NATIONAL COMMISSION FOR CULTURE AND THE ARTS
THE 2024 COMPETITIVE GRANTS
CALL FOR PROPOSALS

Contents

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INTRODUCTION

I. PURPOSE

The purpose of these rules and regulations is to establish the operating procedures for the NCCA Competitive Grants Program for 2024.

II. AUTHORITY

Section 12.a.4 of Republic Act 7356 [NCCA Charter] authorizes the Commission to give grants to artists and cultural groups that contribute significantly to the Filipino's cultural legacy as a means to extend artistic achievement. Further, Section 13.h of the same law mandates the Commission to administer the **National Endowment Fund for Culture and the Arts (NEFCA)** and give grants for the development, protection, preservation and dissemination of Philippine arts and culture.

III. NATURE OF THE PROGRAM

The NCCA Competitive Grants Program is competitive in nature since the approval of project proposals passes through a **rigorous and confidential evaluation process based on merits** such as quality and relevance to Commission priorities.

IV. SPECIFIC RULES

1. Proposals received beyond the announced deadline for submission, i.e., **August 31, 2023** shall not be considered.

2. A proponent can only submit **one** project proposal.

3. The proponent must fully accomplish the prescribed *NCCA Project Proposal Form*.

4. The proponent must indicate and identify the corresponding category where his/her project will fall.

5. The proponent must submit the documentary **requirements.**

6. Proponents must be accredited by the Commission as a pre-requisite to the approval of their project proposal. [Please coordinate with this Commission's *Accreditation and Grants Processing Office (AGPO)* for details.]

7. Officials, employees, and Executive Council (ExeCon) Members and their relatives up to the fourth civil degree of affinity and consanguinity, as well as organizations and institutions where ExeCon Members serve as officers and incorporators, are **disqualified** from submitting proposals.

8. Pursuant to Executive Order No. 9, s.2019 on the adoption of the cash-based

budgeting system, all proposals should indicate the period of implementation anytime within the period **January-December 2024**.

9. Due to the COVID-19 pandemic, all proposals must demonstrate adherence to minimum public health standards. Expenses for such purposes (e.g., Covid19 tests, purchase of face shields/masks/alcohol, etc.) shall not exceed 10% of the amount of the grant being requested.

10. Pursuant to Republic Act No. 11106 or the **Filipino Sign Language (FSL)** Act, proposals involving the conduct of fora, conferences, meetings, competitions, online streaming, and other similar live activities require FSL interpreter insets to guarantee access to information and freedom of expression of the Filipino deaf;

11. The individual proponent or head of the organization is **required to sign** all the pages of the proposal.

12. The project proposal may be accomplished in **Filipino or English.**

13. **An incomplete project proposal may constrain the Commission from acting favorably on it.**

V.   2024 COMPETITIVE GRANTS

The **2024 Call for Proposals** is now open. For the year 2024, the projects are categorized per Subcommission (SCA, SCCTA, SCD, and SCH).

Proponents interested in implementing projects in any category shall submit a project proposal following the requirements indicated:

Download: Annex A: NCCA Project Proposal Form

Deadline for submission of proposals: **August 31, 2023 (Thursday)**, **11:59 PM (Philippine Standard Time)**

All project proposals shall be addressed and submitted to:

> **Program Management Division (PMD)**
> **National Commission for Culture and the Arts**
> **Room 3-B, Third Floor, NCCA Building**
> **633 General Luna Street, Intramuros 1002 Manila, Philippines**
> Telephone Nos: **(02) 8527-5535 (TL) loc. 304**
> Fax Nos: **(02) 8527-2198 / (02) 8527-2209 / (02) 8527-2194**
> E-mail: **ppmd@ncca.gov.ph**

Note:

> The NCCA requires the submission of a complete project proposal based on the indicated proposal format to facilitate proper evaluation. Please do not hesitate to contact us through the telephone numbers indicated above should you find the proposal format difficult to accomplish.
>
> The project proposal may be accomplished using **Filipino or English** languages**.**
>
> [Please refer / download: Annex A: NCCA Project Proposal Form

**NATIONAL COMMISSION FOR CULTURE AND THE ARTS
THE 2024 COMPETITIVE GRANTS**

Subcommission on Cultural Communities and Traditional Arts (SCCTA)
● **NORTHERN CULTURAL COMMUNITIES**

SCCTA-NORTHERN-1
Project Title: BUHAY NA DUNONG: NORTHERN CULTURAL COMMUNITY
INVENTORYING OF INTANGIBLE CULTURAL HERITAGE (ICH)

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 6 slots

Project Description:

This project, Buhay na Dunong or ICH, is an inventorying of ICH elements by a particular community in the northern cultural communities. This aims to document at least one (1) ICH element that may fall under, but is not limited to, the following domains based on the 2003 UNESCO Convention:

- Oral Traditions, Languages, and Expressions;
- Performing Arts;
- Social Practices, Rituals, and Festive Events;
- Knowledge and Practices concerning Nature and the Universe; and
- Traditional Craftsmanship.

Inventorying shall be a culturally sensitive process of consultation that ensures the consent and widest possible participation of the communities, groups, and individuals concerned. The output shall include a completed community inventory of the identified buhay na dunong guided by the NCCA Philippine Intangible Cultural Heritage Inventory (PICHI) form, which shall undergo community validation. With consent from the community, relevant information may be shared with students, researchers, and the academe for information, education, and communication, as well as with the local government units (LGUs) and national government agencies (NGAs) concerned, which may serve as the basis for policy formulation and program development.

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples

Organizations (POs). However, the project may be open to other eligible proponents, such as LGUs, academe, and civil society organizations (CSOs);

2. Should have experience in culturally sensitive documentation, consultation, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of resource persons/participants in the consultation/documentation activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the resource persons/participants in the inventorying process;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts;
7. Profile of the project team who will facilitate the inventorying and documentation activities.

SCCTA-NORTHERN-2
Project Title: CAPACITY BUILDING FOR LOCAL COMMUNITY RESEARCHERS

Budget per Project:
PhP 100,000.00 per project or slot

Slot/s open for application: 6 slots

Project Description:

This project is a three (3) to five (5) day capacity-building of 20-25 selected community-based local researchers from the northern cultural communities. Activities shall consist of lectures, workshops, and fieldwork on inventorying and cultural research with consent from the community and using appropriate modules. The project aims to capacitate researchers who shall share their learnings with the community, lead the conduct of inventorying/profiling/documentation activities to be participated in by the community, and may be tapped as resource persons. With consent from the community, relevant information from the outputs which include draft inventories and/or cultural research proposals may be shared with students, researchers, and the academe for information, education, and communication, as well as with the local government units (LGUs) and national government agencies (NGAs) concerned, may serve as the basis for policy formulation and program development.

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as LGUs, academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive capacity-building, documentation, consultation, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of resource persons/participants in the consultation/documentation activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the community-based local researchers;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the capacity-building activity.

SCCTA-NORTHERN-3
Project Title: KNOWLEDGE TRANSFER ON BUHAY NA DUNONG OR INTANGIBLE CULTURAL HERITAGE (ICH) FOR INDIGENOUS PEOPLES (IP) YOUTH

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 5 slots

Project Description:

This project entails knowledge transfer on buhay na dunong identified by the recognized cultural masters in the community as urgent for transmission and continued practice. Participants shall compose of 30 IP youth ages 15 to 24 from the same community in Northern Luzon. The training shall cover at least one (1) buhay na dunong that may fall under, but is not limited to, the following domains based on the 2003 UNESCO Convention:

- Oral Traditions, Languages, and Expressions;
- Performing Arts;
- Social Practices, Rituals, and Festive Events;
- Knowledge and practices concerning nature and the Universe; and
- Traditional Craftsmanship.

This aims to transfer the concerned community's traditional knowledge and skills from recognized cultural masters to the participants through non-formal learning toward continuing the identified buhay na dunong. The outputs of this project shall be the sharing of the cultural masters' knowledge and IP youth who may continue the learned buhay na dunong as cultural practitioners. This shall also include appropriate outputs resulting from the identified domain.

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive knowledge transfer, training, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of cultural masters and IP youth in knowledge-transfer activities;
5. Ensure that the participating cultural masters and IP youths' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Provision of protocols in securing parental consent for target minor participants;
8. Engagement of LGUs, host community/locality, and other stakeholders;
9. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
10. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the cultural masters and IP youth;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the knowledge-transfer activities.

SCCTA-NORTHERN-4
Project Title: PUBLICATION OF MONOGRAPHS ON NORTHERN CULTURAL COMMUNITIES

Budget per Project:
PhP 250,000.00 per project or slot

Slot/s open for application: 5 slots

Project Description:

This project is the publication of an available manuscript on Northern Cultural Communities by community-based local researchers from Northern Luzon with the consent of and widest possible participation ensured from the communities, groups, and individuals concerned. This project aims to feature the ethnographic profile of an identified community, including significant buhay na dunong or intangible cultural heritage (ICH), which shall serve as information, education, and communication (IEC) material for community use, future research, and other related studies.

The manuscript to be submitted should have already been reviewed and recommended by a qualified reader, subject to the guidelines on the NCCA publication program that cover the editor, layout artist or graphic designer, and printing. The project output shall be a community-validated and published monograph with a minimum of 300 copies having at least 100 pages and an International Standard Book Number (ISBN) from the National Library of the Philippines (NLP).

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Individuals, Indigenous Peoples Organizations (IPOs), and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have knowledge of cultural communities, buhay na dunong, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach with a ready manuscript, book layout, among others, subject to the NCCA Publication Guidelines;
4. Clear selection criteria of community participants in the publication activities;
5. Ensure that the participating community's consent is secured;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the community-based local researcher/s of the publication;
5. Proof of consent and validation from the identified cultural community;
6. Proof of review and recommendation from the qualified reader;
7. Detailed activity plan with components and identified partners/counterparts; and
8. Profile of the project team who will facilitate the publication activities.

SCCTA-NORTHERN-5
Project Title: CULTURAL EXCHANGE AMONG COMMUNITIES IN NORTHERN PHILIPPINES

Budget per Project:
PhP 500,000.00 per project or slot

Slot/s open for application: 1 slot

Project Description:

The project is a three (3) to four (4)-day cultural exchange of at least five (5) cultural communities with a minimum of 10 representatives per community that may be held at culturally significant site/s or event/s (i.e., IP Month Celebration) in Northern Luzon. The project shall be a venue for cultural communities to share and learn with other community members their traditional knowledge, skills, and best practices in safeguarding their buhay na dunong or intangible cultural heritage (ICH). The project is also expected to deepen the understanding of the participants on their buhay na dunong. The project output shall be a video-documented exchange of buhay na dunong with a narrative report on lessons from the exchange that may be adapted to their respective communities if applicable.

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have knowledge of cultural communities, buhay na dunong, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of resource persons and participants in the cultural exchange activities;
5. Ensure that the participating community's consent is sought;

6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders; and
8. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the facilitating project team and participants for the cultural exchange activities;
5. Proof of consent from the identified cultural community; and
6. Detailed activity plan with components and identified partners/counterparts.

SCCTA-NORTHERN-6
Project Title: CONSULTATION/FORUM ON LOCAL CULTURAL POLICIES FOR INDIGENOUS PEOPLES (IP) LAWYERS, COMMUNITY LEADERS, AND CULTURE ADVOCATES

Budget per Project:
PhP 150,000.00 per project or slot

Slot/s open for applications: 2 slots

Project Description:

This project is a one (1) to two (2) day consultation/forum of at least 15 IP lawyers, community leaders, and culture advocates from the northern cultural communities that will discuss and possibly address issues on communal property rights and other related concerns. With the consent and participation of the concerned communities, the project output shall be a documentation of the consultation/forum proceedings, resolutions, and draft local cultural policy for submission to the concerned local government and national agencies as the basis for policy formulation and program development.

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive consultation, forums, and the like;
3. Clear presentation of project concept/design, culturally sensitive, and inclusive approach;

4. Clear selection criteria of participants/resource persons in the consultation/forum activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the IP lawyers, community leaders, and advocates;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the consultation/forum activity.

SCCTA-NORTHERN-7
Project Title: PROFILING OF CULTURAL MASTERS AND SPECIALISTS IN NORTHERN COMMUNITIES

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 4 slots

Project Description:

This project entails the profiling of at least 30 recognized cultural masters and specialists in Northern Luzon. The profiling shall be implemented within a span of three (3) to six (6) months and must produce a printed and digitized output of the validated profiles with consent from the communities, groups, and individuals concerned. The output shall cover the following, but not be limited to personal information, photograph/s of the living cultural master, traditional works, performances, and/or contributions culturally significant to the community, which shall be subjected to the Data Privacy Act of 2012.

Proposed Site/ Communities:

Northern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented, either Peoples Organizations (POs), Indigenous Peoples Organizations (IPOs), local government units (LGUs), academe, or civil society organizations (CSOs);
2. Clear presentation of the project concept, profiling design, and inclusive approach;
3. Experience in cultural documentation, research, and the like;
4. Clear strategies and activities;

5. Clear selection criteria of culture-bearers and cultural practitioners to be consulted and interviewed in profiling activities;
6. Must consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with available facilities convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile including a list of projects implemented;
3. Signed project proposal using NCCA project proposal form with an itemized budget;
4. Proof of consent from the identified cultural community;
5. Detailed profiling plan with activity components and identified partners;
6. Good track record of implementing similar activities; and
7. Profile of the project team who will facilitate the profiling activities

Subcommission on Cultural Communities and Traditional Arts (SCCTA)
● **CENTRAL CULTURAL COMMUNITIES**

SCCTA-CENTRAL-1
Project Title: BUHAY NA DUNONG: CENTRAL CULTURAL COMMUNITY INVENTORYING OF INTANGIBLE CULTURAL HERITAGE (ICH)

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 8 slots

Project Description:

This project, Buhay na Dunong or ICH, is an inventorying of the ICH elements by central cultural communities with a priority on Indigenous Peoples (IP) governance and socio-cultural practices. This aims to document the communities' political structure, traditional governance systems, and different associated activities relevant to at least one (1) ICH element that may fall under, but is not limited to, the following domains based on the 2003 UNESCO Convention:

● Oral Traditions, Languages, and Expressions;
● Performing Arts;
● Social Practices, Rituals, and Festive Events;
● Knowledge and practices concerning nature and the Universe; and
● Traditional Craftsmanship.

Inventorying shall be a culturally sensitive process of consultation that ensures the consent and widest possible participation of the communities, groups, and individuals concerned. It will be implemented in a particular community. The output shall include a completed community inventory of the identified ICH guided by the NCCA Philippine Intangible Cultural Heritage

Inventory (PICHI) form, which shall undergo community validation. With consent from the community, relevant information may be shared with students, researchers, and the academe for information, education, and communication, as well as with the local government units (LGUs) and national government agencies (NGA) concerned, which may serve as the basis for policy formulation and program development.

Proposed Site/ Communities:

Central Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as LGUs, academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive documentation, consultation, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of resource persons/participants in the consultation/documentation activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the resource persons/participants in the inventorying process;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the inventorying and documentation activities.

SCCTA-CENTRAL-2
Project Title: CAPACITY-BUILDING ON COMMUNITY EMPOWERMENT AND GOVERNANCE FOR INDIGENOUS PEOPLES (IP) YOUTH LEADERS

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 8 slots

Project Description:

This project is a three (3) to five (5) day capacity-building on community empowerment and governance for 20-25 IP youth leaders ages 15-24 from central cultural communities. Activities shall consist of lectures and workshops using appropriate modules. The project aims to capacitate IP youth leaders who shall share their learnings with the community, lead the conduct of cultural activities in the community, and may be tapped as resource persons. With consent from the community, relevant information from outputs that include a draft plan, policies, and proposed programs for submission to local government units (LGUs) and appropriate cultural agencies may be shared with students, researchers, and the academe for information, education, and communication, as well as with the LGU and national government agencies (NGAs) concerned, which may serve as the basis for policy formulation and program development.

Proposed Site/ Communities:

Central Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as LGUs, academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive capacity-building, documentation, consultation, and the like;
3. Clear presentation of project concept/design, strategies/activities, modules, culturally sensitive and inclusive approach;
4. Clear selection criteria for IP Youth leaders/resource persons/participants in the capacity-building, consultation/documentation activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Provision of protocols in securing parental consent for target minor participants;
7. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
8. Engagement of LGUs, host community/locality, and other stakeholders;
9. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
10. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the indigenous peoples (IP) youth leaders;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the capacity-building activity.

SCCTA-CENTRAL-3
Project Title: CAPACITY-BUILDING ON FORMULATING CULTURE-RESPONSIVE POLICIES AND PROGRAMS FOR INDIGENOUS PEOPLES MANDATORY REPRESENTATIVES (IPMRs) AND COMMUNITY LEADERS

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 3 slots

Project Description:

This project is a two (2) to three (3)-day capacity-building of 20-25 selected IPMRs and community leaders for social protection of IP in central cultural communities which shall be implemented by selected local government units (LGUs). Activities shall consist of lectures and workshops on cultural policy formulation using appropriate modules. The project aims to capacitate the IPMRs who shall lead the plan, policy, and program formulation for IP social protection. With consent from the community, relevant information from the project outputs that include draft plans, policies, and programs for IP social protection may be shared with students, researchers, and the academe for information, education, and communication, as well as with the LGU and national government agencies (NGAs) concerned, which may serve as the basis for policy formulation and program development.

Proposed Site/ Communities:

Central Cultural Communities

Criteria for Evaluation:

1. The proponent LGU must have a strong partnership with host cultural communities in the locality;
2. Experience in conducting capability-building projects;
3. Clear presentation of the project concept, capacity building design, modules, and approach, which should be inclusive;
4. Clear strategies and activities;
5. Clear selection criteria of IPMRS and community leaders;
6. Must consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with available facilities convenient and accessible to the participants; and

9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the indigenous peoples mandatory representatives (IPMRs) and community leaders;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the capacity-building activity.

SCCTA-CENTRAL-4
Project Title: KNOWLEDGE TRANSFER ON TRADITIONAL CRAFTSMANSHIP FOR INDIGENOUS PEOPLES (IP) YOUTH IN CENTRAL CULTURAL COMMUNITIES

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 7 slots

Project Description:

This project entails knowledge transfer on buhay na dunong identified by the recognized cultural masters in the community as urgent for transmission and continued practice. Participants shall consist of 30 IP youth from the same community in central cultural communities. This aims to transfer the concerned community's knowledge and skills in traditional craftsmanship from recognized cultural masters to the participants through non-formal learning toward continuing the identified buhay na dunong. The outputs of this project shall be the sharing of the cultural masters' knowledge, trained IP youth who may continue the learned buhay na dunong as cultural practitioners, and other appropriate outputs resulting from the conducted activities.

Proposed Site/ Communities:

Central Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented, either Peoples Organizations (POs), Indigenous Peoples Organizations (IPOs), local government units (LGUs), academe, or civil society organizations (CSOs);
2. Clear presentation of the project concept, training design, modules, culturally sensitive and inclusive approach;
3. Clear strategies and activities;
4. Clear selection criteria of cultural masters and IP youth in knowledge-transfer activities;
5. Must consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
6. Provision of protocols in securing parental consent for target minor participants;

7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with available facilities convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Individual/Organizational profile including a list of projects implemented;
3. Signed project proposal using NCCA project proposal form with an itemized budget;
4. Proof of consent of participants from the identified cultural community;
5. Training design and modules;
6. Detailed activity plan with activity components and identified partners;
7. Profile of cultural masters and indigenous peoples (IP) youth participants;
8. List of experts and resource persons who will facilitate the activities; and
9. Good track record of implementing similar activities.

SCCTA-CENTRAL-5
Project Title: PROFILING OF CULTURAL MASTERS AND SPECIALISTS IN CENTRAL COMMUNITIES

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 3 slots

Project Description:

This project entails the profiling of at least 30 recognized cultural masters and specialists in central communities. The profiling shall be implemented within a span of three (3) to six (6) months and must produce a printed and digitized output of the validated profiles with consent from the communities, groups, and individuals concerned. The output shall cover the following, but not be limited to personal information, photograph/s of the living cultural master, traditional works, performances, and/or contributions culturally significant to the community, which shall be subjected to the Data Privacy Act of 2012.

Proposed Site/ Communities:

Central Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented, either Peoples Organizations (POs), Indigenous Peoples Organizations (IPOs), local government units (LGUs), academe, or civil society organizations (CSOs);
2. Clear presentation of the project concept, profiling design, and approach, which should be inclusive;
3. Experience in cultural documentation, research, and the like;
4. Clear strategies and activities;
5. Clear selection criteria of culture-bearers and cultural practitioners to be consulted and interviewed in profiling activities;

6. Must consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with available facilities convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile including a list of projects implemented;
3. Signed project proposal using NCCA project proposal form with an itemized budget;
4. Proof of consent from the identified cultural community;
5. Detailed profiling plan with activity components and identified partners;
6. Good track record of implementing similar activities; and
7. Profile of the project team who will facilitate the profiling activities.

Subcommission on Cultural Communities and Traditional Arts (SCCTA)
- **SOUTHERN CULTURAL COMMUNITIES**

SCCTA-SOUTHERN-1
Project Title: CONSULTATION/FORUM ON THE FORMULATION OF CULTURE RESPONSIVE POLICIES FOR TRADITIONAL LEADERS

Budget per Project:
PhP 150,000.00 per project or slot

Slot/s open for application: 4 slots

Project Description:

This project is a five (5)-day consultation/forum of 15-25 traditional leaders from the southern cultural communities that will discuss and possibly address issues on communal property rights and other related concerns. With the consent and participation of the concerned communities, the project outputs shall be a documentation of the consultation/forum proceedings, resolutions, and draft local cultural policy for submission to the concerned local government and national agencies as the basis for policy formulation and program development.

Proposed Site/ Communities:

Southern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive consultation, forum, and the like;

3. Clear presentation of project concept/design, culturally sensitive, and inclusive approach;
4. Clear selection criteria of participants/resource persons in the consultation/forum activities;
5. Participants must be recognized Traditional Leaders based in the community, such as Sultan, Datus, and Maharajas, with at least ten (10) years of traditional leadership experience;
6. Ensure that the participating communities, groups, and individuals' consent is sought;
7. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
8. Engagement of LGUs, host community/locality, and other stakeholders;
9. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
10. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the traditional leaders;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the consultation/forum activity.

SCCTA-SOUTHERN-2
Project Title: CAPACITY BUILDING/CONSULTATION-FORUM ON FORMULATING CULTURAL POLICIES FOR INDIGENOUS PEOPLES MANDATORY REPRESENTATIVES (IPMR), IP YOUTH AND WOMEN LEADERS

Budget per Project:
PhP 150,000.00 per project or slot

Slot/s open for application: 8 slots

Project Description:

This project is a three (3) to five (5) day capacity-building or consultation-forum of 20-25 selected IPMRs, IP youth and women leaders from the southern cultural communities. The project aims to enhance the participants' capacities through lectures and workshops on culture-responsive policy-making. It shall also be a venue to discuss and possibly address issues on community intellectual property rights (CIPR), particularly on textiles and designs and other related concerns. Hence, representatives from the concerned government agencies shall be invited to participate by sharing their views, insights, and positions on the said subject-matter. With the consent from the community, the project outputs shall be a documentation of the proceedings, resolutions, and draft local cultural policy for submission to the concerned indigenous political system, local government, and appropriate national agency as the basis for policy formulation and program development.

Proposed Site/ Communities:

Southern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive capacity-building, documentation, consultation, forum, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of resource persons/participants in the capacity building, consultation, forum, and other related activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Provision of protocols in securing parental consent for target minor participants;
8. Engagement of LGUs, host community/locality, and other stakeholders;
9. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
10. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the indigenous peoples mandatory representatives (IPMRs), IP youth and women leaders, and representatives from concerned government agencies;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the capacity-building/consultation-forum.

SCCTA-SOUTHERN-3
Project Title: BUHAY NA DUNONG: SOUTHERN CULTURAL COMMUNITY
INVENTORYING OF INTANGIBLE CULTURAL HERITAGE (ICH)

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 9 slots

Project Description:

This project, Buhay na Dunong or ICH, is an inventorying of ICH elements by a particular community in the southern cultural communities. This aims to document at least one (1) ICH element that may fall under, but is not limited to, the following domains based on the 2003 UNESCO Convention:

- Oral Traditions, Languages, and Expressions;
- Performing Arts;

- Social Practices, Rituals, and Festive Events;
- Knowledge and practices concerning nature and the Universe; and
- Traditional Craftsmanship.

However, priority shall be given to the following topics:

- Traditional ethnobotanical and/or healing practices;
- Process of Traditional Textile Weaving; and
- Community intellectual property rights.

Inventorying shall be a culturally sensitive process of consultation that ensures the consent and widest possible participation of the communities, groups, and individuals concerned. The output shall include a completed community inventory of the identified buhay na dunong guided by the NCCA Philippine Intangible Cultural Heritage Inventory (PICHI) form, which shall undergo community validation. With consent from the community, relevant information may be shared with students, researchers, and the academe for information, education, and communication, as well as with the local government units (LGU) and national government agencies concerned, which may serve as the basis for policy formulation and program development.

Proposed Site/ Communities:

Southern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as LGUs, academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive documentation, consultation, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of resource persons/participants in the consultation/documentation activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the resource persons/participants in the inventorying process;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts;
7. Profile of the project team who will facilitate the inventorying and documentation activities.

SCCTA-SOUTHERN-4
Project Title: CONTENT DEVELOPMENT FOR A PHOTOBOOK ON THE
TRADITIONAL ATTIRE OF SOUTHERN CULTURAL COMMUNITIES

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 1 slot

Project Description:

The project entails content development for a photobook on the traditional attire of the southern cultural communities by community-based local researchers. This shall be a culturally-sensitive process of documentation and production that shall ensure the consent and widest possible participation of the communities, groups, and individuals concerned. This shall feature high-quality photos of the communities' traditional attire with descriptions of aesthetics, makers, the process of making, manner of wearing, cultural significance, meanings, and the like aimed to provide information necessary to educate the public about the traditional attire of the southern cultural communities. The project output shall be a digital and printed manuscript containing the above content with high-quality photo documentation of the traditional attire from the southern cultural communities for possible publication.

Proposed Site/ Communities:

Southern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Individuals, Indigenous Peoples Organizations (IPOs), and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have knowledge of cultural communities, buhay na dunong, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of community resource persons/participants to be consulted in the documentation activities;
5. Ensure that the participating community's consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;

3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the community-based resource persons/participants for the content development activities;
5. Proof of consent and validation from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the content development activities.

SCCTA-SOUTHERN-5
Project Title: CAPACITY BUILDING FOR INDIGENOUS PEOPLES (IP) YOUTH, CULTURAL BEARERS, AND CULTURAL WORKERS

Budget per Project:
PhP 150,000.00 per project or slot

Slot/s open for application: 5 slots

Project Description:

This project is a three (3) to five (5)-day capacity building of 20-25 selected IP youth, cultural bearers, and cultural workers from the southern cultural communities. Activities shall consist of lectures, workshops, and fieldwork on community organizing, program, and project development and management, policy formulation, conflict resolution, and the like using appropriate modules. The output of the project shall include draft policies and proposed programs for submission to concerned local government units (LGUs) and appropriate cultural agencies. With consent from the community, relevant information from outputs, which include draft inventories and/or cultural research proposals may be shared with students, researchers, and the academe for information, education, and communication, as well as with the LGU and national government agencies concerned, which may serve as the basis for policy formulation and program development.

Proposed Site/ Communities:

Southern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Indigenous Peoples Organizations (IPOs) and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as LGUs, academe, and civil society organizations (CSOs);
2. Should have experience in culturally sensitive capacity-building, documentation, consultation, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach;
4. Clear selection criteria of resource persons/participants in the consultation/documentation activities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;

8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of IP youth, culture bearer, and cultural worker participants;
5. Proof of consent from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the capacity-building activity.

SCCTA-SOUTHERN-6
Project Title: INSTITUTIONALIZING THE RECOGNITION PROGRAM FOR THE CULTURAL MASTERS BY THE LOCAL GOVERNMENT UNIT (LGU) IN SOUTHERN CULTURAL COMMUNITIES

Budget per Project:
PhP 200,000.00 per project or slot

Slot/s open for application: 3 slots

Project Description:

This project entails the development and implementation of a program that will institutionalize the recognition of cultural masters from the southern cultural communities by the concerned municipal LGU to be held during a significant community event. It aims to honor and recognize the invaluable contributions of the cultural masters in safeguarding the communities' buhay na dunong or intangible cultural heritage (ICH) which will provide assistance and ensure the continued practice of their creative expression. Hence, the proponent LGU shall prepare a master plan of the recognition program, including the necessary guidelines for the search, identification, selection, and awarding of the masters. Priority shall be given to LGUs with no existing programs for the recognition of cultural masters.

The project outputs shall be the LGU's approved master plan for the recognition program, proof of institutionalization of the program, including the Executive Order with budget provision issued, guidelines for the search, identification, selection, and awarding of masters, a plaque of recognition and token in cash received, a profile and directory of cultural masters, a mounted exhibition of their significant works, a catalog and/or other printed IEC materials, a recognition ceremony, documentation of the ceremony, and/or other activities honoring the cultural masters.

Proposed Site/ Communities:

Southern Cultural Communities

Criteria for Evaluation:

1. The proponent must be an LGU, preferably with no existing program for recognizing cultural masters. However, the project may be open to other eligible proponents, such as academe, civil society organizations (CSOs), Peoples organizations (PO), and Indigenous Peoples Organizations (IPOs) with strong engagement with the LGU;
2. Should have experience in culturally sensitive recognition, awarding, consultation, and the like;
3. Clear presentation of program concept and recognition ceremony design, culturally sensitive, and inclusive approach;
4. Clear selection guidelines of cultural masters to be recognized which shall be made and consulted with the concerned communities;
5. Ensure that the participating communities, groups, and individuals' consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the cultural masters to be recognized;
5. Proof of consent from the identified cultural community;
6. Proof of plan for the institutionalization of the program;
7. Detailed activity plan with components and identified partners/counterparts; and
8. Profile of the LGU personnels/project team who will facilitate the development and implementation of a program institutionalizing the recognition of cultural masters.

SCCTA-SOUTHERN-7
Project Title: PUBLICATION OF RESOURCE BOOKS ON INDIGENOUS KNOWLEDGE, SYSTEMS, AND PRACTICES (IKSPs) IN SOUTHERN CULTURAL COMMUNITIES

Budget per Project:
PhP 250,000.00 per project or slot

Slot/s open for application: 2 slots

Project Description:

This project is the publication of an available manuscript on southern cultural communities by community-based local researchers from Southern Philippines with the consent of and widest possible participation ensured from the communities, groups, and individuals concerned. This project aims to feature IKSPs of the cultural communities of an identified community, including significant buhay na dunong or intangible cultural heritage (ICH), which shall serve as information, education, and communication (IEC) material for community use, future research, and other related studies.

The manuscript to be submitted should have already been reviewed and recommended by a qualified reader, subject to the guidelines on the NCCA publication program that shall cover the editor, layout artist or graphic designer, and printing. The project output shall be a community-validated and published monograph with a minimum of 300 copies having at least 100 pages and an International Standard Book Number (ISBN) from the National Library of the Philippines (NLP).

Proposed Site/ Communities:

Southern Cultural Communities

Criteria for Evaluation:

1. The proponent must be from the community where the project will be implemented. Priority shall be given to Individuals, Indigenous Peoples Organizations (IPOs), and Peoples Organizations (POs). However, the project may be open to other eligible proponents, such as local government units (LGUs), academe, and civil society organizations (CSOs);
2. Should have knowledge of cultural communities, buhay na dunong, and the like;
3. Clear presentation of project concept/design, culturally sensitive and inclusive approach with a ready manuscript, and book layout, among others subject to the NCCA Publication Guidelines;
4. Clear selection criteria of community participants in the publication activities;
5. Ensure that the participating community's consent is sought;
6. Consider the participation of women, youth, LGBTQIA+, informal settlers, urban poor, and other vulnerable sectors;
7. Engagement of LGUs, host community/locality, and other stakeholders;
8. The activity should be implemented in a venue with a schedule convenient and accessible to the participants; and
9. Counterpart funding of 20% of the project cost may be in the form of labor, land project site, facilities, equipment, and the like.

Requirements for Submission:

1. Accreditation requirements as indicated by the NCCA;
2. Organizational profile with a good track record of implementing similar projects;
3. Accomplished NCCA project proposal with an itemized budget signed by the head of the organization;
4. Profile of the community-based local researcher/s of the publication;
5. Proof of consent and validation from the identified cultural community;
6. Detailed activity plan with components and identified partners/counterparts; and
7. Profile of the project team who will facilitate the publication activities.

Subcommission on Cultural Heritage (SCH)
● ARCHIVES

SCH-Archives-1
Project Title: CONSERVATION OF DOCUMENTARY HERITAGE

Budget per Project:
PhP 500,000.00

Slot/s open for application: 1 slot

Qualification of Proponents:
Local government units, educational institutions, and civil society organizations

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line-item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page;
3. Status, nature, and significance of the works or documents; and
4. If the proponent does not own the documents for conservation, the proposal must describe the involvement of the owner/s with the project and include a letter of consent from the owner/s.

Criteria for Evaluation:

1. National or local significance of the documents;
2. Documents for conservation must be listed/registered in the Philippine Registry on Cultural Properties (PRECUP);
3. If these are not listed in the PRECUP, an endorsement from the National Archives of the Philippines (NAP), the National Library of the Philippines (NLP), or the Philippine Film Archive (PFA) of the Film Development Council of the Philippines (FDCP) is required;
4. The works or documents must have been inventoried and properly cataloged in compliance with the requirements of NAP and/or NLP, as well as undergone selection, arrangement, and description for proper metadata, prior to any preservation treatment;
5. Must involve physical conservation of documentary heritage and does not include digitization;
6. The materials to be conserved must satisfy the following criteria:
   - Rare, unique, or fragile records/materials, archives, and other objects of factual and historical value, in constant use and accessed frequently, active or semi-active, that need to be retained in their original form
   - Listed/registered in the Philippine Registry on Cultural Properties (PRECUP). If not listed in the PRECUP, endorsement by the National Archives of the Philippines (NAP) or the National Library of the Philippines (NLP) is required
7. Must have undergone assessment by or authorized by the NCCA National Committee on Archives prior to submission of project proposal.

Budget per Project:
PhP 700,000.00

Slot/s open for application: 1 slot

Qualification of Proponents:
Local government units, educational institutions, and civil society organizations with significant archival collections

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with a detailed line-item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page;
3. Documents showing its capabilities to undertake and sustain the project such as, but not limited to, manpower, technical know-how, equipment, counterpart budget, timetable, storage, migration plan and other resources;
4. Three (3) quotations from reputable imaging/digitizing companies specifying the project cost, schedule of billing, duration or timetable, outputs or deliverables, among others;
5. Inventory of materials for digitization using the format below:

National Commission for Culture and the Arts
Sub-Commission on Cultural Heritage
National Committee on Archives (NCA)
Standard Form for Digitization of PB & AV Materials

Project Proposal for CY _____

Proponent   :   _____

Project Title :   _____

Materials for Digitization	Title/ Description	Physical Condition	Number of Pages/Images	Categories/ Format (please see specific categorization below)	Duration (Number of playtime hours)
Paper-based materials					
Sound Materials					
Moving Images Materials					
Digital Storage Media & Files					
Digital (Still) Image Files					
Digital Files					
Others					

Criteria for Evaluation:

1. The project proposal must demonstrate the provision of adequate storage facilities or efficient storage devices, once documents are digitized, thus reducing the need for physical space and protecting vital records especially in times of disasters;

2. The materials to be digitized must satisfy the following criteria:
   - Rare, unique, or fragile records/materials, archives and other objects of factual and historical value, in constant use and accessed frequently, active or semi-active, that need to be retained in their original form
   - No history of digitization
   - Listed/registered in the Philippine Registry on Cultural Properties (PRECUP). If not listed in the PRECUP, endorsement by the National Archives of the Philippines (NAP) or the National Library of the Philippines (NLP) is required

3. The outputs of digitization must satisfy the following criteria:
   - Accurate, legible reproduction of the original that contains all intellectual and physical components to the original content without alterations to content.
   - Technical specifications for image quality minimum resolution of 300ppi (pixels-per-inch)
   - Authentic, complete, and accessible
   - Non-editable PDF/A compliant file format; the most basic PDF/A requirements are as follows: All content embedded (fonts, colors, text, images, etc.); does not contain audio/video; and the file is not encrypted

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SCH-Archives-3
Project Title: DIGITIZATION OF ARCHIVAL COLLECTIONS (Audio-Visual Materials)

Budget per Project:
PhP 1,000,000.00

Slot/s open for application: 1 slot

Qualification of Proponents:
Local government units, educational institutions, and civil society organizations with significant archival collections.

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line-item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page;
3. Accomplished form indicating information on the audiovisual materials for digitization as shown below:

National Commission for Culture and the Arts
Sub-Commission on Cultural Heritage
National Committee on Archives (NCA)
Standard Form for Digitization of PB & AV Materials

Project Proposal for CY _____

Proponent   :   _____

Project Title :   _____

Materials for Digitization	Title/ Description	Physical Condition	Number of Pages/Images	Categories/ Format (please see specific categorization below)	Duration (Number of playtime hours)
Paper-based materials					
Sound Materials					
Moving Images Materials					
Digital Storage Media & Files					
Digital (Still) Image Files					
Digital Files					
Others					

4. Three (3) quotations from reputable vendors/suppliers/service providers (digitizing companies) specifying the project cost, schedule of billing, duration or timetable, outputs or deliverables, among others;

5. Documents showing the proponent's capabilities to undertake and sustain the project which include manpower, technical know-how (eg. archival information preservation functions including ingest, archival storage, data management, preservation planning, administration, access, and dissemination), equipment, counterpart budget, timetable, storage, migration plan, and other resources;

6. A long-term digital preservation plan with provision for adequate storage facilities or efficient storage devices once audiovisual materials are digitized, and includes digital storage infrastructure. This includes documented policies and procedures which ensure that the information is preserved against all reasonable contingencies, including the demise of the AV archive/repository (i.e., ensuring that the collection included in this grant is never deleted unless allowed as part of an approved strategy and that there should be no ad-hoc deletions); and

7. If the proponent does not own the audio-visual collections for digitization, the proposal must describe the involvement of the owner/s with the project and include a letter of consent from the owner/s. The documents related to this should ensure that there is a legally valid transfer agreement that either transfers intellectual property rights to the AV archive/repository or clearly specifies the rights granted to the archive/repository and any limitations imposed by the rightsholder/s (subsequent actions to preserve the information and make it available conform with these rights and limitations). If the proponent does not acquire the intellectual property rights, the agreement between the proponent and the rights holder/s should specify what involvement the rights holder/s will have in preservation, management, or release of the information. Please ensure that this agreement specifies the rightsholder/s requirements and authorizes the proponent to act in accordance with those requirements without active involvement of the rightsholder/s in individual cases.

Criteria for Evaluation:

The proponent must:

1. be clear with copyright implications, intellectual property, and other legal restrictions on use. The proponent should honor all applicable legal restrictions, especially if the proponent acts as a custodian;
2. understand the intellectual property rights concepts, such as copyrights and any other applicable laws, prior to accepting copyrighted materials into its collection; and
3. demonstrate adherence to guidelines for the ingestion of information and rules for the dissemination and duplication of the information when necessary.

The materials/works to be digitized must satisfy the following criteria:

1. If these are not listed in the PRECUP, an endorsement from the National Archives of the Philippines (NAP), National Library of the Philippines (NLP), or the Philippine Film Archive (PFA) of the Film Development Council of the Philippines (FDCP) is required;
2. Physically assessed and inventoried;
3. Selected and evaluated based on content (preference to high value content) and condition of the materials (condition priorities);
4. Preferably in the public domain, as maximum access is important; less copyright restrictions are more favorable for wider access. A certification or authorization from the copyright holder is necessary in the evaluation of the project proposal;
5. Preferably no history of digitization;
6. Must have undergone assessment or be authorized by the NCCA National Committee on Archives prior to submission of the project proposal; and
7. The preserved information must be made available to a designated community and enable the information to be traceable to the original submitted objects with evidence supporting its authenticity. The designated community should also be able to independently understand the information without needing special resources, such as the assistance of the experts who produced the information.

SCH-Archives-4
Project Title: ESTABLISHMENT/ENHANCEMENT OF ARCHIVES AND RECORDS CENTER

Budget per Project:
PhP 750,000.00 per project or slot

Slot/s open for application: 4 slots

Qualification of Proponents:
National Government Agencies, Local Government Units, Educational Institutions, People's Organizations, and Civil Society Organizations may submit a project proposal under this grant category subject to the following qualifications:

> **A. Establishment of Archives and Records Center**
> 1. Only municipal and city governments are qualified to submit proposals on behalf of the barangay councils within their respective localities;
> 2. Individuals and stock corporations are not qualified to submit a proposal under this category; and

3. The proposed establishment of an ecclesiastical/religious/church archives must be authorized to be undertaken by a Civil Society Organization.

B. Enhancement of Archives and Records Centers

The archives or records center being proposed for enhancement:

1. Must be in existence for the last five years at the time of project proposal submission;
2. Must employ at least one staff member, or the full-time equivalent, whether paid or unpaid, primarily engaged in the acquisition, care, or dissemination to the public of archives owned or used by the archives or records center;
3. Must have a significant collection under their custody that is found locally or acquired by the archives or records center from other sources possessing notable heritage value/s that are highly important to the region and/or to the country and nation;
4. Must have an outstanding record of community or public engagement; and
5. Must have undergone technical assessment prior to the submission of the project proposal.

Requirements for Submission:

A. Establishment of Archives and Records Center

1. Accomplished NCCA Project Proposal form with detailed line-Item budgeting, schedule of activities, and work and financial plan duly signed by the Proponent on each page;
2. Building plan/blueprint of dedicated space for the archives;
3. Certification or resolution dedicating the space for archive use; and
4. NCCA Certificate of Accreditation.

B. Enhancement of Archives and Records Center

1. Accomplished NCCA Project Proposal Form with line-item budgeting indicating the following:
   a. the mandate and proposed/current archival policies, administrative principles, and processes
   b. a secure and designated storage facility that creates a proper environment
   c. a list of records holdings of the agency or institution
   d. a list of records officer/s or custodian that would determine accountability in ensuring that the full range of records are maintained and preserved
   e. records management system, access, and security of records holdings, such as Records Series, Title and Description, period covered/inclusive dates, volumes, records medium, restrictions, locations of records, time value, and retention period
2. NCCA Certificate of Accreditation

Criteria for Evaluation:

1. Priority shall be given to proposals coming from Regions 1, 2, 4B, 8, 9, 10, 12, 13 and BARMM;
2. The proponent must have undergone assessment by or authorized by the NCCA National Committee on Archives prior to submission of the project proposal;
3. The proposal must be based on the recommendations from the assessment;

4. The proposal must contain the mandate and proposed/current archival policies, administrative principles, and processes;
5. The proponent must allocate funds for the maintenance and operations of the proposed/enhanced archives and records center in their yearly budget allocation; and
6. The proposed/enhanced archives or records center must be ready for operation upon completion of the project.

SCH-Archives-5
Project Title: ARCHIVES INTERNSHIP

Budget per Project:
PhP 100,000.00 per project or slot

Slot/s open for application: 3 slots

Qualification of Proponents:
Individuals

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line-item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page;
3. Profile of the archival institution where the internship will be undertaken. Recommended institutions for the internship on archives include, but are not limited to the following:
   ● National Archives of the Philippines
   ● Archivo de la Universidad de Santo Tomas, Manila
   ● UST Heritage Library
   ● Arzobispado de Manila Archives
   ● Ateneo de Manila Archives
   ● UP Diliman Archives
5. Document of support from the mother institution/current employer; and
6. Curriculum vitae emphasizing relevant experience, according to the field of professional practice requested, in cultural management in public organizations in the Philippines and/or in private entities of recognized prestige.

Criteria for Evaluation:

1. The proponent must demonstrate that the proposed internship will elevate his/her current work to higher levels of performance and service;
2. The applicant must prove that his/her nature of employment is related to archives and records management at the time of requesting the grant, and must be employed by his/her mother institution/employer for at least one (1) year. Said institution/employer must be located in the Philippines;
3. The proposal must have a provision for a re-entry plan at the end of the internship and must complete two (2) months of return service obligation with the current employer;
4. Proponent must complete 160 hours of internship from the selected archival institution; and
5. Priority will be given to paraprofessionals whose functions involve archiving and records management.

SCH-Galleries-1
Project Title: REGIONAL ART FAIR (Art from the Major Island Regions)

Budget per Project:
PhP 1,000,000.00 for Luzon; PhP1,500,000.00 for Visayas; and PhP1,500,000.00 for Mindanao

Slot/s open for application: 3 slots, one for each island of Luzon, Visayas, and Mindanao

Qualification of Proponents:
Civil Society Organizations such as, but are not limited to, Galleries, Art Spaces; Local Government Units, and Academic Institutions.

Requirements for Submission

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page; and
3. Floor plan of the proposed venue.

Criteria for Evaluation

1. All regions within the island cluster should be represented, as well as indigenous people's groups within the locality; Each participating exhibitor should be able to feature artworks made from the respective regions;
2. The art fair must ensure strong engagement among exhibitors and visitors while observing minimum public health standards;
3. The art fair should include educational activities such as roundtable discussions, forums, or panel discussions on at least two or all of the following topics:
   a. standard operating procedures for art galleries;
   b. documentation/archiving of exhibition projects;
   c. art collecting practices;
   d. collections management;
   e. ethics of the practice;
   f. e-commerce, web taxation, issues and other online platforms available to the
   g. sector; and
   h. Visual literacy for fair visitors / students.
4. The art fair's organizing body must undergo technical assistance on the rigors of art fair production and management to be given by NCCA;
5. At least 15 exhibitor groups should participate in the art fair;
6. The exhibition period should be at least 3 days;
7. The art fair must be visited by at least 3000 guests;
8. The art fair should be properly documented in an archive, including all artworks and fair exhibition views, information (profiles and contact information) about groups and artists, events and activities, survey results of feedback form from guests and participants, news features, and other relevant data. The archive system can both be printed and digital (soft copy); and
9. The art fair must have an online component in the form of a curated website and/or e-commerce site to reach a global audience.

Budget per Project:
PhP 300,000.00 per project by individuals or group

Slot/s open for application: 2 slots

Qualification of Proponents:
Civil Society Organizations, Peoples Organizations, National Government Agencies Academic Institutions, Local Government Units, and Individuals preferably with experience on exhibition production.

Requirements for Submission

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line Item budget, schedule of activities, and work and financial plan, duly signed by the Proponent on each page; and
3. Address/location and at least 3 photos of the proposed venue.

Criteria for Evaluation

1. The exhibit should showcase art outside of NCR, be developed and designed to target more specialized interest groups such as marginalized or under-represented sectors, and expand the general public's engagement with and understanding of unusual subject matter or issues that they ordinarily would not be aware of or be exposed to;
2. The project may be process-based projects or community-oriented exhibitions in collaboration with a museum, an art gallery, or a commercial organization to develop and design the exhibition;
3. The exhibit must be documented appropriately in the form of a catalogue or digital archive, including artworks, artists' information, exhibition overview and other relevant information that must be accessible by the general public;
4. The exhibit must be visited by at least 1,000 guests;
5. The exhibition period should at least be seven (7) days;
6. Themes about diverse cultural heritage values, Filipino values for the common good, human and social development, which can include communities, disasters and disaster risk management and climate action are preferred;
7. The exhibit should have an education component which may be in the form of a study guide, an education kit or supplementary audio/visual materials; and
8. The exhibit should be well documented in an archive system, including all artworks, information about groups and artists, events and activities, survey results of feedback form from guests and participants, news features, and other relevant data.

Project Title: SEMINARS OR TRAININGS FOR ART GALLERISTS AND GALLERY WORKERS

Budget per Project:
PhP 200,000.00 per project by individuals/groups

Slot/s open for application: 2 slots

Qualification of Proponents:
Civil Society Organizations, Peoples Organizations, National Government Agencies, Academic Institutions, Local Government Units, and Individuals preferably with experience on gallery management

Requirements for Submission

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work and financial Plan, duly signed by the Proponent on each page; and
3. Address/location and at least 3 photos of the proposed venue.

Criteria for Evaluation

1. The project may be in the form of any of the following: a roundtable discussion, a seminar, a workshop, a panel discussion, a conference, or a capacity building/training program;
2. The project must address themes and issues relevant to the art gallery sector. These topics may be any of the following: best practices, national standards, e-commerce and online platforms, archiving, authentication, conservation, art handling, art writing, relationships among stakeholders, issues/challenges/problems of the sector, financial literacy and taxation, forgery, the role of art galleries in education, the function of art galleries within cultural heritage, and understanding and forming policies relevant to the art market;
3. The project must be in collaboration with an art gallery;
4. The project must be executed for at least two (2) days, with a minimum of one session each day for a minimum of 4 hours per day;
5. The project must reach an audience of at least 200 guests, whether onsite or online;
6. The project must be participated in by at least eight (8) galleries, preferably with representation from all island clusters; and
7. The project should be well documented in an archive system including photos, audio-video recording, transcript and a report that includes summaries, assessments and recommendations.

Budget per Project:
PhP 500,000.00 per project by individual/group

Slot/s open for application: 1 slot

Qualification of Proponents:
Civil Society Organizations, Peoples Organizations, National Government Agencies, Academic Institutions, Local Government Units, and Individuals preferably with experience on gallery management

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, duly signed by the Proponent on each page; and
3. Names and CV of writers and editors

Criteria for Evaluation:

1. The grant shall only cover the printing of 1500 copies, 1400 copies shall be for NCAG, and 100 copies shall be for the author/s; all copies must be distributed for free to art galleries, visual art spaces, artists-run spaces, art collectives, curators, schools across the regions;
2. All manuscripts must be subject to a peer-review process;
3. At least 4 members of the NCAG Executive Council must sit on the Editorial Advisory Board;
4. The publication must focus on commercial art gallery practice to address themes and issues specific to the commercial art gallery sector. Essays or manuals must discuss some, if not all, of the following: best practices of commercial art galleries, national standards in the art market, galleries as estate managers or estate-holders, archiving, art handling, forgery, the function of commercial art galleries within cultural heritage, understanding and forming policies relevant to the art market, case studies, the role of commercial art galleries in education, and other issues and problems within the art market;
5. Details of the publication, such as number of chapters and pages, cover page, design and layout must be presented to and approved by the 4 members of the NCAG ExeCon in the editorial board;
6. Proponents of other categories of NCAG's competitive grants (such as seminars and trainings, or the primer on NCAG) may also submit proposals for this category. The committee understands that the results of seminars and trainings may be springboards to fulfill a published anthology;
7. Proper citations and ethics for referencing copyrighted materials must be duly observed; and
8. The publication should include messages/statements from NCAG, NCCA chairperson and executive director, head of Subcommission on Cultural Heritage.

Budget per Project:
PhP 400,000.00 per project by individuals

Slot/s open for application: 1 slot

Qualification of Proponents:

Individuals, institutions or organizations composed of museum workers, writers, and/or researchers.

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, duly signed by the Proponent on each page;
3. CV, writer's profile and previous publications of the proponent; and
4. Proponent must have experience on art gallery management and preferably an involvement with NCAG or its previous projects.

Criteria for Evaluation:

1. The grant shall only cover the printing of 1000 copies, 900 copies shall be for NCAG and 100 copies shall be for the author; all copies must be distributed for free to art galleries, visual art spaces, artist-run spaces, art collectives and curators/cultural workers;
2. The publication must be about the National Committee on Art Galleries, its profile and mandate, its members, its accomplishments and its leaders since its establishment and its goals and projects for the next 5 years;
3. Details of the publication, such chapters and pages, cover page, design and layout must be presented to and approved by the NCAG ExeCon;
4. The manuscript must include graphs and diagrams to show an overview of NCAG's functions and its accomplishments;
5. The manuscript must be reviewed and approved by the NCAG Execon;
6. Proper citations and ethics for referencing copyrighted materials must be duly observed; and
7. The publication should include messages/statements from NCAG, NCCA chairperson and executive director, head of Subcommission on Cultural Heritage.

SCH-Historical-1
Project Title: PUBLICATION

Budget per Project: PhP 300,000.00 per project

Slot/s open for application: 5 slots

Qualification of Proponents:
Individuals; institutions or organizations composed of social science teachers, local historians, writers, and/or researchers

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, duly signed by the Proponent on each page;
3. Printer-ready/Camera-ready Manuscript both in PDF File in flash drive or CD, and a complete hard copy;
4. Editor's certification that the manuscript has undergone review;
5. Quotations from at least 3 publishing houses for at least 500 or more copies;[1] and
6. List of past conference/s where the manuscript was presented, if applicable.

Criteria for Evaluation:

1. The project must produce a minimum of 500 copies or more. The proponent will get 40% of the total number of copies produced;
2. Certification by the editor that the manuscript has undergone a review (attach the reviews of the experts and the particular pages in the manuscript where the comments and suggestions were implemented);
3. The manuscript must contribute to the enrichment of the narrative of Philippine history or
4. Philippine historiography; and
5. Open to unpublished winning entries of Young Historian's Prize and recipients of NCCA Research Grants.

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[1] The proponent will get 40% of the total number of copies produced.

SCH-Historical-2
Project Title: LOCAL HISTORY WRITING WORKSHOP

Budget per Project: PhP 200,000.00

Slot/s open for application: 3 slots

Project Description:
This is a competitive grant for groups and organizations to organize and conduct a local history writing workshop.

Qualification of Proponents:
Local government units, civil society organizations, schools, and universities

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, duly signed by the Proponent on each page;
3. Workshop design (program, rationale, venue, objective, number of expected participants) covering a topic or topics that may include but are not limited to historical methodology, specialized historical research (e.g., paleography, archival research) and enrichment of historical thinking skills;
4. Profile of speakers and participants.

Criteria for Evaluation:

1. The proposal should aim to: indicate the active participation of significant stakeholders in the community especially educators and local historical committees, highlight the value of local history and cultural heritage; and promote the use of other historical approaches;
2. The workshop must have provisions for sustainability and ensure the delivery of workshop outputs.
3. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the proposed workshop.

SCH-Historical-3
Project Title: DAP-AYAN SA KASAYSAYAN

Budget per Project: Maximum grant in the amount of Php 250,000.00

Slot/s open for application: 4 slots

Qualification of Proponents:
Local government units, educational institutions, and civil society organizations

Project Description:

This is a competitive grant for local government units, educational institutions, and civil society organizations to conduct events that will convene interested stakeholders to promote historical research and education, such as stakeholders summit, a research colloquium, or a local conference.

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan duly signed by the Proponent on each page;
3. Activity design (program, rationale, venue, objective, number of expected participants) of a summit, conference, roundtable discussion, colloquium, or a related activity geared towards to the advancement of historical research and education; and
4. Concept paper of the event.

Criteria for Evaluation:

1. The activity must contribute to interdisciplinary, strategic, and innovative areas of historical research;
2. The number of participants must correspond to the type of activity being proposed under this category;
3. The duration of the activity must correspond to the number of participants being proposed; and
4. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and the prohibitioning of mass gatherings thereby constraining the conduct of the proposed conference.

SCH-Historical-4
Project Title: NATIONAL HISTORICAL WRITING FELLOWSHIP

Budget per Project: Maximum grant in the amount of Php 1,400,000.00

Slot/s open for application: 1 slot

Project Description:
This is a competitive grant for groups and institutions to organize and conduct a national writing workshop/fellowship for history writing.

Qualification of Proponents:

Open to local government units (LGU), higher educational institutions (HEI), and civil society organizations (CSO).

Requirements for Submission:

1. Complete proponent eligibility requirements/ NCCA accreditation;

2. Accomplished project proposal form with detailed line-item budget, schedule of activities, and work & financial plan duly signed by the Proponent on each page;
3. Track record in implementing writing workshops;
4. Detailed program of activities and/or modules;
5. Number of fellows/mentees to be accepted must correspond to the number of mentors;
6. Criteria for the selection of fellows/mentee;
7. List and profile of (possible) mentors; and
8. List and profile of the screening/organizing committee.

Expected Output/Deliverables:

Conduct of a national writing workshop for aspiring historians with substantial number of print-ready articles for publication

Criteria for Evaluation:

1. The proponent should make sure that the workshop has sectoral representation;
2. The participant-mentees to be accepted should be potential history writers who must possess passion for history;
3. The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators;
4. The workshop and mentoring process are expected to be conducted in various modalities (e.g., online and onsite), hence organizers should consider the number of participant-mentees and the mentors as there are travel or accommodation costs to be incurred;
5. The workshop duration should be between three to six months only (including lectures, workshops, writeshops, critiquing, mentoring, and presentation of final output); and
6. The proponent must be willing to be supervised by the members of the National Committee on Historical Research.

SCH-Historical-5
Project Title: MAPPING RECENT DEVELOPMENTS IN PHILIPPINE HISTORIOGRAPHY IN THE 21ST CENTURY

Budget per Project: Maximum grant in the amount of Php 1,000,000.00

Slot/s open for application: 1 slot

Project Description:
This is a competitive grant for the production of a seminal publication codifying important developments in Philippine historiography in the 21st century (e.g., new findings, trends, updates in the discipline of history, milestones, and a directory of history institutions)

Qualification of Proponents:

Individuals, higher education institutions, civil society organizations

Requirements for Submission:

1. NCCA Certificate of Accreditation;

2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan duly signed by the proponent on each page

Criteria for Evaluation:

1. Must produce at least 500 copies or more;[2]
2. Must be launched by History Month 2024 (August 2024);
3. Track record of the individual or institution in the field of history writing and promotion for at least 5 years, including the writers to be involved (preferably experts on the respective field);
4. Familiarity with the new findings, trends, updates in the discipline of history (including activities of historical associations and other academic institutions), milestones, and directory of history institutions;
5. Involvement of various experts and institutions in the field of history in writing and development of the compendium;
6. Novel and laymanized approach to presenting recent developments;
7. Willing to be supervised by the members of the National Committee on Historical Research; and
8. Mounting of at least one workshop with various stakeholders presenting the publication.

Subcommission on Cultural Heritage (SCH)

● **LIBRARIES AND INFORMATION SERVICES**

SCH-Libraries-1
Project Title: ESTABLISHMENT/ENHANCEMENT OF LIBRARIES

Budget per Project:
PhP 500,000.00 per project or slot

Slot/s open for application: 6

Qualification of Proponents:
Local government units (Provincial/City/Municipal Governments), Civil Society Organizations, and educational institutions

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page. For enhancement of libraries, the date it has been established, type of collection and other specific details about the library must be stated in the project description;

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[2] The proponent will get 40% of the total number of copies produced.

3. Endorsement from the National Library of the Philippines (NLP) for public libraries. For enhancement of libraries, the endorsement must state that the proponent is an affiliated public library and is operational; and
4. Endorsement from the head of the institution for private libraries.

Criteria for Evaluation:

1. The proponent must have a proven track record of implementing projects and services of similar nature;
2. The materials to be acquired, whether printed or electronic resources (perpetual), must be responsive to the needs of its identified stakeholders;
3. For the establishment of libraries, an existing site must be provided by the local government unit or parent institution;
4. For enhancement of libraries, priority shall be given to libraries/reading centers that have been in existence for the last 3 years; and
5. Priority shall be given to proposals coming from Regions 2, 5, 9, 13, and CAR.

SCH-Libraries-2
Project Title: CAPACITY BUILDING FOR LIBRARIANS AND NON-LIBRARIANS

Budget per Project:
PhP200,000.00 per project or slot

Slot/s open for application: 5 slots

Qualification of Proponents:
Institutions and Professional Organizations that are accredited Continuing Professional Development (CPD) Providers.

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line-item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page;
3. Continuing Professional Development (CPD) Provider Certificate; and
4. Profile of Speakers.

Criteria for Evaluation:

1. The proponent must have a proven track record of organizing events of similar nature;
2. The duration of the seminar workshop must be equivalent to at least 24 hours and must cater to at least 100 participants;
3. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the proposed capability building program; and
4. Institutions organizing review sessions for the Librarian Licensure Exam should be CHED-accredited and must waive review fees for at least 50 participants.

Budget per Project:
PhP750,000.00 per project or slot

Slot/s open for application: 2 slots

Qualification of Proponents:
Local government units, State Universities and Colleges, regional/provincial/local study centers, and public schools with established libraries/reading centers

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page;
3. Three (3) quotations from reputable imaging/digitizing companies specifying the project cost, schedule of billing, duration or timetable, outputs or deliverables, among others; and
4. List of Filipiniana books, manuscripts, monographs, theses, dissertation, periodicals, etc. that are subject for digitization, following this template:

Creator (Author, Researcher, Compiler, Composer, etc.)	Title of Work	Type of Material (Books, newspapers, magazines, theses, dissertations, musical composition, etc.)	Copyright Date	No. of Pages	Subject

Criteria for Evaluation:

5. The proponent must have a proven track record of implementing projects of similar nature;
6. Priority shall be given to the following materials for digitization:
   - out-of-print and rare Filipiniana books on history, culture, literature, arts, and other works on the social sciences
   - Theses and dissertations on Philippine Studies in the areas of literature, history, culture, anthropology, folklore, folk medicine, arts and other related topics, written in English, Spanish, Filipino and other Philippine language
   - Special Collections (personal papers, incunabula)
7. Proponents must have an existing website/webpage where the digitized materials will be shared for public access and they should demonstrate that its access will be monitored. Copies of said digitized materials shall be furnished to both the NCCA and the National Library of the Philippines.

Subcommission on Cultural Heritage (SCH)

● **MONUMENTS AND SITES OPEN CALL FOR PROPOSALS**

Budget per Project:
PhP 5,500,000.00 will be allocated to the various selected projects. Proposals may not go beyond that amount. The Committee will allocate the amount in an equitable manner based on the impact on grassroots stakeholders and the number of grant proposals submitted.

Qualification of Proponents:
National Government Agencies, Local Government Units, Civil Society Organizations, and Educational Institutions

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line Item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page;
3. Potential proponents may write the NCCA for technical assistance to assist in preparing their proposals; and
4. If applicable, a restoration plan that includes a specification of materials and methodology.

Criteria for Evaluation:

1. Priority is given to regions that did not receive grants in the past three cycles and provided that they pass evaluation criteria;
2. Projects that address the needs of nationally declared properties with clear and tangible benefits to grassroots stakeholders;
3. Priority will also be given to proposals seeking to implement these types of projects:
   ● Restoration
   ● Training & capacity-building
   ● Architectural Documentation and/or Conservation Management Plans
4. Secondary priority will be given to proposals seeking to implement these types of projects:
   ● Archaeological Impact Assessment if the proponent is a government agency
   ● Test digs and/or laboratory works
   ● Material Characterization
   ● Research, publications, and conferences that will directly benefit grassroots stakeholders

Deliverables for Architectural Documentation

A. Photographic Documentation of the property
B. Architectural drawings of the property
C. Research
    a. Archival research
        i. Original plans and specifications
        ii. Records of the design and construction (correspondences, reports, etc.)
        iii. Period description of the building; mentions in articles, books, etc.
    b. Research into the graphic representations of the building
    c. Research into the occupants of the structure

d. Research into the uses of the building in its different periods
e. Research into the contemporary history of the building
f. Legal Considerations for Conservation
    i. Site boundaries
    ii. Ownership of building(s) and land
    iii. Heritage designations, listings
    iv. Other legal considerations
g. Social dimension
    i. Published opinion on the building
    ii. Interviews with former occupants
    iii. Interviews with people who know the building

D. Architectural analysis of the building and grounds
    a. Formal analysis
    b. Spatial analysis
    c. Comparative survey of similar structures
        i. Typology
        ii. Style
        iii. Age/Period
        iv. Materials and construction method

E. Conditions Survey
    a. Architecture
    b. Structure

For publication proposals:

a. Printer-ready/Camera-ready manuscript both in PDF File in a flash drive or CD, and a complete hard copy
b. Editor's certification that the manuscript has undergone editor's review
c. Quotations from at least 3 publishing houses for 1000 copies

SCH-Museum-1
Project Title: PRODUCTION OF ONLINE (VIRTUAL) EXHIBITION

Budget per Project: PhP 400,000.00

Slot/s open for application: 1 slot

Project Description:

The project is a production of a virtual exhibition that shall serve both as an alternative and supplemental resource to the physical exhibitions of any museum. It includes creative presentations of museum collections using various online platforms that give the museum audience a different way of immersing into art and appreciating cultural collections aside from viewing the same collections in their physical forms.

Qualification of Proponents:
Local government units, educational institutions, and civil society organizations with museums that have been in existence/established for at least five (5) years, with permanent staffing, with public programs for the past two (2) years.

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, and duly signed by the proponent on each page;
3. List and profile of the project team (portfolio); and
4. Profile of museum

Criteria for Evaluation:

1. It must produce one online (virtual) exhibit;
2. The proposal must be aligned with the existing exhibition programs of the participating museum as an alternative or supplement to physical exhibitions; and
3. The proposed project team must include a detailed project plan, a skilled photographer, an online learning specialist, and a digital designer.

SCH-Museum-2
Project Title: ENHANCEMENT OF MUSEUM

Budget per Project: PhP 500,000.00

Slot/s open for application: 5 slots

Project Description:

The project offers opportunities for the improvement of museum facilities for the management and preservation of collections, educational and public programs, and the development of current and new exhibitions that will ensure the relevance of a museum to its community.

Qualification of Proponents:
Local government units, educational institutions and civil society organizations operating with museums that have been in existence/established for at least five (5) years, with permanent staffing, with exhibition facilities and repositories, with collections, and with educational or public programs for the past two (2) years.

Requirements for Submission:

1. NCCA Certificate of Accreditation
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page
3. Endorsement from the Regional Museum Association indicating years in existence, permanent staffing through an organizational structure, with exhibition space or existing galleries/exhibition and/or storage rooms, with collections, and educational or public programs.
4. If the museum is designated as a National Cultural Treasure, Important Cultural Property, Historical Landmark and/or Historical Shrine, an endorsement of the project proposal from the National Museum of the Philippines and/or the National Historical Commission of the Philippines is required.

Criteria for Evaluation:

1. The proponent as the main owner and/or administrator of the museum must have a proven historical track record of natural and/or cultural work, with convincing proof of legacy and national impact embodied by the number of exhibits and or/the quality of works;
2. The proponent should demonstrate that the envisioned program shall enhance the existing exhibitions or collections and shall elevate the current performance or impact of the museum to the general public or its target audience;
3. An ocular inspection of the museum by an NCOM member or any museum worker authorized by the NCCA is required prior to the submission of the project proposal;
4. The proposal to be submitted must be based on the recommendation of the NCOM member or authorized NCCA representative from the technical assistance/ocular inspection;
5. The project is aligned to the Guidelines on Grants for the Enhancement of Museums; http://ncca.gov.ph/wp-content/uploads/2023/05/Guidelines-on-Grants-for-Enhancement-of-Museums.pdf
6. Priority will be given to under-represented regions like SockSarGen, Eastern Visayas, Bicol Region, Cagayan Valley. However, those from other regions can still apply.

SCH-Museum-3
Project Title: YEARBOOK ON PHILIPPINE MUSEUM PRACTICE

Budget per Project: PhP 1,500,000.00

Slot/s open for application: 1 slot

Project Description:

The project funds the publication of a yearbook that features the engaging activities and innovative approaches of museums in the country that keep their visitors engaged and immersed in their museum experience. It also highlights the distinct collections of various museums in the country setting them apart from others.

Qualification of Proponents:

Individuals, institutions or organizations composed of museum workers, writers, and/or researchers.

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page;
3. Layout-ready Manuscript both in PDF File in flash drive or CD, and a complete hard copy;
4. Editor's certification that the manuscript has undergone editor's review; and
5. Quotations from at least three (3) publishing houses for 1000 copies

Criteria for Evaluation:

1. The grant shall only cover the printing of 1000 copies; 600 copies shall be for NCCA and 400 copies shall be for the author/proponent (the proponent will get 40% of the total number of copies produced);
2. Track record on publishing projects and should be at least three (3) years in operation (e.g. university museum);
3. Must provide a list of Editorial Board and proof of an editorial office;
4. Must feature each region and should allot equal space allocations;
5. All members of the NCOM Execon must sit on the Editorial Advisory Board, and the manuscript shall be subject to NCOM favorable review; and
6. The Yearbook must cover the year 2023.

Budget per Project: PhP 190,000.00

Slot/s open for application: 5 slots

Project Description:

The project provides funding for programs that support the education and skills development of museum and cultural workers in the country through knowledge and experience sharing among museum practitioners. It encourages the generation and development of new research, field and practical studies about Philippine collections and the exchange of technical expertise in terms of conserving museum collections. LIkewise, it opens venues for discussion of national initiatives including potential legislations that will ensure the continual development of museums in the country.

Qualification of Proponents:
Local government units, educational institutions or civil society organizations with museums that have been in existence for at least 5 years, with permanent staffing, and educational/ public programs for the past 2 years

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed line item budget, schedule of activities, and work & financial plan, duly signed by the proponent on each page;
3. Proposed program indicating topics, number of speakers, number of participants; and
4. If the proponent is not a regional museum association, an endorsement from the regional museum association must be submitted.

Criteria for Evaluation:

1. Ability to complete the project's proposed objectives, judged by the qualifications of the staff, prior experience in the implementation of summits, and the reasonableness of the work plan and budget (including counterpart funding);
2. The efficiency of the project, as judged by the likely output versus costs;
3. The summit must have a minimum of 50 participants;
4. The summit must include sessions from NCOM and NCCA in its programs; and
5. The proposal must provide a contingency plan in the event of the imposition of stringent limitations on the movement and transportation of people, strict regulation of operating industries, and prohibition of mass gatherings thereby constraining the conduct of the summit.

Budget per Project: PhP 550,000.00

Slot/s open for application: 3 slots

Project Description:

The project supports the development of specialized training programs on basic and advanced museology, the management and conservation of various museum collections, and the development of research studies about Philippine collections. It includes hands-on activities, on-the-job training, workshops, and writeshops.

Qualification of Proponents:
Local government units, educational institutions and civil society organizations operating with museums that have been in existence/established for at least five (5) years, with permanent staffing, with exhibition facilities and repositories, with collections, and with educational or public programs for the past two (2) years.

Requirements for Submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work & Financial Plan, duly signed by the Proponent on each page; Profile of Speakers; and
3. Training Design

Criteria for Evaluation:

1. The learning outcomes / objectives must correspond to the training needs of the target participants;
2. The training design must cater to at least 30 participants, and to be held within a duration of at least one week; and
3. The venue must be conducive for learning and accessible to the target participants.

SCA-NCAAA-1

Project Title: **ONLINE CONFERENCE ON URBAN LAND USE AND HOUSING, AGRICULTURAL LAND CONVERSION, RECLAMATION, MASS TRANSPORT SYSTEM/URBAN MOBILITY, PARKS AND OPEN SPACES, CAREER ORIENTATION**

Budget per project:
PhP 400,000.00

Slot/s open for application: 1 slot

Project Description:

An online conference that will be a venue for the sharing of diverse theoretical and practical discourse on various topics in the natural and built environment towards the goal of attaining the UN Sustainable Development Goals and towards supporting the National Disaster Risk Reduction Management Framework and/or the NEDA Philippine Development Plan. The conference will highlight the current issues that will interest all the Environmental Planning, Landscape Architecture, Architecture, and the Interior Design Professions. Involvement of the Architecture and Allied Arts will broaden the knowledge on issues affecting the professions and, more importantly, connect architecture and allied arts toward collaborative and innovative solutions for a more resilient and responsive built environment.

Project Objectives:
● To raise awareness among the public about issues that directly affect architecture and allied arts;
● To share best practices in addressing challenges in the natural and built environment;
● To serve as a platform for discussion of relevant issues and opportunities in the natural and built environment and human settlements in the context of, but not limited to inclusivity, diversity, UN Sustainable Development Goals (SDGs), National Disaster Risk Reduction Management Framework and/or the NEDA Philippine Development Plan;
● To promote inclusivity, collaboration, and mutual respect among the four allied professions;
● To enhance the relevance of the planning and design professions, as well as the NCAAA in community concerns; and
● To serve as critical inputs to the eventual publication and dissemination of the conference proceedings.

Qualification of the Proponent:
Civil Society Organizations (CSOs), Local Government Units (LGUs), Academic Institutions/State Universities.

Criteria for evaluation of the proposals:
1. Viability of the Product;
2. Relevance to a particular current urban issue or concern;
3. Urgency of the concern;
4. Proof of partnership with CSOs, LGUs, Government Agencies, Schools;
5. Involvement of recognized experts as resource speakers/discussants from ALL the four (4) allied professions namely:

       a. Environmental Planning
       b. Landscape Architecture
       c. Architecture
       d. Interior Design
6. Should be aligned with the ultimate attainment of inclusivity, acknowledgement of diversity, attainment of UN Sustainable Development Goals (SDGs), National Disaster Risk Reduction Management Framework and/or the NEDA Philippine Development Plan

Requirements for submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Should involve ALL four allied professions - environmental planning, landscape architecture, architecture, and interior design;
4. Memorandum of Understanding (MOU) with/among LGUs, CSOs, Schools;
5. Conference program, which should be at least two (2) but no more than four (4) days;
6. List and credentials of the speakers/discussants (at least a three-sentence brief background of each);
7. If ever a school hosts the said event, it should secure certification of active involvement with the activities of and/or membership with the Philippine Architecture Schools Association (PhilASA, formerly CODHASP) and/or the Council of Interior Design Educators (CIDE);
8. Proof of technical capability to conduct such a virtual/online conference/webinar. Or a realistic proposal to acquire and adeptly use the necessary technology to conduct such virtual/online conference/webinar;
9. Programme sequence; and
10. Projected number of participants and audience

SCA-NCAAA-2
Project Title: ONLINE COMPENDIUM OF TRADITIONAL BUILDING MATERIALS AND TECHNIQUES

Budget per project:
PhP 300,000.00 per

Slot/s open for application: 1 slot

Project Description:
An online compendium that serves as an upgradeable and expandable repository of traditional and/or indigenous building materials, construction, and techniques, with the ultimate goal of promoting the cultural heritage and sustainability of Philippine Architecture and Allied Arts. The compendium will contain at least an initial thirty (30) to one hundred (100) examples of traditional and/or indigenous building materials, construction, and techniques, with proper reference citation following acceptable research ethics and standards. This shall serve as a database for, but not limited to architects, landscape architects, interior designers, environmental planners and other allied professionals and cultural workers, along with students and other academics. The project will encourage the sharing of knowledge within the growing community of traditional / indigenous researchers / professionals in the creation of the compendium.

To develop a more robust digitalization system for the repository, the project may include the involvement of professionals and/or students from information technology or other relevant fields who are under the creative and technical guidance of their academic mentor.

Project Objective:
- To serve as a dynamic repository of traditional and/or indigenous building materials, construction, and techniques;
- To serve as a reference database for, but not limited to architects, landscape architects, interior designers, environmental planners and other allied professionals and cultural workers, along with students and other academics;
- To promote inclusivity, collaboration, and mutual respect among the four allied professions; and
- To preserve cultural heritage through sustainable knowledge and technology transfer.

Qualification of the Proponent:
Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies, Academic Institutions/State Universities

Preferably should secure a formal endorsement and/or support from the National Commission on Indigenous Peoples of the Philippines (NCIP)

Criteria for evaluation of the proposals:
Viability of the Product; Follow Health Protocols for the New Normal; NCCA Accreditation; Proof of partnership with CSOs, LGUs, Government Agencies, Schools.

Requirements for submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Preferably involve the four allied professions - environmental planning, landscape architecture, architecture, and interior design;
4. Memorandum of Understanding (MOU) with/among LGUs, CSOs, Schools;
5. If ever a school is the proponent, it should secure certification of active involvement with the activities of and/or membership with the Philippine Architecture Schools Association (PhilASA, formerly CODHASP) and/or Council of Interior Design Educators (CIDE);
6. Proof of technical capability to conduct such a virtual/online compendium. Or a realistic proposal to acquire and adeptly use the necessary technology to conduct such virtual/online compendium in the medium term of three to five years;
7. The proposal should include expenses for the website hosting and renewal for three (3) to five (5) years, domain name registration and renewal for three (3) to five (5) years and website development. To ensure that the domain name and web hosting will not expire and will remain accessible for future researchers, there should be proof of realistic and sustainable management of the website in the grant proposal, like possibly transferring management of this to the NCAAA or the NCCA for annual grant allocation for website maintenance after three (3) to five (5) years, if the proponent has limited resources to maintain such in the long term.

SCA-NCAAA-3
Project Title: CAPACITY BUILDING: Development of Resilient and Sustainable
**   Filipino Communities (Upcycling Workshop and Exhibit)**

Budget per project:
PhP400,000.00 per slot

Slot/s open for application: 4 slots (*2 slots for Upcycling Workshop; 1 Slot for Exhibition on Tangible Objects: Architectural/Interior Design Heritage Miniatures; 1 slot for Bamboo Crafts [Indigenous Materials] Training*)

Project Description:
A capacity-building project that will provide communities with relevant knowledge and skills through seminars, training, exhibits and workshops on upcycling concepts, material development / construction of bamboo and other indigenous materials, disaster risk reduction, and heritage preservation.

Project Objectives:
   ● To enhance the knowledge and skills of the communities on the concepts of upcycling material development / construction of bamboo and other indigenous materials, disaster risk reduction, and heritage preservation;
   ● To help in the reduction of waste products affecting the environment;
   ● To promote social responsibility, disaster resiliency, and cultural sensitivity; and
   ● To empower communities to be resilient to all types of disasters toward sustainable development focusing on topics in relation to Architecture, Interior Design, Landscape Architecture, and Environmental/Urban/Town Planning for local government units.

Qualification of the Proponent:
Open to Civil Society Organizations (CSOs), Provincial and Local Government Units
(P/LGUs), Government Agencies (GA) and Academic Institutions/State Universities that are compliant with NCCA's eligibility requirements.

Requirements for Submission:
   1. NCCA Certificate of Accreditation;
   2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
   3. Product with Rationale and Module Design;
   4. Detailed Activity Components and Identified Partners;
   5. Profile of Resource Persons;
   6. Endorsement from PIID or CIDE; and
   7. Memorandum of Understanding (MOU) with LGUs, CSOs, and Schools

Criteria for Evaluation:
   1. Completeness of Proposal;
   2. Viability of the Product;
   3. Relevance of the Proposal to the goals of the Grant;
   4. Compliance with national health protocols; and
   5. NCCA Accreditation.

SCA-NCAAA-4
Project Title: Philippine Architecture Festival

Budget per project:
PhP1,500,000.00

Slot/s open for application: 1 slot

Project Description:
A festival that will become a large showcase of curated works from the categories of environmental planning, landscape architecture, architecture, and interior design in the Philippines.

Project Objective:
- To educate the popular community on the importance of architecture, interior design, landscape architecture and environmental planning;
- To foster camaraderie and synergy between the architecture and allied arts professions; and
- To provide a venue to showcase national, regional, and provincial works of architecture and allied arts with valuable importance to culture and the arts.

Qualification of the Proponent:
Open to Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies (GA), Academic Institutions/State Universities

Criteria for evaluation of the proposals:
1. Festival Design; and
2. Experience in curatorial works.

Requirements for submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Festival Design;
4. At least 80 list of exhibitors from ALL the four (4) allied professions namely:
    a. Environmental Planning
    b. Landscape Architecture
    c. Architecture
    d. Interior Design
5. CV and proof of curatorial experience.

SCA-NCAAA-5
Project Title: LUNTIANG POOK: Building Sustainable and Disaster Resilient Community Open Spaces

Budget per project:
PhP 600,000.00

Slot/s open for application: 2 slots (nationwide)

Project Description:
A landscape design that will highlight the importance of community gardens through a co-building framework that uses Indigenous /local species of edible and ornamental plants and local hardscape materials if needed.

Project Objective:
- To educate the community on the importance of healthy and sustainable living by creating a communal garden that utilizes indigenous/local species of edible and ornamental plants and local hardscape materials if needed;
- To raise awareness that through a progressive communal garden, food security in a community can be attained and livelihood opportunities can be created; and
- To provide multi-purpose areas or convertible gardens or open spaces as part of the communities' disaster emergency response plan.

Qualification of the Proponent:
Open to Civil Society Organizations (CSOs), Local Government Units (LGUs), Government Agencies (GA), Academic Institutions/State Universities

Requirements for Submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Site Inventory (area of site [sq. m.], site photos, brief description of the existing site condition, site not privately owned);
4. Location Map;
5. Community Profile (No. of Households);
6. Memorandum of Understanding (MOU) with LGUs, CSOs, Schools;
7. Training Module with Profile of Resource Persons;
8. Proposed Training Program & Schedule;
9. Site should have at least 25 participants;
10. Module should be 4-5 days; and
11. Proof of Partnership with or endorsement from Philippine Association of Landscape Architects (PALA).

Criteria for Evaluation of the Proposals:
1. Existing Community with the communal garden;
2. Partnership with Philippine Association of Landscape Architects (PALA) on the technical requirements such as design workshop, implementation guidelines and identification of resource persons, following health protocols;
3. Minimum 120 sq.m. land area.

For individuals, grants will be released through reimbursement

Projects under all the Categories must be undertaken in compliance with the government's public health safety measures. The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

SCA-Cinema-1
Project Title: CINEMAS IN THE REGIONS (Film Festival Grant)

Budget per project:
PhP 350,000.00

Slot/s open for application: 5 slots

Project Objective / Description:
This project aims to provide financial support for the conduct of film festivals in the regions that have been running for five (5) years or less. Through the project, initiatives are supported by providing the needed platform to exhibit regional films, develop filmmaking in the regions, and encourage meaningful discussions on regional cinemas.

Qualification of the Proponent:
1. Local Government Unit (LGU) or Civil Society Organization (CSO) and film organizations from all regions are eligible to apply;
2. Proponents must be able to demonstrate a good track record of implementing arts-related activities. This may be shown through their capacity to provide facilities for film exhibitions and fora, mobilize audiences, and establish linkages with partners and stakeholders; and
3. Proponents must be able to provide counterpart funding for NCCA assistance.

Requirements for submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
   a. Detailed activity work plan shall include:
      i. Description of locality
      ii. Strategies for implementation (onsite, online, or hybrid, etc.), programming, audience mobilization, festival management, and sustainability
      iii. Marketing and promotion strategies and partnerships
3. Profile of the festival organizations and festival directors;
4. Profile of proposed resource persons;
5. Endorsement from the Local Government Units (LGUs) or local cultural council or centers regarding the proponent's qualification.

Criteria for evaluation of the proposals:
1. Project proponents must be able to present a good track record of implementation, such as, but not limited to, having a multi-year execution, previous/existing funding or support from the NCCA or other agencies and organizations, organized financial bookkeeping, and a reputable standing in the community;

2. Quality film programming/programs that highlight regional artistry and filmmaking;
3. Screening of at least 20 films in the festival, with a selection criterion that generally recognize, protect, and promote the diversity of Filipino culture;
4. Rationale and plan for at least a two-day film festival, with an expected audience of at least 1,000; and
5. Inclusion of an educational or outreach component.

SCA-Cinema-2
Project Title: SHORT FILM PRODUCTION / DOCUMENTARY/EXPERIMENTAL / ANIMATION

Budget per project:
PhP 100,000.00

Slot/s open for application: 10 slots

Project Objective / Description:
This grant seeks to support the production of a fiction, documentary, animated, or experimental film through various stages of production.

Proposals may be in the form of:
- Production of a complete short film (e.g., pre- to postproduction of a fiction film)
- Development/ Preproduction phase of a short film (e.g., art preparation of an animated film, materials procurement, and access for a documentary)
  - Example for animated shorts:
    - Story: script, storyboard, animatic, music score and voice recording
    - Production design: art direction, concept art, color script, character, and environment design
- Production phase of a short film (e.g., principal photography of a documentary, animation and recording phase of an animated film)
  - Example for animated shorts:
    - Creation of animated scenes
- Postproduction phase of a short film
  - Example for fiction, documentary, or animated films:
    - Color grading
    - sound mixing
    - offline and online editing of animated scenes

The proponent's deliverables at the end of the Grant period will be based on the type of proposal made; The National Committee on Cinema may expect/ require, but will not limit itself, to the following:
- For complete productions: completed/finished films
- For grants awarded to production phase proposals: animated scenes for animation, rushes for fiction films
- For grants awarded to development/ preproduction phase proposals: shooting script, storyboard, animatics for animations, and production schedule/s for fiction/ experimental films
- For grants awarded to postproduction phase proposals: fine cut or finished film
- For all finished films: an authorization for NCCA to screen the film on a non-commercial basis, after 2-3 years from the film's first public or festival screening, or earlier upon the grantee's written consent.

Qualification of the Proponent:
Individual filmmakers/SEC registered organization with a good track record in producing films; with a film project in need of production assistance. Student/ thesis/ capstone films are not eligible for this grant.

Grantees shall commit to rendering one (1) count of return service by participating in NCCA-led or NCCA-supported events, activities, or projects as a volunteer worker or professional serving in the capacity of their field.

Requirements for submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Profile of the filmmaker;
4. Filmmaker's/ proponent's filmography, including screening links to at least two (2) short films;
5. Description of the film project and details of the cast and crew;
6. Development/ Production/ Postproduction schedule;
7. Endorsement by a film producer or organization regarding the proponent's qualification;
8. Materials that indicate the proponent's capacity to implement the project and complete the requirements; these may include, but are not limited to:
   a. Scripts, sequence treatments, and concept papers
   b. Key art, sample art, visual guidelines, or style bibles
   c. Guarantees of exhibition, acceptance in festivals, or similar undertakings
   d. Rushes and other work ready for postproduction
   e. Set, VFX, Production, and/or Sound Designs
   f. Pitch deck or film dossier

Criteria for evaluation of the proposals:
1. Good track record of the filmmaker with the ability to accomplish the production schedule;
2. Screenplay and/or sequence treatment;
3. Complete footage of the rushes for the short film;
4. Director's statement;
5. Film project should provide a unique or novel or innovative approach to cinema that also recognizes, protects, and promotes the diversity of Filipino culture.

SCA-Cinema-3
Project Title: FEATURE-LENGTH FILM POST-PRODUCTION

Budget per project:
PhP 500,000.00

Slot/s open for application: 5 slots

Project Description:
Competitive grant where funds are intended for covering postproduction costs such as but not limited to: production sound synching on editing, sound effects design, foley mixing, music composition, color grading, online editing and final assembly, subtitling, dcp mastering, repacking and replication, and the like.

The proponent's deliverables at the end of the Grant period will be based on the proposal made; The National Committee on Cinema may expect/ require, but will not limit itself, to the following:

- For complete productions: completed/ finished films for NCC's archive purposes
- For all finished films: an authorization for NCCA to screen the film on a non-commercial basis, after 2-3 years from the film's first public or festival screening, or earlier upon the grantee's written consent.

Qualification of the Proponent:
Individual filmmakers/SEC registered organization with a good track record in producing films; with a film project in need of post-production assistance.

Grantees shall commit to rendering one (1) count of return service by participating in NCCA-led or NCCA-supported events, activities, or projects as a volunteer worker or professional serving in the capacity of their field.

Requirements for submission:
1. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
2. NCCA Certificate of Accreditation;
3. Profile of the filmmaker;
4. Full description of the film project, and details on the cast and crew;
5. Postproduction schedule; and
6. Endorsement by an experienced film producer or organization regarding the proponent's qualification.

Criteria for evaluation of the proposals:
1. Good track record of the filmmaker with the ability to accomplish the production schedule;
2. Screenplay and/or sequence treatment;
3. A rough cut of key sequences of the full-length film; and
4. Film project should provide a unique or novel, or innovative approach to cinema that also recognizes, protects, and promotes the diversity of Filipino culture.

SCA-Cinema-4
Project Title: CAPACITY BUILDING/FILM LABORATORIES

Budget per project:
PhP 300,000.00

Slot/s open for application: 3 slots

Project Objective / Description:
This Grant is designed to provide funding for the development and conduct of medium-length training fellowships or laboratories in specialized or focused disciplines in filmmaking. Participants in these laboratories should have projects already under development and/or are required to submit proposals or pitches prior to acceptance into the program.

This grant seeks to fund training programs designed for more experienced, promising, and dedicated participants who are willing and able to make a substantial time and effort investment in developing their personal skills, talents, and projects.

Fellowship and laboratory programs with multiple sessions, spread over a reasonable number of weeks, requiring clear outputs, and are focused on very specific aspects of filmmaking are highly desirable.

This Grant takes inspiration from established script and film development labs such as TorinoFilmLab, Berlinale Talents, Busan FLY, and the Cinemalaya Film Academy.

Target proposals include, but are not limited to:
- Screenwriting labs (either short- or full-length films)
- Feature film development labs for creative producers
- Feature film completion labs (e.g., postproduction labs for advanced-stage films)
- Genre- or form-specific development programs (e.g., advocacy filmmaking lab, documentary film lab; may also take inspiration from the Fantastic Pavilion at the Marche du Film at Cannes)
- Non-production courses (e.g., film and production management, producing, film marketing and distribution, film criticism, etc.)
- Specialized production skills courses (e.g., character design and development, visual effects, production design)

Qualification of the Proponent:
Local Government Units (LGUs) or Civil Society Organizations (CSOs) or Academic Institutions; track record in implementing arts activities; capacity to conduct workshops and fora; capacity to provide counterpart to NCCA assistance; and ability to mobilize participants.

Grantees shall commit to rendering one (1) count of return service by participating in NCCA-led or NCCA-supported events, activities, or projects as a volunteer worker or professional serving in the capacity of their field.

Requirements for submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Profile of the workshop organization, organizers, and facilitators;
4. Outline or Program of Activities/ Sessions/ Coverage for the duration of the laboratory or fellowship; and
5. Description of locality, programming, strategy for mobilization of participants, and strategies for sustainability.

Criteria for evaluation of the proposals:
1. The proponent must submit a proposal for a medium-length training fellowship in the discipline of filmmaking;
2. Training or course regimen must run for a minimum of 36 contact hours; this does not include time participants may need for requirements, outputs, and "assignments". Contact hours may include synchronous online sessions, but face-to-face sessions must comprise at least 50% of total contact hours;
3. Training or module design must be in at least 1 focused or specialized area in filmmaking (e.g., screenwriting, sound design, cinematography, direction, etc.). Proposals in general, introductory, or basic filmmaking tasks, and modules designed for non-filmmakers will not be considered;
4. Fellows (participants) must be committed to completing the whole course to earn completion credits and credentials; a minimum of 10 fellows must be accommodated by the proposed training regimen;

5. The proponent must submit the qualifications of intended fellows, criteria for selection and acceptance of training fellows, and must also specify the criteria and requirements (output, production, or performance) necessary to earn completion credits; and
6. The proponent may include a public performance (e.g., screening, reading, or exhibit) of the outputs produced by fellows.

SCA-Cinema-5
Project Title: FILM FESTIVAL DISTRIBUTION

Budget per project:
PhP 50,000.00

Slot/s open for application: 3 slots

Project Objective / Description:
This aims to support filmmakers in being able to submit their films to recognized international film festivals. The grant may be used for festival submission fees, DCP processing of their films for international festivals

Qualification of the Proponent:
Individual filmmakers/SEC Registered organization with a good track record in producing films, with a film project (finished or nearly finished) in need of distribution assistance for theatrical, public, and/or commercial screenings

Requirements for submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Director's profile and filmography;
4. Endorsement by an experienced film producer or organization regarding the proponent's qualification;
5. Film Festival Submission plan;
6. Online screener of the film (can be offline cut); and
7. Director's Statement.

Criteria for evaluation of the proposals:
1. Strategic festival submission plan;
2. Artistic quality of film; and
3. Good track record of the filmmaker with the ability to accomplish distribution.

SCA-Cinema-6
Project Title: SCHOLARSHIP GRANT SUBSIDY

Budget per project:
PhP 100,000.00

Slots open for application: 2 slots

Project Objective / Description:
This Grant is designed to provide funding assistance for a film scholar who is enrolled in or admitted to postgraduate (MA or PhD) studies abroad in the field of Cinema.

This assistance can be in the form of transportation (airfare) expenses or tuition that is within the said fund allocation.

Target beneficiaries include, but are not limited to:
● Graduate or Doctorate Candidate pursuing a postgraduate degree on cinema

Qualification of the Proponent:
● Graduate or Doctorate student enrolled on a postgraduate course / program on cinema
● Filipino citizen
● Grantee shall commit to rendering one (1) count of return service by participating in NCCA-led or NCCA-supported events, activities, or projects as a volunteer worker or professional serving in the capacity of their field.

Requirements for submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
3. Letter of intent to apply for the scholarship grant subsidy (include plans / program plans upon returning to the Philippines);
4. Curriculum Vitae (CV);
5. Letter of acceptance / admission letter from the university/ educational institution enrolled in with the corresponding date, time, and location of the study;
6. Letter of endorsement;
7. Travel Itinerary;
8. Study Plan; and
9. Budget plan for the grant.

Criteria for evaluation of the proposals:
1. Individual track record; and
2. Clear presentation of plans after the program.

SCA-Dance-1
Project Title: SAYAW LIKHA: CALL FOR NEW WORKS AND PRODUCTIONS

Budget per project:
PhP 200,000.00

Slot/s open for application: 4 slots (1 slot each for National Capital Region, Luzon, Visayas, and Mindanao)

Project Description:
Projects that will support the production of dance performances to provide an opportunity for dance companies and choreographers to create new works that promote Philippine Culture. Production must be a live production or a dance film with a scheduled streaming with a target live audience. Projects that will recognize the importance and need of providing a venue to exhibit, hone, and nurture the talents and creativity of the emerging dance artists from the local areas towards artistic excellence. Moreover, projects that highlight gender equality, disability, and social inclusion. Themes on disaster resilience and themes focusing on the 17 SDGs are strongly encouraged.

Qualification of the Proponent:
Local Government Unit or Non-Government Organization supported; track record in implementing arts activities; the capacity to provide facilities for dance performances; can provide counterpart to NCCA assistance, able to mobilize audiences.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form);
2. Profile of performing groups and artistic directors;
3. Sample videos/ photos of the groups;
4. Full project proposal that includes a description of locality; programming, strategy for mobilization of audience; strategies for sustainability; and a concise rationale, background, and objectives of the production.
5. Detailed line-item budget.

Expected Output/ Deliverables:
At least 1,000 audiences; Well-promoted activity; Promoted different dance forms with a focus on the local theme; Produced new work; Project Technical Report.

Criteria for evaluation of the proposals:
Relevance to the theme; Artistic quality of the performing group/s; Track record of the performing group/s; Dance content; Promoting Filipino culture; Clear announcement of the schedule of activities; Proposed sustainability mechanism; New dance production.

Budget per project:
PhP 500,000.00

Slot/s open for application: 3 slots; Open for National Capital Region, Luzon, Visayas, and Mindanao.

Project Description:
The National Committee on Dance seeks to sustain its mandate to provide quality programs and projects, including the areas of dance research, technology, and innovation and provide a key channel of ideas to worldwide readership through knowledge creation, and research dissemination and sharing. The Dance Research Music Video (DRMV) project is an attempt to disseminate published dance research in another mode of delivery and provide alternative indicators of research impact derived from the web (e.g., social media, traditional media, blogs, and online reference managers) in support of the assessment of research impact. A music video is defined as a video of variable duration, that integrates a music with imagery that is produced for promotional or musical artistic purposes (Cutietta, 1985). Connectedly, a Dance Research Music Video (DRMV) is operationally defined as a concept dance music video that uses the artistry and creativity of the artists/researchers to expand their creative vision of their current publication with a song (Jørgensen, 2022). DRMV would typically include the full concept of the published article (dance research) in any of the journals managed by the different universities and other reputable research institutions, carefully chosen song, performance or a narrative, and a choice of symbolic and/or thematic type.

Qualification of the Proponent:
Authors of published research articles, including undergraduate or graduate publications co-authored with their respective advisers; has the capacity to collaborate with IT experts; can provide a counterpart to NCCA assistance, able to mobilize an audience.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form);
2. Profile of the research proponent/author;
3. Research Abstract;
4. Full project proposal that includes description of the research; detailed timeline of the project including programming, strategy for dissemination to intended audience; strategies for sustainability; and
5. Detailed line-item budget.

Expected Output/ Deliverables:
At least 5,000 views (audience reach) for online dissemination; well-developed research music video; Produced dance research video; Project Technical Report.

Criteria for evaluation of the proposals:
Publication of the research work; relevance to the research agenda of NCCA; good track record of the researcher/s.

SCA-Dance-3
Project Title: EDUKAGALING; EDUKASAYAW DANCE EDUCATION SUPPORT
PROJECT

Budget per project:
PhP 300,000.00

Slot/s open for application: 4 slots (1 slot each for National Capital Region, Luzon, Visayas, and Mindanao)

Project Description:
This project aims to provide a Capacity Building Program for dance educators and artists both public and private educational institutions and local communities in the region. The grant will cover intensive training programs in different genres of dance, seminar-workshops, forums, and conferences as well as short courses and/or programs that may contribute to the professional development of dance educators/artists.

Qualification of the Proponent:
An established dance organization with good track records; At least Level 2 Accredited Higher Education Institutions with experience in conducting professional development training; Local Government Agency with good track record of conducting training programs or support given to education in general and dance education in specific.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form);
2. Full Project Proposal including the Comprehensive Training Design (rationale, target outcomes, program structure, contents, monitoring/assessment plan);
3. Trainer's Profile/Lecturers;
4. Detailed Line-Item Budget.

Expected Output/ Deliverables:
Complete Training Program Design; well-promoted program; Implemented Training Program; Technical Report with program evaluation.

Criteria for evaluation of the proposals:
Comprehensiveness of the project proposal; relevance to the strategic development plan of the committee for area 3; track record of the proponent/s; Number of target participants of the proposed project.

SCA-Dance-4
Project Title: KASAYAW PROJECT: KAAKIBAT TUNGO SA SAYSAY NG MANANAYAW

Budget per project:
PhP 500,000.00

Slot/s open for application: 3 slots (Open for National Capital Region (NCR), Luzon, Visayas and Mindanao)

Project Description:
The project aims to support, enrich, and promote cultural programs and activities about the dance industry, governance, and partnership. The grant may be given to support a conference, summit, competition, or any cultural activity where dance will be the main component, and that these programs/activities will highlight the issues about dance artists' welfare and well-being, Creative Industry Support, Support for GEDSI, Support to Climate Change and Disaster Resilience, Partnerships and Linkages.

Qualification of the Proponent:
Local Government Unit (LGU) with an Arts & Culture Office/Division/Department and with a good track record in implementing art & culture programs and activities in face-to-face and virtual platforms; Established dance organization with good track records.

Requirements for submission:
1. Regular requirements of NCCA (refer to proposal form);
2. Profile of LGU/Dance Organizations & the implementing office and artistic & production staff;
3. Sample videos/ photos of the implemented programs/project of LGU/Dance Organizations;
4. Full project proposal that includes description of locality; programming, strategy for mobilization of audience; strategies for sustainability; and
7. Detailed line-item budget.

Expected Output/ Deliverables:
Complete Program Design; Well-promoted activity; Implemented Program; Technical Report with Evaluation; Produced Guidelines, policies, resolutions, and the likes that will address the issues about dance artists' welfare and well-being, Creative Industry Support, Support for GEDSI, Support to Climate Change and Disaster Resilience (for summit/conference).

Criteria for evaluation of the proposals:
Comprehensiveness of the project proposal; relevance to the strategic development plan of the committee for area 4; track record of the proponent/s; number of target participants of the proposed project.

Subcommission on the Arts (SCA)
● **DRAMATIC ARTS**

*Projects under all the Categories must be undertaken in compliance with the government's public health safety measures. The NCCA shall not be held liable for the grantee's non-compliance with government regulations.

SCA-Drama-1
Project Title: ALAB NG DULA: Production Grant

Budget per project:
PhP 350,000.00

Slot/s open for application: 8 slots (2 each for Luzon, NCR, Visayas, and Mindanao)

Project Description:
ALAB NG DULA provides production grants to organizations or networks in staging new works committed to the development of Filipino Theater and Performances. The production may be produced as a theater performance of a single organization or in collaboration with other performing groups and stakeholders. Themes of the performances may include Filipino values, sustainable development goals, gender and development issues, or the commemoration of 125th anniversary of the Philippine Independence. Collaboration can take the form of co-writing play scripts, including performers from other groups, enlisting the assistance of other artists to work on different aspects of theater works such as production design, lighting, costume design, and/or incorporating other media.

Qualification of the Proponent:
Open to Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs) or Academic Institutions from all regions with a good track record in implementing arts activities; capacity to provide a counterpart to NCCA assistance; and ability to mobilize at least 500 audiences.

Requirements for submission:
1. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
2. NCCA Certificate of Accreditation;
3. Organization's profile;
4. Script or synopsis and treatment of the theatre performance;
5. List and short bio-note of the creative staff; and
6. Detailed activity plan including description of locality, programming, strategy for mobilization of audience, and strategies for sustainability.

As part of the output, the proponent should submit written, video, and photo documentation at the end of the project.

Criteria for evaluation of the proposals:
1. Clear program of activities;
2. Good track record of proponent;
3. Potential or viability of the project; and
4. Creation of new works in line with the different themes.

Project Title: MAKIPAMUHAY Theater Immersion Program

Budget per project:
PhP 200,000.00

Slot/s open for application: 4 slots (1 each for Luzon, NCR, Visayas, and Mindanao)

Project Description:
The MAKIPAMUHAY is a call for project proposals on artists' immersion to cultivate oneself artistic and leadership skills through mentored studio practice, theater arts classes, and immersion in theater-based and/or initiated community-building projects. The artists should be open to engaging oneself in hands-on work in formal and informal classes and discussions of the local praxis of the theater organization to which the artist would be doing an immersion. At the end of the immersion period, the artist must exhibit a new body of theater work and come up with an experience paper to be shared to their regional network.

Qualification of the Proponent:
Open to emergent and practicing theater artists from all regions with a good track record in involving oneself in theater activities; and willing to engage in the requirements and policies of the organization or community to which the person is applying for the immersion program.

Requirements for submission:

1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with a detailed line-item budget, schedule of activities, and work and financial plan, duly signed by the Proponent/Head of the Organization on each page;
3. Organization's profile to which the applicant would be applying for the immersion program;
4. Acceptance of partnership from the receiving community/organization;
5. List and short bio-note of the creative staff of the immersion program; and
6. Detailed activity plan including a description of locality, programming, strategy for mobilization of the audience, and strategies for sustainability.

Criteria for evaluation of the proposals:
1. Clear program of activities;
2. Good track record of the applicant and organization/community to which he/she/they are applying for theater immersion.

Budget per project:
PhP 400,000.00

Slot/s open for application: 4 slots (1 each for Luzon, NCR, Visayas, and Mindanao)

Project Description:
As the Committee's response to the changing landscapes brought by modernity and challenged by varying socio-political climates, the Call for proposals entitled "PANDAYAN NG DULA' is an advanced and innovative approach to conducting theater and arts performance training in the regions. It aims to provide masterclasses that will develop and enhance the prior knowledge, skills, and practices of theater practitioners in the context of the respective regions of the proponents. Masterclasses may be done in the form of workshops, conferences, and forums through face-to-face platforms.

Proponents should engage different sectors in their immediate community, neighborhood, region, or beyond through partnerships and linkages.   Proponents must be open to sharing and disseminating the documentation of their processes in making theatre work. Furthermore, the project should be implemented, and should involve participants from different parts of the region.

Topics may cover but not limited to:
   a. Capability building in the field of acting, directing, production designing or emerging components of theatre production and dissemination;
   b. Innovative use of other art forms/medium to facilitate the production, appreciation, and dissemination of theatre;
   c. Enhancement of capacity in the protection of rights of artists and theatre practitioners, ways of documenting and uploading live performances into digital platforms or developing ways to do limited live performances;
   d. Innovation to address social concerns and issues, e.g., Arts Therapy, Artist Rights and Welfare, Impact of Anti-Terrorism Law on Theatre.

Proponents may consider to include at least one or any of the following outcomes posited by the *Culture, Arts, and Values Sectoral Strategy Framework 2023-2028:*
   1. Diverse cultural heritage valued;
   2. Creativity and artistic excellence advanced and promoted;
   3. Filipino values for the common good inculcated;
   4. Human and social development—specifically health, nutrition, education and life-long learning, livable communities, and social protection—promoted through culture and values;
   5. Cultural and creative services strengthened towards increased income-earning ability, reinvigorated services, and agriculture and agri-business modernization;
   6. Culture and the arts mainstreamed in research and development technology and innovation advancement, and infrastructure expansion and upgrading;
   7. Culture-sensitive governance, improved bureaucratic efficiency, peace and security, and enhanced administration of justice ensured; and
   8. Climate action and disaster resilience reinforced through culture and values.

Qualification of the Proponent:
Open to Local Government Units (LGUs), People's Organizations (POS), Civil Society Organizations (CSOs), or Academic Institutions from all the regions with a good track record in implementing arts activities; capacity to conduct online workshops, conferences, and forum; capacity to provide counterpart to NCCA assistance; and ability to mobilize participants.

Requirements for submission:
1. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
2. NCCA Certificate of Accreditation;
3. Budget may be allocated but not limited to food and accommodation of the participants and honorarium of resource speakers;
4. Profile of the proponent, facilitators and/or resource speakers;
5. Description of locality, programming, strategy for mobilization of participants, and strategies for sustainability;
6. At the end of the project, the proponent must submit regularly a written evaluation of their participants; and
7. At the end of the project, the proponent should submit written, video and photo documentation.

Criteria for evaluation of the proposals:
1. Good track record;
2. Endorsement from established and reputable organizations or an individual;
3. Profile and expertise of the resource speakers;
4. Detailed presentation of project concept, training design and/or module;
5. Clear strategies and activities; and
6. Clear criteria on selecting the participants of masterclasses.

SCA-Drama-4
Project Title: SANAY-DULA: Scholarship Assistance for Theater Artists

Budget per project:
PhP 150,000.00

Slot/s open for application: 2 slots

Project Description:
Scholarship assistance extended to theatre artists who were accepted in a reputable institution abroad.

Qualification of the Proponent:
An individual proponent with a good track record in theater.

For individuals, grants will be released through reimbursement

Requirements for submission:
1. NCCA Certificate of Accreditation;
2. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent on each page;
3. Must be accepted in a theatre program from a reputable institution;
4. Letter of intent (include plans after the training and program plans upon returning to the Philippines); and

5. Two (2) letters of endorsement.

Criteria for evaluation of the proposals:
1. Individual track record;
2. Clear presentation of plans after the training.

SCA-Drama-5
Project Title: KATIPUNAN: NETWORKING AND PARTNERSHIP BUILDING

Budget per project:
PhP 200,000.00 per project or slot

Slot/s open for application: 4 slots (1 each for Luzon, NCR, Visayas, Mindanao)

Project Description:

Networking and Partnership is a call for project proposals on providing avenues for organizations to strengthen and expand their existing linkages or build new partnerships with different stakeholders in advancing theater work in the region. The project may be conducted through gathering of theater artists or stakeholders in a face-to-face mode such as a conference, assembly, or series of forums. Projects under this category should be able to provide a venue for exchange of practices and sharing of resources and expertise including discussion on ways to expand audience mobilization, and increase of markets for theater and arts performances.

Qualification of the Proponent:
Open to Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs) or Academic Institutions from all regions with a good track record in implementing arts activities; capacity to provide facilities for face-to-face and online activities; and has the capacity to provide counterpart to NCCA assistance.

Requirements for submission:
1. Accomplished project proposal form with detailed line-item budget, schedule of activities, and work and financial plan, duly signed by the Proponent/Head of the organization on each page;
2. NCCA Certificate of Accreditation;
3. Organization's profile;
4. List and short bio-note of resource speakers;
5. Detailed activity plan including description of locality, programming, strategy for mobilization of participants, and strategy for sustainability.
6. Expected outcome of the project.

Criteria for evaluation of the proposals:
1. Clear goals and outcome of project;
2. Good track record of proponent;
3. Potential or viability of the project; and
4. Capability of the proponent to document the processes of the project.

SCA-Drama-6
Project Title: KAPISANAN

Budget per project:
PhP 200,000.00

Slot/s open for application: 1 slot

Project Description:
KAPISANAN is a call for project proposals on addressing the concerns of theater artists on establishing a guild or similar association for the protection of theater sector's rights and welfare. It may include a face-to-face gathering of theater practitioners from different regions to present papers and discourse and culminate into the crafting of ways, schemes, avenues, or forming a national association for artists' rights and the welfare of the theater sector.

Qualification of the Proponent:
Open to Individuals, Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs), Academic Institutions with a good track record in implementing arts activities; capacity to conduct online conferences; capacity to provide a counterpart to NCCA assistance; and the ability to mobilize participants to online conferences/meetings.

For individuals, grants will be released through reimbursement

Requirements for submission:
1. Accomplished project proposal form with detailed Line-Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page;
2. NCCA Certificate of Accreditation;
3. Profile of the proponent, project organizers, and target participants;
4. Description of programming, strategy for mobilization of participants, and strategies for sustainability; and
5. For individual proponents: submission of 2 letters of endorsement from 2 recognized theater groups from the region.

Criteria for evaluation of the proposals:
1. Clear presentation of concept and design conference on establishing an artist's guild or similar association;
2. Expertise of the prospective facilitators and project leaders;
3. Clear and detailed activities of the project;
4. Clear criteria in selecting the participants; and
5. Engagement of NCCA-NCDA Committee Members in project development and implementation.

SCA-Literary-1
Project Title: REGIONAL CREATIVE WRITING WORKSHOP

Budget per project:
PhP 210,000.00

Slot/s open for application: 2 slots

Project Description:
This is a competitive grant for groups outside of Metro Manila to organize and conduct workshops for writers with attention to the languages of the region, underrepresented sectors, and allied disciplines.

Qualification of the Proponent:
Open to CSOs, LGUs, SUCs, or public schools with counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Track record in implementing writing workshops;
4. List and profile of panelists;
5. Detailed program of activities and/or modules;
6. Number of fellows to be accepted;
7. Criteria for the selection of fellows; and
8. List and profile of the screening committee

Criteria for evaluation of the proposals:
The proponent should make sure the regional mark of the workshop (i.e. languages and experts represented). Participants to be invited must be out of school youth, campus writers, or emerging writers preferably coming from underrepresented sectors (i.e. PWDs, IPs, NGOS, POs, LGUS, etc.) and other areas of disciplines (i.e. law, medicine, engineering, community work, agriculture, sports, etc.). The rationale of the proposal should reflect how the project addresses the sub-sectoral outcome indicators. The workshop is expected to be conducted face to face, hence organizers should closely consider the number of participant-beneficiaries as there are travel or accommodation costs to be incurred.

SCA-Literary-2
Project Title: ONLINE CREATIVE WRITING WORKSHOP

Budget per project:
PhP 140,000.00

Slot/s open for application: 2 slots

Project Description:
This is a competitive grant for groups to organize and conduct online workshops for writers. The grant will prioritize proposals that reimagine the conventional workshop in the context of current

online platforms and systems. The inclusion of OFW writers and Filipinos in the diaspora is highly encouraged.

Qualification of the Proponent:
Open to CSOs, LGUs, SUCs, or Public Schools with counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete proponent eligibility requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Track record in implementing writing workshops;
4. List and profile of panelists;
5. Detailed program of activities and/or modules;
6. Number of fellows to be accepted;
7. Criteria for the selection of fellows; and
8. List and profile of the screening committee

Criteria for evaluation of the proposals:
The proponent should make sure that the workshop has regional representations. Participants must mostly be either out of school youth, campus writers, or emerging writers. The inclusion of OFW writers and Filipinos in diaspora is also highly encouraged. Because the workshop is to be conducted online, a reasonably high number of participant-beneficiaries is expected. The grant will also prioritize proposals that reimagine the conventional workshop in the context of current online platforms and systems.

SCA-Literary-3
Project Title: NATIONAL WRITERS WORKSHOP

Budget per project:
PhP350,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This competitive grant provides financial assistance to eligible organizations and institutions for organizing and conducting a writer's workshop at a national level in the field of creative writing. Further, the grant intends to promote the engagement of writers with the wider community and the general public by way of conducting extension activities.

Qualification of the Proponent:
Open to CSOs, SUCs, or academic institutions handling writers' workshops; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Track record in implementing writing workshops;
4. List and profile of panelists;
5. Detailed program of activities and/or modules;
6. Number of fellows to be accepted;
7. Criteria for the selection of fellows; and
8. List and profile of the screening committee.

Criteria for evaluation of the proposals:
The proponent should have a clear literary agenda. The workshop should: invite at least 10 fellows, with at least 2 fellows each from Luzon, Visayas and Mindanao as points of origin; encourage the study of regional literary forms; and utilize the regional languages, aside from Filipino and English. The workshop is expected to be conducted face to face, hence organizers should closely consider the number of participant-beneficiaries as there are travel or accommodation costs to be incurred.

SCA-Literary-4
Project Title: HULUGWAY CONVERSATION SERIES

Budget per project:
PhP400,000.00 per project or slot; Slots open for application: **1 slot**

Project Description:
This competitive grant seeks to engage literary artists and cultural workers in a series of lectures or roundtable discussions exploring current trends in literature and culture. The grant requires proponents to conduct live event/s and recording/s of the roundtable discussions for online circulation and distribution to schools and libraries around the country.

Qualification of the Proponent:
Open to literary organizations, writer groups, CSOs, SUCs, or academic institutions; with counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements;
2. Complete Project Proposal with detailed line item budget, schedule of flow/work and financial plan duly signed by Proponent on each proposal page;
3. Detailed program of activities;
4. Proposal must also indicate plans for usage, posting, dissemination, and archiving of files (either via the Facebook page of NCCA, NCLA as well as other channels; either for educational purposes as in literature and language classrooms for basic and tertiary education as well as, ALS);
5. List of resource persons, reactors, moderators, and live audience participants.

Criteria for evaluation of the proposals:
This series must generate recorded round-table discussion and proceedings of the series which will be distributed to the different schools and libraries of the country. Moreover, the round-table discussion must be accessible online for public consumption and must be endorsed by CHED and DepEd.

SCA-Literary-5
Project Title: SAYSAY NG SALAYSAY SA LARAWAN, SALITA, AT SENYAS

Budget per project:
PhP140,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
A competitive grant for the digitalization of Philippine Literature materials that can aid in classroom instruction. The grant requires the proponent to produce digital materials such as

digital comics/video coupled with teaching guide which can be accessible to different academe in the Philippines through the NCCA.

Qualification of the Proponent:
Open to individuals, literary organizations, writer groups, CSOs, SUCs, or academic institutions; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Signed project proposal with itemized budget and detailed timeline;
3. Proposal must also indicate plans for usage, posting, dissemination, and archiving of files (either via the Facebook page of NCCA, NCLA as well as other channels; either for educational purposes as in literature and language classrooms for basic and tertiary education as well as ALS);
4. List of interpreters and poems to be interpreted (in any Philippine language); as well as designated readers, subtitlers, videographers, and video editors.
5. Organization/Institutional profile.

Criteria for evaluation of the proposals:
The proponent should have a clear timeline of activities to accomplish the number of specified audiovisual outputs. The proponent/implementer must be from the local community where the project will be done. There should be a clear presentation of project timeline, budget, and plans as indicated under stipulated project requirements. The implementers must be organizations or institutions with at least 50% to 70% members of the Deaf and Mute in their population to ensure that the project will really be by them and for them.

SCA-Literary-6
Project Title: LITERARY AND CULTURAL STUDIES PUBLICATION GRANT

Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for competitive papers. The manuscript should be at least 120 pages, ready for publication, and not a work in progress. The grant shall cover expenses for printing/publication production.

Qualification of the Proponent:
Open to individuals with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the proponent on each proposal page;
3. Abstract or Synopsis;
4. Three (3) copy sets of manuscript;
5. Three (3) printing quotations from publishing houses/ printers; and
6. Proposed distribution and marketing scheme.

Criteria for evaluation of the proposals:
Proponent should have a manuscript of at least 120 pages ready to print for 500 copies. All manuscripts must follow proper annotations in the arts and humanities. The proponent should consider not only the texts but the relationship between Philippine literature (authors, movements, periods, etc.) and the aspect of the literary history or culture being discussed. Expected Output: An anthology on literary history or cultural studies.

SCA-Literary-7
Project Title: LITERARY ANTHOLOGY PUBLICATION GRANT

Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **2 slots**

Project Description:
This is a competitive grant for individuals or a group who compiles a collection of scholarly articles by various authors. The manuscript should be at least 120 pages, ready for publication, and not a work in progress. The grant shall cover expenses for printing/publication production.

Qualification of the Proponent:
Open to individuals with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Abstract or Synopsis;
4. Three (3) copy sets of manuscript;
5. Three (3) printing quotations from publishing houses/ printers; and
6. Proposed distribution and marketing scheme.

Criteria for evaluation of the proposals:
Proponent should have a manuscript of at least 200 pages ready to print for 500 copies. If it is a collection of selected writings by various authors, or a collection of selected writings by one author, proponent must provide copyright transfer or consent form from the authors. Expected Output: An anthology of selected stories, poems, essays or mixed genres.

SCA-Literary-8
Project Title: MANUNULAT: DOCUMENTATION OF WRITERS/ LITERARY GROUPS

Budget per project:
PhP200,000.00 per project or slot; Slots open for application: **4 slots**

Project Description:
This is a competitive grant for an individual or group to produce a series documenting the life and works of authors.

Qualification of the Proponent:
Open to individuals, literary organizations, writer groups, CSOs, SUCs, or academic institutions; With counterpart funding and with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements;
2. Complete project proposal with detailed line-item budget, schedule of activities, and work and financial plan duly signed by the Proponent on each proposal page;
3. Outline/sequence treatment;
4. Track record of videographer and sample works
5. Track record of proponent on literary research/ documentation; and
6. List of writers/story-tellers to be documented.

Criteria for evaluation of the proposals:
Proponents must prioritize writers/story-tellers about whom there is dearth of documentation. The video documentary should be at least 15 minutes. If the output is a book, it should be at least 120 pages. The submitted materials must have proper acknowledgement of sources.

SCA-Literary-9
Project Title: ALTERNATIVE AND ONLINE DISTANCE LEARNING MATERIALS ON LITERATURE

Budget per project:
PhP50,000.00 per project or slot; Slots open for application: **8 slots**

Project Description:
This is a competitive grant for projects that will produce alternative learning materials and online distance learning modules. Materials may be in the form of, but are not limited to, short videos, podcast episodes, web comics adaptation of short stories or plays, digital poetry and other alternative learning materials that teachers of literature and writing may use in a distance learning setup. Modules with study guide and references should be provided for every learning material produced.

Qualification of the Proponent:
Open to individuals with no ongoing projects/outstanding unliquidated fund with the NCCA.

Requirements for submission:
1. Complete Proponent Eligibility Requirements
2. Complete Project Proposal with detailed line item budget, schedule of flow/work and financial plan duly signed by Proponent on each proposal page.
3. Track record in producing learning materials or other alternative learning and literary works.
4. Outline and hard/soft copy of modules
5. Brief concept paper on potential output that can be generated from the material/module.

Criteria for evaluation of the proposals:
Proponent should have a particular topic pertinent to an aspect of literary arts designed to benefit mostly writers, students, and teachers. Preferably, scope or topic is to be conducted interactively, is capable of being echoed or replicated and could generate a future literary output from the participants.

SCA-Music-1
Project Title: Research, Training, Creation, and Performance of Musical Works for the
                8 Music Cultures

Budget per project:
PhP 500,000 per slot; Available slots for application: **5 slots**

Project Description:

The project aims to capture the 8 music cultures and their expressions as reflected in the music practices and cultures of the regions of the Philippines. Likewise, it aims to develop an analytical, creative, and intuitive understanding of music as a cultural language.

Project Objectives:

1. Promote any of the eight music cultures of the Philippines *(https://www.filipinaslibrary.org.ph/uncategorized/the-diversity-of-philippine-music-cultures/):*
   a. Music of the Indigenous Southeast Asian Filipinos
   b. Music of the Moros or Muslim Filipino Cultures
   c. Music of the Lowland Folk Villages
   d. Music of the Popular Sentiments
   e. Music for the Concert Hall
   f. Music for Mass Entertainment
   g. Music of Social Concern and Cultural Freedom
   h. Music for National Identity through a performance that incorporates research, training, and creation.

2. Focus on music cultures, that are especially in need of safeguarding, documentation and dissemination to a wider audience
3. Conduct, create, research, and evaluate research material on music and its performance
4. Produce outputs that can be used for education purposes
5. Develop local champions or advocates on a particular expression of a music culture

Target Number of Works Produced:

1. At least 10 creative outputs per slot x 5 slots = 50 creative outputs
2. At least 5 research outputs (such as reports or case studies) that contribute to the understanding of music in the eight cultures (1 research output per slot)
3. At least 5 trainings conducted (1 training per slot)
4. At least five (5) new musical works that authentically represent the traditions and expressions of the respective music cultures (1 new musical work per slot)
5. 5 performances/recitals/concerts/festivals (1 performance per slot)

Qualification of the Proponent:

1. Music organizations, academic institutions, Local Government Units (LGUs), Civil Society Organizations (CSOs), Peoples Organizations (POs), or other Government Agencies with a proven track record of successfully implementing diverse art & culture programs and activities
2. Has no pending projects or outstanding unliquidated projects with the NCCA

Requirements for submission:

1. NCCA Accreditation Certificate
2. Accomplished project proposal form with detailed Line Item Budget, duly signed by the Proponent/Head of the Organization on each page
3. Sample of previous music, research projects, or conducted enhancement training/recitals/concerts/music camp using government/non-government funds

Criteria for Evaluation:

1. Proponents should have a clear presentation of the project concept and design
2. Track record of the proponent which includes the background, competence, and capability of the implementing team
3. The proponent should specify the music culture/s chosen. Proposal should clearly state the urgency in safeguarding the particular music culture and its expressions. For those focusing on music of the regions, proponents should come from the said region.
4. The application shall include the proposed research that shall be conducted about the specific music culture. The proposal should include a description of the methodology of the research and expected output/s that shall be generated by the research.
5. The proposal shall include the proposed creative output based on the research on the specific music culture. Performance output should be good for 1 to 2 hour - program/concert/performance. A general description of the target performers, audience, and program should be included. A training design for the performances with the schedule and mode of delivery should be included in the proposal.
6. Performance output should include provisions for live experience and online dissemination.
7. If the research and performance involve indigenous peoples, there should be an evidence of consent by the indigenous community.
8. If the performance involves the mounting of existing music resources, the proponent shall ensure that there will be no issue on infringement of copyright when these are performed and disseminated.

SCA-Music-2
Project Title: Music Training with Performance for Conductors/Music Directors of Community-based Symphonic Bands

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Budget per project:
PhP 300,000 per slot; Available slots for application: **3 slots**

Project Description:

This project seeks to provide conductors/music directors the necessary skills to equip community-based symphonic bands with the knowledge and training that will lead to high level performances as well as to maintain group's sustainability and existence.

Project Objectives:

1. Provide an avenue for conductors/music directors of community-based symphonic bands to learn rehearsal techniques and repertoire development with emphasis on original works for symphonic bands by Filipino composers and other significant composers of the genre
2. Develop leadership of their respective symphonic band focusing on identifying vulnerable aspects pertaining to organizational management, planning and evaluation so to make the symphonic band sustainable
3. Provide an opportunity to show the learned skills through a music performance

Target Number of Works Produced:

1. The proponent should be able to provide a detailed report with timeline regarding the music training
2. The proponent should be able to produce at least three (3) symphonic band pieces crafted by the trainer or member of the chosen symphonic band group
3. The proponent should be able to organize a performance as a culminating activity that will showcase the knowledge and skills learned from the music training program

Qualification of the Proponent:

1. Music organizations, Schools, Local Government Units (LGUs), Civil Society Organizations (CSOs), Peoples Organizations (POs), or other Government Agencies with a proven track record of successfully implementing diverse art & culture programs and activities
2. Community-based symphonic bands with at least two (2) years of existence, including those from public and private schools as well as non-tenured conductors/music directors
3. Has no pending projects or outstanding unliquidated project with the NCCA

Requirements for submission:

1. NCCA Accreditation Certificate
2. Accomplished project proposal form with detailed Line Item Budget, duly signed by the Proponent/Head of the Organization on each page
3. Ensemble's profile including years of existence, number of current members, list of music performances (in the last five years), and cultural engagement
4. Comprehensive training design including training's rationale and objectives, procedures, modules, learning materials, number and specification of musical instruments and equipment needed, and schedule of activities
5. Profile of credible resource persons/trainers in the field of symphonic band music
6. Target repertoire program for at least forty-five (45) minutes consisting of original works, music arrangement and/or well-crafted transcriptions by Filipino composers and other well-known composer (preferably) for symphonic band

Criteria for Evaluation:

1. Responsiveness of the proponent to the project concept (merits)
2. Track record of the proponent organization which includes the background, competence and capability of the implementing team
3. Comprehensiveness of training design which includes the following:

        a. progressive music skills training and creativity
        b. procurement and maintenance of the instruments
        c. leadership skills and management training for the conductors
        d. composition, arrangement, or transcription of musical piece for symphonic band
        e. marketing and promotion strategy for music/cultural performance
4. Balanced and playable repertoire line-up for the music performance
5. Proposed music performance including detailed description of the conduct of the live performance with online provision for dissemination

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SCA-Music-3
Project Title: Production of musical instruments using the value chain perspective to include agricultural practices with training on instrument-making and performance

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Budget per project:
PhP 300,000 per slot; Available slots for application: **3 slots**

Project Description:

Bamboo has been widely used as a material for musical instruments in many communities all over the Philippines. With the concerns regarding climate change, loss of agricultural lands, discontinued practice of traditional agriculture, including non-restocking of bamboo resources, the Philippine bamboo music tradition faces the danger of extinction. This is further exacerbated by the lack of bamboo instrument-makers. The project uses a holistic approach in the safeguarding of music traditions using a value chain perspective that will involve the re-stocking of bamboo supplies through sound agricultural practice and the training of future instrument-makers. Proposals coming from schools, LGUs and private individuals that would want to see how agricultural practice and music can work together are very much encouraged.

Project Objectives:

1. Earmark a land for the planting of specific bamboo species used for musical instruments
2. Train local peoples on bamboo-instrument making and music performance
3. Create a sustainable development plan with the local community and local government on how to sustain bamboo plant re-stocking and instrument-making in their locality

Target Number of Works Produced:

1. 3 trainings on agriculture related to bamboo planting & species proliferation
2. 3 training-workshops on bamboo instrument-making
3. 3 training-workshops on music performance using bamboo instruments

Qualification of the Proponents:

1. Music organizations, Schools, Local Government Units (LGUs), Civil Society Organizations (CSOs), Peoples Organizations (POs), or other Government Agencies

with a proven track record of successfully implementing diverse art & culture programs and activities
2. Has no pending projects or outstanding unliquidated project with the NCCA

Requirements for submission:

1. NCCA Accreditation Certificate
2. Accomplished project proposal form with detailed line item budget, duly signed by the Proponent/Head of the Organization on each page

Criteria for Evaluation:

1. There should be an identified area designated for bamboo plantation. The proponent shall specify the size of the area, its location and its ownership and willingness of the identified owner to use the land as plantation site for the next 7 years. This should be contained in as a Memorandum of Agreement (MOA) between the proponent in and the public or private partner.
2. Proponent should identify the specific bamboo species to be planted. Proponent can work closely with the National Committee on Music in the identification of bamboo species.
3. The proponent should identify partners from the Department of Agriculture and/or any public agency (LGU, DENR, DepEd, etc.) or private organization, etc. for the training on the planting of bamboo species for musical instruments.
4. There should be a clear sustainability plan that shall include the following value-chain components: a. provisions for maintenance of the planted bamboo species; b. identification and mobilization of partners for manufacture and production of bamboo instruments and c. provision for dissemination, marketing, distribution and/or sale of bamboo musical instruments.
5. Submission of training design for the bamboo instrument-making for crafts people of the locality (which shall include youth and other sectors).
6. Conduct of training-workshop on bamboo instrument-playing and performance.
7. If the project involves indigenous peoples, evidence of consent will have to be provided.

SCA-Music-4
Project Title: Publication of music works, researches, and/or learning materials

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Budget per project:
PhP200,000 per slot; Available slots for application: **3 slots**

Project Description:

The project is open to any form of publication related to music such as choral, instrumental works, music research and learning materials related to music that can be used in the formal education setting (basic or higher education) and non-formal setting (for communities). Publications related to music archives, works of national artists, composers, arrangers and those focused on music of the regions are very much encouraged. The proponents can also compile unpublished documentation on various music-related topics, creating valuable reference materials for future research and other studies.

The project shall adhere to the NCCA Publication Guidelines and ensure the production of a minimum of 300 and a maximum of 1,000 copies. Distribution will be divided as follows: 60% will be allocated to the NCCA's designated distribution list with due consultation with the National Committee on Music, while the remaining 40% will be allocated to the author.

Project Objectives:

1. Support publication of Philippine music resources;
2. Encourage music practitioners to publish their works;
3. Preserve and promote culturally and historically important musical works;
4. Disseminate these publications to a wider audience.

Target Number of Works Produced: 3 publications

Qualification of the Proponent:

1. Music organizations, schools, Local Government Units (LGUs), Civil Society Organizations (CSOs), Peoples Organizations (POs), other Government Agencies, and Individuals with a proven track record of successfully implementing diverse art & culture programs and activities
2. Has no pending projects or outstanding unliquidated project with the NCCA

Note: For individuals, grants will be released through reimbursement

Requirements for submission:

1. NCCA Accreditation Certificate
2. Duly accomplished and signed NCCA project proposal form with an itemized budget based on NCCA Publication Guidelines to cover honoraria of the layout artist, and editor, and the cost of printing
3. For individual proponents: submission of letters of endorsement from 2 recognized music groups
4. Price quotations from three (3) printing press/publishing companies
5. Proof of consent to publish from the author/researcher (if the implementer is not the author/researcher)
6. Endorsement from a minimum of three (3) expert readers/reviewers
7. Final manuscript with proper annotations in the arts and humanities

Criteria for evaluation:

1. The proponent should have a clear presentation of the book concept and design.
2. The final manuscript/content of the proposed publication.
3. Provisions for plans for book launching with a music performance related to the publication is highly encouraged.

SCA-Music-5
Project Title: National Music Summit

Budget per project:
PhP 1,000,000 per slot; Available slots for application: **1 slot**

Project Description:

The Philippine Music Summit, through the guidance of the National Committee on Music (NCM) aims to bring together various stakeholders of the music sector, including but not limited to independent artists, music advocates, music educators, music organizations, youth, music spaces administrators, community stakeholders, music industry practitioners, cultural agencies, local culture and arts councils, musicians from local and indigenous communities, and instrument-makers. The summit is an opportunity to network and share the work done by the NCCA, the NCM and other stakeholders across the different regions. Likewise, this will provide a chance to discuss pressing concerns and issues of the sector and the needed support to keep artists and organizations alive. The summit shall feature updates on the Philippine Creative Industries and other pending bills that will have an impact on the music landscape of the country. This will hopefully jumpstart the needed priorities of the sector and to stimulate synergy among the different sectors of music.

Project Objectives:

1. Provide a platform for discussion and interaction among leaders, active music practitioners, and important stakeholders on the important and relevant concerns of the music sector of the Philippines;
2. Showcase artistic excellence through music performances featuring diverse communities and advocacies;
3. Develop long-term and sustained programs for the sector aligned with the cultural value chain-creation, presentation, distribution, and participation.

Target Number of Works Produced:

1. Two-three day conference with documentation of proceedings that shall include the concerns, issues and plans of the music sector
2. At least 8 performances featuring the 8 music cultures;
3. Mounting of trade and publication exhibit that will showcase music resources, publications, etc.
4. Jumpstarting of data base for music practitioners and advocates

Qualification of the Proponent:

1. Music organizations, academic institutions, and Civil Society Organizations (CSOs) with a proven track record of successfully implementing diverse art & culture programs and activities
2. Has no pending projects or outstanding unliquidated project with the NCCA
3. Has experience in organizing and mobilizing events particularly conferences, summits and productions
4. Able to network with various music sectors and advocates all over the country

Requirements for Submission:

1. [NCCA Accreditation Certificate](#)
2. Accomplished project proposal form with detailed line item budget, duly signed by the Proponent/Head of the Organization on each page

Criteria for evaluation:

1. Partner organization must have prior experience in managing national conferences and/or cultural events
2. Profile of targeted participants must be inclusive of various sectoral representatives in the music sector value chain
3. Summit programming must clearly highlight the promotion of creativity and artistic excellence, contributing to human and social development, and strengthening the sector's cultural and creative services toward economic sustainability

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Subcommission on the Arts (SCA)
- **VISUAL ARTS**

SCA-Visual Arts-1
Project Title: Arts for Advocacy

Budget per project:
PhP300,000 per slot; Available slots for application: **2 slots**

Project Description:

The project aims for sustainability in developing creative skills of art educators, art & design students, artists, cultural and community workers on the creative responses to man-made and natural disasters that complement other initiatives in the community or address the existing gaps.

Creative responses are mainly visual art activities but these can be integrated with theater art exercises for release and to maximize interaction among the participants. A workshop in an affected community or with a disadvantaged group as a final activity is encouraged. Likewise, it looks into the need of educators teaching the arts and design track for relevant training on content, creativity and criticality. When the arts and design track was introduced as a program for extended two years in high school, the teachers were not prepared enough to teach it. Aside from their lack of or no training at all, educational materials to serve as their resource and reference are not available. In a situation like this, how can art educators prepare and hone their students to be the new creatives in a post-pandemic economy?

Proponents need to choose ONE of the following: 1) training workshop on creative psychosocial support for affected communities, or 2) training of senior high school teachers in the arts and design track. Both trainings should develop resource/educational material based on the training workshop and other available sources (primary and secondary) which can be made available online for ease of access and sharing. A Memory Archive to serve as a repository for the stories, images of works and personal objects, and other relevant data of the participants of Training 1 can be created with their permission if it has to be shown online.

Project Objectives:

1. To train teachers, students, artists, cultural and community workers to use the arts for advocacy and creatively respond to man-made and natural disasters
2. To equip teachers of arts and design track with relevant skills and knowledge and to develop their creativity and critical thinking
3. To develop relevant, well-researched, culture-based, and creative resource material to aid in teaching art and design to high school students
4. To document the process of the training workshop for knowledge building and for the Memory Archive
5. To continue the preservation, development, and promotion of Philippine culture, arts, and values
6. To support and flourish the school's art education program

Target Number of Works Produced:

1. The training workshop requires a minimum of 50 participants
2. The training duration should be at least 3 days
3. A minimum of 100 creative artworks in various forms
4. A digital resource/educational material
5. Modules

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.) 20-30 pax

1. Project Director
1. Coordinator
2. Resource Persons
3. Training Workshop Assistant
4. Documentation Team (photo and video)
5. Editor
6. Writer
7. Researcher
8. Layout Artist
9. Psychologist with experience on creative psychosocial support

Qualification of the Proponent:

Civil Society Organizations (CSOs), Independent Art Organizations, Artist Collectives, Academic Institutions with Fine Arts and Design Programs, or Local Government Units (LGUs) with sufficient counterpart funding and no pending projects or outstanding unliquidated funds with the NCCA

Requirements for submission:

1. NCCA Accreditation Certificate
2. Accomplished project proposal form with detailed Line Item Budget, duly signed by the Proponent/Head of the Organization on each page
3. List and profile of resource persons/writers
4. Detailed timeline, program of activities, and/or modules
5. Profile and number of target participants
6. Digital copy of the resource material and memory archive

Criteria for evaluation:

1. Track record of the institution/proponent in organizing training and developing

education material
2. A detailed program of activities for the training workshop, including the rationale, topics, and speakers

A list of target participants showing a good representation of participants coming from different groups or disciplines as indicated in the project description.

SCA-Visual Arts-2
Project Title: Visual Arts Competition

Budget per project:
PhP200,000 per slot; Available slots for application: **3 slots**

Project Description:

The NCCA is inviting proposals for art contests that feature outstanding Filipino creative expressions on innovative or alternative platforms, as we adapt to the changing circumstances. The NCCA is encouraging the exploration of new and inventive ways to present Filipino artistry that can accommodate the current situation. By showcasing the abundance of Filipino cultural expressions and emphasizing artistic brilliance, the NCCA is striving to promote and support the arts industry in the country.

Project Objectives:

1. To inspire established artists to aim for exceptionalism and proficiency both locally and globally, creating artworks that can also be recognized internationally
2. To identify emerging artists who possess the ability to convey relevant and significant concepts addressing current issues and concerns through their artwork
3. To discover new talents within the artistic community who can effectively communicate pertinent concepts of contemporary issues and concerns
4. To encourage practicing artists to strive for excellence and competence beyond local standards, enabling them to showcase their works on global platforms
5. To organize inclusive competitions that have the potential for future iterations based on their success, fostering healthy competition and growth within the artistic community
6. To provide a platform for artists to gather, facilitate meetings and foster the establishment of meaningful relationships
7. To establish partnerships with agencies, institutions, and local art groups that share similar goals, paving the way for future collaborative projects

Target Number of Works Produced:

1. Proponents should have at least 10 cash prize winners, including top and consolation prizes
2. Depending on the volume of entrants, at least 1 possible exhibition may be organized in coordination with affiliate cultural offices and agencies

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitators, resource persons, etc.)

1. Secretariat
2. Jury
3. Assistants
4. Winners

5. Graphic Designer
6. Writer/Researcher
7. Documentation Team / Technical Crew

Qualification of the Proponent:

1. Civil Society Organizations (CSOs), non-profit art organizations, or Local Government Units (LGUs) that have demonstrated a history of implementing a variety of successful art and culture programs, both online and in-person
2. Proponents must have sufficient counterpart funding and no pending projects or outstanding unliquidated funds with the NCCA
3. Proponents must be capable of engaging and mobilizing a diverse audience, as well as a broad network of visual art professionals and enthusiasts, both online and offline

Requirements for submission:

1. NCCA Accreditation Certificate
2. Accomplished project proposal form with detailed Line Item Budget, duly signed by the Proponent/Head of the Organization on each page
3. Mechanics and/or guidelines of the competition
4. List of members of the jury and selection committee
5. Criteria of the competition
6. Record of proponent's past accomplishment

Criteria for evaluation:

1. Support the development, promotion, and preservation of Filipino cultural heritage
2. Competitions should have various categories and regional/national scope
3. Organizers must submit guidelines, prizes, jurors, exhibition details, and announcement information
4. Themes may include global climate change, human rights, gender equality, Filipino creativity, artistic excellence, and technical innovations.

SCA-Visual Arts-3
Project Title: Art for Development Program

Budget per project:
PhP300,000 per slot; Available slots for application: **6 slots**

Project Description:

This multi-program grant supports the identification and analysis of the current organizational status, challenges in the cultural cycle, and sustainability of programs within a particular sector such as but are not limited to local visual art groups, visual art communities, regional multi-art alliances, academic art programs, and local government units with engagements related to visual art knowledge and practice.

The program aims to address specific contextual gaps and issues through a program design of inter-connected developmental activities aimed to address sectoral needs and improve prevailing conditions of the proponent's constituency.

Project Objectives:

1. To continue the preservation, development, and promotion of Philippine culture, arts, and values from the perspective of sectoral groups or institutions
2. To identify and analyze various sector's organizational status, challenges in the cultural cycles, and sustainability of programs within a sector
3. To design a program with diverse activities that address core issues and concerns related to the advancement of visual art knowledge and practice
4. To involve, cover, or include topics that are relevant to the sector such as but are not limited to gender equality, art & education, promotion of artistic excellence, inculcation of Filipino values, culture-sensitive governance, and disaster resiliency through the arts.

Target Number of Works Produced:

1. Proponents should have at least a minimum of two (2) inter-related activities on the development or enhancement of a sector's programs, concerns, or issues
2. Depending on the volume of entrants, at least one (1) possible exhibition may be organized in coordination with affiliate cultural offices and sectoral agencies
3. Proponents must produce one (1) video documentary in 3-5 minutes that highlights the program's purpose, activities, and outcome.

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.)

1. Visual artists/Art Practitioners
2. Program Director
3. Resource Speaker/s
4. Secretariat/Writer/Researcher
5. Graphic Designer
6. Documentation Team / Technical Support Team
7. Logistics Officer.

Qualification of the Proponent:
1. Art Organizations, Academic Institutions, Local Government Units (LGUs), or Civil Society Organizations (CSOs) with sufficient counterpart funding and no pending projects or outstanding unliquidated funds with the NCCA
1. Has been in existence for at least 3 years or has previously produced related projects
2. Has the capacity to produce quality content and a sustainable/developmental art program
3. Able to mobilize participants/audiences and engage a wider range of visual art network
4. Able to produce quality documentation of the activities and output.

Requirements for submission:

1. [NCCA Accreditation Certificate](#)
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
3. Profile of proponent/organization in the field of visual arts
4. Profile of the program director, coordinators, curator/s, and artist/s involved in the program
5. Sample portfolio of the proponent's art activities, related projects, and cultural programs

6. The proposal should include an initial developmental work plan with a description of the venue, locality, programming, and strategy for the mobilization of participants and/or audience.

Criteria for evaluation:

1. Proposals should contribute to the development or improvement of sectoral art structures and programs
2. Proposals should identify a sector's current organizational status, challenges in the cultural cycle, and sustainability-related to visual art knowledge and practice
3. Developmental activities are also encouraged to address various concerns such as but are not limited to gender equality, art and education, preservation of artistic heritage, inculcation of Filipino values, culture-sensitive governance, and disaster resilience through the arts
4. Programming of activities should incorporate two or more connected activities aimed at framing sensible outcomes for the sector. Activities may include but are not limited to focus group discussions, symposia, capacity-building workshops, creative output exhibitions, marketing and branding seminars, or research of the sector's contributions to the wider creative industries

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SCA-Visual Arts-4
Project Title: Publication of Visual Art Book

Budget per project:
PhP300,000 per slot; Available slots for application: **2 slots**

Project Description:

The ArtAklat project involves the publication of pictorial reference books and relevant literature about significant artists, art projects, and art initiatives in communities and regions. The proponents can also compile unpublished documentation on visual arts topics to create reference materials that could be helpful for future research and other studies.

This project, including the publication process, should last for at least three (3) months. It shall adhere to the NCCA Publication Guidelines and ensure the production of a minimum of 300 and a maximum of 1,000 copies. Distribution will be divided as follows: 60% will be allocated to the NCCA's designated distribution list, while the remaining 40% will be allocated to the author.

Project Objectives:

1. To document transformative and extraordinary art practices that impact Philippine art history and society
2. To preserve documentation for culturally and historically important creative works in the visual arts that may be used for further research and arts education
3. To publish printed materials that not only cover disciplines in the visual arts but also relate them to gender equality, values promotion, sustainable development goals, and the participation of vulnerable sectors
4. Create materials that consider the relationship between Philippine art history (artists, movements, periods, etc.) and the aspect of the art practice being discussed.

Target Number of Works Produced:

1. Proponents should be able to produce at least 300 copies of a pictorial visual art book regarding the life and works of an artist, art group, or project/initiative relevant to current art practices and Philippine art history
2. The publication shall have a distribution list of institutions, cultural agencies, schools and universities, Philippine embassies, local libraries, repositories, and archives that proponents can provide the NCCA
3. The NCCA will consider the first publication or reprinting or reissue of a book, journal, or other such publications
4. The NCCA-funded published work will bear the NCCA logo whose design, format, layout, and placement shall be approved by the Public Affairs and Information Office (PAIO) through a certification signed by the PAIO Head
5. The resulting publication shall have an International Standard Book Number (ISBN)

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.)

1. Author/Writer/Researcher
2. Editor
3. Layout artist
4. Production Team

Qualification of the Proponent:

1. Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs), Academic Institutions, and recognized individuals with a good track record in publications or handling similar projects
2. Has the capacity to produce a publication
3. Has no pending projects or outstanding unliquidated fund with the NCCA
Note: For individuals, grants will be released through reimbursement

Requirements for submission:

1. NCCA Accreditation Certificate
2. Duly accomplished and signed NCCA project proposal form with an itemized budget based on NCCA Publication Guidelines to cover honoraria of the layout artist, and editor, and the cost of printing
3. Individual or organizational profile of the proponent including a list of similar projects implemented
4. For Individual proponents: submission of letters of endorsement from 2 recognized visual artists' groups, endorsement from the NCVA Executive Council
5. Detailed activity plan with activity components and identified partners
6. Price quotations from three (3) printing press/publishing companies
7. Proof of consent to publish from the author/researcher (if the implementer is not the author/researcher)
8. Endorsement from a minimum of three (3) expert readers/reviewers
9. Inclusion of the following criteria as core considerations for publication: Gender and Development, Values Promotion, Sustainable Development Goals, and Vulnerable Groups
10. Counterpart funding of at least 20% of the total project cost which may be in the form of project personnel, venue, facilities, equipment, and the like
11. Final Manuscript with proper annotations in the arts and humanities

Criteria for evaluation:

1. Proponents should have a clear presentation of the book concept and design
2. The expertise of the proponents and the production team may be vouched through previous projects
3. There should be clear justification for the selection of elected visual artist/s, groups, art projects, or initiatives for publication
4. A comprehensive production timeline must be scheduled
5. The final manuscript/content of the proposed publication should be submitted to the NCVA for review

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NCVA-Visual Arts-5
Project Title: Artist Registry

Budget per project:
PhP400,000 per slot; Available slots for application: **1 slot**

Project Description:

The Philippine Visual Arts Registry is a project aimed at strengthening local artist networks. This project will culminate in an online database that will be used in implementing mapping activities that will contribute data to the Creative Industries and serve as a go-to directory to be utilized for programs requiring information dissemination in the sector. One of the intended outputs is the enrichment of the directory/database of regional visual artists and groups, which will contribute to the long-term goal of developing the national artists' registry.

Project Objectives:

1. Gather information on practicing visual artists, artists groups, and art initiatives in the regions
2. Produce a digital directory of artists with contact details and the disciplines (drawing, painting, sculpture, printmaking, photography, moving images, digital art, new media, performance art, sound art, and hybrid practices) they are in
3. Conduct a practice-focused survey for respondents in the database

Target Number of Works Produced:

1. Proponents should be able to produce a directory for at least 1,000 artists, with one sample work, categorized by discipline and region
2. Artist groups, initiatives, and residencies may be included

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.)

1. Visual artists / Art Practitioners
2. Program Director
3. Secretariat
4. Writers
5. Researchers
6. Graphic Designer
7. Production and Technical Support Team

Qualification of the Proponent:

1. Local Government Units (LGUs), People's Organizations (POs), Civil Society Organizations (CSOs), Academic Institutions, and recognized individuals with a good track record in implementing arts activities
2. Has the capacity to conduct digital data gathering and research
3. Has no pending projects or outstanding unliquidated funds with the NCCA
4. Able to mobilize a broad network of visual art professionals

Note: For individuals, grants will be released through reimbursement

Requirements for submission:

1. NCCA Accreditation Certificate
2. Accomplished project proposal form with detailed Line Item Budget, Schedule of Activities, and Work and Financial Plan, duly signed by the Proponent/Head of the Organization on each page
3. Profile of the proponent, project organizers, and target participants
4. Description of programming, strategy for mobilization of participants, and strategies for sustainability
5. For Individual Proponents: submission of 2 letters of endorsement from 2 recognized visual artists' groups, endorsement from the NCVA Executive Council

Criteria for evaluation:

1. Clear presentation of networking concept and design
2. The expertise of the prospective facilitators and project leaders
3. Clear strategies and activities
4. Clear selection criteria of participants
5. Engagement of NCVA Executive Council in project development and implementation
6. Comprehensive digital directory design which may be translated to printed material upon conclusion of the project
7. Strategy to abide by data privacy laws and protection of the information gathered

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SCA-Visual Arts-6
Project Title: Visual Art Festivals

Budget per project:
PhP500,000 per slot; Available slots for application: **2 slots**

Project Description:

The NCCA initiative for the continuing growth of Philippine visual arts at the grassroots. The regional visual arts festivals are intended to mobilize the participation of visual artists with a wider range of representation with at the same time mobilization of audiences to celebrate the contribution of visual arts in the advancement and promotion of creativity and artistic excellence. The project entails the holding of two (2) regional celebratory events or visual arts festivals which will showcase exhibitions, fora, conferences, art talks, and other significant activities that will further and advance the visual arts development in the regions.

Project Objectives:

1. To provide venues for showcasing new creative works and celebrating the contributions of regional visual arts
2. To host exhibitions of diverse creative outputs from various participants
3. To organize fora, art talks, and conferences for the development of visual arts and artists, including promoting arts education
4. To foster wider representation and participation of visual artists from the regions
5. To incorporate core considerations like Gender and Development, Values Promotion, Sustainable Development Goals, and Vulnerable Groups
6. To organize a Visual Arts Festival promoting creative and artistic collaborations, highlighting the cultural facets of the host region, and fostering cultural awareness and sensitivity
7. To generate new creative outputs through exhibitions and workshops
8. To encourage the use of social media as a platform for a wider reach of promotions

Target Number of Works Produced:

1. Proponents should have a minimum of two (2) inter-related activities on the development or enhancement of a sector's programs, concerns, or issues
2. Depending on the volume of entrants, at least one (1) possible exhibition may be organized in coordination with affiliate cultural offices and sectoral agencies
3. Proponents must produce one (1) video documentary lasting 3-5 minutes that highlights the program's purpose, activities, and outcome
4. Produce a catalogue of the exhibition that will include the programs and activities in printed copies(with a standard number) and e-copies for online dissemination
5. Conduct a minimum of 2 relevant workshops and outputs for the showcase and exhibition.

Target Number of Beneficiaries: (those who get payment from the grant such as workshop facilitator, resource person, etc.)

1. Visual artists/ Art Practitioners
2. Program Director
3. Resource Speaker/s
4. Secretariat
5. Writer/ Researcher
6. Graphic Designer
7. Documentation Team
8. Production and Technical Support Team
9. Logistics Officer
10. Cultural Performers
11. Curatorial Team

Qualification of the Proponent:

1. Local Government Units (LGUs), Civil Society Organizations (CSOs), or Art organizations with sufficient counterpart funding and no pending projects or outstanding unliquidated funds with the NCCA
2. Has a track record in implementing visual arts festivals
3. Has been in existence for at least 3 years or has previously produced related projects
4. Able to mobilize audience and a wide range of visual art network.

Requirements for submission:
1. NCCA Accreditation Certificate
2. Accomplished project proposal form with detailed Line Item Budget, duly signed by the Proponent/Head of the Organization on each page
3. Detailed program of activities
4. Profile and art portfolio of the artist/s & curator
5. Sample videos/photos of the groups and the previous related projects
6. A proposal that includes a description of locality, programming, and strategy for audience mobilization.

Criteria for evaluation:

1. Clear presentation of the Project Concept and Design
2. Comprehensive Festival Program Design (Final festival program will be subject to approval by the regional steering committee that will also include the regional representatives from the ExeCon of the NCVA)
3. Clear strategies of implementation
4. Able to engage and collaborate with arts and cultural communities
5. The festival venue is accessible to the general public and can accommodate a wide range of participants
6. Must ensure attendance of 3,000 or more including views from social media and a large number of beneficiaries
7. Proposals should contribute to the development or improvement of sectoral art structures and programs
8. Proposals should identify a sector's current organizational status, challenges in the cultural cycle, and sustainability-related to visual art knowledge and practice
9. Developmental activities are also encouraged to address various concerns such as but are not limited to gender equality, art, and education, preservation of artistic heritage, inculcation of Filipino values, culture-sensitive governance, and disaster resilience through the arts
10. The programming of activities should incorporate two or more connected activities aimed at framing sensible outcomes for the sector. Activities may include but are not limited to focus group discussions, symposia, capacity-building workshops, creative output exhibitions, marketing and branding seminars, or research of the sector's contributions to the wider creative industries
11. Must have the following components: group exhibition, exchange program, and Developmental Workshop
12. Cultural significance of the festival to the community
13. The festival must be at least 2 years in existence
14. If new, present a strategic plan for sustainability.

SCD-Comm-1
Project Category: NCCA CATV Hour

Budget:
Php 2,000,000 per slot

No. of slot/s:
1 slot (Nationwide)

Qualification of Proponent:
Civil Society Organization; Government Institutions

Description:
This project aims to broadcast NCCA produced video materials in a weekly cultural TV program through cable television

Expected Outputs	Deliverables
Production, reproduction, and repackaging - curation for TV broadcast of existing NCCA video materials	Reformatted and reproduced video material
Broadcast video materials from the NCCA Archives, reformatted and reproduced, in a documentary type of broadcast format. HD or SD depending on the community channel of the Cable TV system. This reproduced video material should convey to the viewers that the said values have been a part of our Filipino culture for generations	Creation, curation and management of digital platform
Full airing not less than 3 times a day for 30 days	Broadcast time sheets from the participating CATV station and Digital Platform: At least 1 CATV Stations per Region (except NCR)
Video outputs should include FSL interpreter for access of information of the Filipino Deaf	Coordinate with NCCA Public Affairs and Information Office for identification of materials

Requirements for Submission:
1. Letter of Application
2. Project Proposal (using the NCCA Project Proposal Form)
3. Work and Financial Plan
4. Budgetary requirement to include 20% counterpart funding of the total project cost
5. Proof of NCCA Accreditation / NCCA Accreditation Requirements
6. Profile and Portfolio of the Project Team
7. Profile of Organization; if the case of an association of Cable Operators, it should have at least 80 active members.

SCD-Comm-2
Project Category: Philippine Culture in Print Media

Budget:
Php 500,000 per slot

No. of slot/s:
3 slots (Luzon, Visayas, Mindanao)

Qualification of Proponent:
Civil Society Organization; Newspapers recognized by the court or have proof of legitimacy, including community and school-based newspapers

Description:
This project aims to produce content on culture and arts materials in community-based publications/ newspapers and/or campus-based publications.

Expected Outputs	Deliverables
Content created disseminated NCCA Culture and Arts Materials in five (5) half-page articles **OR** eleven (11) 1/4-page articles	Schedule of publications
	Publishing content outline
	Official clippings of published materials, with full and complete publication information

Requirements for Submission:
1. Letter of Application
2. Project Proposal (using the NCCA Project Proposal Form)
3. Work and Financial Plan
4. Budgetary requirement to include 20% counterpart funding of the total project cost
5. Proof of NCCA Accreditation / NCCA Accreditation Requirements
6. Profile and Portfolio of the Target Contributors
7. Profile of Organization

SCD-Comm-3
Project Category: Capacity Building for Quad-media Practitioners (Broadcast, TV, Print, Social Media)

Budget:
Php 400,000 per slot

No. of slot/s:
5 slots (Luzon, Visayas, Mindanao, NCR, and BARMM)

Qualification of Proponent:
Civil Society Organization

Description:
This project is a one (1) to two (2) day in-person seminar/training/workshop/conference which shall gather a minimum of 50 participants from each participating quad-media practitioner (broadcast, TV, print, social media). There should also be a good mix of genders among participants with at least 20% of them being female, and at least 10% of them being male.

This project will assist journalists to write articles and produce programs on culture and the arts that will be sensitive and attuned to the promotion of National Values Program, Sustainable Development Goals, Vulnerable Groups, and Gender and Development. The output of this project should be at least 12 documentations/ programs/ articles with a minimum duration of a year, specifying its maximum reach or coverage.

Expected Outputs	Deliverables
Trained practitioners to write and disseminate content on culture and the arts	Training modules
	Schedule and design of activities *(Criteria for Selection; upon submission of proposal)*
	Profile of proposed resource persons *(Criteria for Selection; upon submission of proposal)*

Requirements for Submission:
1. Letter of Application
2. Project Proposal (using the NCCA Project Proposal Form)
3. Work and Financial Plan
4. Budgetary requirement to include 20% counterpart funding of the total project cost
5. Proof of NCCA Accreditation / NCCA Accreditation Requirements
6. Profile and Portfolio of the Project Team
7. Profile of Organization
8. Profile of Target participants and Resource Persons

Subcommission on Cultural Dissemination (SCD)
  ● **CULTURAL EDUCATION**

SCD-CEduc-1:
Project Category: BALAG AT TUKOD TEACHING AND RESEARCH FESTIVAL: FOOD CULTURE, IDENTITY AND TECHNOLOGY TOWARDS A SUSTAINABLE PRACTICE IN CULTURE-BASED EDUCATION

Budget:
Php 1,250,000 per slot

Number of slot/s:
2 slots (Island Cluster)

Qualification of Proponents:
Civil Society Organizations; Government and/or Non-Government Organizations; Higher Education Institutions

Rationale:

The Philippine Constitution ensures that "The State shall conserve, promote, and popularize the National's cultural and historical heritage and resources...." (Article XIV, Sec .15). In order to conserve and promote the national cultural legacies, there is a need to promote cultural education to all Filipinos by all means, through formal, informal, and non-formal pathways. In all these pathways, it has been a major challenge to the National Commission for Culture and the Arts, particularly to the National Committee on Cultural Education (NCCED) and the Philippine Cultural Education Program (PCEP,) and to the Department of Education, on how to promote culture-based education in order to produce "critically informed, culturally literate and empowered Filipinos" who possess contextualized knowledge based on meaningful encounter and interaction with the community" (PCEP Plan 2018-2023).

While culture-based education grounds "teaching and learning in the values, norms, knowledge, practices, and language that are a foundation of a particular culture" (Kana'ianupuni & Kawai'ae', 2008), the Philippine government has mandated the Department of Education to implement a national education curriculum that is uniform to all Filipinos. This national mandate is strictly outlined in the Enhanced Basic Education Act of 2013, including its Implementing Rules and Regulations (The Republic Act 10533). In particular, Republic Act 10533, Sec. 6 and 10.2, describes this national curriculum as culture- sensitive, learner-centered, inclusive, relevant, responsive, contextualized, integrative, mother-tongue-based, flexible, localized, and indigenized.

The National Committee on Cultural Education has developed programs and projects for cultural education at the intersection of formal, non-formal, and informal education such as Hibla Kultura Filipina (2018-2019), Pagtib-ong (2018), Likmuan (2019), and Mga Durungawan sa Kulturang Pilipino (2019-present). From 2021-2023, the NCCED has conceptualized as a competitive call, the Balag and Tukod Project, which engaged the community as one in primary food production process through home, school, and community gardening. One of the outputs of this project was the development of culturally relevant lessons, contextualized in a garden or gardens and anchored on DepEd's Most Essential Learning Competencies.

For 2024, as an extension of the above-mentioned project, the Balag and Tukod Teaching and Research Festival is conceptualized as a platform to gather teachers, researchers, and cultural workers to present demonstration lessons that will capture a home, school, or communal garden as contexts to teach the MELCs and to present research studies associated to teaching and learning in the garden. This Teaching and Research Festival may take a format of, but not limited to, a conference that will capture both practice- based paper presentations and research-based paper presentations on food culture, Indigenous Knowledge System and Practices (IKSP) food production, food sustainability and pride in the country's food heritage. The Balag and Tukod project call aims to align the efforts on cultural education with the elements in the current Philippine Development Plan thereby contributing the social, cultural and governance revitalization as asserted by the Sectoral Strategy Framework for 2023-2028. This will also help in identifying sustained gardening programs in LGUs that will be used as models to augment food needs of the community.

Project Objectives:

The purpose of this project is to gather teachers, researchers, and cultural workers in a platform called "THE BALAG AT TUKOD TEACHING AND RESEARCH FESTIVAL: FOOD CULTURE, IDENTITY AND TECHNOLOGY TOWARDS A SUSTAINABLE PRACTICE IN CULTURE-BASED EDUCATION" to present contextualized demonstration lessons/instructional materials and/ or research papers on food culture, IKSP food production, food sustainability and pride in country's food heritage.

1. To conduct a festival not limited to a conference, share-a-thon, colloquium, forum, etc.), either online or face-to-face setting, to teachers, educators, researchers and cultural workers to share their demonstration lessons or research studies about food culture, IKSP food production, food sustainability and pride as a context to teach a contextualized MELC lessons;
2. To compile instructional materials with sample learning activities or worksheets, and research papers presented during the festival;
3. To disseminate the outputs of the teaching festival through published proceedings or online repositories of outputs.

Project Deliverables:

1. There should be an open call to all prospective presentors in the conference to be published in an online platform.
2. Gather a minimum of 40 presentors during the festival
   o 30 demonstration lessons / instructional materials with high level of learning -and are responsive to the different learning needs.
   o 10 research paper presentations based on the theme of Balag and Tukod.
3. Presentors will be given an honorarium of Php 5,000.00
4. There should be a panel of reviewers to screen demonstration lessons/ instructional materials
5. There should be a panel of reviewers to screen research presentation proposals.
6. Organizers should ensure that all papers published have gone through stringent review process by a panel of experts as proof to ensure high level of validity, reliability, quality, and authenticity of published materials.
7. 200 research festival participants
8. Publish a festival proceeding or an online repository of all outputs.

Criteria of Selection/Requirements for Submission:

1. Clear Project Proposal (use the NCCA format of Project Proposals) with detailed Work and Financial Plan including 20% counterpart funding from the proponent
2. Accreditation Requirements set by NCCA
3. Submission of clear criteria for evaluation of proposed demonstration lesson/instructional materials and research papers by the prospective participants
4. Submission of research abstracts interfacing teaching, learning and gardening as described in the objectives and rationale of Balag at Tukod
5. Profile of proposed review panel for the proposed demonstration lessons/instructional materials and research abstracts and for the published outputs
6. Profile of target beneficiaries
7. Research Papers should include related discussions on Sustainable Development Goals, Gender Goals and Filipino Values.

8. Should ensure participation of women, men children, PWD, migrant workers, elderly or indigenous people (project team or direct participant)
9. Budgetary requirement to include 20% counterpart funding of the total project cost
10. Profile and Portfolio of the Project Team including reviewers.

SCD-CEduc-2
Project Category: DEVELOPMENT AND UTILIZATION OF CULTURAL MAPS AS TOOLS IN CULTURE-BASED GOVERNANCE

Budget:
Php 500,000.00 per slot

No. of slot/s:
2 slots (Nationwide)

Qualification of Proponent:
Civil Society Organizations; Local Government Units

Rationale:
Section 14 (b) of the Republic Act No. 10066, otherwise known as the "National Cultural Heritage Act of 2009", requires local government units to establish and maintain a local cultural property registry. In line with the abovementioned purpose, the local inventory of cultural property is in compliance to RA 10066, that will serve the Philippine Registry of Cultural Property (PRECUP) as the registry of all cultural properties.

For almost a decade now, the National Commission for Culture and the Arts through the Subcommission on Cultural Heritage in cooperation with various local government units and other stakeholders have embarked on cultural mapping activities in their localities. The general goal of the cultural mapping program is to capture into one reference document all natural, historic, intangible and tangible, people and other heritage and cultural specificities of a community including their social significations, social and communal functions, and other relevant provenance.

The said activity created a continuum on the mandate of the National Economic Development Authority (NEDA) approving the Philippine Development Plan 2017-2022. The said plan was fastened on a national long-term vision or AmBisyon Natin 2040, a collective vision that took off from PRRD's socio-economic agenda and is being informed by inputs from the cross-section of stakeholders and the general public. [3]

In the advent of these narratives that emphasize cultural heritage conservation as a foundational framework plan for local government units, the Office of the Secretary of the DILG even transmitted a memorandum circular for the inclusion of inventories of cultural properties and creation of local cultural and heritage council in all local government plans and programs as a requirement for the Seal of Good Local Governance (SGLG). The said memorandum created an urgency to all LGU's to conduct the said activity.

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[3] NEDA Approves Philippine Development Plan. Accessed on June 6, 2017, http://www.neda.gov.ph/2017/02/21/neda-board-approves-philippine-development-plan-2017-2022

Meanwhile, almost a decade has passed, utilization of cultural maps are not in the agenda of most government agencies in the local level. The NCCA- National Committee on Cultural Education believes that it is only through a synergized partnership of private and public sector will enable us to develop a high thrust culture-based tourism, arts and heritage promotion, conservation and utilization experiences and practice. Adjunct to this, a much deeper culture-based education program should be laid out not only in the formal education system but also, in the local government and civil society, where, culture is integrated in all areas of the government not only in the tourism, arts and cultural offices.

Culture-based education is not just limited to curriculum building in schools but it also widens a spectrum of programs that affect executive and legislative agendas of the government as well as the civil society and the private sector. Such kind of education apart from formal is regarded as either informal, alternative, and even life-long learning. In tripartite governance, culture-based must be highly contextualized where the Filipino identity is always reflected and prioritized, not just in the arts for entertainment and tourism purposes but also in other areas of government such as infrastructure, health, sports science, planning, budgeting, etc.

Project Description:
Cultural mapping is an augmenting tool for systematic LGU governance. It has potentials in enhancing existing planning and management tools such as the Ecological Profiling; Social Benefit and Cost Analysis; Social Acceptability Process; Climate Proofing; Biophysical Assessment and Inventory; Resource Accounting, etc. The fact that the cultural mapping method captures the realities of peoples vis-à-vis their natural, historic, intangible and tangible, heritage and other cultural functions, culturally-sensitive indicators of progress and/or decay will thus take a broader and more relevant index for LGU's development thrusts. The current project funding allocation will focus on the following themes:
  a. Planning tool innovation: Integration of culture mapping with LGU mapping methodologies and techniques, and
  b. Comprehensive technical narrative of the cultural mapping tool for publication, useful for both educational/academic and policy resource material.

For 2024, the National Committee on Cultural Education (NCCED) is accepting project proposals on the themes responding to the defined outcomes in the Sectoral Strategy Framework as NCCAs continuing commitment to the sector as well as its contribution in mainstreaming cultural education in the Philippine Development Plan 2023-2028.

The proponents must address the expected needs of methodological/tool improvement and/or innovative techniques and knowledge contribution in the field of culturally-responsive governance. In all cases, the project outputs should be put in the perspective of utilizing the results for lesson exemplars, stories, policy notes, and other useful documents for education, planning and management.

Project Deliverables:
  a. Culture-Sensitive Planning and Management Tool (integrating with existing methods and tools)

b. Publishable technical paper on CSPM Tool
c. Curricularized culture mapping technique
d. Resolution adopting the developed plan/tool by the LGU

The utilization of cultural maps as tool for governance is a project category translates a continuing process of creation, development and innovation of various plans, programs and activities in the government that reflect the promotion, conservation and development of the Filipino culture. The results are intended for knowledge and skills development of government and private sector in cooperation with artists and cultural workers. The project could range from conferences, workshops, and forums through face to face, hybrid webinar and digital platforms. Proponent should engage different sectors in their community, provincial or regional wide and beyond through partnership and linkages.

Topics may cover but not limited to:

a. Capability building in the field of governance such as culture-based engineering, culture-based protocols in health practice and ethical standards, tourism promotion and development, conservation following the guidelines on the heritage conservation, social services in the forms of counselling, arts for healing and other means, alternative medicines such as hilot, ventosa, and other forms of wellness, just to name a few;
b. Innovative use of other art forms/medium to facilitate the production, appreciation and dissemination of integration of cultural programs in development such as festival management in the time of pandemic, hybrid street dancing platforms, tripartite governance on food culture, farming systems, integration of arts in public spaces, just to name a few;
c. Innovation and other forms of contextualized strategies and methods based from NCCA's template on cultural properties specifically on the belief systems and traditional culture and values. The following should address social concerns and issues such as Arts Therapy addressing mental health issues, Artist Rights and Welfare, Impact of Anti-Terrorism Law to address peace processes, Senior Citizen Vibrancy and Wellness where such issues are being taken into a higher level discussion but rooted on Filipino culture and processes, ethical standards and guiding principles;
d. Appropriation of funds intended to the conservation of heritage as sourced from the local school board funds of the LGU's where such appropriation are converted to different PPA's for the integration of culture in the curriculum guides of DepEd and CHED.

Criteria for Selection:

A. Process Indicators
    1. Open to LGUs, HEIs, CSOs and other training institutions involved in cultural education
    2. Regional or provincial wide program / project implementation
    3. Three-folding approach with multi-sectoral participation
    4. Capacity enhancing, e.g., integration in the school curriculum or to an organization, LGU or other department or entities in government / community;
    5. Contextualized learning pedagogy
    6. Increased community cooperation
    7. Community involvement in the cultural economy undertakings
    8. Inclusion of various experts in the development of programs
A. Technical Soundness
    1. Is the statement of the problem relevant to the context of the Program?
    2. Are the proposed project objectives consistent with the attainment of the Culture- based Education in Governance? Are the outputs and verifiable indicators clearly stated?
    3. Is the budget proposal responsive to the deliverables?
    4. Is the timeframe realistic?

Output/ Deliverables:

1. Process Indicators
    o Open to LGUs, HEIs, CSOs and other training institutions involved in cultural education
    o Regional or provincial wide program / project implementation
    o Three-folding approach with multi-sectoral participation
    o Capacity enhancing, e.g., integration in the school curriculum or to an organization, LGU or other department or entities in government / community;
    o Contextualized learning pedagogy
    o Increased community cooperation
    o Community involvement in the cultural economy undertakings
    o Inclusion of various experts in the development of programs
2. Technical Soundness
    o Is the statement of the problem relevant to the context of the Program?
    o Are the proposed project objectives consistent with the attainment of the Culture- based Education in Governance? Are the outputs and verifiable indicators clearly stated?
    o Is the budget proposal responsive to the deliverables?
    o Is the timeframe realistic?

Requirements for Submission:

1. Accomplished and signed Project Proposal (use the NCCA format of Project Proposals)
2. Work and Financial Plan and detailed schedule of activities
3. Budgetary requirement to include 20% counterpart funding of the total project cost
4. Proof of NCCA accreditation/NCCA Accreditation requirements
5. Profile and Portfolio of the Project Team

Budget:
Php 1,500,000

No. of Slot/s:
1 slot (Nationwide)

Qualification of Proponent:
Civil Society Organizations; Higher Education Institutions

Rationale:
Dungaw (verb) and its variants dumungaw, and dinungaw, is an act of looking, viewing, or observing. It is perspectival. Distance arbitrating what is seen or viewed. It manifests a political, aesthetic, and ethical point-of-view and location which must be accounted for. It is sensorial attunement to the object of one's gaze. Durungawan (noun), on the other hand, serves as an opening, a means, an entry point, and an invitation to know and understand what is seen immediately. Likewise, it is an offering to speculate what lies hidden behind the windowsill (Lopez, 2017)

Culture-building is viewed through the Filipino perspective of pakikipagkapwa, pakikipagugnayan, pagmamalasakit, pakiramdam, pagkalinga, pakikiisa, and pakikipagtulungan. Using the metaphor of a house, Philippine culture as a product of social interaction is gleaned as a complex aggregate of dynamically interacting forces from history, geography, politics, economics, arts, heritage, beliefs, and values. Capitalizing on the potential of the nature of the concept of dungaw, Durungawan familiarizes teachers across the different learning fields and disciplinary formations regarding the use of Filipino culture as method, framework, and approach in teaching universal knowledge in the Philippines (Lopez, 2017).

The 2024 Durungawan ng Kulturang Pilipino orients the participants regarding the ways with which Philippine culture can be sensed, perceived, and imagined. The use of Philippine culture as foundation for teaching, learning and governance can lead to a decolonial thinking practice that can constitute a nation of culturally literate and empowered Filipinos here and elsewhere postcolonial classroom (Lopez, 2017). The design anchors on the goal of promoting cultural education in all domains of teaching-learning processes in the Philippines where culture-based education is viewed as a grounding of instruction and the student learns in shared ways of being, knowing and doing (Magno, 2017).

As such, Durungawan ng Kulturang Pilipino takes a pivotal role in "raising awareness and understanding of our diverse cultures, shared values, nurturing Filipino creativity for social impact, and mainstreaming culture-sensitivity in governance and development" (Duhaylungsod, 2020).

The project further contributes to the desired outcome of the Philippine Development Plan (PDP) 2023 to 2028 for the culture sector to continue with the preservation, development

and promotion of Filipino culture. Cultural education philosophy, culture-based education principle, language and culture in cultural education teaching pedagogies.

Objectives:

For 2024, the participants are expected to sharpen further their culture-based understanding and appreciation within the three-day duration through the presentation of windows of Philippine culture and culture-based lesson exemplars and learning resource materials. The learning resources that will be gleaned from the presentations will hopefully enable them to design their own contextualized, localized and indigenized lessons in varied curricular subjects. More specifically for teachers, at the end of the training session, participants are expected to:

a. Engage in discussions on conceptual framework, theoretical designs or lesson examples on each topic; and
b. Share their own insights and experiences relevant to the topical coverage of the series through lecture-demonstrations

Deliverables:

1. Conduct of at least 3 seminars covering regions
2. Participated by at least 200 participants per seminar
3. Compilation of significant and relevant culture-based instructional materials

Criteria for Selection:

1. The topic presentation covers the following areas:
    a. Various ways, framework, philosophy and other ways of knowing on the related topic/s that encompasses culture-based education;
    b. Lesson exemplars/Instructional plan following the principles of integration for a highly nuanced trans-disciplinary culture-based discussion
    c. Speakers to be invited shall focus on health and culture, science and culture, sports and culture, geography and culture, demography and culture, disasters and culture, just to name a few topics where paradigms on culture-based lesson are exemplified.
    d. Include related discussion on gender issues, Sustainable Development Goals and Filipino values
2. Specified/target users of the target design of instructional materials

Documents for submission:

1. Accomplished and signed Project Proposal
2. Profile of target resource person and participants
3. Work and Financial plan
4. Budgetary requirement to include 20% counterpart-funding from the proponent
5. Detailed schedule of activities
6. NCCA accreditation requirements/NCCA accreditation certificate

SCD-Language-1
Pamagat: TUDLÔ (turò): Mga pagsasanay ukol sa wika, panitikan, at araling pangkultura

Pondo:
Php 100,000 per slot

No. of slot/s:
4 slots (Luzon, Visayas, Mindanao, NCR)

Kalipikasyan ng Proponent:
Civil Society Organization; Academic Institutions; State Universities and Colleges

Paglalarawan:
Mga pagsasanay para sa mga guro sa elementarya, hay-iskul, at kolehiyo sa pakikipagtulungan sa CHED, mga organisasyong pangwika, at SUCs ukol sa wika, panitikan, at araling pangkultura bilang mga asignatura.

Inaasahang Output:
1. Isang palihan ng mga guro na maaaring ganapin onlayn o face-to-face na may 50 hanggang 200 na dadalo at magaganap sa iba't ibang island cluster
2. Makabuo ng mga lesson exemplar o hulwaran banghay aralin na makakatulong sa pagtuturo ng Filipino/Mother tongue

Batayan ng Ebalwasyon:
1. Tumutugon sa mga batayang kahingian sa kurikulum ng DepEd at CHED
2. Komprehensibong panukalang proyekto na may tentatibong programa; at
3. Nagkaroon na ang proponent ng karanasan sa pagsagawa ng palihan

Mga Kahingiang Isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (Pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng pangkat na magsasakatuparan ng proyekto
7. Profile ng (mga) panukalang tapagsalita o resource person/s

Pondo:
Php 100,000 per slot

No. of slot/s:
4 slots (Nationwide)

Kalipikasyan ng Proponent:
Indibidwal

Paglalarawan:
Ang proyekto ay humihikayat sa mga iskolar na sumulat sa wikang Filipino at Pananaw Filipino. Panawagan sa mga akademikong papel/saliksik ukol sa mga aspektong pangkultura at lipunang Filipino na may oryentasyong higit na maka-Filipino.

Paksa:
Bibigyang prayoridad ang mga paksa na may kinalaman sa estado ng pagsasalin at wika, halagahan, kalamidad, kalusugan, pamana, usaping pangkasarian, teknolohiya at iba pang kaugnay na paksa.

Inaasahang Output:
1. Isang journal-length manuscript na hindi bababa sa 35 na pahina, may doble-espasyo, at sumusunod sa Manwal sa Masinop na Pagsulat (MMP) ng KWF at/o MLA 8th Edition
2. Bago, hindi pa nalalathala, o hindi pa nagwawa

Mga Kahingiang Isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (Pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng magsasakatuparan ng proyekto

SCD-Language-3
Pamagat: PAMINAWON (listen): Pagsasalin ng mga akademiko/kritikal na aklat tungkol sa mga pag-aaral na etnograpiko, sosyolohiko, pangkasaysayan, pang-ekonomiya, pangkalusugan, pangkultura at iba pa

Pondo:
Php 500,000 per slot

No. of slot/s:
3 slots (Nationwide)

Kalipikasyan ng Proponent:
Indibidwal

Paglalarawan:
Pagsasalin sa Filipino ng mga aklat pag-aaral na nagtataguyod ng mga karapatan ng mga pangkat-etniko, kababaihan, kabataan, PWD, Senior Citizen at iba pang nasa laylayang pangkat ng lipunan. Maaaring magpanukala ang proponent ng aklat na isasalin. Halimbawa ng mga puwedeng isalin ang mga sumusunod:

1. Imagined Communities: Reflections on the Origin of Spread of Nationalism ni Benedict Anderson
2. Contracting Colonialism: Translation and Christian Conversion in Tagalog Society under Early Spanish Rule ni Vicente L. Rafael
3. Barangay: Sixteenth Century Philippine Culture and Society ni William Henry Scott
4. The Revolt of the Masses: The Story of Bonifacio and the Katipunan ni Teodoro Agoncillo
5. Verbal Arts in Philippine Indigenous Communities ni Herminia Meñez Coben
6. Culture and Community in the Philippine Fiesta and other Celebrations ni Florentino H. Hornedo
7. Pasyon and Revolution, Popular Movements in the Philippines ni Reynaldo C. Ileto
8. Tagalog Poetry 1570 1898, Traditions and Influences in its Development ni Bienvenido Lumbera
9. Women Workers of Manila ni Ma. Luisa Camagay

Inaasahang Output	Deliverables
Makapagsalin sa Filipino ng mga akademiko/ kritikal na aklat tungkol sa mga pag-aaral na etnograpiko, sosyolohiko, pangkasaysayan, pang-ekonomiya, pangkalusugan, pangkultura at iba pa mula sa Ingles o alinmang katutubong wika.	Maisalin ang akademiko/ kritikal na aklat tungkol sa mga pag-aaral na etnograpiko, sosyolohiko, pangkasaysayan, pang-ekonomiya, pangkalusugan, pangkultura at iba pa mula sa Ingles o alinmang katutubong wika.
	Pagsusumite ng deklarasyon mula sa may-akda o humahawak ng copyright na nagpapahintulot na maisalin ang aklat.

Mga Kahingiang Isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (Pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan

4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng magsasakatuparan ng proyekto

SCD-Language-4
Pamagat: PISTANG-SALIN AT RIKNA

Pondo:
Php 500,000 per slot

No. of slot/s:
3 slots (Luzon, Visayas, Mindanao, NCR)

Kalipikasyan ng Proponent:
Civil Society Organization; Academic Institutions; State Universities and Colleges

Paglalarawan:
Ang Pistang Salin ay ang pangkalahatang pamagat ng proyekto para sa promosyon ng pagsasalin at pakikipag-ugnayan sa mga tagasalin na maaaring mamimili ng lalamanin mula sa iba't ibang aktibidad.

Inaasahang Output	Deliverables
Makapagbigay ng mga ng programa na nagtatampok ng mga manunulat at tagasaling makikibahagi sa Pistang Salin na maaaring isagawa ng face-to-face, birtwal, o hybrid.	Maaaring pumili ng dalawa (2) ang lalahok sa apat posibleng aktibidad na maisasagawa bilang pakikibahagi sa at pagtataguyod ng PISTANG SALIN:
Kumpletong programa para sa mga mapipiling kabahagi ng PISTANG SALIN, nanaglalaman ng kanilang tampok na tagasalin/awtor at profayl, ang (mga) proyektong salin na ibabahagi, at ang iskedyul ng kanilang pagbabahagi.	a. Ang Pistang Salin na ang mga akdang rehiyonal na naisalin sa wikang Filipino ay itatampok sa pagbabahaging onlayn, na maaaring sa pamamagitan ng pagbasa o pagbigkas ng mga piling tula o bahagi ng prosa sa kanilang orihinal na wika at wikang Filipino. Magiging tuon nito ang panitikan at pagsasalin bilang gamot o lunas sa kalungkutan at pangungulila sa panahon ng pandemya.
	b. Ang Tampok Salin na isang gawain na tatagal sa loob ng isang buwan (apat na linggo) na ang pagtalakay sa mga saling pampanitikan at ang prosesong kaakibat nito ay tatalakayin ng mga piling tagasalin. Maaari itong maging bahagi ng KUMUSTAHAN ng mga tagasalin sa buong bansa sa panahon ng pandemya. Inaasahang magiging katuwang ng una at ikalawang proyektong ito ang mga Departamento ng Filipino ng mga

	pamantasan sa bansa at ibayong dagat, at mga Samahang Pangwika at Pampanitikan.
	c. Ang Wika Namin. Ito ay isang pakikipag-ugnayan sa mga komunidad at/o pamantasan sa ibayong dagat upang ibahagi ang panitikang nakasalin at mga materyales sa mass media gaya ng teleserye o pelikula na may salin at dubbed/subtitled sa Filipino.
	d. Ang RIKNA ay may sampu o higit pang saling-tula at saling-awit na isasagawa sa pamamagitan ng mga pagtatanghal
	Nararapat na magkaroon ng espesipikong tagapakinig ang bawat kalahok sa Pistang Salin, gaya ng mga mag-aaral (anumang antas), mga kasapi ng kanilang organisasyon, mga tagapakinig ng mga programa sa radyo, at mga mamamayan ng katuwang na piling pamayanan

Mga Kahingiang Isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (Pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng pangkat na magsasakatuparan ng proyekto

SCD-Language-5
Pamagat: SALINOBASYON

Pondo:
Php 150,000 per slot

No. of slot/s:
4 slots (Nationwide)

Kalipikasyan ng Proponent:
Civil Society Organization; Academic Institutions; State Universities and Colleges

Paglalarawan:
Bílang tugon sa mga hámon ng mundong mabilis na nagbabago, nilikha ang proyektong ito upang suportahan ang mga inobasyong nakabatay sa teknolohiya na nag-aambag sa preserbasyon at pagpapalaganap ng wikang Filipino o anumang katutubong wika sa Pilipinas. Ang inobasyon ay maaaring tumuon sa wika o salin.

Nakikitang sa kalaunan, makatutulong sa pagsisinop at digitization ng iba't ibang korpus ng literaturang nakasulat o nakasalin sa wikang Filipino at iba pang mga katutubong wika sa bansa at makapag-ambag sa intelektuwalisasyon ng wikang Filipino sa larang ng teknolohiya.

Inaasahang Output	Deliverables
Panukalang proyekto na nagdedetalye sa sumusunod na mga aspekto ng app o programa: disenyo, debelopment, at ilalatag ang mga panukalang monitoring at apdeyt, quality assurance, at maintenance kapag ito ay magagamit na	Makadebelop ng computer program o aplikasyong sumusuporta sa wika o salin sa Filipino o anumang katutubong wika sa Pilipinas
Mismong app o programa na sumusuporta sa wika o salin sa Filipino o anumang katutubong wika sa Pilipinas	

Mga Kahingiang Isusumite:
1. Liham-aplikasyon
2. Panukalang proyekto (Pormularyo ng NCCA)
3. Plano ng mga gawain at pagkakagastusan
4. Budgetary requirement kasama ang 20% counterpart funding ng kabuoang halaga ng proyekto
5. Katibayan ng akreditasyon ng NCCA / Mga kahingian sa akreditasyon ng NCCA
6. Profile at portfolio ng pangkat na magsasakatuparan ng proyekto
7. Profile ng target users ng app

VI.   RESPONSIBILITIES OF THE GRANTEE

Should the project proposal be approved, the grantee shall be responsible to undertake the following:

1. Implement the Project according to the particularities stated in the Project Proposal, Line Item Budget, Schedule of Activities/Gantt Chart and Board Resolution;

2. Keep an accounting of the Grant in accordance with generally accepted government accounting and auditing rules and regulations. The grantee shall maintain a separate Book of Accounts exclusively for the NCCA grant supported by receipts/ documents; and shall maintain a subsidiary ledger of funds received from NCCA deposited in their saving/checking account and all the records shall be made available for inspection and verification by an NCCA staff or Auditor of the Commission on Audit (COA);

3. Act as lead implementer of the Project and shall be directly responsible for hiring, supervising and facilitating the release of the payment for services rendered by the project personnel hired on a contract basis which contract shall not exceed the duration of the Project. A *withholding tax shall be deducted for payment of services rendered by project personnel.* For this purpose, the Grantee shall be responsible for all applicable taxes and duties and its remittances to the local Bureau of Internal Revenue;

1. Coordinate regularly with the NCCA Officer for the implementation, monitoring and assessment of the Project through letter, e-mail, phone call or text messaging. The NCCA shall assign a counterpart officer who shall coordinate and monitor on a regular basis the progress of the project;

2. Undertake the local and national promotion of the event and shall properly acknowledge the sponsorship of the NCCA in all informational materials such as but not limited to tarpaulins, posters, online posting and publications to cite that the project was made possible in part by the NCCA. The Commission shall be correctly spelled out: "National Commission for Culture and the Arts (NCCA)." In the posters, flyers, invitations, press releases, and programs, the NCCA logo shall be of equal size or larger than the logo of other major sponsors. Acknowledgement shall be done *before*, *during* and *after* the program;

3. Adopt measures and ensure the safety and security of all participants in the implementation of the Project. The NCCA shall not be liable for any untoward events or incidents;

4. Authorize the NCCA to include the project output, partially or entirely, in its website (www.ncca.gov.ph) and database and for use in the NCCA's promotional efforts, reports or other collateral materials as the NCCA deems necessary for the promotion of culture in the country. The NCCA agrees to acknowledge the source and authorship of the material used;

5. Submit all liquidation reports, (For LGU/NGA) Report of Disbursement/Report of Check Issued, (For IPO/PO) Report of Expenses, (For Individual) Report of Expenses including Summary of Expenses and (For CSO) Fund Utilization Report including an equity equivalent to 20% of the total project cost, which may be in the form of labor, land for the project site, facilities, equipment and the like, used in the project. The liquidation report shall be submitted to the NCCA NEFCA Division within sixty (60)

days after completion of the PROJECT. Failure to submit the above reports shall mean cancellation of the remaining GRANT and disqualification of the GRANTEE from receiving financial assistance from the Commission in the future; and

6. Submit Final Report in the following format: (1) Terminal Report in accordance with the NCCA Guide on Terminal Report. (2) A non-editable PDF (Portable Document File) format of the Report readable in a standard computer. Photos must be saved in JPG files for possible use in NCCA publications.

VII. LIMITATIONS OF THE GRANT

Pursuant to COA Circular No. 1994-013 on Rules and Regulations in the Grant, Utilization and Liquidation of Funds Transferred to Implementing Agencies; COA Circular No. 2007-001 on the Revised Guidelines in the Granting, Utilization, Accounting, and Auditing of the funds released to Non-Government Organizations/People's Organizations; COA Circular No. 2012-001 on the Revised Guidelines and Documentary Requirements for Common Government Transactions. The approved grant shall have the following limitations:

(1) No portion of the NCCA grant shall be released and utilized before the signing and notarization of the Memorandum of Agreement (MOA).

(2) No portion of the NCCA grant transferred to Civil Society Organizations (CSOs)/People's Organizations (POs) shall be used for the following:
    VI.   Money market placement, time deposit, or other forms of investments;
    VII.   Cash advance of any official of the CSO/PO, unless related to the implementation of the project;
    VIII.   Payment of salaries, honoraria and any other form of allowances of NCCA personnel or the CSO/PO who are not connected with the project;
    IX.   Purchase of supplies, materials, equipment, and motor vehicles of the NCCA; and
    X.   Acquisition of assets of the CSO/PO, unless necessary for the prosecution of the project, provided by the governing Board Resolution of the project category, and specifically stipulated in the MOA

(3) In no case shall the NCCA grant transferred to National Government Agencies/LGUs/SUCs be utilized for the payment of additional compensation to employees in the form of allowances, incentive pay, bonuses, honorarium, or other forms of additional compensation, except as may be authorized by law or existing regulations, nor shall it be used to create new positions, to augment salaries of regular personnel or in case of purchase motor vehicles without prior approval of the Office of the President.

(4) It shall be prohibited to affix, or cause to affixed, the name, visage, appearance, logo, signature, or other analogous images of any public official, whether elected or appointed, on all projects or corresponding signage funded through the NCCA grant.

VIII. GRANT RELEASES

Pursuant to OO-NEFCA-2019-02-001 on the Amendment to the Specialized Guidelines on Tranches of Fund Transfer/Release to Grantees, the manner of fund transfers/grant releases and the corresponding liquidation requirements shall be as follows:

A. Individual Grantees
- (5) Following the COA Auditing Rules and Regulations, approved funding for individual grantees shall be released on a "***direct payment or reimbursement mode.***"
- (6) The initial/partial portion of the grant shall be released to the grantee upon compliance/submission of the following documents:
  - 2.1 Execution and notarization of Memorandum of Agreement between NCCA and the individual grantee;
  - 2.2 Certification of Accreditation issued by NCCA;
  - 2.3 Progress Reports;
  - 2.4 Summary of Expenses supported by Official Receipts and other satisfactory evidences;
  - 2.5 Certificate of Percentage of Project Completion issued by the NCCA-Program Monitoring and Evaluation Division (PMED) staff; and
  - 2.6 Issuance of acknowledgement receipt or its equivalent indicating the amount for each reimbursement received from the NCCA.
- (7) The remaining/final portion of the shall be released to the grantee upon compliance/submission of the following:
  - 3.1 Summary of remaining expenses supported by Official Receipts and other satisfactory evidence;
  - 3.2 Final Report of the project, including a copy of the final output as appropriate;
  - 3.3 Monitoring and Evaluation/Assessment Report signed by the NCCA-PMED staff;
  - 3.4 Certificate of Acceptance of Output by the NCCA; and
  - 3.5 Issuance of Acknowledgement Receipt or its equivalent indicating the amount of the final reimbursement received from the NCCA.

B. CSO/PO Grantees
- 1. For projects with a grant of more than One Million Pesos and to be implemented for more than three months, the grant shall be released in three tranches as follows:
  - 1.1 30% of the grant shall be released to the grantee upon compliance/submission of the following:
    - 1.1.1 Execution and notarization of Memorandum of Agreement between NCCA and Grantee;
    - 1.1.2 Issuance of Official Receipt for the first release;
    - 1.1.3 Certification of Accreditation issued by NCCA;
    - 1.1.4 Proposed Schedule of Activities;
  - 1.2 60% of the grant shall be released to the grantee upon compliance/submission of the following:
    - 1.2.1 Interim Fund Utilization Report supported by Summary of Expenses on the first tranche certified by the accountant and approved by the President/Head of the organization;
    - 1.2.2 Progress Report of the Project and look-ahead schedule;
    - 1.2.3 Certificate of Percentage of Project Completion issued by the

NCCA-PMED; and

    1.2.4 Issuance of Official Receipt by the GRANTEE for the second release;

1.3 10% of the grant shall be released to the grantee upon compliance of the following:

    1.3.1 Final Fund Utilization Report supported by Summary of Expenses on the second and final tranche certified by the accountant and approved by the President/Head of the organization;

    1.3.2 Final Report of the project including a copy of the final output as appropriate;

    1.3.3 Project Assessment Report approved by the NCCA;

    1.3.4 Acceptance of Output approved by the NCCA;

    1.3.5 Issuance of Official Receipt by the Grantee for the final release.

2. For projects with a grant of less than One Million Pesos and to be implemented for less than three months, the grant shall be released in two tranches.

2.1 90% of the grant shall be released to the grantee upon compliance/submission of the following:

    2.1.1 Execution and notarization of Memorandum of Agreement between NCCA and Grantee;

    2.1.2 Issuance of Official Receipt for the first release;

    2.1.3 Certification of Accreditation issued by NCCA;

    2.1.4 Proposed Schedule of Activities;

2.2 10% of the grant shall be released to the grantee upon compliance of the following:

    2.2.1 Fund Utilization Report supported by Summary of Expenses on the first and final tranche certified by the Accountant and approved by the President/Head of the organization

    2.2.2 Final Report of the project including a copy of the final output as appropriate;

    2.2.3 Project Assessment Report approved by the NCCA;

    2.2.4 Acceptance of Output approved by the NCCA;

    2.2.5 Issuance of Official Receipt by the Grantee for the final release.

C. NGA/LGU/SUC Grantees

1. For projects with a grant of more than One Million Pesos and to be implemented for more than three months, the grant shall be released in three tranches as follows:

1.1 30% of the grant shall be released to the grantee upon compliance/submission of the following:

    1.1.1 Execution and notarization of Memorandum of Agreement between NCCA and the grantee;

    1.1.2 Certification of Accreditation issued by NCCA; and

    1.1.3 Issuance of Official Receipt for the first release.

1.2 60% of the grant shall be released to the grantee upon compliance/submission of the following:

    1.2.1 Reports of Checks Issued [RCI] and /or Reports of Disbursement [RD] of the first tranche certified correct by the agency treasurer/accountant and approved by the

agency head;

    1.2.2   Progress Report of the Project and look-ahead schedule;

    1.2.3   Certificate of 50% Percentage of Project Completion issued by the NCCA-PMED; and

    1.2.4   Issuance of Official Receipt for the second release.

1.3 10% of the grant shall be released to the grantee upon compliance of the following:

    1.3.1   Reports of Checks Issued [RCI] and /or Reports of Disbursement [RD] of the first tranche certified correct by the agency treasurer/accountant and approved by the agency head;

    1.3.2   List of Accounts Payable, certified correct by the agency treasurer/accountant and approved by the agency head; if any;

    1.3.3   Final Report of the project, including a copy of the final output as appropriate;

    1.3.4   Monitoring and Evaluation/Assessment Report signed by the NCCA-PMED staff;

    1.3.5   Certificate of Acceptance of Output by the NCCA; and

    1.3.6   Issuance of Official Receipt by the grantee for the last release.

2. For projects with a grant of less than One Million Pesos and to be implemented for less than three months, the grant shall be released in two tranches.

2.1 90% of the grant shall be released to the grantee upon compliance/submission of the following:

    2.1.1   Execution and notarization of Memorandum of Agreement between NCCA and the grantee;

    2.1.2   Certification of Accreditation issued by NCCA; and

    2.1.3   Issuance of Official Receipt for the first release.

2.2 10% of the grant shall be released to the grantee upon compliance of the following:

    2.3 Reports of Checks Issued [RCI] and /or Reports of Disbursement [RD] of the first tranche certified correct by the agency treasurer/accountant and approved by the agency head;

    2.4 List of Accounts Payable, certified correct by the agency treasurer/accountant and approved by the agency head, if any;

    2.5 Final Report of the project, including a copy of the final output as appropriate;

    2.6 Monitoring and Evaluation/Assessment Report signed by the NCCA-PMED staff;

    2.7 Certificate of Acceptance of Output by the NCCA; and

    2.8 Issuance of Official Receipt by the grantee for the last release.

IX. DATA PRIVACY STATEMENT

All the personal information gathered under this Program shall adhere to the NCCA Privacy Policy. This information are stored either in a database or an electronic file and can only be accessed by authorized NCCA personnel.

ANNEX A: PROJECT PROPOSAL FORM

	THE NATIONAL COMMISSION FOR CULTURE AND THE ARTS	*Document Reference Code:* **NCCA-FR-PMD-001**	
NCCA	**FORM**	**Revision No. 02**	**Effectivity Date:** May 2, 2022
	Grants Program Proposal Form	**Page**	**1 of 4**

THE PROJECT PROPOSAL FORM
Pormularyo ng Panukalang Proyekto

I. PROPONENT'S PROFILE ☐*Indibidwal o* ☐*Organisasyon*

☐*New Grantee*
☐*Former Grantee*

a) **NAME OF PROPONENT:** Click or tap here to enter text.
   (Pangalan ng may Panukala)

b) **ADDRESS OF THE PROPONENT:** Click or tap here to enter text.
   (Lunan Panlihaman ng may Panukala)

c) **CONTACT INFORMATION**
   (Numero)

   Landline No: Click or tap here to enter text.   Mobile Phone No: Click or tap here to enter text.
   Fax No: Click or tap here to enter text.   Email Address: Click or tap here to enter text.

d) **REFERENCES/ ENDORSEMENT FROM ARTISTS, GOVERNMENT AGENCIES, AND OTHER APPROPRIATE INSTITUTIONS**
   (Reperensya o endoso mula sa ibang ahensya ng gobyerno, mga alagad ng sining o naaangkop na mga institusyon)

   d.1. Name & Contact No. of Ref. 1: Click or tap here to enter text.

   d.2. Name & Contact No. of Ref. 2: Click or tap here to enter text.

II. PROJECT PROFILE

1. **PROJECT TITLE:** The title should be brief, clear and descriptive
   (Ang pamagat ay dapat maikli, maliwanag at makalarawan.)

   Click or tap here to enter text.

2. **COMMITTEE AND PROJECT CATEGORY:** Please refer to the Call for Proposals for the list of committees and corresponding project category. Do not leave this blank.

   Click or tap here to enter text.

PROPONENT'S SIGNATURE / DESIGNATION

3. **PROJECT BACKGROUND:** State the current situation in the local community or in the society at large, which influenced or inspired you to design and organize the project. Define the problem which the project hopes to address. Use statistical information whenever necessary. Please use additional sheet as needed. *(Isaad ang kasalukuyang lagay ng komunidad o ng lipunan sa kabuuan na nakapagpukaw ng interes sa paggawa ng panukalang proyekto. Gumamit ng mga istadistika kung kinakailangan. Maaari ring gumamit ng karagdagang papel kung kinakailangan.)*

Click or tap here to enter text.

4. **PROJECT DESCRIPTION:** Shall provide information on the following. Please use additional sheet as needed. *(Mga kinakailangang impormasyon. Gumamit ng karagdagang papel kung kinakailangan)*

   a) **Date and venue of project implementation**
   (Araw at lugar ng pagdadausan ng proyekto)

   Click or tap here to enter text.

   b) **Project purpose**
   Describes the change which may occur in behavior, structures, or capacities of the target groups which directly result from the utilization of the deliverable outputs or results the project will be expected to yield. *(Ipakita ang mga pagbabagong idudulot ng proyekto sa paguugali, kabuuan, o kalakasan ng mga tukoy na grupo na maaring makuha sa paggamit ng mga awtput o resulta ng proyekto.)*

   Click or tap here to enter text.

   c) **Results/Outputs:**
   Describes the expected results or output to achieve the project purpose.
   (Ipakita ang Inaasahang mangyayari para makamit ang mithiin ng proyekto.)

   Click or tap here to enter text.

   d) **Inputs/ Activities:**
   Activities or tasks to be carried out and in what sequence in order to achieve the expected output/results. *(Mga Gawain at detalye ng pagsasagawa para makamit ang mithiin ng proyekto.)*

   Click or tap here to enter text.

   e) **Objectively Verifiable Indicators:**
   Identifies measures to determine success of the project. Indicators should be measurable either quantitatively or qualitatively, feasible, relevant and accurate and timely.
   (Maglahad ng mga panukat upang matukoy ang tagumpay ng proyekto. Ang mga panukoy ay dapat nasusukat, mahalaga, tama at napapanahon.)

   Click or tap here to enter text.

PROPONENT's SIGNATURE / DESIGNATION

II.   WORK AND FINANCIAL PLAN

Provide information on the various activities of the project including the implementation schedule, the required funding, and potential sources of funds.

(Ilahad ang impormasyon sa ibat-ibang mga gawain, mga itinakdang araw ng paggawa at mga kinakailangang gastusin kasama ang pondo mula sa ibang maaaring pangangailangan.

Project Activities	Timeframe	Cost/ Fund (PhP)	Sources of Funds
1.			
2.			
3.			
4.			

IV. PROJECT COST

Provide information on the total cost of the project, the financial assistance requested from the NCCA, an equity equivalent to 20% of the total project cost, which may be in the form of labor, land for the project site, facilities, equipment and the like pursuant to COA Circular No. 2007-001 and a line item budget.

(Ilahad ang kabuuang gastusin ng proyekto, tulong pinansyal na hinihiling sa NCCA, katuwang na pondo mula sa ibang pangangailangan (dapat ay katumbas ng 20% ng kabuuang gastusin sa proyekto alinsunod sa COA Circular No. 2007-001)

Example of a Line Item Budget

ITEM	PARTICULAR	COUNTERPART FUNDING (PhP)	FUNDING REQUESTED FROM NCCA (PhP)	TOTAL (PhP)
1. **Personal Services:** *Honoraria* a) Project Director b) Resource Persons c) Performers d) Documenter	**Rate x month** **Rate x no. of pax x no. of hours**			
2. **M.O.O.E.:** a) Supplies/Materials b) Transportation Expenses	**Cost x no. of months** **Rate x no. of pax**			
Total				

PROPONENT'S SIGNATURE / DESIGNATION

All project proposals should be addressed and submitted to:
(Tanging sa sumusunod na lunan lamang maaaring ipadala ang panukalang proyekto:)

Program Management Division (PMD)
National Commission for Culture and the Arts
Room 5-C, Fifth Floor,
NCCA Building 633 General Luna Street, Intramuros 1002 Manila, Philippines
Tel No: **(02) 8522-2084 (DL) / (02) 8527-2192 (TL) locs. 527 & 511**
Fax No: **527-2198 / 527-2209 / 527-2194**
Email: **ppmd@ncca.gov.ph**

Note: The NCCA requires the submission of a complete project proposal based on the indicated proposal format to facilitate proper evaluation. Please do not hesitate to contact us at telephone numbers indicated above, should you find the proposal format difficult to accomplish. The project proposal may be accomplished in **Filipino or English.**

NCCA accreditation certificate is necessary prior to the approval of project requests.
*[Coordinate with the **NCCA Accreditation and Grants Processing Office (AGPO)**]*

VERY IMPORTANT REMINDER:
- "Pursuant to OO-NEFCA-2019-02-001 on the Amendment to the Specialized Guidelines on Tranches of Fund Transfer/Release to Grantees, individual grantees shall receive the grant via reimbursement."
- Proponents are required to sign the proposal.

PROPONENT'S SIGNATURE / DESIGNATION

ACCREDITATION PROCEDURE AND GUIDELINES

All project proposals should be submitted together with the **NCCA Certificate of Accreditation** to be issued by the *NCCA - Accreditation and Grants Processing Office (AGPO)* under the NCCA Program Management Division (PMD) prior to the approval of project requests.

The AGPO processes the accreditation of grantees upon submission of complete and verified documents year-round. For queries, you may contact the AGPO at:

> **Accreditation and Grants Processing Office**
> **3rd Floor, NCCA Building, 633 General Luna Street, Intramuros 1002 Manila, Philippines**
>
> ***Telephone Nos.:*** **(02) 8527-2192 locs. 530 & 531**
> ***E-mail:*** **accreditation@ncca.gov.ph**

Criteria for Accreditation:

For Civil Society Organizations:

Must be a non-stock, non-profit corporation, organization registered with SEC for at least three (3) years prior to the date of application for NCCA grant/accreditation

For Peoples Organizations:

Must be recognized by cultural agencies, local government units, government agencies, academic institutions, other recognized individuals or organizations in Philippine society

For Indigenous Peoples Organizations:

Must be recognized and/or endorsed by the community and/or LGU, the NCIP, NCMF, academic institution or NCCA ExeCon Member

Must not have any incorporator, organizer, director, trustee, officer or key personnel related within the fourth civil degree of consanguinity or affinity to any NCCA official, personnel and ExeCon Member to avoid conflict of interest

For Individuals:

Must have a good track record in implementing arts and culture projects and activities and recognized by any of the following: cultural   agencies, local government units, government agencies, academic institutions, other recognized individuals or organizations in Philippine society

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*All potential NCCA partners **must not have any unliquidated grant and derogatory record with NCCA** or any other Government Agency*

ANNEX B: NCCA ACCREDITATION CHECKLIST

Civil Society Organization (CSO) Requirements	New	Renewal
1. Duly accomplished NCCA-AGPO-CSO Application Form	✔	✔
2. Certificate of good standing issued by the GA from which the CSO received public funds **(if any)**.	✔	✔
3. Original Copy of Omnibus Sworn Certification	✔	✔
4. Authenticated copy of the Certificate of Registration with the Securities and Exchange Commission (SEC)	✔	
5. Authenticated copy of the latest Articles of Incorporation showing the original incorporators/ organizers and the Secretary's Certificate for incumbent officers and By-Laws	✔	
6. Recent General Information Sheet (GIS) from SEC	✔	✔
7. Audited Financial Statements for the past Three (3) Years preceding the date of project implementation as received by the BIR and Annual Income Tax Returns.	✔	✔
8. BIR prescribed and authorized OR bearing the Tax Identification Number	✔	
9. Separate bank account for NCCA funding (preferably a Landbank account). Photocopy/scanned copy of bank book with complete bank account information of the organization (bank account name, number and branch).	✔	✔

National Government Agency (NGA) / State University / College / Public School Requirements	New	Renewal
1. Charter/ Law Creating the Agency/Institution /University/School	✔	
2. Certification/ endorsement from the Head of Agency/ Institution/University/School	✔	✔
3. List of Current Officers	✔	✔
4. Organization Profile and record of accomplishments (related to the proposed project)	✔	
5. Photocopy/ scanned copy of bank book with complete bank account information of the GA/Institution/ University (bank account name, number and branch).	✔	✔

Individual Requirements	New	Renewal
1. Comprehensive Curriculum Vitae with recent 2x2 colored photographs	✔	✔
2. Record of Accomplishments/Projects Completed	✔	✔
3. At least two (2) Endorsement Letters from any of the following: recognized leaders or practitioners in the field of culture and the arts from academic institutions or cultural agencies; Local Government Units, cultural agencies, academic institutions, other recognized individuals or organizations in Philippine society	✔	✔

		New	Renewal
4.	Tax Identification Number (TIN)	✔	
5.	Any valid Government issued Identification Card	✔	
6.	Photocopy/ scanned copy of bank book with complete bank account information of the individual (bank account name, number and branch).	✔	✔

Peoples Organization (PO) **Requirements**		**New**	**Renewal**
1.	Duly accomplished NCCA-AGPO-PO Application Form	✔	✔
2.	Certificate of good standing issued by the GA from which the PO received public funds **(if any)**.	✔	✔
3.	List of Current Officers with photographs certified by the Secretary of the Organization	✔	✔
4.	At least two (2) Certifications from any of the following: Local Government Units, cultural agencies, academic institutions, other recognized individuals or organizations in Philippine society	✔	✔
5.	Sworn Affidavit of the Organization Secretary that none of the organizers or officials are agent of or related by consanguinity or affinity up to the fourth civil degree to the officials or any executive council members of NCCA.	✔	✔
6.	Sample of Acknowledgement Receipt, signed by the Head and Treasurer	✔	✔
7.	Photocopy / scanned copy of bank book with complete bank account information of the organization (Bank Account Name and Number, Bank and Branch). In the absence of such, a resolution, signed by all the officers of the PO, authorizing the president, director or treasurer or any other authorized member of the organization to receive the grant through his bank account, on behalf of the organization.	✔	✔

Local Government Unit (LGU) **Requirements**		**New**	**Renewal**
1.	Certification/ endorsement from the Head of the LGU	✔	
2.	List of Current LGU officials	✔	✔
3.	Record of Accomplishments (related to the proposed project)	✔	
4.	Photocopy/ scanned copy of bank book with complete bank account information of the LGU (bank account name, number and branch).	✔	✔

Indigenous Peoples Organization (IPO) Requirements	New	Renewal
1. Duly accomplished NCCA-AGPO-IPO Application Form	✔	✔
2. Certificate of good standing issued by the GA from which the IPO received public funds **(if any)**.	✔	✔
3. List of Current Officers with photographs certified by the Secretary of the Organization	✔	✔
4. At least two (2) Certifications from any of the following: Local Government Units, National Commission on Indigenous Peoples (NCIP), National Commission on Muslim Filipinos (NCMF), cultural agencies, academic institutions, or NCCA executive council members.	✔	✔
5. Sworn Affidavit of the Organization Secretary that none of the organizers or officials are agent of or related by consanguinity or affinity up to the fourth civil degree to the officials	✔	✔
6. Sample of Acknowledgement Receipt, signed by the Head and Treasurer	✔	✔
7. Photocopy/ scanned copy of bank book with complete bank account information of the organization (Bank Account Name and Number, Bank and Branch). In the absence of such, a resolution, signed by all the officers of the IPO, authorizing the president, director or treasurer or any other authorized member of the organization to receive the grant through his bank account, on behalf of the organization.	✔	✔

- ***All forms are downloadable at ncca.gov.ph (accreditation procedure and guidelines)***