areas of concern and standardize and formulate criteria for prioritizing programs/ projects/ activities.
- 62.4 Evaluate the impact of the annual programs, projects and grant assistance submitted by proponents in relation to the committee's annual, medium and long-term plans; and,
- 62.5 Assist in identifying individual artists and cultural workers, non-government organizations, academic institutions and other organizations that may be able to contribute to the work of the NCCA.

**SECTION 63. Officers and Members** - The ExeCon of each NC shall elect its officers: A Head, a Vice-Head, and Secretary who shall be elected for terms of three (3) years, reckoned from January 1, 2011, thereafter, for as long as he/she remains a member of the National Committee, and shall not serve for more than two consecutive terms.

The ExeCon officers and members who fail to attend two (2) regular meetings in a year shall be called and notified for replacement. Replacement shall be done in accordance with the policy of the concerned NC and/or in accordance with the general policy of the NCCA.

**SECTION 64. Term of Office** - In order to ensure broad representation among artists and cultural workers, the officers and members of the ExeCon shall be elected for a term of three (3) years, reckoned from January 1, 2011, thereafter, for as long as he/she remains a member of the ExeCon, and shall not serve for more than two consecutive terms.

The filling up of an unexpired term of a departing officer shall already be considered one full term in reckoning his/her maximum number of terms. The elected ExeCon Head of the NC shall represent the committee in the Subcommission.

The Commission, however, may authorize measures, pursuant to law or the rules, to ensure a smooth transition in cases where the terms of office of all the members of the ExeCon of the NC expire simultaneously.

**SECTION 68. Grounds for Removal** - Subject to due process, an ExeCon member may be removed before the expiration of his/ her term on a vote of two-thirds of the entire Executive Council, on any of the following grounds:

- 68.1 Culpable violation of the NCCA Implementing Rules and Regulations, and NCCA rules and regulations, and any of its policies and directives;
- 68.2 Culpable violation of the NCCA Code of Ethics;
- 68.3 Conviction by final judgment for the violation of the Code of Conduct and Ethical Standards for Public Officials and Employees; and,
- 68.4 Conviction by final judgment of a crime involving moral turpitude.

In cases where the ExeCon Officers/members while serving their terms of office are abruptly removed for no apparent cause and replaced by a group appointed by NCCA Administration, the Chairperson / Executive Director has no power to appoint/ remove/ designate persons who should compose members of a committee in such a way as to affect the term of office.